



City of Blaine Anoka County, Minnesota Minutes City Council

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

This meeting will be a hybrid of Zoom and in-person. The Mayor has signed a declaration allowing members of the council, staff, and the public to attend the meeting remotely via Zoom as has been done during the COVID-19 pandemic.

The council chambers will have limited seating, with audience chairs being set up at least six feet apart. There will be an overflow area where the meeting can be watched in the Cloverleaf Farms Room, also with chairs set up at least six feet apart.

Please note that all visitors to city hall are required to wear a face mask while inside the building.

Public comments may be submitted prior to the meeting by sending an email to PublicComment@BlaineMN.gov or by calling 763-717-2782 no later than Noon on Monday April 5.

Public comment will also be taken during the meeting remotely via Zoom. Members of the public can join the Zoom webinar at <https://blainemn.zoom.us/j/93364450899>

Monday, March 15, 2021

7:30 PM Council Chambers and due to the COVID-19 pandemic, city meetings will also be held as virtual meetings

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:33PM by Mayor Sanders followed by the Pledge of Allegiance and the Roll Call. Due to the COVID-19 pandemic this hybrid meeting was held both virtually and in person.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum Present.

ALSO PRESENT: City Manager Michelle Wolfe; Community Development Director Erik Thorvig; City Planner Lori Johnson; Public Works Director Jon Haukaas; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; City Attorney Chris Nelson; City Engineer Dan Schluender; Water Resources Manager Rebecca Haug; Communications Manager Ben Hayle; Director of Administration Cassandra Tabor; and City Clerk Catherine Sorensen.

Present: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

Absent: 1 - Councilmember Jeppson

4. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

4.-1 2020 OUTSTANDING CONSERVATIONIST AWARD

Water Resources Manager Haug stated the City of Blaine was selected by the Anoka Conservation District to receive the 2020 Outstanding Conservationist Award. The city is receiving the award for being strong advocates and partners for conservation work. Within the over 800 acres of dedicated open space throughout the city, there has been the creation of a greenway corridor, opportunities to protect and restore ecological and biological diversity, as well as outdoor education and recreational opportunities.

Natural Resources Conservation Boardmember Mary Jo Truchon presented the city council with a plaque and congratulated the city on their tremendous conservation efforts. She thanked numerous staff members from present and past, along with former Mayor Tom Ryan and Councilmember Dick Swanson for all of their efforts as well.

Anoka County District Manager Chris Lord thanked the city for thinking long term and protecting its greenspaces. He appreciated how the city council had made it a priority to set the Blaine Wetland Sanctuary aside for future generations to enjoy.

Mayor Sanders thanked Anoka County for recognizing the city's conservation efforts.

Councilmember Hovland stated the BWS has been a lot of work from numerous staff members and councilmembers over the past 18 years. He thanked Mayor Ryan for all of his efforts to preserve the BWS.

Informational: no action required

5. COMMUNICATIONS

Mayor Sanders welcomed Mayor Ryan to the Council Chambers and offered a round of applause.

6. OPEN FORUM

Mayor Sanders opened the Open Forum at 7:48PM.

Mike Phelan, 3901 126th Avenue NE, stated he had concerns regarding the reconstruction of CSAH 14 at Zest Street. He noted he spoke with city staff and Anoka County Commissioner Julie Braastad regarding his

concerns with the roadway reconstruction. He indicated after input from the residents Commissioner Braastad no longer supported the proposed changes. He explained he was not a traffic engineer but recommended the intersection be redesigned to reconsider how the plans would impact the existing residents. He requested the city support the county and the neighbors and that access not be limited.

Elmer Stevenson, 12565 Zest Street, explained he had similar concerns regarding the intersection design and noted a number of trucks in his neighborhood would have difficulty making U-turns. He urged the council not to force his neighborhood to drive one mile out of the way for no reason.

Councilmember Hovland asked if this was a county project. Public Works Director Haukaas reported this was an Anoka County Highway Project and the city was a partner.

Councilmember Hovland commented many times the engineering within these projects was modeling for future traffic and not just current scenarios. He recommended that someone from staff speak with the county about this project.

Mr. Stevenson reported his neighborhood had only 22 homes which meant it was not generating a great deal of traffic. He requested the city not require them to drive one mile out of the way in order to make a U-turn.

Councilmember Hovland asked if this project had been reviewed by the council. City Engineer Schluender stated the council had reviewed this project preliminarily prior to the county posting it on their website for a virtual open house. He noted because of COVID-19, a standard open house was not held by the county. He explained the residents have brought up a good point and staff will continue to discuss this project with the county. He understood Mr. Phelan had created a petition for this neighborhood and would like to take this under consideration and see how he can work through this matter with the council. He indicated staff could research this matter further and report back to the council at a future meeting with additional information.

Councilmember Hovland requested the neighborhood be updated and informed on these considerations.

Mayor Sanders supported this recommendation.

Roger Elliot, 3511 91st Court NE, stated for the past 14 months there

has been no activities at the senior center. He commented he was concerned about why seniors still could not use the Mary Ann Young Center and encouraged the city to consider reopening this facility.

There being no input, Mayor Sanders closed the Open Forum at 8:05PM.

7. ADOPTION OF AGENDA

The agenda was adopted as amended noting the consideration of the Lexington Avenue apartment project previously postponed to this meeting will be heard at the council workshop on March 22, 2021.

8. APPROVAL OF CONSENT AGENDA:

Moved by Councilmember Hovland, seconded by Councilmember Paul, that the following be approved: A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

8.-1

Schedule of Bills Paid

Attachments: [February 2021 Payroll Checks and Wire Transfers](#)
[03/05/2021 Bills Paid](#)
[03/05/2021 Bills Paid - Subset](#)
[2/26/2021 Bills Paid](#)
[2/26/2021 Bills Paid - Subset](#)

Approved

8.-2

**Authorize Temporary Removal of Parking Restrictions on
103rd Lane and National Street for Centennial Elementary
School Event on May 26, 2021 (Inclement Weather Day: May
27, 2021)**

Attachments: [Centennial Parking Request 2021](#)
[Centennial School Parking Map](#)

Approved

8.-3

Approve 2021 Public Works Capital Equipment Purchases

Approved

8.-4

**Declaring Surplus Property and Authorizing Sale, Donation,
and/or Disposal Thereof**

Attachments: [2021 PW Surplus Equipment List](#)

Adopted**9. 7:30 P.M. - PUBLIC HEARING AND ITEMS PUBLISHED FOR A CERTAIN TIME****9.-1 Storm Water Pollution Prevention Program (SWPPP)**

Attachments: [2021 public meeting.pdf](#)

Ms. Haug stated since 2003, the City of Blaine has been required to hold an annual public meeting on or before June 30, to fulfill the requirements of the Municipal Separate Storm Sewer System (MS4) permit regulated by the Minnesota Pollution Control Agency and federal regulations under the Clean Water Act. The purpose of the annual meeting is to inform residents on the activities conducted by the city over the past year to be compliant with the Storm Water Pollution Prevention Program (SWPPP) and allow for public input on the city's program.

Ms. Haug reported for the past few years, to engage with more residents, this public meeting/comment period has been held during the Green Expo, the Blaine Farmer's Market and stand-alone meetings held at city hall. Since these options are not available this year due to COVID-19 the meeting requirements of the program will be at the council meeting. The notice of this meeting has been published in the local paper for the past 30 days allowing residents the opportunity to provide input on the city's SWPPP. Staff discussed the minimum control measures (MCM) in further detail with the council and asked for comments, questions or suggestions.

Mayor Sanders opened the public hearing at 8:21PM.

There being no public input, Mayor Sanders closed the public hearing at 8:22PM.

Councilmember Hovland encouraged residents to be mindful of their oil, leaves and grass clippings to ensure these are not entering the storm sewer system.

Mayor Sanders thanked Ms. Haug for her detailed presentation.

Approved**9.-2 Approving Street Reconstruction Plan and Giving Preliminary Approval to Issue Street Reconstruction Bonds**

Attachments: [Blaine GO Bonds 2021A Street Reconstruction Plan](#)

Finance Director Huss stated a portion of the City's 2021 bond issue for

pavement management projects will be financed through the issuance of Street Reconstruction Bonds pursuant to Minnesota statutes, chapter 475. Per chapter 475, a public hearing must be conducted. In conjunction with the city's Pavement Management Program (PMP) the city council has approved a variety of both overlay and street reconstruction projects. In order to finance a portion of the reconstruction projects, council is being asked to both approve the city's Street Reconstruction Plan and to give preliminary approval to the issuance of Street Reconstruction Bonds as allowed in Minnesota Statutes, chapter 475. It was noted \$5.5 million would be issued in street reconstruction debt.

Mayor Sanders opened the public hearing at 8:26PM.

There being no public input, Mayor Sanders closed the public hearing at 8:27PM.

Moved by Councilmember Hovland, seconded by Councilmember Paul, that Resolution No. 21-037, "Approving Street Reconstruction Plan and Giving Preliminary Approval to Issue Street Reconstruction Bonds," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

10. DEVELOPMENT BUSINESS

10.-1 Granting a Preliminary Plat to Subdivide One Lot into Two Lots to be Known as Baltimore 2nd Addition at 10650 Baltimore Street NE. Elevage Development Group (Case File No. 21-0014/LSJ)

Attachments: [Attachments](#)
 [PC Draft Minutes](#)

City Planner Johnson stated the applicant is proposing a plat to create two new lots in order to accommodate the construction of a multi-tenant restaurant building in the PBD (Planned Business District). The applicant is proposing to split one lot into two lots to be known as Baltimore 2nd Addition. Proposed Lot 1 will be 8.2 acres in size and proposed Lot 2 will be 1.23 acres in size.

Councilmember Robertson stated she was very excited to see Crisp & Green come to the city and thanked property owner Corey Burstad for continuing to invest in the community.

Moved by Councilmember Robertson, seconded by Councilmember Smith, that Resolution No. 21-38, "Granting a Preliminary Plat to Subdivide One Lot into Two Lots to be Known as Baltimore 2nd Addition at 10650 Baltimore Street NE," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

10.-2

Granting a Conditional Use Permit to Construct a 5,481 Square Foot Multi-tenant Restaurant Building with 600 Square Feet of Outdoor Patio Seating in a PBD (Planned Business District) Zoning District, with Shared Parking and Accesses at 10650 Baltimore Street NE. Elevage Development Group (Case File No. 21-0014/LSJ)

Ms. Johnson stated Elevage Development is proposing to construct a new multi-tenant restaurant building in front of the Planet Fitness building on the southwest corner of 107th Avenue and Highway 65. The new building will sit in the southwest corner of the parking lot for the larger building on this site. The site is located in the PBD (Planned Business District) so all uses require a conditional use permit. The building is a 5,481 square foot multi-tenant restaurant building. Crisp & Green is proposing to locate in one of the tenant spaces (west end) and will have 600 square feet of outdoor dining. The outdoor dining request is also included in the conditional use permit application. A drive thru would be constructed on the south side of the building for the other unknown restaurant tenant. The site will be accessed through a shared drive with the Planet Fitness site. A shared access agreement must be submitted prior to issuance of a building permit for the building.

Moved by Councilmember Robertson, seconded by Councilmember Hovland, that Resolution No. 21-39, "Granting a Conditional Use Permit to Construct a 5,481 Square Foot Multi-Tenant Restaurant Building with 600 Square Feet of Outdoor Patio Seating in a PBD (Planned Business District) Zoning District, with Shared Parking and Accesses at 10650 Baltimore Street NE," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

10.-3

Granting Final Plat Approval to Re-plat Two Existing Parcels into One Parcel to be Known as Public Storage Central First Addition, Located at 11421 Ulysses Avenue NE, 11452 Central Avenue NE and Outlot C, Meadow Place. Public Storage (Kimley-Horn) (Case File No. 19-0044/LSJ)

Attachments: [Attachments](#)

Ms. Johnson stated this is the final plat relating to the preliminary plat that was approved for the Public Storage project in January 2020. The plat essentially replats two parcels into one parcel. This combination and plat is required as one of the parcels is currently an outlot. Building permits cannot be issued for any building on an outlot.

Councilmember Robertson stated this project has been in progress since before the council removed storage facilities from consideration as an option along Highway 65.

Mayor Sanders commented the council views the Highway 65 corridor as the city's front porch and would continue to work to draw strong amenities to this corridor.

Moved by Councilmember Hovland, seconded by Councilmember Paul, that Resolution No. 21-40, "Granting Final Plat Approval to Re-Plat Two Existing Parcels into One Parcel to be Known as Public Storage Central First Addition located at 11421 Ulysses Avenue NE, 11452 Central Avenue NE and Outlot C, Meadow Place," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

10.-4

Granting Final Plat Approval to Subdivide Approximately 29.96 Acres into 48 Townhome Lots, One Common Lot, Two Apartment Lots and Two Outlots to be Known as Groveland Village, Located at the Northwest Corner of 93rd Lane and 85th Avenue NE. Fenway Land (MI Homes) (Case File No. 21-0015/EES)

Attachments: [Attachments](#)

Ms. Johnson stated the applicant is requesting final plat approval for the first phase of the Groveland Village preliminary plat. The final plat is consistent with the preliminary plat. The city council granted preliminary plat approval to Groveland Village on February 17, 2021, which included subdivision of a 27 acre lot into 106 townhome lots, 2 apartment lots, and common lots and outlots. At this time, the developer is requesting final plat approval for the first phase of the townhomes (48 townhome lots), both of the apartment lots, one common lot, and three outlots (two for stormwater and wetlands and one for future development of the remaining townhome lots).

Councilmember Robertson encouraged staff to remain vigilant in addressing the traffic issues surrounding this development and adjacent neighborhoods.

Moved by Councilmember Hovland, seconded by Councilmember Massoglia, that Resolution No. 21-41, "Granting Final Plat Approval to Subdivide Approximately 29.96 Acres into 48 Townhome Lots, One Common Lot, Two Apartment Lots and Two Outlots to be Known as Groveland Village located at Northwest Corner of 93rd Lane and 85th Avenue NE," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11. ADMINISTRATION

11.-1 Award Bids and Quotes for the City Hall/Police Department Improvements

Attachments: [PowerPoint](#)
[RJM Recommendation of Award](#)
[RJM Construction Estimate](#)
[Build Out Plan](#)
[Bid and Quote Results](#)
[Explanation of Bids Accepted](#)

City Manager Wolfe stated council is requested to award the bids and quotes for the City Hall/Police Department expansion and improvements project.

Mr. Huss discussed the history of the City Hall building and noted the design has focused on enhanced customer service with an expanded customer service area in the lobby and by co-locating representatives from multiple departments to the customer service area, while also adding flex space for staff members. In addition, the plans include a significant increase in meeting and training space that can be used by the public. City Hall conference rooms are actively used by many community organizations and recreation staff often struggles with locations to host their programs and events.

Safety Services Manager/Police Chief Podany discussed the Public Safety Department's needs going forward. He commented on how the growth within the Police Department had impacted City Hall. He explained the department has a number of upcoming positions with no available space. He reported there was a need to expand the existing fitness space and locker rooms due to an increase in the number of police officers on staff, especially the number of female officers. He indicated additional meeting space was needed because only one conference room was available inside the Police Department. He stated due to population growth and evidence storage mandates, expansion of the evidence room was needed, along with additional interview rooms and an area to monitor juvenile detainees as required by law. He described the improvements that would be made to the Police Department lobby area to provide an area for private conversations to be held while also enhancing safety and security.

Joel Dunning, Wold Architects, explained bids were opened on March 2

by RJM and Wold at City Hall. There were nine different bid categories and 14 quote categories. The bids and quotes were reviewed by RJM and Wold and the estimated project cost is \$4,196,852, including contingencies, which is slightly under budget. He noted the city received 103 bids for this project, which was excellent coverage.

Mr. Huss commented further on the history of the City Hall improvements and how the expansion would serve the needs for the city for the next 20 years. He explained as part of the project, the city requested alternate bids on four items, and staff is requesting Council consideration of three of the alternates at this time. These alternates were for additional offices for future growth in building inspections (\$47,484), storage cubbies for officer duty bags (\$40,795), and the expansion of high-density storage in the evidence room (\$36,229). Funds available for the project total about \$4.3 million and include initial proceeds of \$4.2 million from the sale of the bonds and roughly \$100,000 of premium and interest earnings to date. In addition, project contingencies of around \$200,000 are included in the project estimate. If council wishes to move ahead with the alternates, funding is available. Additionally, two of the alternates would qualify for use of forfeited police funds. As a safety measure, if contingency funds would be required for other project costs, the forfeited funds could act as a safety net and provide funding for completion of the alternates. The estimated timeline for construction was reviewed with the council and staff recommended award of the bids and quotes for the City Hall/Police Department Improvements.

Councilmember Hovland confirmed the area outlined in the unfinished space would not be completed at this time.

Councilmember Robertson inquired if the City had \$4.3 million set aside for this project. Mr. Huss explained the bond funding was for \$4.3 million. He reported the cost for the project with the base bid and three alternates totaled \$4,321,360 and noted \$200,000 of this expense was for contingency items.

Councilmember Smith commented this was a well thought out plan and he appreciated the fact the city had space available for the future. He noted he supported the three bid alternates.

Councilmember Paul stated this was a very good project and came in below the estimate. He asked if the city had funds on hand to cover the expense of this project. Mr. Huss reported the bonds have already been issued and the city had funds on hand to cover the entire cost of the project, including the \$200,000 contingency.

Councilmember Paul questioned if the city would be managing this project. Mr. Huss explained the city would be turning over the management of this project to RJM and they would be acting as an agent for the city to ensure the project comes in on budget.

Councilmember Paul thanked staff for all of their work on this project.

Councilmember Robertson commented she did not vote in favor of the original capital fund request but said the project moved forward and explained she would be offering her support of the City Hall/Police Department improvements.

Mr. Dunning commented on the bids that were disqualified because the bidders did not follow the specifications.

Moved by Councilmember Hovland, seconded by Councilmember Paul, that Resolution No. 21-042, "Award Bids and Quotes for the City Hall/Police Department Improvements," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11.-2

Assign Construction Contracts to RJM Construction for the Blaine City Hall and Police Department Improvements

Attachments: [Construction Estimate](#)
 [Construction Management Agreement](#)

Mr. Huss stated the City has appointed RJM Construction to be a Construction Manager at Risk (CMAR) for the City Hall/Police Department expansion project. By appointing RJM as a CMAR, RJM is committed to deliver the project within a Guaranteed Maximum Price (GMP) which is set when bids are assigned. As such, the city is assigning the construction contracts, awarded through an open bid process, to RJM.

Moved by Councilmember Hovland, seconded by Councilmember Massoglia, that Resolution No. 21-043, "Assign Construction Contracts to RJM Construction for the Blaine City Hall and Police Department Improvements," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11.-3

Providing for the Competitive Negotiated Sale of \$9,615,000 General Obligation Improvement Bonds, Series 2021A

Attachments: [Pre-Sale Summary 2021A](#)
 [Exhibit A Blaine GO Bonds 2012A SET SALE RESOLUTION](#)

Mr. Huss stated staff is seeking council approval for the sale of improvement bonds on April 19 to finance the 2021 pavement management projects. Staff reviewed the street improvement projects that would be completed this summer and noted Baker Tilly, MA, Blaine's Municipal Advisor, has provided a pre-sale summary outlining the sale date, amount, and structure of the proposed bond.

Moved by Councilmember Smith, seconded by Councilmember Hovland, that Resolution No. 21-044, "Providing for the Competitive Negotiated Sale of \$9,615,000 General Obligation Improvement Bonds, Series 2021A," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11.-4

Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for 132nd Lane and Taylor Street Area Reconstructions, Improvement Project No. 19-18

Attachments: [Location Map-Aerial](#)
 [Assessable Parcels Map](#)
 [19-18 Proposed Final Assessment Roll](#)

Mr. Schluender reviewed the streets that would be completed in Improvement Project No. 19-18. Improvements would include reclaiming existing bituminous pavement, reconstructing all curb and gutter, minor storm sewer improvements, water hydrant replacements, bituminous pavement and appurtenant construction. The cost for the project was reviewed with the council and it was noted the assessment roll has been prepared consistent with the feasibility report. Of the total cost, the amount to be assessed is \$665,187.14. The Public Utility Funds will contribute \$216,201.84 for water and sanitary sewer improvements, and Pavement Management Program funds will contribute \$1,400,683.49.

Councilmember Massoglia asked why the Way of the Shephard Church was being assessed as a commercial/industrial property and if it was standard to assess non-profit organizations. Mr. Schluender explained the assessment was based on the land use of the parcel and noted this property was zoned commercial.

Moved by Councilmember Massoglia, seconded by Councilmember Paul, that Resolution No. 21-045, "Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for 132nd Lane and Taylor Street Area Reconstructions," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11.-5

**Declare Cost to be Assessed, Order Preparation and Call for
Hearing on Proposed Assessment for Reconstruction of
University Avenue from 125th Lane to Bengal Drive, Improvement
Project No. 19-22**

Attachments: [Location Map 19-22](#)
 [Assessment Map](#)
 [19-22 Proposed Final Assessment Roll](#)

Mr. Schluender stated Improvement Project No. 19-22 was a joint cost share project with the city of Coon Rapids and included the reconstruction of University Avenue from 125th Lane to Bengal Drive. The project was ordered by the city council on November 18, 2019 with Resolution No. 19-179. The construction contract was awarded to Dresel Contracting Inc. by the city council on June 1, 2020 with Resolution No. 20-84 and construction was completed in the fall of 2020. The total city share of the estimated project cost indicated in the feasibility report was \$193,750. The assessment roll has been prepared consistent with the feasibility report. Of the total cost, the amount to be assessed is \$38,241.84. Pavement Management Program funds will contribute \$71,024.87.

Councilmember Paul commented on an accident that occurred near the school while work was being completed last year then asked if Bengal Drive would be improved. Mr. Schluender reported Bengal Drive was a private street maintained by the school.

Moved by Councilmember Hovland, seconded by Councilmember Paul, that Resolution No. 21-046, "Declare Cost to be Assessed, order Preparation and Call for Hearing on Proposed Assessment for Reconstruction of University Avenue from 125th Lane to Bengal Drive," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11.-6

**Declare Cost to be Assessed, Order Preparation and Call for
Hearing on Proposed Assessment for Clover Leaf Parkway Area
Street Reconstructions, Improvement Project No. 18-18**

Attachments: [Project Location Map](#)
 [Assessment Maps](#)
 [Clover Leaf Pkwy Area Proposed Final Assessment Rolls](#)

Mr. Schluender stated the Clover Leaf Parkway Area Street Reconstructions project was ordered by the city council on March 7, 2019 with Resolution No. 19-27. The project was split into two phases constructed in 2019 and 2020. The 2019 construction contract was awarded by the city council to Park Construction on May 20, 2019 with Resolution No. 19-77 and construction was completed in the fall of 2019. The 2020 construction contract was awarded by the city council to Northwest Asphalt, Inc. on March 16, 2020 with Resolution No. 20-45 and construction was completed in the fall of 2020. The total project cost indicated in the feasibility report was \$4,006,231.00. The assessment roll has been prepared consistent with the feasibility report. Of the total cost, the amount to be assessed is \$714,825.21. The Public Utility Funds will contribute \$151,266.45 for water and sanitary sewer improvements, Municipal State Aid System (MSAS) funds will contribute \$1,000,000.00 and Pavement Management Program funds will contribute \$2,007,845.67.

Moved by Councilmember Hovland, seconded by Councilmember Paul, that Resolution No. 21-047, "Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for Clover Leaf Parkway Area Street Reconstructions," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11.-7

**Accept Bid from Dresel Contracting, Inc. in the amount of
\$1,886,516.75 for the 2021 Polk Street Area Street
Reconstructions, Improvement Project No. 19-16**

Attachments: [Location Map](#)

Mr. Schluender stated the city council approved plans and specifications and ordered advertisement for bids for the 2021 Polk Street Area Reconstructions project on February 1, 2021 with Resolution 21-018. It was noted bids were received March 9, 2021, for Project No. 19-16. A total of eight bids were received ranging from \$1,886,516.75 to \$2,154,476.09. Bids have been checked and tabulated, and it has been determined that Dresel Contracting, Inc. of Chisago City, Minnesota is the lowest bidder. The Engineering Department has worked with Dresel Contracting, Inc. on previous contracts. Staff recommends the low bid be accepted and a contract entered into with Dresel Contracting, Inc. Council was asked to approve the project with a 10% contingency.

Moved by Councilmember Massoglia, seconded by Councilmember Hovland, that Resolution No. 21-048, "Accept Bid from Dresel Contracting, Inc. in the amount of \$1,886,516.75 for the 2021 Polk Street Area Street Reconstructions," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

11.-8

2021 Board and Commission Mayoral Appointments

City Clerk Sorensen stated the board and commission appointment process was amended in 2020 by removing the process from city code and establishing a council policy to allow for flexibility in the future. Council evaluated the policy during this year's interview process and concluded further revisions could be made and will work with staff on amendments for formal consideration. In the meantime, one of the changes council concluded was that since two members of the Natural Resources Conservation Board were not renewing it would be an appropriate time to amend the structure of this board and reduce the number of members from 11 members to 9. This change will be formalized in the amended council policy and incorporated by resolution once complete, along with any other changes that are identified. It was noted on February 22, 23, and 24 council interviewed 33 extremely qualified applicants for appointment. Staff reviewed the mayoral appointments and is asking council to appoint the 2021 Board and Commission members.

Mayor Sanders said he was extremely impressed by the quantity and quality of candidates who were willing to volunteer and noted the residents of Blaine were its biggest asset. He thanked the city councilmembers for their time interviewing then read the list of mayoral appointments in full for the record.

Councilmember Robertson asked if commission members and board members receive a stipend. Ms. Sorensen commented commissioners received an annual stipend based on the number of meetings they attend each year.

Moved by Councilmember Hovland, seconded by Councilmember Massoglia, that Motion 21-50, "2021 Board and Commission Mayoral Appointments," be approved.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders

12. OTHER BUSINESS

Councilmember Massoglia requested staff follow up with the council on the 125th/Zest Street reconstruction project concerns that were voiced this evening at a future workshop meeting.

13. ADJOURNMENT

Moved by Councilmember Robertson, seconded by Councilmember Hovland, to adjourn the meeting at 9:56PM.

A roll call vote was taken. Motion adopted unanimously.

Aye: 6 - Councilmember Hovland, Councilmember Robertson, Councilmember Paul, Councilmember Massoglia, Councilmember Smith and Mayor Sanders