



**City of Blaine**  
**Anoka County, Minnesota**  
**Minutes - Final**

10801 Town Square Dr.  
Blaine MN 55449

**City Council**

*Mayor Tom Ryan,*  
*Councilmember Wes Hovland,*  
*Councilmember Dick Swanson,*  
*Councilmember Dave Clark,*  
*Mayor Pro Tem Mike Bourke,*  
*Councilmember Katherine Kolb,*  
*Councilmember Russ Herbst*

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Thursday, September 18, 2014

7:30 PM

Council Chambers

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**Meeting Number 14-51**

**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:33 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Quorum present.

**ALSO PRESENT:** Bryan Schafer, Planning and Community Development Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Stefan Higgins, Assistant City Engineer; Dan Szykulski, Police Captain; Roark Haver, Communications Technician; Al Thorp, Senior Engineering Technician; Catherine Sorensen, City Clerk; and Recording Secretary Linda Dahlquist.

**Present:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

**4. APPROVAL OF MINUTES**

None.

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

**5.-1** [PROC 14-07](#)**PROCLAMATION - EAGLE SCOUT ZACH IVERSON**

**Sponsors:** Monahan

**Attachments:** [Proclamation Eagle Scout Iverson](#)

Mayor Ryan proclaimed Zach Iverson an outstanding citizen and thanked him for his Scout project, which contributed to the attractiveness of seven City park signs, and congratulated him on receiving his Eagle Scout Award.

**6. COMMUNICATIONS**

Mayor Ryan stated World Fest is September 20, 2014, from 1:00 to 4:00 p.m.

Mayor Ryan stated the Special Olympics convoy will be leaving City Hall on September 20, 2014 at 9:00 a.m. He noted traffic may be disrupted a little.

**6.-1** [SPEAKER  
14-05](#)**CENTENNIAL INDEPENDENT SCHOOL DISTRICT 12**

**Sponsors:** Arneson

Brian Dietz, Superintendent, gave an overview of the upcoming levy election for Centennial Independent School District 12. Mr. Dietz distributed the Centennial Annual Report, a spreadsheet on capital, and a list of projects and services. He commented that District enrollment is at 6,412.

**7. OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 7:45 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:46 p.m.

**8. ADOPTION OF AGENDA****9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

Moved on the agenda to follow agenda item 11.3.

**10. APPROVAL OF CONSENT AGENDA:**

10.-1 [MO 14-130](#)

**SCHEDULE OF BILLS PAID**

**Sponsors:** Huss

**Attachments:** [August 2014 Payroll Checks and Wire Transfers](#)  
[09/05/14 Bills Paid](#)

Approved

10.-2 [RES 14-171](#)

**RELEASING LOT 1, BLOCK 1 AND OUTLOT A OF  
WHITE PINES SENIOR LIVING AT THE LAKES FROM  
THE DEVELOPMENT AGREEMENTS FOR THE LAKES  
OF RADISSON AND THE LAKES OF RADISSON THIRTY  
NINTH ADDITION. (CASE FILE NO. 14-0055/SLK)**

**Sponsors:** Schafer

**Attachments:** [Location Map](#)

Adopted

10.-3 [MO 14-131](#)

**AUTHORIZE FINAL PAYMENT TO BARBER  
CONSTRUCTION, INC. FOR THE CONSTRUCTION OF  
TENNIS AND BASKETBALL COURT AT AURELIA PARK  
IMPROVEMENT PROJECT NO. 13-17**

**Sponsors:** Higgins

Approved

10.-4 [ORD 14-2291](#)

**SECOND READING  
VACATION OF DRAINAGE AND UTILITY EASEMENTS  
AND STREET RIGHT-OF-WAY FOR LOTS 2 AND 3,  
BLOCK 1 AND LOTS 1, 2, AND 3, BLOCK 2, THE LAKES  
OF RADISSON THIRTY-SECOND ADDITION, VACATION  
NO. V14-03**

**Sponsors:** Keely

**Attachments:** [Location Map](#)

Adopted

10.-5 [ORD 14-2292](#)

**SECOND READING  
VACATION OF DRAINAGE AND UTILITY EASEMENTS  
AND STREET RIGHT-OF-WAY FOR LOTS 1 AND 2,  
BLOCK 1, THE LAKES OF RADISSON COMMERCIAL  
PARK, VACATION NO. V14-04**

**Sponsors:** Keely

**Attachments:** [Location Map](#)

**Adopted**

10.-6 [ORD 14-2293](#)

**SECOND READING  
VACATION OF DRAINAGE AND UTILITY EASEMENTS  
FOR TRACT B, REGISTERED LAND SURVEY NO. 260,  
VACATION NO. V14-05**

**Sponsors:** Keely

**Attachments:** [Location Map](#)

**Adopted**

10.-7 [MO 14-135](#)

**APPROVE KENNEL LICENSE FOR STONE  
MOUNTAIN PET LODGE, LOCATED AT 10073  
BALTIMORE STREET NE, BLAINE**

**Sponsors:** Sorensen

**Approved**

11. **DEVELOPMENT BUSINESS**

11.-1 [RES 14-172](#)

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE A FIVE (5) ACRE PARCEL INTO A 2.4 ACRES PARCEL AND A 2.3 ACRE PARCEL TO BE KNOWN AS NORTHEAST NSC EXTENSION ADDITION AT 10610 NASSAU STREET NE. (CASE FILE NO. 14-0043/BKS)**

**Sponsors:** Schafer

**Attachments:** [NSC Final Plat - Location Map](#)  
[NSC Final Plat - Final Plat](#)

Planning and Community Development Director Schafer stated the National Sports Center (NSC) needs to relocate a maintenance facility off 105th Avenue. He stated the plat subdivides 4.7 acre parcel and creates a 2.3 acre lot for NSC to purchase. He noted the remaining 2.4 acre lot will be retained by the owner.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-2 [RES 14-173](#)

**GRANTING A CONDITIONAL USE PERMIT TO BUILD A 1,200 SQUARE FOOT DETACHED GARAGE/ACCESSORY BUILDING IN AN I-1 (LIGHT INDUSTRIAL) ZONING DISTRICT FOR THE EXISTING NIGHT WATCHMAN/RESIDENCE ON SITE AT 10193 FLANDERS STREET NE. BLAINE KENNELS, INC. (CASE FILE NO. 14-0047/SLK)**

**Sponsors:** Schafer

**Attachments:** [Blaine Kennels - Attachments](#)

Planning and Community Development Director Schafer stated the applicant would like to construct a 1,200 square foot detached garage/accessory space to be used with his residence.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-3 [RES 14-174](#)

**GRANTING A SPECIAL EVENT PERMIT TO HOST A  
TWO DAY OBSTACLE COURSE/ADVENTURE  
CHALLENGE EVENT ON JULY 18 AND 19, 2015 ON THE  
METRO GUN CLUB PROPERTY 10601 NAPLES STREET  
TOUGH MUDDER (CASE FILE NO. 14-0054/BKS)**

**Sponsors:** Schafer

**Attachments:** [Tough Mudder - Location Map](#)  
[Tough Mudder - Event Narrative](#)

Planning and Community Development Director Schafer stated Tough Mudder, Inc. has reached an agreement with Metro Gun Club to hold a 2015 adventure run similar to other one and two day events held in the past two years. He stated the event is scheduled for July 18 and 19, 2015, and the event will be held on the Metro Gun Club, CSM and EDA adjacent properties.

Kate Fitzpatrick, Director of Community Relations for Tough Mudder, Inc., stated Tough Mudder is based in New York. She stated the company is four years old, is holding 50 events in seven countries in 2014. She noted that 31 events are in the U.S. and four in Canada.

Rick Wilder, owner, Metro Gun Club, stated these type of events give the Club notoriety and publicity and helps bring revenue to the Club and to the City.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

**8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

9.-1 [RES 14-169](#)**ADOPTING ASSESSMENT FOR PAVEMENT  
MANAGEMENT PROGRAM - 2014 BITUMINOUS  
OVERLAY IMPROVEMENT PROJECT NO. 14-01**

**Sponsors:** Higgins and Keely

**Attachments:** [14-01 Final Assessment Roll.pdf](#)  
[2014 Overlay Location Map for Assessment .pdf](#)

Mayor Ryan opened the public hearing at 8:01 p.m.

Assistant City Engineer Higgins stated an assessment roll has been prepared consistent with the Feasibility Report. He stated the total project cost will be paid by assessments of 213 properties over five years and the Pavement Management Program funds. He stated the improvement project consists of 1 ½ inch bituminous overlay, edge milling, sport curb replacement and appurtenant construction.

Mayor Ryan closed the public hearing at 8:04 p.m.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

9.-2 [RES 14-170](#)**AUTHORIZE USE OF CAPITAL IMPROVEMENT FUND  
PRINCIPAL TO PROVIDE FUNDING FOR THE  
COMMUNITY CENTER TASK FORCE**

**Sponsors:** Huss

Mayor Ryan opened the public hearing at 8:05 p.m.

Finance Director Huss stated this resolution authorizes the use of principal funds from the Capital Improvement Fund to provide funding for the Community Center Task Force to retain the services of a consultant and conduct up to two public surveys.

Todd Olson, Chair of the Community Center Task Force, stated the next meeting is October 13, 2014.

Morgan Wolfe, 13547 Quincy Street, asked what questions will be on the resident survey and where the community center would be located. Mayor Ryan replied the survey will ask residents what amenities would you like to be in a community enter. He noted a location has not been discussed.

Mayor Ryan closed the public hearing at 8:16 p.m.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

## 12. ADMINISTRATION

### 12.-1 [MO 14-132](#)

#### **AUTHORIZE CHANGE ORDER NO. 1 IN THE AMOUNT OF \$38,725.78 FOR THE RECONSTRUCTION OF 101ST AVENUE FROM FLANDERS STREET TO NAPLES STREET, IMPROVEMENT PROJECT NO. 12-18**

**Sponsors:** Higgins

**Attachments:** [location map with arial.pdf](#)  
[Change Order 1-101st Ave.pdf](#)

Assistant City Engineer Higgins stated the change order will allow the contractor to mill and overlay 1.5 inches of bituminous for the width of the street. He noted this additional work will be funded with Municipal State Aid funds and will have no impact on pending assessments.

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

### 12.-2 [RES 14-175](#)

#### **ACCEPT BID FROM NORTH VALLEY, INC. IN THE AMOUNT OF \$52,904.58 FOR AURELIA PARK PARKING LOT, IMPROVEMENT PROJECT NO. 14-06**

**Sponsors:** Higgins

Public Services Manager Therres stated seven bids were received, checked and tabulated and it has been determined that North Valley, Inc. of Nowthen, Minnesota is the lowest bidder. He stated staff recommends the low bid be accepted and a contract entered into with North Valley, Inc. He stated that Council is also asked to approve a 10% contingency for the project. He noted the funding source for the project is the Park Development Fund and there are sufficient funds to cover the costs.

**Adopted**



12.-3 [RES 14-176](#)**AUTHORIZE USE OF CAPITAL IMPROVEMENT FUND  
TO FUND PLAYGROUND IMPROVEMENTS**

**Sponsors:** Huss

Finance Director Huss stated Council approved a five-year concept plan to fund deferred improvements in neighborhood playgrounds with the City's Capital Improvement Fund (CIF). He stated the plan would provide up to \$1 million of available investment earnings in the CIF for 2014 to 2018 to invest in new equipment and upgrades to neighborhood playgrounds.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-4 [MO 14-133](#)**AMEND THE NEIGHBORHOOD TRAFFIC  
MANAGEMENT PROGRAM DATED JUNE 2005**

**Sponsors:** Therres

**Attachments:** [Neighborhood Traffic Management Program](#)

Public Services Manager Therres stated Council has discussed the Neighborhood Traffic Management Plan and directed staff to recommend an amendment to address local streets with over 2,000 vehicles per day.

**Approved**

**Aye:** 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark and Councilmember Herbst

**Nay:** 1 - Councilmember Kolb

12.-5 [MO 14-134](#)**AUTHORIZE PURCHASE OF TEMPORARY SPEED  
HUMPS IN THE AMOUNT OF \$12,000**

**Sponsors:** Therres

Public Services Manager Therres stated staff is requesting to purchase two temporary speed humps.

City Manager Arneson stated a petition is needed from the neighborhood residents requesting temporary speed humps per City policy.

Councilmember Kolb asked if there are any known problems with vandalism to temporary speed humps. Public Services Manager Therres replied he does not know.

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

Councilmember Clark commented that a survey was conducted with the residents of The Lakes and the temporary speed humps will not be a surprise.

**Motion**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-6 [ORD 14-2288](#)

**SECOND READING**

**ORDINANCE AMENDING CHAPTER 2,  
ADMINISTRATION, ARTICLE II. CITY COUNCIL,  
SECTION 2-07, SALARIES OF MAYOR AND  
COUNCILMEMBERS, OF THE CODE OF ORDINANCES  
OF THE CITY OF BLAINE**

**Sponsors:** City Council

City Manager Arneson stated it is recommended to increase Council salaries by five percent effective January 1, 2015. He noted per State statute a salary change for Councilmembers shall not take effect until after the next succeeding election; therefore, any increase would not take effect until January 2015.

**Adopted**

13. **OTHER BUSINESS**

Mayor Ryan pronounced September 20, 2014, is National POW MIA Day in the City of Blaine.

Councilmember Kolb suggested Hope for Youth attend a future Council Workshop to give a presentation on their organization.

**Motion**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

14. **ADJOURNMENT**

**Adjourned**

**Aye:** 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst