City of Blaine
Anoka County, Minnesota

Legislation Text

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

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ITEM: 5.5 **New Business**- *[Enter Sponsor Name Here]*

PARK PLANNING SERVICES FOR LEXINGTON ATHLETIC COMPLEX

As indicated by staff at the August meeting, Request for Proposals (RFP) for consultant services to develop the Lexington Athletic Complex were sent to five companies. All submitted proposals. A company comparison of proposed estimated hours, cost estimates and relevant experience is attached.

Due to the deadline of August 28, 2012 for the return of the proposals, staff was unable to place it on the August agenda before going to City Council for approval on September 20, 2012.

The following three major components were required in the proposal:
1. Project Management Meetings With City of Blaine Staff.
Meetings for project kick-off, progress, preliminary design, final review of construction plans, and pre-construction.

2. Design Services.
Topography, soil boring, site hydrology, preliminary design plans and base drawings, erosion protection, storm water permit, Anoka County Highway Department permits, application and construction plans for RCWD permit, final construction plans, bid documents and specifications.

3. Construction Services.
Construction staking, observation of electrical and lighting work, observation of concession/utility building and consulting with City on as-needed basis during construction.

All submitted proposals were reviewed by City staff and they met the above required components. Staff recommended the City Council accept the RFP from Carlson-McCain based on their relevant experience with athletic complex designs, past experience with City of Blaine park projects and the lowest estimated cost for their planning services at $162,750.

If accepted, the project schedule calls for the consultant to have the preliminary construction plans to the City by January 15, 2013 and the final project plans completed by March 1, 2013.

Information.