



City of Blaine
Anoka County, Minnesota
Minutes - Final

10801 Town Square Dr.
Blaine MN 55449

City Council

Mayor Tom Ryan,
Councilmember Wes Hovland,
Councilmember Dick Swanson,
Councilmember Dave Clark,
Mayor Pro Tem Mike Bourke,
Councilmember Katherine Kolb,
Councilmember Russ Herbst

Thursday, September 4, 2014

7:30 PM

Council Chambers

Meeting Number 14-47

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:42 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum present.

ALSO PRESENT: Bryan Schafer, Planning and Community Development Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Jean Keely, City Engineer; Chris Olson, Police Chief/Safety Services Manager; Roark Haver, Communications Technician; Al Thorp, Senior Engineering Technician; Catherine Sorensen, City Clerk; and Recording Secretary Linda Dahlquist.

Present: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

Absent: 1 - Mayor Pro Tem Bourke

4. APPROVAL OF MINUTES

4.-1 [MIN 14-31](#)

**WORKSHOP MEETING - 08/14/14
SPECIAL MEETING - 08/15/2014
WORKSHOP MEETING - 08/21/14
REGULAR MEETING - 8/21/14**

Sponsors: Sorensen

Attachments: [Workshop Minutes 08/14/14](#)
[Special Workshop Canvass Election 08/15/14](#)
[Workshop Minutes 08/21/14](#)
[Regular Minutes 08/21/14](#)

Approved

Aye: 3 - Mayor Ryan, Councilmember Swanson and Councilmember Herbst

Abstain: 3 - Councilmember Hovland, Councilmember Clark and Councilmember Kolb

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

6. COMMUNICATIONS

Mayor Ryan congratulated Premier Bank on their new location.

Councilmember Clark thanked the Blaine Police Department for their service.

Mayor Ryan announced Blaine World Fest will be held on September 20, 2014 from 1:00-4:00 p.m. in Town Square Park.

Mayor Ryan reminded residents that the City of Blaine is a Yellow Ribbon Community and supports the Veterans in the City. He asked Veterans who need help to contact him.

6.-1 [PROC 14-06](#)

PROCLAMATION - CONSTITUTION WEEK 2014

Mayor Ryan proclaimed September 17-23, 2014, to be Constitution Week.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:51 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:52 p.m.

8. ADOPTION OF AGENDA

9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME

Moved on the agenda to follow agenda item 11.3.

10. APPROVAL OF CONSENT AGENDA:

10.-1 [MO 14-123](#)

SCHEDULE OF BILLS PAID

Sponsors: Huss

Attachments: [08/15/14 Bills Paid](#)

[08/22/14 Bills Paid](#)

Approved

10.-2 [MO 14-124](#)

**APPROVE THERAPEUTIC MASSAGE
ENTERPRISE LICENSE FOR AMAZING SPA, 443
87TH LANE NE, BLAINE**

Sponsors: Sorensen

Approved

10.-3 [MO 14-125](#)

APPROVAL OF CARNIVAL LICENSE FOR GOPHER STATE EXPOSITIONS, AT NORTHTOWN MALL, 398 NORTHTOWN DRIVE, BLAINE SEPTEMBER 18 THROUGH SEPTEMBER 21, 2014

Sponsors: Sorensen

Approved

10.-5 [MO 14-126](#)

ACCEPTING THE PROPOSAL FOR AN IRRIGATION SYSTEM FROM SUN SHOWER IRRIGATION IN THE AMOUNT OF \$42,500 AT AURELIA PARK

Sponsors: Monahan

Attachments: [Aurelia Park.pdf](#)

Approved

10.-6 [MO 14-127](#)

APPROVE PAVING AURELIA PARK HOCKEY RINK IN THE AMOUNT NOT TO EXCEED \$15,000

Sponsors: Monahan

Approved

10.-7 [RES 14-156](#)

APPROVE TEMPORARY ROAD CLOSURES OF PARK DRIVE AND TOWN SQUARE DRIVE FOR WORLD FEST

Sponsors: Therres

Attachments: [World Fest Street Closure 2014](#)

Adopted

10.-4 [MO 14-129](#)

**APPROVE A TEMPORARY ON-SALE 3.2 MALT
BEVERAGE LICENSE FOR THE SANNEH
FOUNDATION FUNDRAISER, TO BE HELD AT
THE NATIONAL SPORTS CENTER, 1700 105th
AVENUE NE, SATURDAY, SEPTEMBER 6, 2014**

Sponsors: Sorensen

Councilmember Kolb asked about the Sanneh Foundation. City Clerk Sorensen replied Sanneh Foundation supports youth and families, and holds a fundraiser annually.

Approved

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11. DEVELOPMENT BUSINESS

11.-1 [RES 14-157](#)

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE
14.26 ACRES INTO 25 SINGLE FAMILY LOTS TO BE
KNOWN AS THE LAKES OF RADISSON 59th ADDITION
AT 123rd COURT/CLOUD DRIVE NE.GORHAM
DEVELOPMENT, LLC. (CASE FILE NO. 14-0029/LSJ)**

Sponsors: Schafer

Attachments: [The Lakes 59th - Attachments](#)

Planning and Community Development Director Schafer stated Council approved the preliminary plat and now is asked to approve final plat. He stated the plat consists of 25 single-family lots ranging in size from 11,403 to 45,666 square feet.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-2 [RES 14-158](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR OUTDOOR DINING CONSISTING OF 6 TABLES
AND 24 SEATS AT 10550 BALTIMORE STREET NE.
CULVER'S RESTAURANT. (CASE FILE NO. 14-0046/BDJ)**

Sponsors: Schafer

Attachments: [Culvers - Attachments](#)

Planning and Community Development Director Schafer stated Culver's would like to provide outdoor dining for their customers. He stated the proposed dining area is on an existing concrete patio and would consist of six tables and 24 seats.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-3 [RES 14-159](#)

**GRANTING A CONDITIONAL USE PERMIT TO
OPERATE A GYMNASTICS AND CHEERLEADING
FACILITY IN AN I-2 (HEAVY INDUSTRIAL) ZONING
DISTRICT AT 1618 99th LANE NE. JAM HOPS
GYMNASTICS FACTORY, INC. (CASE FILE NO.
14-0042/LSJ)**

Sponsors: Schafer

Attachments: [Jam Hops - Attachments](#)

Planning and Community Development Director Schafer stated the applicant wishes to occupy approximately 7,000 square feet of tenant space in a heavy industrial multi-tenant building. He noted the applicant has a similar facility in Ham Lake. He stated the space will be used for training competitive gymnasts and cheerleaders.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME

9.-1 [ORD 14-2291](#)

FIRST READING
VACATION OF DRAINAGE AND UTILITY EASEMENTS
AND STREET RIGHT-OF-WAY FOR LOTS 2 AND 3,
BLOCK 1 AND LOTS 1, 2, AND 3, BLOCK 2, THE LAKES
OF RADISSON THIRTY-SECOND ADDITION, VACATION
NO. V14-03

Sponsors: Keely

Attachments: [Location Map](#)

Mayor Ryan opened the public hearing at 8:02 p.m.

City Engineer Keely stated the vacation of drainage and utility easements and street right-of-way is being requested for replatting and redevelopment of The Lakes of Radisson 59th Addition. She noted the second reading will be held on September 18, 2014.

Mayor Ryan closed the public hearing at 8:03 p.m.
Introduced, Read, and Placed on File for Second Reading

9.-2 [ORD 14-2292](#)

FIRST READING
VACATION OF DRAINAGE AND UTILITY EASEMENTS
AND STREET RIGHT-OF-WAY FOR LOTS 1 AND 2,
BLOCK 1, THE LAKES OF RADISSON COMMERCIAL
PARK, VACATION NO. V14-04

Sponsors: Keely

Attachments: [Location Map](#)

Mayor Ryan opened the public hearing at 8:04 p.m.

City Engineer Keely stated the vacation of drainage and utility easements and street right-of-way is being requested for replatting and redevelopment for The Lakes of Radisson 59th Addition. She noted the second reading will be held on September 18, 2014.

Mayor Ryan closed the public hearing at 8:05 p.m.
Introduced, Read, and Placed on File for Second Reading

9.-3 [ORD 14-2293](#)

**FIRST READING
VACATION OF DRAINAGE AND UTILITY EASEMENTS
FOR TRACT B, REGISTERED LAND SURVEY NO. 260,
VACATION NO. V14-05**

Sponsors: Keely

Attachments: [Location Map](#)

Mayor Ryan opened the public hearing at 8:05 p.m.

City Engineer Keely stated the vacation of drainage and utility easements is being requested in order to replat the property with the adjacent parcel to the north. She noted the second reading will be held on September 18, 2014.

Mayor Ryan closed the public hearing at 8:06 p.m.

Introduced, Read, and Placed on File for Second Reading

DEVELOPMENT BUSINESS11.-4 [RES 14-160](#)

**GRANTING PRELIMINARY PLAT APPROVAL TO
SUBDIVIDE A FIVE (5) ACRE PARCEL INTO A 2.4 ACRE
PARCEL AND A 2.3 ACRE PARCEL TO BE KNOWN AS
NORTHEAST NSC EXTENSION ADDITION AT 10610
NASSAU STREET NE. (CASE FILE NO. 14-0043/BKS)**

Sponsors: Schafer

Attachments: [NSC Plat - Attachments](#)

Planning and Community Development Director Schafer stated the National Sports Center (NSC) needs to relocate a maintenance facility off 105th Avenue. He stated the plat subdivides 4.7-acre parcel and creates a 2.3-acre lot for NSC to purchase. He noted the remaining 2.4-acre lot will be retained by the owner.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-5 [RES 14-161](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR OUTDOOR STORAGE OF PALLETS IN AN I-2
(HEAVY INDUSTRIAL) ZONING DISTRICT AT 3125
101ST AVENUE NE. PALLET RESOURCES CORP. (CASE
FILE NO. 13-0009/SLK)**

Sponsors: Schafer

Attachments: [Pallet Resources - Attachments](#)

Planning and Community Development Director Schafer stated the applicant proposes to use the location as an additional site to increase production. He stated the applicant will manufacture and recycle pallets similar to their facility on 3371 99th Court NE. He noted that the buildings will have fire apparatus and pallet height restrictions.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

The following two items are related:

11.-6 [RES 14-162](#)

**GRANTING PRELIMINARY PLAT APPROVAL TO PLAT
AN OUTLOT INTO ONE (1) LOT TO BE KNOWN AS
LEGACY CREEK 5th ADDITION AT 125th
AVENUE/LEGACY CREEK PARKWAY. STEPPING
STONES EARLY LEARNING CENTER. (CASE FILE NO.
14-0044/LSJ)**

Sponsors: Schafer

Attachments: [Legacy Creek 5th - Attachments](#)

Planning and Community Development Director Schafer stated the applicant wishes to locate a facility on the property that is zoned B-2 (Community Commercial). He noted the use as a school/day care requires a conditional use permit. He stated this preliminary plat request is to change the outlot into a platted lot. He noted that the plat will be known as Legacy Creek 5th Addition.

Councilmember Kolb stated a resident raised an issue about buffering. Planning and Community Development Director Schafer replied the resident is the furthest away from the building and will benefit from the tree buffer.

Councilmember Kolb asked if there will be traffic issues. Planning and Community Development Director Schafer replied traffic will not be impacted. He stated the school is a perfect neighborhood fit.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-7 [RES 14-163](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR OPERATION OF A 13,300 SQUARE FOOT EARLY
LEARNING CENTER IN A B-2 (COMMUNITY
COMMERCIAL) ZONING DISTRICT AT 125th
AVENUE/LEGACY CREEK PARKWAY. STEPPING
STONES EARLY LEARNING CENTER. (CASE FILE NO.
14-0044/LSJ)**

Sponsors: Schafer

Attachments: [Stepping Stones CUP - Attachments](#)

Planning and Community Development Director Schafer stated the applicant proposes to build a 13,300 square foot building. He stated the privately owned facility will serve 155 children from infancy through kindergarten with 25 adult staff members. He noted the hours of operation will be from 6:00 a.m. to 6:00 p.m. during the week and limited weekend activity.

Mayor Ryan asked if the building will have a metal roof. Planning and Community Development Director Schafer replied no, it will not have a metal roof.

Councilmember Hovland asked if this business will pay taxes.
Councilmember Kolb replied private schools pay taxes.

Councilmember Clark asked about future road plans. Planning and Community Development Director Schafer replied the road will remain uncontrolled until it meets warrants and will remain as full access.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson,
Councilmember Clark, Councilmember Kolb and Councilmember Herbst

The following two items are related:

11.-8 [RES 14-164](#)

**GRANTING PRELIMINARY PLAT APPROVAL TO
SUBDIVIDE 4.63 ACRES INTO 15 SINGLE FAMILY LOTS
AND ONE (1) OUTLOT TO BE KNOWN AS VILLAS IN
THE LAKES AT HARPERS STREET/LAKES PARKWAY.
HEDBERG HOMES. (CASE FILE NO. 14-0030/SLK)**

Sponsors: Schafer

Attachments: [Villas in The Lakes - Attachments](#)

Planning and Community Development Director Schafer stated the preliminary plat proposes 15 detached townhomes and includes one outlot for a private drive.

John Blatman, Developer, stated the association will maintain the private road, removal of snow and mowing.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-9 [RES 14-165](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR CONSTRUCTION OF 15 SINGLE FAMILY HOMES
IN A DF (DEVELOPMENT FLEX) ZONING DISTRICT
FOR VILLAS IN THE LAKES AT HARPERS
STREET/LEGACY CREEK PARKWAY. HEDBERG
HOMES. (CASE FILE NO. 14-0030)**

Sponsors: Schafer

Planning and Community Development Director Schafer stated the preliminary plat consists of subdividing 4.63 acres into a subdivision with 15 dwelling units and one outlot for a private drive.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12. ADMINISTRATION

12.-1 [MO 14-128](#)**APPROVE QUOTE FROM CW HOULE, INC. FOR THE
87TH LANE AREA STORM SEWER REPAIR,
IMPROVEMENT PROJECT NO. 13-25**

Sponsors: Keely

Attachments: [Location Map.pdf](#)
[Drainage Structure Photo.jpg](#)

City Engineer Keely stated the drainage structure is in a state of disrepair with a failing pipe joint. She stated staff plans to replace two pipe sections, replace concrete outlet structure, regrade slopes around the outlet, and install a new sump manhole upstream. She stated staff is recommending the Council accept the quote from CW Houle in the amount of \$28,138 and also approve a 10% contingency for a total of \$30,952. She noted the funding source for the work is the Storm Water Utility Fund.

Approved

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-2 [RES 14-166](#)**ADJUSTING CERTAIN TAX LEVIES FOR BONDED
INDEBTEDNESS FOR FISCAL YEAR 2015**

Sponsors: Huss

Finance Director Huss stated the resolution includes adjustments to scheduled levies for the City's G.O. Open Space Refunding bonds of 2010A, G.O. Special Assessment Improvement Bonds, G.O. Capital Improvement Bonds, and the City's Capital Equipment Certificates of Indebtedness.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-3 [RES 14-167](#)**CERTIFY PROPOSED GENERAL FUND BUDGET AND
TAX LEVY FOR FISCAL YEAR 2015**

Sponsors: Huss

Finance Director Huss stated Minnesota Statutes require cities each year to certify preliminary budget and property tax levies to County auditors by September 15. He stated the preliminary budget may be adjusted up or down; however, once set the property tax levy can only be lowered. He stated the proposed expenditure budget totals \$26,393.065 and includes \$122,500 in unidentified balancing provisions. He noted the provisions necessary to balance the 2015 General Fund Budget that Council has identified as acceptable include increased non-levy revenues; expenditure reductions; and/or a combination.

Councilmember Herbst asked if the tax rate is same as 2014. Finance Director Huss replied yes.

Adopted

Aye: 5 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark and Councilmember Herbst

Nay: 1 - Councilmember Kolb

12.-4 [RES 14-168](#)**ESTABLISHING 2014 PUBLIC HEARING DATES FOR
THE PROPOSED GENERAL FUND BUDGET AND TAX
LEVY**

Sponsors: Huss

Finance Director Huss stated Minnesota Statutes require cities to establish future public hearings on the proposed budget and tax levy by September 15, and to hold the public hearings at a regularly scheduled Council meeting. He stated the first public hearing is scheduled for 8:00 p.m. on December 11, 2014 and the second public hearing is scheduled for 8:00 p.m. on December 18, 2014.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

13. OTHER BUSINESS

City Manager Arneson stated a meeting has been set with the Spring Lake Park City Council and the Mounds View City Council for September 17, 2014 at 7:00 p.m. to discuss the 2015 budget for the SBM Fire Department.

14. ADJOURNMENT

Adjourned

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson,
Councilmember Clark, Councilmember Kolb and Councilmember Herbst