



**City of Blaine**  
**Anoka County, Minnesota**  
**Minutes - Final**  
**City Council**

Blaine City Hall  
10801 Town Sq Dr NE  
Blaine, MN 55449

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Thursday, August 18, 2016

7:30 PM

Council Chambers

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**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:42 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Quorum present.

**ALSO PRESENT:** City Manager Clark Arneson; City Attorney Patrick Sweeney; Planning and Community Development Director Bryan Schafer; Public Services Manager Bob Therres; Finance Director Joe Huss; Safety Services Manager/Police Chief Chris Olson; City Engineer Jean Keely; Communications Technician Roark Haver; Senior Engineering Technician Jason Sundeen; City Clerk Catherine Sorensen; and Recording Secretary Linda Dahlquist.

**Present:** 7 - Tom Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

**4. APPROVAL OF MINUTES**

**4.-1 [MIN 16-27](#) RECENTLY HELD MEETINGS**

**Moved by Councilmember Bourke, seconded by Councilmember King, that the Regular Meeting Minutes of August 4, 2016; be approved.**

**Motion adopted 6-0-1 (Councilmember Herbst abstained due to absence.).**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Clark, Councilmember King and Councilmember Hovland

**Abstain:** 1 - Councilmember Herbst

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

None.

**6. COMMUNICATIONS**

Mayor Ryan welcomed New Creations Day Care to the City of Blaine.

**7. OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 7:43 p.m.

Mayor Ryan welcomed three Boy Scouts from Spring Lake Park Troop 714.

There being no further input, Mayor Ryan closed the Open Forum at 7:46 p.m.

**8. ADOPTION OF AGENDA**

**9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

**10. APPROVAL OF CONSENT AGENDA:**

Councilmember Hovland requested the removal of agenda item 10.3

Councilmember King requested the removal of agenda item 10.5.

**10.-1 [MO 16-076](#) SCHEDULE OF BILLS PAID**

**Approved**

**10.-2 [MO 16-077](#) TARGET COMPUTERS DONATION**

**Approved**

**10.-4 [ORD 16-2361](#) SECOND READING**

GRANTING A CODE AMENDMENT TO SECTION 32.02 OF THE FLOOD PLAIN OVERLAY OF THE ZONING ORDINANCE REFERENCES TO COINCIDE WITH FEDERAL EMERGENCY MANAGEMENT AGENDA (FEMA) LETTERS OF MAP REVISION (LOMR) EFFECTIVE JULY 1, 2016. (CASE FILE NO. 16-0038/JK)

**Adopted**

**10.-6 [ORD 16-2363](#) SECOND READING**

ORDINANCE AMENDING CHAPTER 86 - UTILITIES - ARTICLE I. - IN GENERAL, SEC. 86-7 LAWN SPRINKLER RESTRICTIONS

**Adopted****10.-3** [MO 16-078](#)**ACCEPTING THE PROPOSAL FROM BARR ENGINEERING CO. FOR WATER TREATMENT PLANT NO 4 FEASIBILITY STUDY AND PILOT TESTING**

City Engineer Keely gave an overview of Water Treatment Plant number four.

Councilmember King asked if there will be any adverse effects to the residents that live near the well that have private wells. City Engineer Keely replied Barr Engineering is creating an action plan which will be used to deal with any private wells that are affected.

**Moved by Councilmember Hovland, seconded by Councilmember Bourke that Motion 16-078, "Accepting the Proposal from Barr Engineering Co. for Water Treatment Plant No. 4 Feasibility Study and Pilot Testing," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

**10.-5** [ORD 16-2362](#)**SECOND READING****ORDINANCE AMENDING CHAPTER 82 - TRAFFIC AND VEHICLES, ARTICLE I. - IN GENERAL, ADDING SECTION 82-8 ESTABLISHING BLAINE TRAFFIC COMMISSION**

Councilmember King requested the process and timing for residents interested in joining the Commission. City Manager Arneson replied applications are being held for review later this year and that an advertisement will be published in October for Council interviews and appointment in early 2017.

Councilmember Clark suggested adding to the end of paragraph 82-8 (a) Establishment, "on topics directed by the City Council." He commented the projects the Commission recommends could get very expensive and could result in budget implications.

Councilmember Bourke stated he does not want to have any traffic concern seem less important than another and agreed that Council should control the process.

Mayor Ryan commented the work to review requests will fall onto the Engineering Department and contractors.

Councilmember Bourke stated the Council needs to establish a process.

Councilmember King stated the scope can be handled through the budgeting

process with the Commission prioritizing the concerns.

Mayor Ryan stated he has recently heard of three traffic concerns with one close to a petition.

**Moved by Councilmember King, seconded by Councilmember Bourke that Ordinance 16-2362, "Ordinance Amending Chapter 82 – Traffic and Vehicles, Article I. – in General, Adding Section 82-8 Establishing Blaine Traffic Commission," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

Councilmember Clark requested a Workshop on the Traffic Commission to develop a scope.

## 11. DEVELOPMENT BUSINESS

### 11.-1 [RES 16-131](#)

RESOLUTION IDENTIFYING THE NEED FOR FUNDING TO COMPLETE ITS 2040 COMPREHENSIVE PLAN UPDATE AND AUTHORIZING AN APPLICATION FOR PLANNING ASSISTANCE GRANT FUNDS. (CASE FILE NO. 16-0041/BKS)

Planning and Community Development Director Schafer stated staff will review and update the City's Comprehensive Plan that is required by State law to occur every ten years. He stated the update will begin late 2017 and be completed by December 31, 2018. He stated the Met Council has grant funds for cities in the metro to help cover costs of plan updates and Blaine is eligible for \$32,000. He noted receipt of the grant funds do not require cities to add any elements or change the scope of requirements other than the administration and reporting of the grant.

Councilmember Bourke inquired on what is involved with updating the Comprehensive Plan. Planning and Community Development Director Schafer replied each chapter is reviewed and updated with current data and detail.

Councilmember Herbst asked if the City would have to do anything different if grant funds are received. Planning and Community Development Director Schafer replied no, there is no required process or content changes.

Councilmember King stated the process is expensive and while the Met Council acknowledges the expense by offering grant funding he is not in favor of applying for the grant.

Councilmember Bourke stated staff is just updating the old document and should not have to recreate an entire new document. Planning and

Community Development Director Schafer replied updating the Comp Plan is a 12-15-month process and the new Comp Plan document will be over 200 pages.

Councilmember Hovland commented the data needs to be updated in order for the City to move forward.

**Moved by Mayor Ryan, seconded by Councilmember Swanson, that Resolution 16-131, "Resolution Identifying the Need for Funding to Complete its 2040 Comprehensive Plan Update and Authorizing an Application for Planning Assistance Grant Funds," be approved.**

**Amended motion adopted 6-1 (Councilmember King opposed).**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark and Councilmember Hovland

**Nay:** 1 - Councilmember King

**Moved by Councilmember Clark, seconded by Councilmember King to amend the motion that, "receipt of the grant does not require the City to add any elements or changes the scope of requirements for the plan update other than the administration and reporting of the grant itself, and make it as condition number three of the approval.**

**Amendment adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

## 12. ADMINISTRATION

### 12.-1 [RES 16-132](#)

#### RESOLUTION DETERMINING THE NECESSITY FOR THE ISSUANCE OF GENERAL OBLIGATION BONDS AND CALLING A SPECIAL ELECTION THEREON

Public Services Manager Therres stated the task force is recommending a ballot question that asks the voters: "Shall the City of Blaine be authorized to issue its general obligation bonds, including any bonds issued to refund such bonds, in an amount not to exceed \$29,350,000 to provide funds for the acquisition, construction and betterment of a community center and a senior center, either separately or as part of the same facility? The estimated first-year cost for a Blaine house valued at \$200,000 is \$60.00. Any operating expenses not covered by operating revenue will be paid for by the taxpayers." He stated the task force recommends the senior center be a separate facility and replace the existing building in Aquatore Park. He noted State Statute requires the bond question be forwarded to Anoka County 74 days (August 26, 2016) before the election to be placed on the November ballot.

Councilmember Clark commented the operating expenses are not nailed down right now.

Councilmember Herbst suggested adding to the sentence “Any operating expenses not covered by operating revenue will be paid for by the taxpayers through property taxes.”

Councilmember Bourke stated he is uncomfortable with not knowing all the costs prior to placing language on the ballot.

Councilmember King stated he is uncomfortable with the current ballot language. He stated the senior center should be separated from the community center.

Councilmember Bourke asked if there are defined budgets for building the senior center and community center. Public Services Manager Therres the costs have been separated.

Councilmember Herbst commented it could take 10-12 staff persons to operate a community center. Public Services Manager Therres replied the task force completed proforma on operating the community center and noted a partnership brings down the cost of operation. He stated the task force’s position is based on a partnership with the YMCA and they are not in favor or proceeding without a partnership. He stated if the ballot question passes the Council will issue bonds only if a partnership is established.

Councilmember King asked if the ballot question fails will it stop any proposed senior center. Public Services Manager Therres replied no.

Councilmember Herbst asked if the task force has operating numbers without a partnership. Public Services Manager Therres replied the proforma the task force used is with a partnership.

Councilmember Clark asked if the ballot question passes how much time does the Council have to issue the bond. Finance Director Huss replied the bond should be issued within a reasonable time but thought one year would be considered reasonable.

**Moved by Councilmember Swanson, seconded by Mayor Ryan, that Resolution 16-132, “Resolution Determining the Necessity for the Issuance of General Obligation Bonds and Calling a Special Election Thereon,” be approved.**

**Councilmember Bourke – Yes  
Councilmember Clark – Yes  
Councilmember Herbst – Yes  
Councilmember Hovland – Yes  
Councilmember King – Yes  
Councilmember Swanson – Yes**

**Mayor Ryan – Yes**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

**13. OTHER BUSINESS**

Councilmember King requested IT/HR staff review the City’s remote computer use and cell phone policy for both Council and staff for a Council Workshop in October.

**14. ADJOURNMENT**

**Moved by Councilmember Herbst, seconded by Councilmember Hovland, to adjourn the meeting at 8:47 p.m.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland