

Capital Equipment Fund

The City's Capital Equipment Fund is designed to provide a funding source for the annual purchase of computers, vehicles, capital equipment, and other improvements that have a useful life of at least two years. The Capital Fund does not provide funding for equipment and improvements to Utility systems (water, sanitary sewer or storm sewer) or buildings as these assets are accounted for in other funds.

Revenue

Traditionally, funding for capital assets comes from a transfer of unrestricted General Fund reserves or proceeds from the issuance of a debt instrument such as a Certificate of Indebtedness (a Capital Note). To the extent that equipment purchases can be funded through unrestricted reserves, the City can avoid the additional costs associated with issuing debt. For 2020, it appears unrestricted reserves will not be sufficient to cover all purchases and a capital note will be issued in 2020 to fund any amount that cannot be funded with unrestricted reserves.

2020 Expenditures

Recommended capital expenditures from this fund for 2020 total \$2,577,805. This is a slight drop in the amount of capital approved in the 2019 budget of \$2,644,650. Categorically, the breakdown in expenditures by type is as follows:

- Vehicles – \$630,370
- Heavy Equipment – \$585,900
- Computers/Technology – \$253,560
- Other equipment (includes items such as police camera systems; security upgrades at parks) – \$864,650.
(Includes addition of \$90,000 to fund boiler replacement for City Hall)
- SBM equipment – \$243,325

Five Year Outlook

The five year outlook as shown on the following page is stable. Staff continues to refine the City's five-year capital improvement plan, including the capital equipment budget.

CITY OF BLAINE, MINNESOTA
2020-2024 CAPITAL OUTLAY

Requesting Department/Division	2020 CIP Estimate	Replacement/Continuing Program	New Item/Program	2020 Requested Budget	Adjustment	2020 Proposed Budget
LEGISLATIVE						
Mayor & Council						
Computer/Printer equipment replacement	1,200	-	-	-		-
TOTAL LEGISLATIVE	1,200	-	-	-	0	-
ADMINISTRATION						
City Manager						
Computer/Printer equipment replacement	-	200	-	200		200
City Clerk						
Computer/Printer equipment replacement	-	1,650	3,000	4,650		4,650
Human Resources						
Computer/Printer equipment replacement	-	1,500	-	1,500		1,500
Communications						
Computer/Printer equipment replacement	650	-	-	-		-
TOTAL ADMINISTRATION	650	3,350	3,000	6,350	0	6,350
FINANCE						
Finance						
Computer/Printer equipment replacement	3,700	5,800	-	5,800		5,800
Information Technology						
Storage Area Network			15,000	15,000		15,000
Enterprise Firewall		20,000		20,000		20,000
Server Room Wiring Update	14,500		9,000	9,000		9,000
Ecessa Power Saver			7,000	7,000		7,000
Computer/Printer equipment replacement	650	3,300	3,450	6,750		6,750
TOTAL FINANCE	18,850	29,100	34,450	63,550	-	63,550

CITY OF BLAINE, MINNESOTA
2020-2024 CAPITAL OUTLAY

Requesting Department/Division	2020 CIP Estimate	Replacement/Continuing Program	New Item/Program	2020 Requested Budget	Adjustment	2020 Proposed Budget
SAFETY SERVICES						
Administration						
Admin vehicle	67,600	32,500		32,500		32,500
Computer/Printer equipment replacement		5,800	-	5,800		5,800
Evidence						
Computer/Printer equipment replacement	-	1,000	-	1,000		1,000
Administrative Services						
Computer/Printer equipment replacement	1,100	-	-	-		-
Patrol						
4 Patrol SUV's	261,600	224,200		224,200		224,200
2 Patrol sedans		79,220		79,220		79,220
800 MHz Radios	109,000	115,600		115,600		115,600
5 "Mustang" Suits	3,750	3,800		3,800		3,800
3 Preliminary Breath Test	1,800	1,800		1,800		1,800
5 Digital Recorders	2,700	2,700		2,700	(2,700)	-
5 Squad Video systems	38,500	32,000		32,000	(32,000)	-
6 Ballistic shield	-	-		-		-
5 Defibrillators	11,000	11,000		11,000		11,000
Tactical vests	-	11,400		11,400		11,400
Mobile camera trailer system	-		85,000	85,000		85,000
Squad camera upgrade	-		270,000	270,000		270,000
2 Patrol bicycles	-			-		-
10 Squad Laptop+dock+LTE/GPS antenna	34,000	37,750	-	37,750		37,750
Arbitrator SAN	-		11,500	11,500	(11,500)	-
Arbitrator Server	-	18,000	-	18,000	(18,000)	-
Computer/Printer equipment replacement	3,900	9,350	-	9,350		9,350
Emergency Preparedness						
Warning siren	25,000	30,000		30,000		30,000
Computer/Printer equipment replacement	-	1,950	-	1,950		1,950
Special Operations						
Detective vehicles	32,300	32,500		32,500		32,500
Detective laptops & docking stations		-	11,360	11,360		11,360
Computer/Printer equipment replacement	650	1,750	-	1,750		1,750
Police Records						
Computer/Printer equipment replacement	-	2,950	-	2,950		2,950
Community Outreach						
Outreach trailer	-	-	13,000	13,000		13,000
Computer/Printer equipment replacement	-	-	-	-		-
Community Service						
1 CSO vehicles	42,600	44,000		44,000		44,000
Computer/Printer equipment replacement	1,500	650	-	650		650
Fire (Programmed at 76.039% Blaine share)						
Engine3 - Pumper/Tender		269,900		269,900	(136,900)	133,000
Rescue 4 + equipment		-		-	12,225	12,225
Rescue 5 refurbish + equipment						
Engine 1 + equipment						
Staff Vehicle x 4		-		-		-
SCBA						
Engine 3						
Fitness equipment						
Station 4 new roof						
Washers/Dryers						
Station infrastructure		87,400		87,400	(87,400)	-
Station remodels						
Station 3 carpet		34,200		34,200		34,200
RMS/Computer		30,400		30,400		30,400
PPE		33,500		33,500		33,500
Station 6						
Ladder 6						
Engine 6						
Rescue 6						
Community Standards						
2 SUV	70,000	76,500		76,500		76,500
Desktop scanners	-	2,500	2,500	5,000		5,000
iPlan table	-		11,000	11,000		11,000
Emergency lights for Inspections vehicles	-		3,150	3,150		3,150
Plan review software	-		3,500	3,500		3,500
Computer/Printer equipment replacement	2,650	9,300	-	9,300		9,300
TOTAL SAFETY SERVICES	709,650	1,243,620	411,010	1,654,630	(276,275)	1,378,355

CITY OF BLAINE, MINNESOTA
2020-2024 CAPITAL OUTLAY

Requesting Department/Division	2020 CIP Estimate	Replacement/Continuing Program	New Item/Program	2020 Requested Budget	Adjustment	2020 Proposed Budget
PUBLIC WORKS						
Public Works Administration						
Forklift		44,000		44,000	1,200	45,200
Supervisor's vehicle			35,000	35,000	5,200	40,200
WiFi at PW	-		8,000	8,000		8,000
Computer/Printer equipment replacement	-	1,650	-	1,650		1,650
Street Maintenance						
Single axle plow truck (2)	430,000	-	-	-		-
Tandem axle plow truck	-	270,000	-	270,000	9,100	279,100
Trackless Sidewalk Machine	160,000	150,000	-	150,000	(3,500)	146,500
Wausau plow attachment	30,000					
Ribbon blower/extended discharge for old Trackless			15,000	15,000	850	15,850
Ventrax tractor w/broom, mower, & edger			35,000	35,000	2,250	37,250
Salter box for F450			9,000	9,000	250	9,250
Bobcat adjustable asphalt box screed			18,000	18,000		18,000
Folding V-plow for front-end loader			38,000	38,000	1,700	39,700
14' loader push-up blade (fabricated in-house)			3,000	3,000		3,000
10' cage plow for skid-steer			10,000	10,000	(3,500)	6,500
Computer/Printer equipment replacement	-	1,000	-	1,000	-	1,000
Parks Maintenance						
Toro Z-master7500	150,000					
Toro Z-master-72"		27,000	-	27,000		27,000
Toro Z-master-96" with wings		-	35,000	35,000		35,000
John Deere 955 Tractor w/70A Loader	80,000					
Line Striper - Graco Model # 248862 (2)	32,000					
Deck over trailer for vibratory plow		26,000	-	26,000	(550)	25,450
Skid loader trailer-tilt		12,000	-	12,000		12,000
2 Ford F250 4x4 Pickup W/ Plow	90,000					
HDV Zamboni						
John Deere Gator HPX 4x4		14,000	-	14,000		14,000
Ball field groomer		-	28,000	28,000		28,000
Automatic blade sharpener		-	14,000	14,000		14,000
Security system at Parks facilities		60,000	-	60,000		60,000
2 72" Zero Turn Mower						
John Deere 5420 Utility Tractor						
Ford F450 4x4						
Ford 1/2 Ton 4 X 2 Pickup						
60" Toro Groundsmaster 4210 Zero Turn Mower						
John Deere LX178 Riding Mower						
Toolcat 5600 F-Series with Blower (see Item 2374-1)						
Computer/Printer equipment replacement	-	2,900	-	2,900	-	2,900
Equipment Maintenance						
Computer/Printer equipment replacement	-	1,650		1,650		1,650
Engineering						
Ford F150 Supercab 4x4						
Plan review software			1,400	1,400		1,400
Computer/Printer equipment replacement	-	8,200	-	8,200		8,200
TOTAL PUBLIC SERVICES	972,000	618,400	249,400	867,800	13,000	880,800

CITY OF BLAINE, MINNESOTA
2020-2024 CAPITAL OUTLAY

Requesting Department/Division	2020 CIP Estimate	Replacement/Continuing Program	New Item/Program	2020 Requested Budget	Adjustment	2020 Proposed Budget
PUBLIC SERVICES						
Public Services Admin.						
Computer/Printer equipment replacement	-	175	-	175		175
Public Services - Facilities Maintenance						
City Hall boiler	-	-	-	-	90,000	90,000
GIS						
Plotter	-	-	4,000	4,000		4,000
GPS unit	-	-	3,500	3,500		3,500
Aerial imagery	-	10,000	-	10,000	(10,000)	-
GIS Modules development	-	-	120,000	120,000	(120,000)	-
ESRI enterprise agreement	-	-	-	-		-
Computer/Printer equipment replacement	-	3,500	-	3,500		3,500
Recreation						
Senior Center bus	-	68,000	-	68,000	(68,000)	-
Computer/Printer equipment replacement	5,650	4,775	1,150	5,925		5,925
Senior Center copier/printer		11,900		11,900		11,900
TOTAL PUBLIC SERVICES	5,650	98,350	128,650	227,000	(108,000)	119,000
COMMUNITY DEVELOPMENT						
Planning						
Copier replacement				-		-
Plan review software			2,000	2,000		2,000
Computer/Printer equipment replacement	650	5,000	-	5,000		5,000
Building Inspections						
Plan review software			7,600	7,600		7,600
Computer/Printer equipment replacement	1,300	13,900	-	13,900		13,900
3 inspections SUV	33,750	101,250		101,250		101,250
TOTAL COMMUNITY DEVELOPMENT	35,700	120,150	9,600	129,750	-	129,750
TOTAL	\$ 1,743,700	\$ 2,112,970	\$ 836,110	\$ 2,949,080	\$ (371,275)	\$ 2,577,805

	2020 CIP	Replacement/Continuing	New	2020 Requested	Adjustment	2020 Proposed
Vehicles	597,850	658,170	35,000	693,170	(62,800)	630,370
Heavy and Other Equipment	850,000	491,000	85,000	576,000	9,900	585,900
Computers and Technology	72,100	178,100	104,960	283,060	(29,500)	253,560
Other	223,750	330,300	611,150	941,450	(76,800)	864,650
SBM	-	455,400	-	455,400	(212,075)	243,325
TOTAL	1,743,700	2,112,970	836,110	2,949,080	(371,275)	2,577,805

CITY OF BLAINE, MINNESOTA

**2020 PROPOSED BUDGET
WITH FIVE-YEAR MODEL
CAPITAL EQUIPMENT FUND - 410**

Description	2020 Request	2021 Estimate	2022 Estimate	2023 Estimate	2024 Estimate
<u>BEGINNING FUND BALANCE</u>	\$ 115,112	\$ 49,407	\$ 29,397	\$ 60,047	\$ 65,997
<u>REVENUES/FUNDING SOURCES</u>					
Investment earnings	\$ 2,100	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Sale of fixed assets	110,000	110,000	110,000	110,000	112,500
Miscellaneous					
Debt Proceeds - Capital Note	1,300,000	-	-	-	-
Transfers/Other funding Sources	1,100,000	1,650,000	1,800,000	2,200,000	2,000,000
Total Revenues	\$ 2,512,100	\$ 1,761,600	\$ 1,911,600	\$ 2,311,600	\$ 2,114,100
<u>EXPENDITURES</u>					
Legislative	-	1,200	-	-	-
Administrative	6,350	2,660	1,300	2,400	2,150
Finance	63,550	31,450	9,950	18,500	27,700
Safety Services	1,135,030	521,850	530,050	603,150	710,150
SBM Fire	243,325	498,400	624,700	793,000	866,200
Public Works	880,800	681,850	665,750	824,900	494,900
Public Services	119,000	-	3,900	17,300	2,400
Community Development	129,750	44,200	45,300	46,400	57,000
Total Expenditures	\$ 2,577,805	\$ 1,781,610	\$ 1,880,950	\$ 2,305,650	\$ 2,160,500
<u>ENDING FUND BALANCE</u>					
Designated for equipment	\$ 49,407	\$ 29,397	\$ 60,047	\$ 65,997	\$ 19,597