



City of Blaine Anoka County, Minnesota

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

Legislation Text

File #: MO 21-159, **Version:** 1

Administration - *Dan Schluender, City Engineer*

Title

Authorize the Mayor and City Manager to Enter into a Contract with Wenck (Stantec Consulting Services, Inc.) for Professional Engineering Services for the Aurelia Park Stormwater Retrofit Improvement Project, Improvement Project No. 19-42

Executive Summary

Council is requested to approve a contract for professional services for construction surveying and staking for the Aurelia Park Stormwater Retrofit improvement project, Improvement Project No. 19-42.

Background

The Engineering Department has identified the need for stormwater improvements to be installed in Aurelia Park. Wenck (Stantec Consulting Services, Inc.) developed the plans and specifications for the construction of this project. Staff requested a proposal from Wenck for professional services on this project for:

- Task 1: Construction Administration and Observation
- Task 2: Construction Surveying and Staking

Wenck has provided the requested letter of proposal for the Aurelia Park Stormwater Retrofit project. The proposal is broken down into Task 1 and Task 2 costs. Staff reviewed the proposal and has determined that the Engineering Department can provide the construction administration and observation (Task 1) for this project. Staff recommends that the city should enter into a contract with Wenck to provide the construction surveying and staking (Task 2) for a total of \$3,800.

This contract will be funded from the approved 2021 Stormwater budget for this project.

Strategic Plan Relationship

This project aligns with the City's strategic plan goal for Growth Management and providing a Well-maintained Infrastructure.

Board/Commission Review

Not required.

Financial Impact

The funding source for these improvements will be Stormwater funds.

Public Outreach/Input

Blaine and CCWD staff held a public meeting on April 29, 2021. Five residents were in attendance. A

webpage has been created for the project. A message board is at the project site with information on the proposed project. A mailing was sent to the neighborhood on September 29, 2021 and posted in the on-site message board with updated information on the developed plans.

Staff Recommendation

By motion, authorize the Mayor and City Manager to enter into a contract with Wenck (Stantec Consulting Services, Inc.) in the amount of \$3,800 for construction surveying and staking for the Aurelia Park Stormwater Retrofit Improvement Project, Improvement Project No. 19-42. In addition, authorize a 10% contingency to bring the total project budget to \$4,180 and authorize the Director of Public Works to sign all change orders up to the authorized project budget amount.

Attachment List

Letter of Proposal