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August 24, 2022

Dan Schluender, P.E.
City Engineer
City of Blaine
10801 Town Square Drive NE
Blaine, MN 55449

RE: Proposal for **Ulysses Street and 117th Avenue Roundabout**
City of Blaine, MN

Mr. Schluender:

As requested, we have prepared our proposed fees to reconstruct the intersection of Ulysses Street and 117th Avenue with a new roundabout consistent with the Intersection Control Evaluation (ICE) we prepared, dated January 16, 2020. Additional details of the project scope, fee and schedule are provided below.

Project Scope

Task 1 – Preliminary Survey

As part of Task 1, we will attend a kickoff meeting and perform a pre-inspection of the project, geotechnical investigation, and topographic survey, including private utility documentation.

Task 2 – Design Services

As part of Task 2, we will perform the following:

- Apply for and obtain all applicable permitting (i.e. watershed permit, MPCA storm water permit, and detour permit), including State Aid review and approval.
- Prepare a Roundabout Justification Report (RJR). The existing Intersection Control Evaluation will be more than three years old at the time of construction. Therefore, the crash data, volumes, forecasts, and operational analyses needs to be updated and converted to an RJR format.
- Geometric layout, final design, and construction cost estimates.
- Preparation of plans and specifications.
- Prepare for and attend one neighborhood open house to review the project.
- Assistance with bidding by answering contractor questions and preparing addendums if required (it is understood the city will submit the ad-for-bid, open the bids, and prepare the bid abstract).
- Determine easement needs and prepare easement sketches and descriptions for the four parcels adjacent to the intersection.

Proposed Fee

The following table summarizes the cost breakdown for each task. A detailed summary of our estimated hours and hourly rates is attached to this proposal.

Estimated Fees		
Task	Description	Amount
1	Preliminary Survey Services	\$31,051
2	Design Services	\$167,408
	Total Estimated Fee	\$198,459

Tasks 1 and 2 shall be Hourly Not to Exceed, subject only to adjustments for a change in scope of services performed agreed upon in writing by the City and the Consultant.

A separate proposal will be submitted for construction services costs following completion of the design services task.

Proposed Project Schedule

The following schedule allows for construction to be completed during the 2023 construction season:

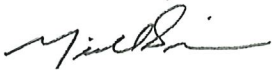
Proposed Project Schedule	
Council approves consultant contract, orders project, authorizes plans/specs	September 7, 2022
Perform prelim survey	Sept - Oct 2022
Prepare plans/specs	Oct 2022 - Jan 2023
Open house meeting	January 2023
Council approves plans/specs, sets bid date	January 16, 2023
Open Bids	February 27, 2023
Council awards contract	March 6, 2023
Begin construction	Spring 2023
Complete construction	Summer 2023

Acceptance

Please indicate your acceptance of this proposal by signing on the signature block below and returning a copy to us.

We appreciate the opportunity to submit this proposal and look forward to working with you on this project. If you have any questions regarding this proposal, please contact me at 651-968-7742.

Bolton & Menk, Inc.



Michael Nill, P.E. (MN, WI)
Principal Engineer

City of Blaine

By: _____

Printed Name: Tim Sanders

Title: Mayor

Date: _____

By: _____

Printed Name: Michelle Wolfe

Title: City Manager

Date: _____

