

Projects	Head Type	Project Overview:	Approximate Cost	Risk Assessment	Comments	Potential Funding Source #1	Potential Funding Source #2	Potential Funding Source #3	Compliance Framework	Spending Restrictions
PPE, cleaning supplies	Immediate Need			Low Risk		Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Faceless panels	Immediate Need			Low Risk		Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Police/Safety expenses	Strategic Priority	You should document which positions you are going to use CRF funds to cover salary for. We would not recommend including every position in the department. For example, you may want to leave out administrative positions or leadership positions which aren't/shouldn't be directly involved in response.		Low Risk		Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Staff time in COVID/EOC meetings	Strategic Priority			Low Risk	This should be documented. You can use an actual or average fully loaded hourly rate for reimbursement.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
OT as a direct result of COVID-19	Strategic Priority			Low Risk	Reason for the overtime should be documented.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
MIS Software						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Vehicle Cleaning Machines	Immediate Need			Low Risk		Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Electric expenses	Immediate Need									Unused funds must be returned to the State of Minnesota by 11/15/2020.
Shared subrecipient stations						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
GIS plotter/printer						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Plan table and Blu Beam planning software	Strategic Priority			Medium Risk	Would need to clearly document how this is COVID-19 related. Implementation should occur prior to 11/15/2020 (or at least be majority completed).	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Business grant programs	Strategic Priority			Low Risk	Program must include a "means" test such as a certification of business interruption or a demonstrated decrease in revenue.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Enhanced wi-fi	Immediate Need			Low Risk	If this involves any infrastructure improvements they should be completed before 11/15/2020.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
AV improvements						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
HVAC Improvements	Immediate Need			Low Risk	Must not have been budgeted. Should include improvements related to air quality/air purification.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Assistance to Lake (Operative, Blaine, Cleveland Courts)						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Equipment to allow for remote/ITAH (including laptops)	Immediate Need			Low Risk	Documentation should include a list of employees that received laptops/other equipment.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
MSC Assistance (Risk/low-time rental agreement)	Strategic Priority			Medium Risk	These types of programs could be structured as non-competitive grants where you just reach out to these individual applicants and ask them to verify that they've experienced financial hardship, etc. To be able to ask through this one again to make sure we are not reimbursing them for lost revenue.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Elderly Arena assistance	Strategic Priority			Medium Risk		Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Office 365	Immediate Need			Low Risk	Implementation should occur prior to 11/15/20	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Testing programs for local clinics	Immediate Need			Low Risk		Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Search monitors/standards						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Assistance to non-profits (Food shelves, shelters)	Strategic Priority			Low Risk	Should include a "means" test where they certify that they've had an increase in expenses either because of increased need for services or increased operating costs (making the facility social distancing friendly, etc.)	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
Assistance for Home-based businesses	Strategic Priority			Low Risk	Program must include a "means" test such as a certification of business interruption or a demonstrated decrease in revenue.	Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
BMV assistance (Building improvements)						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Unused funds must be returned to the State of Minnesota by 11/15/2020.
E-time sheets						Treasury - Coronavirus Relief Fund			Uniform Guidance (CFDA-21-019)	A government should keep records sufficient to demonstrate that the amount of Fund payments to the government has been used in accordance with section 601(i) of the Social Security Act. Fund payments are subject to the following requirements in the Uniform Guidance (2 C.F.R. Part 200): 2 C.F.R. § 200.303 regarding internal controls, 2 C.F.R. §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements.

Risk Definitions		Priority Definitions	
High Risk	The project presents significant compliance considerations based on the existing guidance in the eligible use of funds.	Immediate Need	Project has an immediate need and should be prioritized above other uses of funds.
Medium Risk	The projects has some compliance considerations and further documentation should be considered prior to moving forward.	Strategic Priority	Project has a need, but should be prioritized after all immediate needs have been addressed.
Low Risk	The project has few compliance considerations based on current requirements.	On the Radar	Project should be addressed after high and medium risk projects.