



City of Blaine Anoka County, Minnesota

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Legislation Details (With Text)

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Date	Ver.	Action By	Action	Result
12/6/2018	1	City Council Workshop	Discussed	

WORKSHOP ITEM *Cathy Sorensen, City Clerk*

COUNCIL MEETING DAYS/TIMES

With new Councilmembers starting in January staff thought it may be appropriate for Council to review the current meeting day and times in the event any changes are desired. As meeting day and time are outlined by ordinance a code amendment would be required and should Council wish to make any changes staff wanted to ensure sufficient time for the code amendment and to communicate any changes with the public prior to the first business meeting of the year.

As background staff has included a survey of surrounding cities meeting days and times for both regular meetings and workshops, Sec.2-33 outlining rules of order and procedure, and the Orders of Business. In any event staff would recommend a minor housekeeping amendment deleting the requirement that Orders of Business are adopted by resolution as historically they are adopted each year by motion.

Sec. 2-33. - Rules of order and procedure.

The following rules of order and procedure shall govern the deliberations and the meetings of the council and of committees thereof:

- (1) Regular meetings of the council shall be held on the **first and third Thursdays of each month at the hour of 7:30 p.m.** Any regular meeting falling upon a legal holiday shall be held within seven days following the legal holiday at the same hour.
- (2) The council may, by a majority vote of those present, adjourn from time to time to a certain special date and hour, and no notice is required to be served in the case of adjourned meetings.
- (3) The council shall determine **[by resolution]** the order in which business shall be conducted at council

meetings. In the absence of a secretary, the mayor, or the president pro tem, in the absence of the mayor, shall appoint a secretary pro tem.

(4) The proceedings of the meeting shall be conducted in accordance with the parliamentary rules contained in Robert's Rules of Order, Newly Revised, unless otherwise provided by statute or by these rules; except that failure to comply with such Robert's Rules of Order, Newly Revised, shall not invalidate any council action.

(Code 1963, § 110.01; Code 1980, § 2-1; Ord. No. 475, 10-16-1975; Ord. No. 481, 1-20-1975; Ord. No. 86-997, 12-18-1986)

Charter reference- Council procedure, ch. 3.

Council discussion is recommended and staff direction given for amendments, if any.