



**City of Blaine
Anoka County, Minnesota
Minutes - Final**

10801 Town Square Drive
Blaine, MN 55449

Park Advisory Board

Chair Jeffrey Bird, Jennifer Bingle, Prad Das, Jeff Lester, Rex Markle, Karen Varian and Tom Walsdorf

The Park Board is an advisory body to the city council. One of the board's functions is to hold public meetings and make recommendations to the city council. For each item, the board will receive reports prepared by city staff, provide the opportunity for public response, conduct board discussions and make recommendations. The city council, however, makes all final decisions on these matters.

Tuesday, October 25, 2016

7:00 PM

Council Chambers

1. Call To Order

The Blaine Park Advisory Board met in the Council Chambers of City Hall on Tuesday, October 25, 2016.

1. Chair Bird called the meeting to order at 7:00 p.m.

2. Roll Call

Staff Present: Nate Monahan Recreation Manager

Present: 6 - Chair Bird, Commissioner Lester, Commissioner Varian, Commissioner Markle, Commissioner Walsdorf, and Commissioner Bingle

Absent: 1 - Commissioner Das

3. Approval of Minutes

3.-1 [MIN 16-34](#)

APPROVAL OF THE SEPTEMBER 27, 2016 PARK BOARD MINUTES

Motion by Commissioner Varian, to approve the minutes of September 27, 2016 as presented. Motion seconded by Commissioner Walsdorf. Motion approved unanimously.

Aye: 6 - Chair Bird, Commissioner Lester, Commissioner Varian, Commissioner Markle, Commissioner Walsdorf, and Commissioner Bingle

4. Open Forum for Citizen Input

Chair Bird opened the Open Forum at 7:03 p.m.

No one appeared to address the Commission.

Chair Bird closed Open Forum at 7:04 p.m.

None.

5. New Business

5.-1 [MO 16-095](#)

RECOMMENDATION OF 2017-2021 FIVE YEAR CAPITAL IMPROVEMENT PLAN FOR PARK DEVELOPMENT FUNDS

Recreation Manager Monahan reviewed the City maintains a five-year Capital Improvement Plan for Park Development Funds. The Capital Improvement Plan is a flexible plan based upon long-range physical planning and financial projections. Flexibility is achieved through an annual review and revisions as necessary. All improvements listed in the plan are proposed and must come back to the Park Board for review and recommendations to the City Council. The City Council then makes all final decisions on capital improvements.

Revenue for the Capital Improvement Plan comes from park dedication fees required of all new residential (proposed \$4,114), commercial (proposed \$9,139), and industrial (proposed \$6,702) development. The residential fee is currently split 80% of the fee going to parks and 20% of the fee going to open space. All commercial and industrial fees go to parks.

Mr. Monahan noted the Park Board has recommended for 2017 fees to increase 10% for residential/industrial and 5% for commercial. This recommendation will go before the City Council for approval at their next meeting. In 2018 the residential split is scheduled to return to 65% to parks and 35% to open space. This will be reviewed by the City Council in 2017.

Revenue from park dedication fees can only be used for development of new parks and trails, for new improvements to community parks used by all residents and for improvements to neighborhood parks that serve new growth. It cannot be used for park maintenance.

Mr. Monahan provided the following updates:

Revenue Update for 2016:

Park Dedication Fees: \$1,222,750 (\$72,750 higher than projected)
Interest Earnings: \$5,000 (\$4,700 higher than projected)
Fogerty Repayment: \$30,000 (\$30,000 less than projected)

Expenditures Update for 2016:

Internal borrowing repayment from LAC (Principal): \$450,000
Internal borrowing repayment from LAC (Interest): \$59,000

WAC repayment from LAC Land: \$59,000 (\$68,000 less than projected)

Lakeside Common Parking Lot Land repayment: \$100,000

Revenue Plan Elements for 2017:

Park Dedication Fees: \$900,000

Interest Earnings: \$8,800

Fogerty repayment for the moving of Aquatore Field #1: \$18,000

Expenditure Plan Elements for 2017:

Internal borrowing repayment from LAC (Principal): \$450,000

Internal borrowing repayment from LAC (Interest): \$50,000

WAC repayment from LAC Land: \$151,600

Lakeside Common Parking Lot Land repayment: \$100,000

Mr. Monahan added there were a few more charges including at Harper's Park \$13,581 for retaining wall on the east side of the trail and LAC equipment for the concession stand.

Mr. Monahan noted the New Expansion of the Lexington Athletic Complex Playground: \$150,000. Staff is recommending the Lexington Athletic Complex playground be expanded to accommodate the nearly 500 additional households that will be moving just north of the park. Also, the Parks and Recreation Department holds many programs including Play-net which has up to 75 kids using the playground. Staff heard many complaints from current Woodland (280 households) residents about the size of the playground. There is no additional park planned north of Lexington Athletic Complex.

Staff recommends the Park Board recommend to the City Council to adopt the 2017 - 2021 Capital Improvement Plan for Park Development Funds.

Chair Bird asked about the parcel north of the LAC and whether there was not a plan to add a park and Mr. Monahan stated LAC would serve as a neighborhood park and service that area. Chair Bird stated he thought there was a plan to put a park in north of Main and east of Lexington. Mr. Monahan provided an update stating District 11 has purchased the corner 40 acres east of Lexington, north of Main and there will be an elementary school constructed. The City would help with the playground at the school. There would be a joint powers agreement for this playground.

Commissioner Walsdorf asked if there are specifics on what the \$150,000 playground expansion will include. Mr. Monahan stated it would be similar to what was done at Aquatore. This would be a

destination playground, similar to Aquatore Park. The playground would be a community park size.

Commissioner Varian asked about the Fogerty repayment. Mr. Monahan stated they can pay a minimum of \$18,000 and they accelerated the payments wanting to pay off \$60,000. Interest will kick-in in 2019. Commissioner Varian asked if the change in park dedication fees in 2018 is reflected in the \$740,000 and Mr. Monahan stated that is correct.

Commissioner Walsdorf asked about internal borrowing in 2015 of \$950,000 and nothing until after 2025 and asked if that was correct. Mr. Monahan stated the last large scale park was LAC and there should be adequate funds to cover the future 2 ½ parks. Chair Bird stated there had been no internal borrowing for the past 15 years.

Commissioner Markle thanked Mr. Monahan for the projection on the five-year plan that goes out ten years. He asked if this is realistic that after five years there will not be substantial expenses. Mr. Monahan stated there is no wish list. After the City is built-out funding will be requested from City Council for the CIF. That will be the funding source going forward. On a future wish list, would be updating Aquatore Park. Commissioner Markle referred to last year's CIP and noted the Peterson Athletic Complex hockey rink, warming house trailer and rink lights were pushed out. Mr. Monahan stated that can be put back in however it was pulled because it was not felt those were needed. Outdoor skating is becoming less popular with increased indoor space being available. There are nice outdoor facilities at Happy Acres. Commissioner Markle asked if there were temporary rinks at JP and Mr. Monahan stated there are no temporary rinks there. Mr. Monahan noted there are residents that snow blow off the ponds and use those for skating. There have been no calls requesting rinks in neighborhoods. Commissioner Markle noted the plan gives the CIP a positive bottom line going forward. The direction meets with what the Board looked at last year.

Motion by Commissioner Markle, to recommend the City Council adopt the 2017 – 2021 Capital Improvement Plan for Park Development Funds. Motion seconded by Commissioner Lester. Motion approved unanimously.

Aye: 6 - Chair Bird, Commissioner Lester, Commissioner Varian, Commissioner Markle, Commissioner Walsdorf, and Commissioner Bingle

Mr. Monahan stated recently a grant was discovered through GameTyme and the City is pursuing that grant. He reviewed a power point for the 2017 Blaine Playground Replacement Projects. The parks scheduled for replacement with a budget of \$170,000 are Meadowbrook Park, North Oaks West Park, Radisson Woods Park and Centennial Green Park. The City received a \$60,000 grant.

Jerome Krieger spent time on this request. The City needs to match the \$60,000. The equipment was purchased and will be stored until it is installed next year.

Mr. Monahan showed pictures of the structures selected. The City will need to come up with \$68,000. The total for all four parks will total \$142,000. There will be \$28,000 put back into the CIF. Happy Acres Roof Replacement may be moved to 2017 as it is in need of replacement.

Chair Bird stated the Board appreciates City Staff for taking the time and chasing down these type of grants.

5.-2 [MO 16-096](#)

STAFF SPOTLIGHT: JIM HAFNER, STORMWATER MANAGER

Recreation Manager Monahan presented a narrative of Jim Hafner, Stormwater Manager who will be retiring in February 2017. Some of Mr. Hafner’s accomplishments over the year were summarized. Mr. Monahan thanked Jim Hafner for all of his hard work over the years and his expertise will truly be missed. Chair Bird asked if there was a replacement and Mr. Monahan stated the position will be posted. Chair Bird wished Mr. Hafner a happy and healthy retirement on behalf of the Park Board.

Discussed.

5.-3 [MO 16-097](#)

EVENT UPDATES

Mr. Monahan summarized Upcoming Events as follows:

Flashlight Pumpkin Hunt - Friday, October 28 from 7-8:30 p.m. at Aquatore Park Cost - \$10/child.

Princess Party - Saturday, November 12 from 6-8 p.m. at Blaine City Hall

Indoor Farmers Market: Saturdays 9-1 p.m. @ Blaine City Hall Atrium. The actual dates are available on the City Website.

Commissioner Varian stated she ran into the woman that lives in the townhouses next to the lake who complained about the kids in the park late at night. There are still some problems on the weekends. Chair Bird asked if the request had been made to the developer to extend the fence.

Informational; no action required.

Adjournment

Commissioner Bingle motioned to adjourn. Commissioner Lester seconded the motion. Motion approved unanimously.

Chair Bird adjourned the meeting at 7:40 p.m.

Aye: 6 - Chair Bird, Commissioner Lester, Commissioner Varian, Commissioner Markle, Commissioner Walsdorf, and Commissioner Bingle