



City of Blaine Anoka County, Minnesota

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

Legislation Text

File #: WS 20-105, Version: 1

WORKSHOP ITEM - *Joe Huss, Finance Director*

PROPOSED 2021 FACILITIES MANAGEMENT FUND BUDGET

In 2019, as part of the city's efforts to stabilize its General levy and provide a mechanism for ensuring long-term funding of facilities improvements, the City Council authorized the creation of an internal service fund to account for Facilities. Internal service funds are used to account for the financing of goods and services provided by one department or activity to other departments or activities of the government on a cost reimbursement basis.

The facilities managed under this fund include City Hall and attached garages, Public Works and the PW cold storage facility, the Police training facility and the Mary Ann Young Center. As activity in this fund was previously accounted for in the General Fund, in 2019 Council authorized a transfer from the General Fund to the Facilities Fund to provide the new fund with a start-up balance of \$250,000. This funding provided a contingency reserve for emergency or unforeseen repairs that might be needed before the fund has had sufficient time to build reserves.

For 2020, Council approved an expenditures budget totaling \$1,071,370, including \$155,750 of capital improvements.

A first draft of the Proposed 2021 Facilities Fund Budget will be presented at the Workshop for Council review and discussion. Budget requests have been submitted and staff is reviewing the requests and integrating them into a recommended 2021 Facilities Fund Budget. Staff will share the information and requests with Council at the Workshop.

Informational - staff is requesting Council's review and input on the 2021 Facilities Budget.