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September 18, 2019

Stefan Higgins, P.E.
Assistant City Engineer
City of Blaine
10801 Town Square Drive NE
Blaine, MN 55449

RE: Proposal for 2020 Street Reconstructions
City of Blaine, MN

Mr. Higgins:

The project scope and proposed fees have been prepared as requested to complete the reconstruction of the following streets in the City of Blaine:

1. Polk Street (Clover Leaf Parkway to 91st Avenue) = mill overlay with spot curb repair
2. Polk Street (91st Avenue to 89th Avenue) = full reconstruct, add curb and storm sewer
3. Tyler Street (91st Avenue to 89th Avenue) = full reconstruct, add curb and storm sewer
4. Van Buren Street (91st Avenue to 89th Avenue) = full reconstruct, add curb and storm sewer
5. Jackson Street (91st Avenue to 89th Avenue) = full reconstruct, add curb and storm sewer
6. 90th Lane (91st Avenue to 91st Avenue) = 100% curb and pavement replacement

Additional details of the project scope, fee and schedule are provided below.

Project Scope

Task 1 – Preliminary Survey

As part of Task 1, we will perform a pre-inspection of the project, geotechnical investigation, private utility documentation, determine easement needs, and topographic survey.

Task 2 – Feasibility Report

We assume the City will provide the property owner information (i.e. PIDs, contact information, length of frontage, if applicable, etc.) to prepare the feasibility report.

Task 3 – Design Services

We will utilize the City's standard specification. Plans will be prepared and included with the remaining portion of Clover Leaf Parkway that is to be reconstructed in 2020.

Proposed Fee

The following table summarizes the cost breakdown for each task.

Estimated Fees		
Task	Description	Amount
1	Preliminary Survey	\$29,870
2	Feasibility Report	\$46,000
3	Design Services	\$80,500
	Total Estimated Fee	\$156,370

Tasks 1 - 3 shall be Hourly Not to Exceed, subject only to adjustments for a change in scope of services performed, agreed upon in writing by the City and the Consultant.

A separate proposal will be submitted for Task 4 - Construction Services costs following completion of the Design Services task.

Proposed Project Schedule

Design of the project would occur in 2020 and construction in 2021. Therefore, the following schedule allows for construction to be completed during the 2021 construction season:

Proposed Project Schedule	
Council approves consultant contract, orders feasibility report	October 7, 2019
Perform prelim survey	Oct- Nov 2019
Prepare feasibility report	Dec 2019 - Mar 2020
Council receives feasibility report, orders public improvement hearing	April 6, 2020
Open house meeting	Week of April 6, 2020
Public improvement hearing, council orders project, authorizes plans/specs	May 4, 2020
Prepare plans/specs	June 2020 - Oct 2020
Council approves plans/specs, sets bid date	November 16, 2020
Open Bids	January 28, 2021
Council awards contract	February 15, 2021
Begin construction	May 2021
Complete construction	October 2021
Assessment hearing	October 2021

Acceptance

Please indicate your acceptance of this proposal by signing on the signature block below and returning a copy to us.

Thank you for the opportunity to submit this proposal. We look forward to working with on this project. If you have any questions regarding this proposal, please contact me at 651-968-7742.

Bolton & Menk, Inc.



Michael Nill, P.E. (MN, WI)
Principal Engineer

City of Blaine

By: _____

Printed Name: Michelle Wolfe

Title: City Manager

Date: _____