



City of Blaine Anoka County, Minnesota

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

Legislation Details (With Text)

File #: ORD 23-2521 **Version:** 2 **Name:** Amend Rules of Order and Procedure - Meeting Start Time
Type: Ordinance **Status:** Agenda Ready
File created: 1/30/2023 **In control:** City Council
On agenda: 1/30/2023 **Final action:**
Title: Second Reading
 Amending Sec. 2-33. Rules of Order and Procedure
Sponsors: Catherine Sorensen

Indexes:

Code sections:

Attachments:

Date	Ver.	Action By	Action	Result
1/30/2023	2	City Council		
1/18/2023	1	City Council	Introduced, Read, and Placed on File for Second Reading	

Administration - *Cathy Sorensen, City Clerk*

Title

Second Reading

Amending Sec. 2-33. Rules of Order and Procedure

Executive Summary

Council provided direction to bring forward an ordinance amendment to amend the start time of regular Council meetings from 7:30PM to 7:00PM. First reading was held on January 19 and is being recommended for adoption at this time.

Background

In late 2022, discussions had occurred regarding amending the start time of Council meetings from 7:30PM to 7:00PM and moving Council workshops to 5:30PM. A review of peer cities shows most meetings begin at 7:00PM and amending the start time would be consistent with current boards and commissions. To communicate meeting time changes through the upcoming newsletter, adoption of the ordinance is being recommended at this time through a special meeting of the Council. If adopted, the new meeting times will be effective beginning with the March 6 Council meeting.

Strategic Plan Relationship

N/A

Board/Commission Review

N/A

Financial Impact

N/A

Public Outreach/Input

Staff will provide notice of the proposed meeting time change via all available communication channels.

Staff Recommendation

Council is asked to hold second reading and adopt the ordinance as presented.

Attachment List

None.

THE CITY OF BLAINE DOES ORDAIN: (Added portions are underscored and deleted portions are shown with overstrike.)

The following rules of order and procedure shall govern the deliberations and the meetings of the council and of committees thereof:

- (1) Regular meetings of the council shall be held on the first and third Mondays of each month at the hour of ~~7:30~~ 7:00 p.m. Any regular meeting falling upon a legal holiday shall be held within seven days following the legal holiday at the same hour.
- (2) The council may, by a majority vote of those present, adjourn from time to time to a certain special date and hour, and no notice is required to be served in the case of adjourned meetings.
- (3) The council shall determine the order in which business shall be conducted at council meetings. In the absence of a secretary, the mayor, or the president pro tem, in the absence of the mayor, shall appoint a secretary pro tem.
- (4) The proceedings of the meeting shall be conducted in accordance with the parliamentary rules contained in Robert's Rules of Order, Newly Revised, unless otherwise provided by statute or by these rules; except that failure to comply with such Robert's Rules of Order, Newly Revised, shall not invalidate any council action.

INTRODUCED AND READ in full the 18th day of January, 2023.

PASSED by the City Council of the City of Blaine this 30th day of January, 2023.