



**BOLTON
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2035 County Road D East
Maplewood, MN 55109-5314

Ph: (651) 704-9970
Fax: (651) 704-9971
Bolton-Menk.com

January 15, 2021

Stefan Higgins, P.E.
Assistant City Engineer
City of Blaine
10801 Town Square Drive NE
Blaine, MN 55449

RE: Proposal for 2021 Polk Street Area Street Reconstructions – Construction Services
City of Blaine, MN

Mr. Higgins:

The project scope and proposed fees have been prepared as requested to complete the construction services phase for the reconstruction of the following streets in the City of Blaine:

1. Polk Street (Clover Leaf Parkway to 91st Avenue) = mill overlay with spot curb repair
2. Polk Street (91st Avenue to 89th Avenue) = full reconstruct, add curb and storm sewer
3. Tyler Street (91st Avenue to 89th Avenue) = full reconstruct, add curb and storm sewer
4. Van Buren Street (91st Avenue to 89th Avenue) = full reconstruct, add curb and storm sewer
5. Jackson Street (91st Avenue to 89th Avenue) = full reconstruct, add curb
6. 90th Lane (91st Avenue to 91st Avenue) = 100% curb and pavement replacement

Additional details of the project scope, fee and schedule are provided below.

Project Scope

Task 1 – Construction Staking

Complete all project construction staking for the new concrete curb and gutter and storm sewer.

Task 2 – Construction Observation and Administration

Perform full time on-site construction observation during the project. Services to be provided include:

- Ensure compliance with project drawings, specifications, and expectations
- Coordinate and document materials testing
- Document quantities and prepare payrequests
- Prepare weekly inspection reports
- Monitor and maintain all required documentation
- Provide quality assurance inspection for SWPPP
- Ongoing communication and coordination with residents and affected business owners
- Punchlist preparation and follow up
- Obtain as-built information as appropriate and prepare record drawings.

Proposed Fee

The following table summarizes the cost breakdown for each task.

Estimated Fees		
Task	Description	Amount
1	Construction Staking	\$34,756
2	Construction Observation	\$254,369
	Total Estimated Fee	\$289,125

Tasks 1 and 2 are estimated amounts. Actual costs and time spent will be invoiced hourly.

Proposed Project Schedule

Design of the project would occur in 2020 and construction in 2021. Therefore, the following schedule allows for construction to be completed during the 2021 construction season:

Proposed Project Schedule	
Begin construction	May 2021
Complete construction	October 2021
Provide record drawings to City	January 2022

Acceptance

Please indicate your acceptance of this proposal by signing on the signature block below and returning a copy to us.

Thank you for the opportunity to submit this proposal. We look forward to working with on this project. If you have any questions regarding this proposal, please contact me at 651-968-7742.

Bolton & Menk, Inc.



Michael Nill, P.E. (MN, WI)
Principal Engineer

City of Blaine

By: _____

Printed Name: Michelle A. Wolfe

Title: City Manager

Date: _____