



# City of Blaine Anoka County, Minnesota

Blaine City Hall  
10801 Town Sq Dr NE  
Blaine MN 55449

## Legislation Text

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**File #:** EDA RES 21-19, **Version:** 1

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**Economic Development Authority** - *Elizabeth Showalter, Community Development Specialist*

### Title

### Loan Origination Contract Renewal

#### Executive Summary

The EDA's contract with the Center for Energy and Environment is expiring at the end of the year and must be renewed.

#### Background

The Center for Energy and Environment (CEE) has served as the loan originator for the home improvement loan program since it was created in 1998. As the EDA's contract with CEE is expiring at the end of year, staff issued a Request for Proposals (RFP) for loan origination services. CEE was the only respondent to the RFP and staff recommends renewal of the contract. They have provided excellent service to borrowers and the EDA.

The contract outlines the fees charged to the EDA for the services provided. The current and new fees are shown in the following table:

	Current	Proposed
Origination	\$550	\$750
Down Payment Origination	N/A	\$850
Residential Advisor	\$225	\$250
Post Installation Inspection	\$100	\$125

The services provided by CEE are not able to be completed by city staff due to the volume and specialized nature of the work. CEE also administers other loan programs that Blaine residents are eligible for, giving prospective borrowers a greater range of lending options.

#### Strategic Plan Relationship

Not applicable.

#### Board/Commission Review

Not applicable.

#### Financial Impact

The costs are based on the number of loans originated and are paid out of the revolving loan fund which grows based on the interest charged on loans and earnings from the investment of program funds. The increase in administration costs can be met with the existing funds in the account and the income generated.

**Public Outreach/Input**

Not applicable.

**Staff Recommendation**

Approve the resolution authorizing the renewal of the loan origination contract.

**Attachment List**

Center for Energy and Environment Proposal

**WHEREAS** ; Improving the quality of existing housing stock is a goal in the 2040 Comprehensive Plan; and

**WHEREAS** ; The EDA has provided home improvement loans to promote housing maintenance and reinvestment in the housing stock; and

**WHEREAS** ; The Center for Energy and Environment is an established organization with the capability to administer the Home Improvement Loan Program;

**NOW THEREFORE, BE IT RESOLVED** , that the Blaine Economic Development Authority hereby approves a three-year contract with the Center for Energy and Environment and the President and Executive Director are hereby authorized to execute the contract.

**PASSED** by the Blaine Economic Development Authority this 6<sup>th</sup> day of December, 2021.