

## **UNAPPROVED**

### **CITY OF BLAINE BLAINE ECONOMIC DEVELOPMENT AUTHORITY**

Thursday, August 18, 2016  
7:20 P.M.

Blaine City Hall  
Council Chambers  
10801 Town Square Drive

#### **CALL TO ORDER/ROLL CALL**

The meeting was called to order at 7:28 p.m. by President Ryan followed by the Roll Call.

**PRESENT:** President Tom Ryan, Commissioners Mike Bourke, Dave Clark, Wes Hovland, Russ Herbst, Jason King, and Dick Swanson.

**ABSENT:** None.

Quorum present.

**ALSO PRESENT:** City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Public Services Manager Bob Therres; Finance Director Joe Huss; Police Chief/Safety Services Manager Chris Olson; City Engineer Jean Keely; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; City Clerk Catherine Sorensen; and Recording Secretary Linda Dahlquist.

#### **APPROVAL OF MINUTES**

##### Meeting Minutes – August 4, 2016

Moved by Commissioner Hovland, seconded by Commissioner Bourke, that the Meeting Minutes of August 4, 2016, be approved.

Motion adopted 6-0-1. (Commissioner Herbst abstained due to absence.)

#### **NEW BUSINESS**

##### 4.1 Resolution 16-09, Approving Modifications to the EDA Home Loan Improvement Program.

Moved by Commissioner Hovland, seconded by Commissioner Herbst, that Resolution 16-09, “Approving Modifications to the EDA Home Loan Improvement Program,” be approved.

Planning and Community Development Director Schafer stated the City has a Home Improvement Loan Program that assists residents with maintaining and improving the quality of their houses. He stated the program has 61 outstanding loans and the account has funds available. He stated the Center for Energy and Environment (CEE) administers the program and the Community Reinvestment Fund services the loan. He noted loan approval is not required by the EDA.

President Ryan asked about default and the City's rights. Planning and Community Development Director Schafer replied the City does have certain rights to attempt to recoup funds should a resident default on a loan.

Commissioner Clark asked if there is a conflict of interest for a Councilmember or City staff to apply for a loan under the program. City Attorney replied the Statute states if there is a financial benefit to a member by an action they make it could be considered a conflict of interest. He stated in his opinion it could be considered a conflict of interest for members.

Commissioner Hovland commented he was considering using the program within the next year. City Attorney Sweeney suggested abstaining from voting.

Moved by Commissioner King, seconded by Commissioner Bourke to amend the motion that EDA members are excluded from using the program during their term.

Commissioner Bourke - Yes  
Commissioner Clark - Yes  
Commissioner Herbst - Yes  
Commissioner Hovland - Yes  
Commissioner King - Yes  
Commissioner Swanson - Yes  
President Ryan - Yes

Amendment adopted unanimously.

Amended motion adopted unanimously.

4.2 Resolution 16-10, Approving the Expenditure of \$123,982 to Fund Blaine Promotional Activities at the 2016 3M Championship Golf Event.

Moved by Commissioner Herbst, seconded by Commissioner King, that Resolution 16-10, "Approving the Expenditure of \$123,982 to Fund Blaine Promotional Activities at the 2016 3M Championship Golf Event," be approved.

Planning and Community Development Director Schafer stated the EDA hosts a skybox at the 3M Championship annually paying a sponsorship fee plus food and beverage costs. He noted the proceeds go to support local charities. He stated the City also provides security services for the tournament that is billed directly to the 3M Championship.

Motion adopted unanimously.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

Moved by Commissioner Bourke, seconded by Commissioner Herbst, to adjourn the meeting at 7:41 p.m.

Motion adopted unanimously.

ATTEST:

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Tom Ryan, President

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Catherine Sorensen, City Clerk

*Submitted by TimeSaver Off Site Secretarial, Inc.*