



City of Blaine
Anoka County, Minnesota
Minutes - Final
City Council

10801 Town Square Drive
Blaine MN 55449

Thursday, January 22, 2015

7:30 PM

Council Chambers

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum present.

ALSO PRESENT: City Manager Clark Arneson; City Attorney Thomas Sweeney; Planning and Community Development Director Bryan Schafer; Public Services Manager Bob Therres; Finance Director Joe Huss; City Engineer Jean Keely; Police Chief/Safety Services Manager Chris Olson; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; City Clerk Catherine Sorensen; and Recording Secretary Linda Dahlquist.

Present: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

Absent: 1 - Councilmember King

4. APPROVAL OF MINUTES

None.

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

6. COMMUNICATIONS

Mayor Ryan thanked Jim Lavallo for his service on the Senior Advisory Board.

Mayor Ryan stated he attended the opening of the fifth addition of the Chain of Lakes Church on Davenport Street.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:34 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:34 p.m.

8. ADOPTION OF AGENDA

9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME

None.

10. APPROVAL OF CONSENT AGENDA:

Approval of the Consent Agenda

10.-2 [MO 15-011](#) **APPROVE OPERATING AGREEMENT WITH RISE INC.
FOR WORKER TO PERFORM CUSTODIAL SERVICES
FOR THE CITY OF BLAINE FOR 2015**

Sponsors: Therres

Attachments: [2015 RISE Contract](#)

Approved

10.-3 [MO 15-012](#) **PAYMENT TO SOFTWARE HOUSE INTERNATIONAL
FOR MICROSOFT ENTERPRISE AGREEMENT ANNUAL
LICENSING RENEWAL**

Sponsors: Peters

Approved

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

10.-4 [MO 15-013](#) **APPROVE A THERAPEUTIC MASSAGE
ENTERPRISE LICENSE FOR JORDAN SALON &
SPA, 2331 108TH LANE NE, BLAINE, MN 55449**

Sponsors: Sorensen

Approved

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

10.-1 [MO 15-010](#)**SCHEDULE OF BILLS PAID**

Sponsors: Huss

Attachments: [December 2014 Payroll Checks and Wire Transfers](#)
[12/31/14 Bills Paid](#)
[01/09/15 Bills Paid](#)

Councilmember Bourke asked what fund the cost of the generator would be paid. City Manager Arneson replied the City's Utility Fund.

Approved

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

10.-5 [RES 15-011](#)**AUTHORIZE INSTALLATION OF REGULATORY SIGNS**

Sponsors: Keely

Attachments: [Deacon's Pond Signs](#)
[Harpers St/Legacy Creek Area Signs](#)
[Hennum Meadows North Signs](#)
[Lakes of Radisson Area Signs](#)
[Quail Creek Signs](#)
[Weston Woods Signs](#)
[Woodland Signs](#)

Councilmember Herbst asked about directional signage for Kentucky Fried Chicken on 117th. Planning and Community Development Director Schafer replied the developer and property owners work out signage at the time of development. He suggested a master signage that includes other tenants.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

11. DEVELOPMENT BUSINESS

11.-1 [ORD 15-2303](#)**FIRST READING****GRANTING A REZONING FROM FR (FARM RESIDENTIAL) TO DF (DEVELOPMENT FLEX) FOR SPRINGBROOK ADDITION AT 129th AVENUE/DUNKIRK STREET NE. SPRINGBROOK LAND, LLC. (CASE FILE NO. 14-0038/SLK)****Sponsors:** Schafer**Attachments:** [Springbrook - Attachments](#)

Planning Director Schafer stated the North End Area Plan Amendment that was approved in October 2002, created a land use designation of LDR (Low Density Residential) for the area. He stated the preliminary plat proposal consists of subdividing approximately 20 acres into a subdivision with a total of 49 new dwelling units. He stated because the developer is proposing different housing styles with design issues, platting requirements, lot sizes, markets and price ranges, the existing DF (Development Flex) zoning is proposed to establish the minimum standards for each of the areas.

Introduced, Read, and Placed on File for Second Reading

12. ADMINISTRATION12.-1 [RES 15-012](#)**INITIATE PROJECT AND ORDER PREPARATION OF FEASIBILITY REPORT FOR THE PAVEMENT MANAGEMENT PROGRAM - 2015 BITUMINOUS OVERLAYS IMPROVEMENT PROJECT NO. 15-01****Sponsors:** Keely**Attachments:** [Figure 1 - Location Map.pdf](#)

City Engineer Keely stated staff is recommending the 2015 Bituminous Overlay project be composed of various city streets. She stated the preliminary construction cost is to be funded through assessments to benefitting properties and the Pavement Management Program, Capital Improvement Plan Fund. She stated the Finance Department is updating the Pavement Management Program, Capital Improvement Plan with these streets in the Feasibility Report.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

12.-2 [RES 15-013](#)

**INITIATE PROJECT AND ORDER PREPARATION OF
FEASIBILITY REPORT FOR THE PAVEMENT
MANAGEMENT PROGRAM - 2015 STREET
RECONSTRUCTIONS IMPROVEMENT PROJECT NO.
15-07**

Sponsors: Keely

Attachments: [Figure 1 - Location Map.pdf](#)

City Engineer Keely stated staff is recommending the 2015 Street Reconstructions project be composed of 3rd Street from 101st Avenue to approximately 400 feet north and 92nd Circle from Woodland Road to the cul de sac. She stated the Finance Department is updating the Pavement Management Program, Capital Improvement Plan with these streets in the Feasibility Report.

Councilmember Swanson asked about the Woodland Road assessments. City Engineer Keely replied the program assessment for residents is 25%. She stated the feasibility report will determine the assessment cost.

Councilmember Hovland asked about streets that were scheduled for 2014 and not completed. City Engineer Keely gave an overview of projects that will be carried over to 2015.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

12.-3 [RES 15-014](#)

**AMEND CONDITIONAL USE PERMIT ISSUED TO
ALLINA HEALTH FOR A LAND RECLAMATION
PERMIT TO DEPOSIT FILL AT THE SOUTHWEST
QUADRANT OF LEXINGTON AVENUE AND 109TH
AVENUE**

Sponsors: Keely

Attachments: [Allina Land Rec Plan.pdf](#)

City Engineer Keely stated Allina is requesting an extension of their CUP through the end of 2015 with the understanding that they will need to notify the City and County prior to commencing work on the site. She noted that Allina will need to obtain any required amendments to their permits from the Rice Creek Watershed District and the Anoka County Highway Department.

Councilmember Herbst stated he is in favor of this one time extension.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

12.-4 [ORD 15-2304](#)

FIRST READING

CABLE FRANCHISE ORDINANCE AMENDMENT

Sponsors: Arneson

Attachments: [GreatLand Conditional Approval \(NMTC-City\) 20141217-1](#)
[Franchise Amendment \(NMTC\) 20141212-1](#)

City Manager Arneson stated the Cable Franchise between Comcast and the City is scheduled to expire in November 2017. He stated staff has prepared a Cable Television Franchise Ordinance Amendment, which extends through December 31, 2020 and update the PEG channel commitments of Comcast consistent with the Franchise Settlement Agreement.

Introduced, Read, and Placed on File for Second Reading

12.-5 [MO 15-014](#)

**APPROVE CONTRACT WITH ANA RESEARCH IN AN
AMOUNT NOT TO EXCEED \$22,000 TO PERFORM AN
INDOOR COMMUNITY FACILITY AND AMENITY
SURVEY FOR THE BLAINE COMMUNITY CENTER
TASK FORCE**

Sponsors: Therres

Attachments: [ANA Research Survey Proposal](#)

Public Services Manager Therres stated in the spring 2014 the Council appointed a Blaine Community Center Task Force to research the possibility of building a community center. He stated the Task Force recommends the City enter into a contract with ANA Research in the amount of \$22,000 to conduct an indoor recreation facility and amenity survey with the residents. Councilmember Bourke stated approval of this motion will help facilitate the process. He noted that he needs to see the financial aspect of the project before he can decide if it is a feasible project.

Councilmember Herbst stated he wants the survey to include pricing and tax questions.

Councilmember Clark asked what questions will be on the survey. Public Services Manager Therres replied the survey's focus is on the needs of the residents. He stated the task force will include estimate cost questions.

Councilmember Clark suggested including "willingness to pay questions" be included in the survey. Public Services Manager Therres replied he will inform the Task Force.

Tammy Schutta, Community Center Task Force representative, stated the task force will include residential willingness to pay questions.

Approved

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland

13. OTHER BUSINESS

Mayor Ryan stated the Yellow Ribbon Committee was able to help several veterans during the holidays. He stated there is a new group, Trust Vets, who help veterans find employment. He stated they are working on a website. He stated the Blaine Lions Club will be holding a skiing event for the children of veterans in March.

14. ADJOURNMENT

Adjourned

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Mayor Pro Tem Herbst, Councilmember Clark and Councilmember Hovland