



City of Blaine Anoka County, Minnesota Minutes City Council Workshop

Blaine City Hall
10801 Town Sq Dr NE
Blaine, MN 55449

Thursday, July 12, 2018

6:30 PM

Cloverleaf Farm Room A

NOTICE OF WORKSHOP MEETING

1 Call to Order

The meeting was called to order by Mayor Ryan at 6:30 p.m.

2 Roll Call

Quorum Present.

ALSO PRESENT: City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Public Works Director Jon Haukaas; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; Economic Development Coordinator Erik Thorvig; Public Services Manager/Assistant City Manager Bob Therres; City Engineer Jean Keely; Lieutenant Dan Pelkey; Community Standards Director Bob Fiske; City Attorney Patrick Sweeney; Senior Engineering Technician Al Thorp; and City Clerk Catherine Sorensen.

Present: 6 - Councilmember Hovland, Councilmember King, Councilmember Garvais, Councilmember Jeppson, Mayor Ryan, and Councilmember Swanson

Absent: 1 - Councilmember Clark

3 New Business

3-3

UPDATE ON FUTURE PAVEMENT MANAGEMENT PROGRAM STREET PROJECTS AND STREET RATINGS

Attachments: [Location Map](#)

Public Works Director Haukaas stated for fall of 2018 construction, staff is proposing to bring forth a plan to reclaim and pave some rural section roads that have exceeded their lifespans. National Street and the Tippecanoe area are not currently served by sewer or water but will be in the future. The pavement on these roads has failed and has become a maintenance problem for Public Works staff. Staff is proposing to repave these roads with a 2-inch pavement section, which is less than the standard 3-1/2-inch section, in order to minimize costs yet ensure an

adequate pavement surface remains until sewer and water is installed in the future. Because this pavement will be considered "temporary" and is not expected to be in place for the typical 20-year minimum of a normal reconstructed road, it is proposed to not assess for the costs of paving these roads and consider the project to be street maintenance. Funding would be provided by Pavement Management Program (PMP) funds. 93rd Lane from Isanti Street to 85th Avenue, which is fronted entirely by Metropolitan Airport Commission (MAC) property, has reached the end of its life and is requiring significant pavement maintenance by Public Works staff. It is proposed to reclaim and pave this road with a full depth pavement section. The agreement between the City and MAC states that maintenance of 93rd Lane will be the sole obligation of the City so there will be no assessments and funding would be provided by PMP funds. Further discussion ensued regarding the PMP, street rating process and future plans for the City's streets.

Councilmember Jeppson asked why the City was going in the opposite direction and was not keeping up with its streets. Mr. Haukaas explained streets have not been a priority and he was now bringing forward a plan to address this concern. He proposed creating a program that went from one neighborhood to the next. He stated the PMP would include a financing plan.

Councilmember Hovland questioned if the City was setting aside funds for the PMP and traffic signals. City Manager Arneson reported a signal fund would have to be set up separately in order to have a long-term solution to address traffic signals in the City.

Council thanked staff for the update on the PMP.

Discussed

3-2

DRIVEWAY AT 8621 ABLE STREET

Attachments: [Google View of 8621 Able St](#)
[8621 Removals Option A](#)
[8621 Removals Option B](#)
[8621 Able Dwy Profile](#)

Public Services Manager/Assistant City Manager Therres stated at a previous City Council meeting, Councilmember Hovland asked staff to get a cost estimate to adjust the driveway grade for 8621 Able Street to its preconstruction grade. The grade of the driveway apron was modified during the reconstruction of Able Street and the resident has complained that his trailer hitch now bottoms out when he enters and leaves his driveway. Staff has reviewed two options to adjust the driveway grade. The first option would remove the driveway apron and 70 feet of

sidewalk. This option would lower the driveway slope to 13%. The estimated cost for this option would be \$9,000. The second option would be to remove the driveway apron, 70 feet of sidewalk, and two sections of the driveway, approximately 18 feet. This option would lower the driveway to an overall slope of 11% but would require removal of a 27-inch oak tree. The estimated cost for this option would be \$14,000. The sidewalk in this area was constructed in the 1990s to match existing driveways. The street reconstruction project did not modify the sidewalk so when curb and gutter was added, the driveway apron was dropped about two inches. This is not a unique situation in a reconstruction project and both options above will create more cross slope on the sidewalk, which is not recommended. Staff provided further comment on the driveway situation and requested direction from the Council on how to proceed.

Councilmember Hovland stated he would like to hear from Mr. Goslin.

Tim Goslin, 8621 Able Street, thanked the Council for their time and commented on the previous discussion he has had with the City Council. He reported the concerns he has with his driveway were created by the City after work was completed on Able Street. He explained the grade on his driveway was now 17%, which was too steep. He requested the Council support the \$9,000 repair for his driveway in order to correct the slope of his driveway.

Councilmember Hovland indicated he supported the driveway being repaired and believed this was an obligation of the City. He stated he was also interested in reviewing what the proper grade on driveways should be at a future worksession meeting.

Council consensus was to authorize the \$9,000 repair and for driveway grade levels to be reviewed at a future worksession meeting.

3-1

EMERGENCY MANAGER/EVENTS COORDINATOR POSITION

Police Chief/Safety Services Manager Podany stated Council is being asked to consider a new position for a Lieutenant in the Police Department. This position would be the City's designated emergency manager and would also serve as an events coordinator. Due to the many large-scale events in Blaine, staff believes a full-time employee dedicated to emergency management and event coordinating is necessary. Further discussion ensued regarding the numerous community events, additional planning and extra hours that were required by the Police Department.

Lieutenant Pelkey updated the Council on how the PGA event would impact the City of Blaine. He stated six to seven months of planning would be required to prepare for this event. He discussed the security that would have to occur at this event. He explained that Blaine was a destination City which meant the Police

Department had to be prepared for all events to go well.

Mayor Ryan stated the City of Blaine was extremely fortunate to have an extremely well run and staffed Police Department.

Councilmember Hovland requested further information on the proposed salary for the new position. Chief Podany commented the salary could range from \$80,000 to \$120,000.

Councilmember Garvais encouraged the City to pursue a Lieutenant for this position that had a strong background in security management.

Councilmember Hovland requested the individual that assumes this position work to provide the City's residents with more information on the City's tornado shelters. Lieutenant Pelkey reported each mobile home park has their own storm shelter.

.Council consensus was to move forward with the Lieutenant position and direct staff to bring forward a budget amendment at the August 2nd Council meeting.

Other Business

None.

None.

ADJOURN

The Workshop was adjourned at 7:20 p.m.