

**UNAPPROVED**

**CITY OF BLAINE  
ANOKA COUNTY, MINNESOTA  
CITY COUNCIL MEETING  
Thursday, September 1, 2016**

7:30 P.M.  
Council Chambers  
10801 Town Square Drive

**CALL TO ORDER BY MAYOR RYAN**

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**ROLL CALL**

Mayor Tom Ryan, Councilmembers Dave Clark, Russ Herbst, Wes Hovland, and Jason King.

**ABSENT:** Councilmembers Mike Bourke and Dick Swanson.

Quorum present.

**ALSO PRESENT:** City Manager Clark Arneson; City Attorney Patrick Sweeney; Planning and Community Development Director Bryan Schafer; Public Services Manager Bob Therres; Finance Director Joe Huss; Safety Services Manager/Police Chief Chris Olson; City Engineer Jean Keely; Financial Analyst Ward Brown; Spring Lake Park/Blaine/Mounds View Fire Chief Charlie Smith; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; City Clerk Catherine Sorensen; and Recording Secretary Linda Dahlquist.

**APPROVAL OF MINUTES**

Workshop Meeting – August 11, 2016.

Canvas Meeting – August 12, 2016.

Workshop Meeting – August 18, 2016.

Workshop Closed Meeting – August 18, 2016.

Regular Meeting – August 18, 2016.

Moved by Councilmember Clark, seconded by Councilmember King, to postpone approval of the Workshop Meeting Minutes from August 11, 2016, to the Council meeting on September 15, 2016.

Motion adopted unanimously.

Moved by Councilmember King, seconded by Councilmember Hovland, that the Canvas Meeting Minutes of August 12, 2016; the Workshop Meeting Minutes of August 18, 2016; the Workshop Closed Meeting Minutes of August 18, 2016; and the Regular Meeting Minutes of August 18, 2016; be approved.

Motion adopted 3-0-2 (Councilmembers Clark and Hovland abstained from the Canvas Meeting Minutes of August 12, 2016, due to their absence.).

## **AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

None.

## **COMMUNICATIONS**

None.

## **OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 7:35 p.m.

There being no further input, Mayor Ryan closed the Open Forum at 7:35 p.m.

## **ADOPTION OF AGENDA**

### **8:00 P.M. – PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

9.1 — Resolution 16-133, Adopting Assessment for the partial Reconstruction of Jefferson Street from 125<sup>th</sup> Lane to the Northern City Limits, Improvement Project No. 13-18.

9.2 — Resolution 16-134, Adopting Assessment for the Partial Reconstruction of Flowerfield Road from Lake Drive to Lexington Avenue, Improvement Project No. 13-22.

9.3 — Resolution 16-135, Adopting Assessment for the 93<sup>rd</sup> Lane Industrial Park Area Street Improvements, Phase 4, Improvement Project No. 14-13.

9.4 — Resolution 16-136, Adopting Assessment for the Pavement Management Program — 2015 Street Reconstructions, Improvement Project No. 15-07.

9.5 — Resolution 16-137, Adopting Assessment for Partial Reconstruction of 87<sup>th</sup> Avenue by the City of Circle Pines, Improvement Project No. 15-11.

Moved on the agenda to follow agenda item 11.2.

## **APPROVAL OF CONSENT AGENDA**

Moved by Councilmember Herbst, seconded by Councilmember Hovland, that the following be approved:

10.1 Motion 16-079, Schedule of Bills Paid.

10.2 Motion 16-080, Payment to the League of Minnesota Cities.

10.3 Motion 16-081, Approve a Temporary On-Sale 3.2 Malt Beverage License and a Carnival License for Mad Jax Amusements, (18140 Zane Street NW, Elk River) to be held at Church of St. Timothy's, 707 – 89<sup>th</sup> Avenue NE.

Motion adopted unanimously.

## **DEVELOPMENT BUSINESS**

11.1 Resolution 16-138, Granting a Conditional Use Permit to Allow for an Instructional Training Center for Athletes/Gym in a PBD (Planned Business District) Zoning District, Located at 10611 Baltimore Street NE. Elevage Development Group. (Case File No. 16-0036/LSJ).

Moved by Councilmember Clark, seconded by Councilmember King that Resolution 16-138, “Granting a Conditional Use Permit to allow for an Instructional Training Center for Athletes/Gym in a PBD (Planned Business District) Zoning District, Located at 10611 Baltimore Street NE. Elevage Development Group,” be approved.

Planning and Community Development Director Schafer stated the owner of the building is requesting the approval of a conditional use permit to allow for a gym/athletic training center in one of the vacant tenant spaces in the building. He stated gyms fall under the use of amusement and recreation and requires a conditional use permit according to the PBD (Planned Business District) zoning district requirements.

Councilmember King requested clarification on condition number six. Planning and Community Development Director Schafer replied there is an issue with parking on an unimproved surface (grass or gravel). He noted if the hotel moves forward the parking issue will be resolved.

Councilmember Clark confirmed that the unimproved parking would have to be resolved right away or within 18 months.

Michael Mergens, Elevage Development Group, stated the 18-month provision could work. He stated the issue will be corrected with the hotel development or by paving the area.

Moved by Councilmember Clark, seconded by Councilmember Hovland to amend condition number 6 to include an 18-month provision for the developer to pave the grass area or post the area as parking prohibited if the hotel project does not move forward.

Amendment adopted unanimously.

Councilmember Clark stated the City operated a grass parking lot by the beach for a period of time and is fine with allowing the applicant the same leniency.

Michael Mergens commented the gym is a great fit with the National Sports Center. He noted peak times for the gym will be 6-9 a.m. weekdays, evenings and weekends. He noted overflow parking will be allowed for Bricks and for the hotel.

Amended motion adopted unanimously.

11.2 Resolution 16-147, Granting a Conditional Use Permit to allow for the Construction of an 80 Room, Five (5) Story Hotel and Associated Shared Parking and a Zero Lot Line in a PBD (Planned Business

District) Zoning District at 10611 Baltimore Street NE. Elevage Development Group. (Case File No. 16-0035/LSJ).

Moved by Councilmember Clark, seconded by Councilmember King, that Resolution 16-147, "Granting a Conditional Use Permit to allow for the Construction of an 80 Room, Five (5) Story Hotel and Associated Shared Parking and a Zero Lot Line in a PBD (Planned Business District) Zoning District at 10611 Baltimore Street NE. Elevage Development Group," be approved.

Planning and Community Development Director Schafer stated Elevage Development Group is requesting the approval of a conditional use permit that would allow for the construction of a hotel in the PBD (Planned Business District). He stated the location of the hotel is between Bricks restaurant and the multi-tenant retail building on the west side of Davenport Street and near the intersection with 107<sup>th</sup> Avenue NE. He stated the proposed 5-story hotel would include 80 rooms with the first floor featuring a kitchen, lounge, offices and a fitness room. He noted part of the conditional use permit is shared parking and zero lot lines between the site to the north. He stated the total number of required parking spaces for all three sites is 218 stalls.

Councilmember Clark asked about conditional uses for the site and parking concerns. Planning and Community Development Director Schafer replied the variable is the multitenant building. He stated if a higher user goes in that building there may be a parking shortage.

Michael Mergens, Elevage Development Group, stated the hotel will follow City code for parking. He noted parking stalls will be used after store hours and is more than sufficient.

Planning and Community Development Director Schafer commented while the current parking ratio works if another restaurant use comes forward the parking for the site will not work. He noted the City has the right to place conditions with a CUP and that uses change over time which is why the conditions were included.

Councilmember Hovland asked if there is any issue with MAC. Planning and Community Development Director Schafer replied the applicant needs to check with MAC prior to any construction.

Councilmember King asked if underground parking is economically unfeasible. Aaron Roseth, Elness Swenson Graham Architects, replied the cost per stall is too significant for this location.

Councilmember Clark asked about the hotel amenities. Mr. Mergens replied this will be a boutique hotel. Mr. Roseth replied the hotel will be unique and the back terrace will overlook the sports fields. He noted parking will be balanced because the three properties are owned by the same owner.

Councilmember King requested a future workshop to review the parking code and that staff should review pedestrian crossings. He suggested striking condition numbers three and four as well as the background information in the report referring to parking requirements.

Mr. Mergens stated a replatting application will be filed shortly and the CUP should stand on its own.

Councilmember Clark asked if changing the background information makes a material difference. City Attorney Sweeney replied he did not believe so.

Planning and Community Development Director Schafer stated it is important to keep the conditions in the resolution because this is the document that gets recorded with Anoka County and is connected to the property, adding the background information is good for history for future Councils and staff.

Councilmember King suggested deleting conditions three and four.

Mr. Mergens stated he would like conditions three and four removed. He noted these are two separate parcels and that a restaurant could be planned for the future. Planning and Community Development Director Schafer replied condition number three refers to what is currently in City Code.

Councilmember Clark questioned if the Code is changed in the future will the document have to change to coincide.

Moved by Councilmember King, seconded by Councilmember Clark, to strike condition numbers three and four.

Amendment adopted unanimously.

Cory Burstad, Elevage Development Group partner and Bricks owner, stated he is excited to bring Provenance Hotel to the City.

Amended motion adopted unanimously.

## **8:00 P.M. – PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

### 9.1 Resolution 16-133, Adopting Assessment for the Partial Reconstruction of Jefferson Street from 125<sup>th</sup> Lane to the Northern City Limits, Improvement Project No. 13-18.

Moved by Councilmember Herbst, seconded by Councilmember King, that Resolution 16-133, “Adopting Assessment for the partial Reconstruction of Jefferson Street from 125<sup>th</sup> Lane to the Northern City Limits, Improvement Project No. 13-18,” be approved.

City Engineer Keely stated the project included spot concrete curb and gutter replacement, installation of concrete sidewalk, storm sewer structures, asphalt surface, traffic control signage, striping, and appurtenant construction. She stated the Assessment Roll has been prepared consistent with the Feasibility Report with the exception of the omission of one parcel (PIN 06-31-23-21-0003) determined to be in the flood plain. She stated the total cost will be paid by assessments and MSAS funds.

Mayor Ryan opened the public hearing at 8:24 p.m. As no one appeared, Mayor Ryan closed the public hearing at 8:24 p.m.

Motion adopted unanimously.

### 9.2 Resolution 16-134, Adopting Assessment for the Partial Reconstruction of Flowerfield Road from Lake Drive to Lexington Avenue, Improvement Project No. 13-22.

Moved by Councilmember Herbst, seconded by Councilmember Hovland, that Resolution 16-134, “Adopting Assessment for the Partial Reconstruction of Flowerfield Road from Lake Drive to Lexington Avenue, Improvement Project No. 13-22,” be approved.

City Engineer Keely stated the project was a joint project between the City of Lexington and the City of Blaine to reconstruct Flowerfield Road from Lake Drive to Lexington Avenue. The project involved reclaiming the existing bituminous pavement, spot concrete curb and gutter replacement, installation of new

concrete curb and gutter where not already present, minor storm sewer improvements, aggregate base, installation of new bituminous pavement, and appurtenant construction. She stated the Assessment Roll has been prepared consistent with the Feasibility Report. She stated the total cost will be paid by assessments and Pavement Management Program funds. She noted there is an area that needs to be repaired by the contractor.

Mayor Ryan opened the public hearing at 8:26 p.m.

Kristen Zangs, 3986 Flowerfield Road, stated the flooding has gotten worse on Flowerfield Road. City Engineer Keely stated staff is working with the Watershed District to resolve the issue. She noted there are two pavement areas that the contractor has to fix.

Mayor Ryan closed the public hearing at 8:30 p.m.

Motion adopted unanimously.

9.3 Resolution 16-135, Adopting Assessment for the 93<sup>rd</sup> Lane Industrial Park Area Street Improvements, Phase 4, Improvement Project No. 14-13.

Moved by Councilmember Herbst, seconded by Councilmember King, that Resolution 16-135, "Adopting Assessment for the 93<sup>rd</sup> Lane Industrial Park Area Street Improvements, Phase 4, Improvement Project No. 14-13," be approved.

City Engineer Keely stated the project included asphalt pavement replacement, gravel shouldering, storm drainage improvements, culvert replacements and cleaning, ditch cleaning and regrading, traffic control signage, and appurtenant construction. She stated the Assessment Roll has been prepared consistent with the Feasibility Report. She stated the total cost will be paid by assessments, Public Utility fund for sewer improvements and Pavement Management Program fund.

Mayor Ryan opened the public hearing at 8:31 p.m.

Councilmember Hovland asked about parcels being assessed on all sides of the property. City Engineer Keely replied commercial and industrial parcels are assessed on all sides adjacent to the improvements and single family residential is just the driveway side.

Mayor Ryan closed the public hearing at 8:34 p.m.

Motion adopted unanimously.

9.4 Resolution 16-136, Adopting Assessment for the Pavement Management Program – 2015 Street Reconstructions, Improvement Project No. 15-07.

Moved by Councilmember Herbst, seconded by Councilmember Hovland, that Resolution 16-136, "Adopting Assessment for the Pavement Management Program – 2015 Street Reconstructions, Improvement Project No. 15-07," be approved.

City Engineer Keely stated the project included spot concrete curb and gutter replacement, asphalt surface removal and replacement, aggregate base, and appurtenant construction. She stated the Assessment Roll has

been prepared consistent with the Feasibility Report. She stated the total cost will be paid by assessments, Public Utility fund for sewer improvements and Pavement Management Program fund. Mayor Ryan opened the public hearing at 8:35 p.m. As no one appeared, Mayor Ryan closed the public hearing at 8:35 p.m.

Motion adopted unanimously.

9.5 Resolution 16-137, Adopting Assessment for Partial Reconstruction of 87<sup>th</sup> Avenue by the City of Circle Pines, Improvement Project No. 15-11.

Moved by Councilmember Herbst, seconded by Councilmember Hovland, that Resolution 16-137, "Adopting Assessment for Partial Reconstruction of 87<sup>th</sup> Avenue by the City of Circle Pines, Improvement Project No. 15-11," be approved.

City Engineer Keely stated the City of Blaine and the City of Circle Pines entered into a Joint Powers Agreement with Blaine agreeing to specially assess three parcels in Blaine that access 87<sup>th</sup> Avenue and receive benefit from the project. She stated the City of Blaine will pay to the City of Circle Pines the collected assessments.

Mayor Ryan opened the public hearing at 8:40 p.m. As no one appeared, Mayor Ryan closed the public hearing at 8:40 p.m.

Motion adopted unanimously.

**DEVELOPMENT BUSINESS (continued)**

11.3 Ordinance 16-2360, Granting a Rezoning from FR (Farm Residential) to DF (Development Flex) for the Radisson Cove Development at 12726 Radisson Road NE. Oak Meadows Land Holding, LLC. (Case File No. 16-0033/SLK).

Moved by Councilmember King, seconded by Councilmember Herbst, that Ordinance 16-2360, "Granting a Rezoning from FR (Farm Residential) to DF (Development Flex) for the Radisson Cove Development at 12726 Radisson Road NE. Oak Meadows Land Holding, LLC," be approved.

Planning and Community Development Director Schafer stated Radisson Cove consists of subdividing approximately 5.23 acres into a subdivision with seven (7) dwelling units and one outlot for drainage. He stated the property has a land use designation of R (Rural) and does not allow for properties served with sewer and water. He noted the Metropolitan Council will need to take action on the proposed Metropolitan Urban Service Area (MUSA) boundary change. He stated the developer has requested to change the land use to LDR (Low Density Residential) in order to allow residential development of three to six units per acre. He noted the recommendation is contingent upon the Met Council's approval of the land use amendment and inclusion of this area into the MUSA. He stated the applicant is also requesting a zoning designation of DF (Development Flex) to accommodate lot sizes in the proposed plat.

Motion adopted unanimously.

Councilmember Clark left the meeting at 8:47 p.m.

11.4 Resolution 16-139, Granting Preliminary Plat Approval to Subdivide 5.23 Acres into Seven (7) Lots to be Known as Radisson Cove. Oak Meadows Land Holding, LLC. (Case File No. 16-0033/SLK).

Moved by Mayor Ryan, seconded by Councilmember Herbst, that Resolution 16-139, “Granting Preliminary Plat Approval to Subdivide 5.23 Acres into Seven (7) Lots to be Known as Radisson Cove. Oak Meadows Land Holding, LLC,” be approved.

Planning and Community Development Director Schafer stated Radisson Cove consists of subdividing approximately 5.23 acres into a subdivision with seven (7) dwelling units. The preliminary plat also includes one outlot for a drainage area. He stated the property has a land use designation of R (Rural) and does not allow for properties served with sewer and water. He noted the Metropolitan Council will need to take action on the proposed Metropolitan Urban Service Area (MUSA) boundary change. He stated the developer has requested to change the land use to LDR (Low Density Residential) in order to allow residential development of three to six units per acre. He noted the recommendation is contingent upon the Met Council's approval of the land use amendment and inclusion of this area into the MUSA. He stated the applicant is also requesting a zoning designation of DF (Development Flex) to accommodate lot sizes in the proposed plat.

Motion adopted 4-0-1 (Councilmember Clark absent for the vote).

11.5 Resolution 16-140, Granting a Conditional Use Permit to Allow for Seven (7) Single Family Lots in a DF (Development Flex) Zoning District for Radisson Cove Development, Located at 12726 Radisson Road NE. Oak Meadows Land Holding, LLC. (Case File No. 16-0033/SLK).

Moved by Councilmember Hovland, seconded by Councilmember King, that Resolution 16-140, “Granting a Conditional Use Permit to Allow for Seven (7) Single Family Lots in a DF (Development Flex) Zoning District for Radisson Cove Development, located at 12726 Radisson Road NE. Oak Meadows Land Holding, LLC,” be approved.

Councilmember Clark returned to the meeting at 8:49 p.m.

Planning and Community Development Director Schafer stated Radisson Cove consists of subdividing approximately 5.23 acres into a subdivision with seven (7) dwelling units. The preliminary plat also includes one outlot for a drainage area. He stated the property has a land use designation of R (Rural) and does not allow for properties served with sewer and water. He noted the Metropolitan Council will need to take action on the proposed Metropolitan Urban Service Area (MUSA) boundary change. He stated the developer has requested to change the land use to LDR (Low Density Residential) in order to allow residential development of three to six units per acre. He noted the recommendation is contingent upon the Met Council's approval of the land use amendment and inclusion of this area into the MUSA. He stated the applicant is also requesting a zoning designation of DF (Development Flex) to accommodate lot sizes in the proposed plat.

Motion adopted unanimously.

11.6 Resolution 16-141, Granting a Conditional Use Permit Amendment to Allow for the Construction of Townhomes Consistent with Existing Approvals in The Lakes 24<sup>th</sup> and 31<sup>st</sup> Additions. (Case File No. 16-0042-SLK)

Moved by Councilmember King, seconded by Councilmember Clark, that Resolution 16-141, “Granting a Conditional Use Permit Amendment to Allow for the Construction of Townhomes Consistent with Existing Approvals in the Lakes 24<sup>th</sup> and 31<sup>st</sup> Additions,” be approved.



Planning and Community Development Director Schafer stated Centra Homes is requesting to update an existing CUP by constructing townhomes consistent with existing approvals in The Lakes of Radisson 24<sup>th</sup> and 31<sup>st</sup> Additions. He stated Centra Homes purchased Lots 9 and 10, Block 1 The Lakes of Radisson 31<sup>st</sup> and Lots 5 and 15, Block 1 The Lakes of Radisson 24<sup>th</sup> Addition.

David Pattberg, Centra Homes, stated the building codes have changed substantially and fire sprinklers will be included in the new units. He stated Centra also has landscaping plans and he has met with the homeowners' association. He noted he is working with the Post Office on mailbox locations.

Motion adopted unanimously.

11.7 Resolution 16-142, Granting Final Plat Approval to Re-plat Twelve Parcels (2.47 Acres) into One (1) Lot to be known as Blaine University Avenue Townhomes Addition at 10931-11025 University Avenue NE. Anoka County Community Action Program. (Case File No. 14-0021/LSJ).

Moved by Councilmember Hovland, seconded by Councilmember Clark, that Resolution 16-142, "Granting Final Plat Approval to Re-plat Twelve Parcels (2.47 Acres) into One (1) Lot to be known as Blaine University Avenue Townhomes Addition at 10931-11025 University Avenue NE. Anoka County Community Action Program," be approved.

Planning and Community Development Director Schafer stated ACCAP's redevelopment project includes 30 townhomes within five separate buildings. He stated ACCAP would own all units and would rent the units to residents. He stated the proposed plat includes 1.72 acres with all townhome units and improvements on Lot 1, Block 1.

Motion adopted unanimously.

## **ADMINISTRATION**

12.1 Resolution 16-143, Publication of the Title and Summary of Ordinance 16-2354 Amending Division 3. – Specific Use of Stormwater Ponds, Adding Sec. 34-523. – Stormwater Pond Aeration Permit of the Code of Ordinances of the City of Blaine.

Moved by Councilmember Hovland, seconded by Councilmember King, that Resolution 16-143, "Publication of the Title and Summary of Ordinance 16-2354 Amending Division 3. – Specific Use of Stormwater Ponds, Adding Sec. 34-523. – Stormwater Pond Aeration Permit of the Code of Ordinances of the City of Blaine," be approved.

Public Services Manager Therres stated Council has adopted Ordinance 16-2354 Amending Division 3. - Specific Use of Stormwater Ponds, Adding Sec. 34-523. - Stormwater Pond Aeration Permit of the Code of Ordinances of the City of Blaine and that this resolution provides for summary publication of the ordinance to save costs.

Motion adopted unanimously.

12.2 Ordinance 16-2364, Amending Appendix D – Fee Schedule of the Blaine Code of Ordinances Regarding Article XI. – Stormwater Management, Division 3. – Specific use of Stormwater Ponds – Sec. 34-523. – Stormwater Pond Aeration Permit.

Public Services Manager Therres stated staff is requesting to establish a fee for the Stormwater Pond Aeration Permit and amend the Municipal Code of the City to add Appendix D adopting a fee schedule for City services and licensing.

Declared by Mayor Ryan that Ordinance 15-2364, "Amending Appendix D – Fee Schedule of the Blaine Code of Ordinances Regarding Article XI. – Stormwater Management, Division 3. – Specific use of Stormwater Ponds – Sec. 34-523. – Stormwater Pond Aeration Permit" be introduced and placed on file for second reading at the September 18, 2016, Council meeting.

12.3 Motion 16-082, Approve a Special Events License for the Special Olympics World's Largest Truck Convoy Located at the National Sports Center, 1700 105<sup>th</sup> Avenue NE.

Moved by Councilmember Hovland, seconded by Mayor Ryan, that Motion 16-082, "Approve a Special Events License for the Special Olympics World's Largest Truck Convoy Located at the National Sports Center, 1700 105<sup>th</sup> Avenue NE," be approved.

City Clerk Sorensen stated the applicant for Special Olympics Minnesota has filed an application for a Special Events License to hold the local leg of the World's Largest Truck Convoy at the National Sports Center on September 17, 2016. She stated the applicant has deposited with the City a \$50 license fee, a \$250 deposit fee and a certificate of insurance covering this event. She noted the City has been named as an additional insured on the certificate of insurance. She stated approximately 150 trucks, 50 athletes, 20 vendors, and 35 volunteers are expected at the event. She stated the route is being planned by Officer Steve Nanney of the Blaine Police Department and staff is confirming if approvals are required from Anoka County, MnDOT, and/or State Patrol as the route involves Highway 65 and I-35W. She noted if additional conditions are required they will be included on the final license document and communicated to the applicant.

Motion adopted unanimously.

12.4 Resolution 16-144, Adjusting Certain Tax Levies for Bonded Indebtedness for Fiscal Year 2017.

Moved by Councilmember King, seconded by Councilmember Herbst, that Resolution 16-144, "Adjusting Certain Tax Levies for Bonded Indebtedness for Fiscal Year 2017," be approved.

Finance Director Huss stated this resolution is to adjust tax levies certified for bonded indebtedness is requested. He stated the resolution includes adjustments to scheduled levies for the City's G.O. Open Space Refunding Bonds of 2010A, G.O. Special Assessment Improvement Bonds, G.O. Capital Improvement Bonds, and the City's Capital Equipment Certificates of Indebtedness.

Motion adopted unanimously.

12.5 Resolution 16-145, Establishing 2016 Public Hearing Dates for the Proposed 2017 General Fund Budget and Tax Levy.

Moved by Councilmember King, seconded by Councilmember Clark, that Resolution 16-145, "Establishing 2016 Public Hearing Dates for the Proposed 2017 General Fund Budget and Tax Levy," be approved.

Finance Director Huss stated this resolution calls for two public hearings for the 2017 General Fund Budget and Tax Levy on December 8, 2016 and the adoption of the 2017 Tax Levy and General Fund Budget on December 15, 2016.

Motion adopted unanimously.

12.6 Resolution 16-146, Certify Proposed General Fund Budget and Tax Levy for Fiscal Year 2017.

Moved by Councilmember Clark, seconded by Councilmember Hovland, that Resolution 16-146, "Certify Proposed General Fund Budget and Tax Levy for Fiscal Year 2017," be approved.

Finance Director Huss stated Minnesota Statute require cities to annually certify preliminary budget and property tax levies to the County Auditor by September 30. He noted the property tax levy can only be lowered after it is set. He stated the levy proposed for 2017 net tax capacity rate is 35.901% which is equal to the 2016 rate.

Motion adopted unanimously.

12.7 Ordinance 16-2365, Ordinance Amending Appendix A – Local Acts – Article 1. Housing and Redevelopment Authority Section 8 – Blaine Housing and Redevelopment Authority Authorizing the Blaine Economic Development Authority to Exercise, on Behalf of the City of Blaine, the Powers Conferred by Minnesota Statutes, Section 462C.01 to 462.10.

Finance Director Huss stated ACCAP is requesting the use of the EDA's bonding authority to issue conduit housing bonds to fund their project. He noted issuing through the EDA would allow the bonds to be issued as bank qualified debt which would provide a lower interest rate on the bonds and allow for lower issuance costs. He stated before the EDA can issue housing bonds, the City must adopt an ordinance that provides the authority to the EDA. He stated the bonds would not constitute a charge, lien, or encumbrance upon any property of the City and would be repaid by the revenues derived from the project, are not considered an obligation of the City, and would not be a charge against the City's general credit or taxing powers.

Declared by Mayor Ryan that Ordinance 15-2365, "Ordinance Amending Appendix A – Local Acts – Article 1. Housing and Redevelopment Authority Section 8 – Blaine Housing and Redevelopment Authority Authorizing the Blaine Economic Development Authority to Exercise, on Behalf of the City of Blaine, the Powers Conferred by Minnesota Statutes, Section 462C.01 to 462.10" be introduced and placed on file for second reading at the September 18, 2016, Council meeting.

## **OTHER BUSINESS**

None.

## **ADJOURNMENT**

Moved by Councilmember Herbst, seconded by Councilmember Clark, to adjourn the meeting at 9:15 p.m.

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Tom Ryan, Mayor

ATTEST:

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Catherine Sorensen, City Clerk

*Submitted by TimeSaver Off Site Secretarial, Inc.*