



# City of Blaine Anoka County, Minnesota

Blaine City Hall  
10801 Town Sq Dr NE  
Blaine MN 55449

## Legislation Details (With Text)

<b>File #:</b>	MO 22-152	<b>Version:</b>	1	<b>Name:</b>	Criminal History Record Information Checks Policy/JPA
<b>Type:</b>	Motion	<b>Status:</b>	Passed		
<b>File created:</b>	9/7/2022	<b>In control:</b>	City Council		
<b>On agenda:</b>	9/7/2022	<b>Final action:</b>	9/7/2022		
<b>Title:</b>	Policy Governing Fingerprint-Based Criminal History Record Information (CHRI) Checks Made for Non-Criminal Justice Purposes				
<b>Sponsors:</b>	Catherine Sorensen				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	1. Criminal-History-Background-Checks Policy with BCA				

Date	Ver.	Action By	Action	Result
9/7/2022	1	City Council	Approved	

**Consent** - *Cathy Sorensen, City Clerk*

### Title

**Policy Governing Fingerprint-Based Criminal History Record Information (CHRI) Checks Made for Non-Criminal Justice Purposes**

### Executive Summary

Council is asked to approve the joint powers agreement and policy governing fingerprint-based criminal history record information (CHRI) checks made for non-criminal justice purposes, including employment and license applicants.

### Background

The purpose of this policy is to provide guidance to the police department when accessing Minnesota's criminal history information database for purposes of employment and licensing background checks under Minn. Stat. § 299C.72.

Police departments generally have access to the state's database of criminal history information maintained by the Bureau of Criminal Apprehension (BCA) for the purpose of carrying out law enforcement duties. However, access to the database has proven useful for other city functions such as criminal history background checks on prospective city job applicants, liquor license applicants not already covered by statute, and peddler license applicants. Using the police department to run these criminal history checks save both money and time, however, it is important for the city to access the data appropriately and to understand what will and will not be provided in the way of criminal history.

### Strategic Plan Relationship

N/A

### Board/Commission Review

N/A

**Financial Impact**

N/A

**Public Outreach/Input**

N/A

**Staff Recommendation**

By motion approve the joint powers agreement and policy governing fingerprint-based criminal history record information (CHRI) checks made for non-criminal justice purposes, including employment and license applicants.

**Attachment List**

Joint Powers Agreement  
Policy