



**City of Blaine  
Anoka County, Minnesota  
Minutes - Final  
City Council**

10801 Town Square Dr.  
Blaine MN 55449

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Thursday, October 4, 2012

7:30 PM

Council Chambers

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The Agenda was REVISED to include item 10.-4

Meeting Number 12-56

**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Quorum present.

**ALSO PRESENT:** Bob Therres, Public Services Manager; Joe Huss, Finance Director; Jean Keely, City Engineer; Chris Olson, Safety Service Manager/Police Chief; Roark Haver, Communications Technician; Al Thorp, Senior Engineering Technician; Jane Cross, City Clerk; and Recording Secretary Linda Dahlquist.

**Present:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Bourke, Mayor Pro Tem Kolb and Councilmember Herbst

**4. APPROVAL OF MINUTES**

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

**5.-1 [PROC 12-05](#)**

**DOMESTIC VIOLENCE AWARENESS MONTH**

**Sponsors:** City Council

Domestic Violence Awareness Month

Mayor Ryan declared the month of October 2012 to be Domestic Violence Awareness Month.

Informational: no action required

**6. COMMUNICATIONS**

Mayor Ryan announced the Sgt. John Rice VFW Post #6316 will host an Octoberfest Fund Raising event on October 13, 2012.

Councilmember Swanson stated the Citizen's Survey revealed the TH 65 light timing is an issue to the City's residents. He stated also in the survey residents stated volunteer opportunities in the City is important to know. He noted the Cable Commission agreed to have a new program on Cable TV's Channel 15 for organizations looking for volunteers to present on volunteer opportunities.

**7. OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 7:33 p.m.

Mayor Ryan recognized three students from Westwood Elementary School.

There being no further input, Mayor Ryan closed the Open Forum at 7:37 p.m.

**8. ADOPTION OF AGENDA**

**10. APPROVAL OF CONSENT AGENDA:**

**Approval of the Consent Agenda**

Moved by Councilmember Herbst, seconded by Councilmember Hovland that the following items be Approved by Consent Vote. Motion adopted unanimously.

**10.-1 [MO 12-123](#)**

**SCHEDULE OF BILLS PAID**

**Sponsors:** Huss

**Attachments:** [09/14/12 Bills Paid](#)

[09/21/12 Bills Paid](#)

**Approved unanimously by Consent Vote.**

10.-2 [MO 12-124](#)

**APPROVE A TEMPORARY ON-SALE 3.2% MALT  
BEVERAGE LICENSE FOR SGT. JOHN RICE VFW  
POST #6316, OCTOBERFEST FUND RAISING  
EVENT**

**Sponsors:** Cross

Approved unanimously by Consent Vote.

The Following Ordinance is Scheduled for 2nd Reading

10.-3 [ORD 12-2253](#)

**VACATION OF DRAINAGE AND UTILITY EASEMENTS  
LOTS 1 & 2, BLOCK 1, THE LAKES OF RADISSON  
THIRTIETH ADDITION  
VACATION NO. V12-04**

**Sponsors:** Keely

**Attachments:** [V12-04 Lakes 30th Map](#)

Adopted unanimously by Consent Vote.

10.-4 [MO 12-125](#)

**APPROVE 2012 THERAPEUTIC MASSAGE INDIVIDUAL  
LICENSES**

**Sponsors:** Cross

**Attachments:** [2012 Massage Individual List 4](#)

Approved unanimously by Consent Vote.

11. **DEVELOPMENT BUSINESS**12. **ADMINISTRATION**12.-1 [RES 12-129](#)

**REQUEST MNDOT ANALYZE TRAFFIC SIGNAL TIMING  
ON TRUNK HIGHWAY 65 IN THE CITY OF BLAINE**

**Sponsors:** Keely

**Attachments:** [TH 65 Traffic Signals.pdf](#)

City Engineer Keely stated the Council is requesting MnDOT analyze the signalized intersections on TH 65 to optimize signal timing to allow traffic to flow north/south on TH 65, and accommodate enough timing in the traffic

signals to clear the east/west queuing that is occurring on all cross streets in the City of Blaine.

Councilmember Hovland asked if the timing was done a few years ago. City Engineer Keely replied the City had requested that MNDOT review the signal timing in the past verbally and MnDOT has reanalyzed the signal timing several times. She noted MnDOT is currently installing cameras on on TH 65.

Councilmember Hovland commented the TH 65 lights are timed, but the cross traffic is not timed.

Councilmember Swanson stated he has received complaints that it can take from 12 to 15 minutes to cross TH 65.

City Engineer Keely stated she will ask the County Board to support the City's resolution per Council direction.

**Moved by Councilmember Herbst, seconded by Mayor Pro Tem Kolb, that this Resolution be Adopted. The Motion was adopted unanimously.**

**12.-2**     [RES 12-130](#)

**INITIATE PROJECT AND ORDER PREPARATION OF  
FEASIBILITY REPORT FOR THE PARTIAL  
RECONSTRUCTION OF PAUL PARKWAY FROM OAK  
PARK BOULEVARD TO ULYSSES STREET,  
IMPROVEMENT PROJECT NO. 12-17**

**Sponsors:**             Keely

**Attachments:**        [Paul Parkway Location Map.pdf](#)

City Engineer Keely stated the City annually reviews the Municipal State Aid Street (MSAS) account and has determined that after the 2013 allotment the account will have approximately \$3 million, which is an amount the City would be penalized by the State if a portion of the funds is not used. She stated staff reviewed several eligible state aid streets and is recommending Paul Parkway from Oak Park Boulevard to Ulysses Street for a partial reconstruction. She noted the proposed project would be funded by available MSAS funds and assessments of 25% of actual costs to benefitting properties. She noted the Baseball Complex's driveway is on Paul Parkway.

Councilmember Clark asked about the amount of MSAS dollars that the City receives annually and if the City has to match the dollars. City Engineer Keely replied the City receives over a million annually for construction and \$400,000 for maintenance of State Aid Routes. She stated the City has to apply for construction funds on qualifying projects and does not have to match MSAS dollars. City Engineer Keely noted State Aid rules state a city cannot exceed 3 times their annual MSAS dollar allotment without being

penalized for an excessive balance.

Mayor Ryan asked if the funds will cover curbing. City Engineer Keely stated yes and only the curb that has issues will be replaced.

Councilmember Swanson stated MSAS funds come from the State's gas tax and license fees.

Councilmember Clark asked about the Pavement Program's 2013 schedule. City Engineer Keely replied the staff will bring a feasibility report to Council in January so construction can start in June-July. She stated the City will work with the ballpark schedules.

Mayor Ryan asked if the City will be assessed for the park. City Engineer Keely replied the City's parks are not assessed because there is no funding source to pay the assessments. Public Services Manager Therres stated the other parcels assessments will not be affected by the park not being assessed.

Councilmember Clark asked if the City will need right-of-way needed. City Engineer Keely replied no, all of the work is within the existing right-of-way or within the curb and gutter.

**Moved by Mayor Pro Tem Kolb, seconded by Councilmember Bourke, that this Resolution be Adopted. The Motion was adopted unanimously.**

**12.-3**     [RES 12-131](#)

**AMEND CONTRACT WITH OMANN BROTHERS PAVING  
INC. FOR THE NAPLES STREET TRAIL IMPROVEMENT  
(IMPROVEMENT PROJECT NO. 11-18)**

**Sponsors:**     Therres

**Attachments:**     [Pmt 1-Final-Naples Trail.xls](#)

Public Services Manager Therres stated the Council approved a contract with a 10% contingency with Omann Brothers Paving Inc. for the construction of a trail along Naples Street from 95th Avenue north to the Park-N-Ride lot. He stated the embankment for the trail was altered from a 3:1 slope to a 4:1 slope to provide a safe side slope per the MnDOT permit for the trail construction. The increase in embankment required additional compensatory storage to be added to the existing storm pond per the watershed permit. The onsite solution was to utilize the common borrow from the adjacent storm pond and place it as embankment fill. The quantities ran over the contract amount and 10% contingency, so Council action is needed. The additional funds will be covered by the Energy Grant the City received to do this project.

**Moved by Mayor Pro Tem Kolb, seconded by Mayor Ryan, that this Resolution be Adopted. The Motion was adopted unanimously.**

**9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME****9.-1 [RES 12-128](#)****ADOPTING ASSESSMENT FOR THE 2012 PAVEMENT  
MANAGEMENT PROGRAM - BITUMINOUS OVERLAY,  
IMPROVEMENT PROJECT NO. 12-01**

**Sponsors:** Keely

**Attachments:** [12-01 Assessment Roll](#)  
[FINAL ASSESSMENT MAP.pdf](#)

Mayor Ryan opened the public hearing at 8:00 p.m.

City Engineer Keely stated the Pavement Management Program looks for roads that are in need of an overlay to extend its life. She stated the Project 12-01 includes 1½-inch bituminous overlay, edge milling, and appurtenant construction on various city streets. She stated the total project cost is estimated at \$373,125.00 and the amount to be assessed is \$106,381.00. She noted the Pavement Management Program Funds will contribute \$187,002.11 and the assessments of 209 partials are proposed for five years at 5% interest.

Councilmember Herbst asked if the contractors could raise the manholes by a few inches. City Engineer Keely replied the standard for the manholes is to be slightly lower than the bituminous for snowplowing.

Councilmember Hovland asked about the progress on the Pavement Management Program. City Engineer Keely stated that all of the City streets are being rated and those requiring more maintenance than an overlay will have to be scheduled for future reconstruction.

Councilmember Herbst asked for a status on narrowing the medians on University Avenue from the County. City Engineer Keely replied the County is working with their Public Works Committee and County Engineer on the issue. She stated the County is also working on meeting the necessary warrants for a traffic signal for the Park of Four Seasons.

Mayor Ryan closed the public hearing at 8:05 p.m.

**Moved by Councilmember Bourke, seconded by Councilmember Herbst, that this Resolution be Adopted. The Motion was adopted unanimously.**

**13. OTHER BUSINESS**

Councilmember Swanson asked for a status on the drainage problem in the Eastside Park area. Public Services Manager Therres stated there was standing water in May in the Marmon and National Street area. He stated the

City worked with the Rice Creek Watershed and found a culvert had collapsed in Eastside Park. The culvert was repaired and the issue is resolved.

Councilmember Swanson asked the staff for a status on the driveway angle on Jefferson from 89th to 91st. He noted he has received complaints from residents.

#### **14. ADJOURNMENT**

Moved by Councilmember Herbst, seconded by Mayor Pro Tem Kolb, that this be Adjourned. The Motion was adopted unanimously. The meeting adjourned at 8:10 p.m.