



City of Blaine
Anoka County, Minnesota
Minutes
City Council

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

Thursday, August 16, 2018

7:30 PM

Council Chambers

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:45 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum Present.

ALSO PRESENT: City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; Economic Development Coordinator Erik Thorvig; Public Services Manager/Assistant City Manager Bob Therres; City Attorney Patrick Sweeney; Assistant City Engineer Stefan Higgins; Senior Engineering Technician Al Thorp; Communications Technician Roark Haver; and City Clerk Catherine Sorensen.

Present: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

Absent: 2 - Councilmember Garvais and Councilmember Jeppson

4. APPROVAL OF MINUTES

None.

None.

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

None.

6. COMMUNICATIONS

Mayor Ryan thanked all Blaine residents, staff and City Councilmembers who were involved in Night to Unite. He appreciated the great sense of community that was created during this event.

Mayor Ryan commented on the 3M Golf Tournament and thanked staff for all of their efforts.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:47 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:47 p.m.

None.

8. ADOPTION OF AGENDA

The agenda was adopted as amended moving Item 12.3 forward before the Consent Agenda.

Approved as amended.

9. 7:30 P.M. - PUBLIC HEARING AND ITEMS PUBLISHED FOR A CERTAIN TIME

9.-1

**ON-SALE WINE AND 3.2% MALT LIQUOR ON-SALE
LICENSES FOR JAMES WEBBER, BLAINE
ENTERTAINMENT PARTNER INC. DBA THE FUN LAB,
10650 BALTIMORE DRIVE NE, BLAINE, MINNESOTA**

Attachments: [Public Hearing - The Fun Lab](#)

City Clerk Sorensen stated James Webber, owner/applicant for Blaine Entertainment Partner Inc. DBA The Fun Lab, has submitted an application for On-Sale Wine and 3.2% Malt Liquor On-Sale licenses for the amusement center located at 10650 Baltimore Street NE, Blaine, Minnesota. The applicant has submitted a completed license application, and the license fee of \$2,100. The required certificate of insurance for liquor liability, Worker's Compensation and Food License will be submitted at a later date. All other required forms and documents have been received and are on file in our office. The Police Department is in the process of conducting their background investigation and will grant the On-Sale Wine and 3.2% Malt Liquor On-Sale Licenses upon completion of the successful backgrounds investigation, fire inspection, and Certificate of Occupancy. All required information will be submitted to the State Liquor Control Department upon approval of the license by the Council.

Mayor Ryan opened the public hearing at 7:48 p.m.

Jim Webber, 10650 Baltimore Drive NE, explained he would be opening The Fun Lab in the former Gander Mountain building. He commented on the amenities

which would be included in The Fun Lab such as laser tag, a laser maze and a ropes course. He reported The Fun Lab would have a restaurant that would be serving beer and wine.

Mayor Ryan stated he looked forward to having more entertainment options available in the City of Blaine.

There being no additional public input, Mayor Ryan closed the public hearing at 7:52 p.m.

Moved by Mayor Ryan, seconded by Councilmember Swanson, that Motion 18-104, "On-Sale Wine and 3.2% Malt Liquor On-Sale Licenses for James Webber, Blaine Entertainment Partner Inc. dba The Fun Lab, 10650 Baltimore Drive NE, Blaine, Minnesota," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

9.-2

**VACATION OF DRAINAGE AND UTILITY EASEMENT
OF THE NORTHERN 5.00 FEET OF THE SOUTHERN
10.00 FEET OF LOT 19, BLOCK 4, AND THE WESTERN
5.00 FEET OF THE EASTERN 10.00 FEET OF RICE
CREEK PARK ADDITION, VACATION NO. V18-06**

Attachments: [Location Map.pdf](#)

[Petition 6-27-18](#)

Assistant City Engineer Higgins stated the City received a petition on June 27, 2018 which was submitted by Theresa Steichen, for vacation of drainage and utility easement to allow for the construction of an unattached garage to the rear setback line. The applicant represents 100% of the affected property abutting this easement. The Engineering Department has reviewed this request and concurs with the vacation.

Mayor Ryan opened the public hearing at 7:53 p.m.

There being no additional public input, Mayor Ryan closed the public hearing at 7:53 p.m.

Moved by Councilmember Swanson, seconded by Councilmember Clark, that Resolution 18-153, "Vacation of Drainage and Utility Easement of the Northern 5.00 Feet of the Southern 10.00 Feet of Lot 19, Block 4, and the Western 5.00 Feet of the Eastern 10.00 Feet of Rice Creek Park Addition," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

ADMINISTRATION

12.-3

**AMENDING THE 2018 PARKS AND TRAILS LEVY
BUDGET**

Attachments: [2018-08-01 Parks & Trails Capital Fund](#)

Public Services Manager/Assistant City Manager Therres stated the City Council had previously approved the 2018 Parks and Trails Levy Budget back in February of this year. The Miracle League Association had informed Parks staff that it would like to help fund more of the improvements to the Blaine Baseball Complex Miracle League Field as well as the Playground. Staff has moved both the BBC Playground project to 2019 as well as all of the work for the Miracle League Fields will also be taking place in 2019 so staff carried over \$25,000 from 2018 to the 2019 budget. The plan for the Miracle League Field is to replace with an all turf surface instead of the original plan of repairing the original surface. Staff moved up the London Park Playground replacement along with the Jim Peterson Athletic Complex Tennis Court Resurfacing to 2018. Staff reported the Park Board has also recommended these changes to the budget.

Mayor Ryan thanked all of the local businesses that have offered financial support for the Miracle League Field.

Moved by Mayor Ryan, seconded by Councilmember Clark, that Motion No. 18-110, "Amending the 2018 Parks and Trails Levy Budget," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

10. APPROVAL OF CONSENT AGENDA:

Moved by Councilmember Hovland, seconded by Councilmember Clark, that the following be approved:

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

10.-1

SCHEDULE OF BILLS PAID

Attachments: [07/27/18 Bills Paid](#)
 [08/03/18 Bills Paid](#)

Approved

**10.-2 APPROVE A TEMPORARY ON-SALE INTOXICATING
LIQUOR LICENSE FOR INVICTUS BREWING, LLC, AT
THE NATIONAL SPORTS CENTER, 1700 105TH
AVENUE NE, BLAINE**

Approved

**10.-3 ACCEPTING THE PROPOSAL FROM SURFACE PRO
FOR RESURFACING OF THE TENNIS COURTS (4) AT
JIM PETERSON ATHLETIC COMPLEX IN THE
AMOUNT NOT TO EXCEED \$22,400**

Attachments: [Surface Pro Jim Peterson AC](#)
 [Jim Peterson Athletic Complex - QUOTE 07.14.2018](#)

Approved

**10.-4 ACCEPTING THE PROPOSAL FOR REPLACEMENT
PLAYGROUND EQUIPMENT IN THE AMOUNT NOT TO
EXCEED \$100,000 FROM MN/WIS PLAYGROUND FOR
LONDON PARK**

Attachments: [London MN Playground](#)
 [London Park Layout](#)
 [Equipment MN Wis](#)
 [Install MN Wis](#)

Approved

11. DEVELOPMENT BUSINESS

11.-1

SECOND READING

REZONING PROPERTY FROM FR (FARM RESIDENTIAL) TO DF (DEVELOPMENT FLEX) AT 1130, 1160 AND 1170 113TH AVENUE NE. LENNAR CORPORATION. (CASE FILE NO. 18-0042/LSJ)

Attachments: [Wicklow Woods - Attachments](#)

Planning and Community Development Director Schafer stated Lennar Corporation is proposing to develop 14.72 acres on the south side of 113th Avenue for the purpose of constructing 43 single family homes on this property. Lennar's request includes a rezoning, a preliminary plat and a conditional use permit. Currently, the property has an existing zoning designation of FR (Farm Residential) and is guided in the Comprehensive Plan as LDR (Low Density Residential). The property is within the MUSA (Metropolitan Urban Service Area) which indicates it is intended to be served with City sewer and water. The project zoning is proposed to be DF (Development Flex) to cover the residential uses. It was noted with the DF zoning, housing products and neighborhood design issues will require and be regulated by a Conditional Use Permit (CUP).

Moved by Councilmember Hovland, seconded by Councilmember King, that Ordinance No. 18-2409, "Ordinance No. 18-2409, Rezoning Property from FR (Farm Residential) to DF (Development Flex) at 1130, 1160 and 1170 113th Avenue NE," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

11.-2

GRANTING A PRELIMINARY PLAT TO SUBDIVIDE 14.72 ACRES INTO 43 LOTS AND TWO (2) OUTLOTS TO BE KNOWN AS WICKLOW WOODS, LOCATED AT 1130, 1160, AND 1170 113TH AVENUE NE. LENNAR CORPORATION. (CASE FILE NO. 18-0042/LSLJ)

Mr. Schafer stated Lennar is proposing to develop 14.72 acres into 43 single family lots and two outlots to be known as Wicklow Woods. The 43 single family lots have a minimum lot width of 60 feet, with setbacks listed in the conditional use permit resolution. The outlots will be used for storm water ponding and wetlands.

In addition to the north-south street (Pierce Street) in the plat, there will be three street connections that will be east-west streets when or if the adjacent property develops. The applicant has submitted a concept plan that indicates how all properties that are currently undeveloped south of 113th Avenue could be subdivided in the future. This plan helps the City and land owners understand where street connections can and should occur. A sidewalk is located on the east side of Pierce Street. Sidewalks are also shown on the south side of Street A, the south side of Street B and the south side of the Pierce Street east/west connection. There is also a sidewalk proposed on 113th Avenue.

Moved by Mayor Ryan, seconded by Councilmember Swanson, that Resolution No. 18-154, "Granting a Preliminary Plat to Subdivide 14.72 Acres into 43 Lots and Two (2) Outlots to be known as Wicklow Woods located at 1130, 1160 and 1170 113rd Avenue NE," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

11.-3

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR THE CONSTRUCTION OF 43 SINGLE FAMILY
HOMES IN A DF (DEVELOPMENT FLEX) ZONING
DISTRICT, LOCATED AT 1130, 1160, AND 1170 113TH
AVENUE NE. LENNAR CORPORATION. (CASE FILE
NO. 18-0042/LSJ)**

Mr. Schafer stated the requested conditional use permit is necessary to set up the standards of development in the DF (Development Flex) zoning district. This is consistent with every DF zoning district within the City. Staff noted all setbacks are listed within the proposed resolution for approval. Also included in the resolution are house size standards, exterior material standards and landscaping requirements. Lennar is proposing to construct their Modified Split Level homes in this development. The homes are modified split entry/two level home ranging from 1,300 square feet to approximately 2,000 square feet. The base pricing for the homes will be in the low to mid \$300,000.

Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Resolution No. 18-155, "Granting a Conditional Use Permit to Allow for the Construction of 43 Single Family Homes in a DF (Development Flex) Zoning District located at 1130, 1160, and 1170 113th Avenue NE," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

11.-4

SECOND READING

**REZONING FROM FR (FARM RESIDENTIAL) TO DF
(DEVELOPMENT FLEX) AT 113TH AVENUE
NE/ULYSSES STREET NE FOR MEADOW PLACE.
ACCENT HOMES. (CASE FILE NO. 18-0041/LSJ)**

Attachments: [Meadow Place - Attachments](#)

Mr. Schafer stated the applicant, Accent Homes, Inc., is proposing to develop a property that lies north of 113th Avenue and west of Ulysses Street. It is an 11.48-acre parcel that has a current zoning of FR (Farm Residential) and a land use of LDR (Low Density Residential). The property lies immediately east of the Hidden Acres development. The builder of the homes in the plat will be Capstone Homes. Staff noted the applicant is proposing to create 40 single family lots on this property. While this number of lots fits with the current land use of the property, the applicant wishes to change the zoning of the property to DF (Development Flex) to provide more flexibility with setbacks, lot size, etc. In return the City can require upgraded building elevations and landscaping to provide a nice product and neighborhood for the area.

Moved by Councilmember Hovland, seconded by Councilmember King, that Ordinance No. 18-2410, "Rezoning from FR (Farm Residential) to DF (Development Flex) at 113th Avenue NE/Ulysses Street NE for Meadow Place," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

11.-5

**GRANTING A PRELIMINARY PLAT TO SUBDIVIDE
11.48 ACRES INTO 40 LOTS AND TWO (2) OUTLOTS
TO BE KNOWN AS MEADOW PLACE, LOCATED AT
113TH AVENUE NE/ULYSSES STREET NE. ACCENT
HOMES, INC. (CASE FILE NO. 18-0041/LSJ)**

Mr. Schafer stated the proposed plat of Meadow Place contains 40 single family lots. The lots will be accessed through two north/south streets that will connect to 113th Avenue to the south. There are two outlots in the plat. Outlot A will be used for storm drainage purposes and Outlot B will be used for a trail extension. The proposed roads will be public streets with dedication of 60 feet of right-of-way and shall be constructed to 29 feet back to back in width and include a 6-foot concrete sidewalk. An 8-foot bituminous trail (Outlot B) shall be constructed to connect with the cul-de-sac in Hidden Acres, which has a trail extension abutting the City's open space parcels.

Moved by Councilmember Hovland, seconded by Mayor Ryan, that Resolution No. 18-156, "Granting a Preliminary Plat to Subdivide 11.48 Acres into 40 Lots and Two (2) Outlots to be known as Meadow Place located at 113th Avenue

NE/Ulysses Street NE," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark,
Councilmember King and Councilmember Hovland

11.-6

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR THE CONSTRUCTION OF 40 SINGLE FAMILY
HOMES IN A DF (DEVELOPMENT FLEX) ZONING
DISTRICT, LOCATED AT 113TH AVENUE NE/ULYSSES
STREET NE. ACCENT HOMES, INC. (CASE FILE NO.
18-0041/LSJ)**

Mr. Schafer stated the plat known as Meadow Place will be marketed and managed as detached townhome lots. They will be very similar to the homes provided in the adjacent Hidden Acres development as Capstone Homes was the builder/developer of that plat. They are called detached townhome lots because landscaping and snow removal will be governed by a private home owners association and the units are completely detached. In fact, the same management company that was used for Hidden Acres will be used for Meadow Place. Home buyers will have several different home styles and floor plans to choose from. Home packages will be in the upper \$300,000 range to the mid \$400,000 range. Square footages of the homes range from 1,587 square feet (rambler) to 1,872 square feet (rambler). The elevations include horizontal and vertical siding, shakes and stone.

Councilmember Hovland shared his condolences to the applicant and his family on their recent loss.

Moved by Councilmember King, seconded by Councilmember Swanson, that Resolution No. 18-157, "Granting a Conditional Use Permit to Allow for the Construction of 40 Single Family Homes in a DF (Development Flex) Zoning District located at 113th Avenue NE/Ulysses Street NE," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark,
Councilmember King and Councilmember Hovland

12. ADMINISTRATION - continued

12.-1

CANVASS OF 2018 CITY PRIMARY ELECTION

Attachments: [Blaine Abstract](#)
[Primary 2018 Results Spreadsheet - Blaine](#)
[Election Judge List](#)
[2018 Polling Places](#)

Ms. Sorensen reviewed a summary of the 2018 City Primary Election results for

the office of Councilmember for Ward 2. It was noted the election canvass complies with the requirements set forth in the City Charter. Staff thanked all of the election judges that assisted with the Primary Election.

Councilmember Clark asked why the preliminary results changed drastically on Tuesday night. Ms. Sorensen explained a recording error occurred between Anoka County and the Secretary of State's office which caused the numbers displayed to change. She noted only the local races were affected by this error and that vote totals were not impacted in any way by the error.

Councilmember Clark questioned if the City did a recount on the votes to verify the information. Ms. Sorensen stated a recount was not completed but noted the vote numbers were verified correct when the coding error was corrected. She explained the elections manager at Anoka County has ensured that the totals are correct.

Mayor Ryan congratulated candidates Mike Bourke and Jess Robertson on a successful primary election.

Moved by Councilmember Swanson, seconded by Councilmember King, that Motion 18-109, "Canvass of 2018 City Primary Election," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-2

**REJECT ALL BIDS SUBMITTED FOR SANCTUARY
PRESERVE PARK IMPROVEMENTS, IMPROVEMENT
PROJECT NO. 18-08**

Mr. Therres stated bids were received on July 24th for Improvement Project No. 18-08. A total of three bids were received ranging from \$197,428 to \$259,770.30. The engineer's estimate was \$100,000. Due to the bids being substantially higher than the engineer's estimate, it is recommended that the bids be rejected, the bid bonds returned to the bidders, and the project be re-bid at a later date.

Moved by Councilmember King, seconded by Councilmember Clark, that Resolution 18-158, "Reject All Bids Submitted for Sanctuary Preserve Park Improvements," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

**AMENDING THE 2018 PARKS AND TRAILS LEVY
BUDGET**

Attachments: [2018-08-01 Parks & Trails Capital Fund](#)

This item was considered following Item 9.2.

This item was considered following Item 9.2.

12.-4

**APPROVE AND AUTHORIZE CITY CONTRIBUTION TO
THE TRUNK HIGHWAY 65 ACCESS PLANNING AND
ENVIRONMENTAL CORRIDOR STUDY**

Attachments: [Blaine JPA](#)

Mr. Higgins stated the Minnesota Department of Transportation (MnDOT) is embarking on an important project to identify and prioritize corridor-wide improvements to enhance safety and mobility along TH 65. From CSAH 10 to Bunker Lake Boulevard, Trunk Highway (TH) 65 is a principal arterial carrying roughly 40,000 to 60,000 vehicles per day. The corridor's volumes are highest near its interchange with TH 10 and its intersections with 105th/109th Street. In 2017, the Principal Arterial Conversion Study completed by the Metropolitan Council and MnDOT identified TH 65 as a route with some of the worst mobility and safety performance measures in the entire metropolitan area. With the realization that funding for a full freeway conversion would be prohibitively expensive, it is necessary to revise the corridor vision by exploring safety and mobility improvements that consider low-cost, high-impact improvements. Improvements will need to work well together as a whole and be prioritized based on overall need.

Mr. Higgins reported the goals of this study are to identify alternatives to address the problems and needs along TH 65 from approximately County State Aide Highway (CSAH) 116 (Bunker Lake Boulevard) to CSAH 10. This includes an analysis of potential west frontage road alignments between 99th Ave NE and 109th Ave NE. The study will use public involvement to help determine purpose and need, develop objective evaluation criteria, and broadly define and vet alternatives.

Councilmember Clark questioned how MnDOT would define “low cost improvements”. Mr. Higgins stated interchanges would be a part of the study but noted funding would be an option. He anticipated “j-turns” would also be considered in order to reduce conflict intersections.

Councilmember Clark commented j-turns would not address the major concerns along TH 65. He stated structural improvements and overpasses were needed in order to address the major traffic concerns along this corridor in Blaine. City Manager Arneson reported the “low-cost, high impact” language was MnDOT lingo. He indicated this project would cost a great deal of money in order to provide the changes necessary.

Mayor Ryan stated major grid changes would have to occur at 109th Avenue.

Councilmember Hovland expressed frustration with the fact that yet another study was being completed while nothing was being accomplished.

Councilmember Clark encouraged Mayor Ryan and the TH 65 Corridor Committee to have high expectations for this project.

Councilmember King commented on the west frontage road and requested staff ensure that this remains a priority for the corridor.

Moved by Councilmember Swanson, seconded by Councilmember Clark, that Resolution 18-160, "Approve and Authorize City Contribution to the Trunk Highway 65 Access Planning and Environmental Corridor Study," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-5

**ACCEPT BID FROM VALLEY PAVING, INC. IN THE
AMOUNT OF \$95,577.50 FOR DUNKIRK STREET
IMPROVEMENTS, IMPROVEMENT PROJECT NO.
16-15**

Attachments: [LOCATION MAP](#)

Mr. Higgins stated bids were received for Project No. 16-15. A total of six bids were received ranging from \$95,577.50 to \$129,275.00. Bids have been checked and tabulated, and it has been determined that Valley Paving, Inc. of Shakopee, Minnesota is the lowest bidder. The Engineering Department has previously worked with Valley Paving, Inc. The Engineering department recommends that the low bid be accepted and a contract entered into with Valley Paving, Inc. City Council is also asked to approve a 10% contingency to bring the total project budget to \$105,135. The funding source for this project is Assessments and Public Utility Funds and there are sufficient funds to cover these costs.

Moved by Councilmember Hovland, seconded by Councilmember King, that Resolution 18-161, "Accept Bid from Valley Paving, Inc. in the Amount of \$95,977.50 for Dunkirk Street Improvements," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-6

**DECLARE COST TO BE ASSESSED, ORDER
PREPARATION AND CALL FOR HEARING ON**

**PROPOSED ASSESSMENT FOR RECONSTRUCTION
OF COUNTY ROAD 10 SERVICE DRIVE FROM
JEFFERSON STREET TO ABLE STREET,
IMPROVEMENT PROJECT NO. 15-21**

Attachments: [Assessment Map - CR 10 Service Dr
15-21 Final Assessment Roll](#)

Mr. Higgins stated Improvement Project No. 15-21 included replacing damaged concrete curb and gutter and sidewalk, storm sewer improvements, asphalt surface, traffic control signage, replacement of existing water main, and appurtenant construction. The total cost of the project is \$811,057.90 which includes construction, engineering, and administrative costs. The total project cost indicated in the Feasibility Report was \$1,313,500. Of the total cost, the amount to be assessed is \$74,423.78. The Public Utility Fund will contribute \$366,017.46 for water and sewer improvements. Pavement Management Program Fund (PMP) will contribute \$370,616.66.

Moved by Mayor Ryan, seconded by Councilmember Hovland, that Resolution 18-162, "Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for Reconstruction of County Road 10 Service Drive from Jefferson Street to Able Street," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-7

**DECLARE COST TO BE ASSESSED, ORDER
PREPARATION AND CALL FOR HEARING ON
PROPOSED ASSESSMENT FOR RECONSTRUCTION
OF RESTWOOD ROAD AND FLOWERFIELD ROAD,
IMPROVEMENT PROJECT NO. 16-12**

Attachments: [Final Assesment Roll 16-12
Figure 2 - Assessment Maps Restwood](#)

Mr. Higgins stated Improvement Project No. 16-12 included reclaiming the existing bituminous pavement, installation of new concrete curb and gutter or concrete ribbon curb where not already present, minor storm sewer improvements, aggregate base, installation of new bituminous pavement and appurtenant construction. This project was done in conjunction with the City of Lexington. The total cost for the Blaine share of the project is \$339,275.85 which includes construction, engineering and administrative costs. The total project cost indicated in the Feasibility Report was \$370,800. The Assessment Roll has been prepared consistent with the Feasibility Report. Of the total cost, the amount to be assessed

is \$103,651.46. The Pavement Management Program Fund (PMP) will contribute \$235,624.38.

Moved by Mayor Ryan, seconded by Councilmember Hovland, that Resolution 18-163, "Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessments for Reconstruction of Restwood Road and Flowerfield Road," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-8

AWARD CONTRACT TO BRAUN INTERTEC CORPORATION, IN THE AMOUNT OF \$98,995.00 FOR PAVEMENT CONDITION INDEX RATING, IMPROVEMENT PROJECT 18-12

Attachments: [City Street Map Large](#)

Mr. Higgins stated a Request for Proposals was submitted to two major pavement condition rating companies serving the Twin Cities area for professional services related to performing a pavement condition survey over the complete network of over 247 centerline miles of paved City streets, inputting all data collected during the survey and performing other work outlined in the Scope of Services. The ratings of all paved City streets will be done over a three-year period. Upon review, staff is recommending the project be awarded to Braun Intertec Corporation as having the best proposal based on understanding of the project, suggested project approach and cost. This professional services contract will be funded by Pavement Management Program funds. In addition, City Council is also asked to approve a 10% contingency to bring the total project budget to \$98,995.00.

Moved by Councilmember Swanson, seconded by Councilmember King, that Resolution 18-164, "Award Contract to Braun Intertec Corporation in the Amount of \$98,995.00 for Pavement Condition Index Rating," be approved.

Motion adopted unanimously.

12.-9

ORDER ASSESSMENT AND CALL FOR PUBLIC HEARING FOR FIRE SUPPRESSION WORK FOR BLAINE LOCK AND SAFE AT 10136 SUNSET AVENUE

Attachments: [Map](#)

Economic Development Coordinator Thorvig stated Blaine Lock and Safe purchased the building at 10136 Sunset Avenue in December 2017. They purchased the building to relocate their business from their current location at 121st Ave. and Highway 65. The owners are remodeling the building which requires fire suppression. Due to lack of equity in the building because of low value, the business is having difficulty securing the necessary bank financing to complete both the

building remodel and fire suppression. Staff proposed the option of financing the fire suppression through a combination of the fire suppression grant program and a special assessment. A similar arrangement was done five years ago for Companion Veterinary Hospital on County Road 10. The total project cost to add the fire suppression system, based on bids obtained by the applicant is \$62,578. The fire suppression grant program would pay up to \$25,000 with the remaining \$37,578 financed through a special assessment. The special assessment has a 10-year term at 5% interest. The initial fire suppression cost would be paid from the EDA general fund, with the fund being paid back the assessed amount over the 10-year period with interest.

Mayor Ryan thanked staff for working with this local business in order to help them meet the City's fire code requirements.

Councilmember Clark commented the loan to this business was being collateralized through the special assessment on the property. Mr. Thorvig reported this was the case.

Moved by Mayor Ryan, seconded by Councilmember King, that Resolution 18-165, "Order Assessment and Call for Public Hearing for Fire Suppression Work for Blaine Lock and Safe at 10136 Sunset Avenue," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.
-10

AUTHORIZE THE FUNDING FOR A DIRECTOR OF EMERGENCY MANAGEMENT AND AMEND THE 2018 GENERAL FUND BUDGET

Finance Director Huss stated at the July 12 Workshop, Council gave conceptual approval to adding a Lieutenant position in the Police Department. The position would be designated as the City's Emergency Manager and serve duties as the coordinator of special, large-scale events. The City Council consensus was to move forward with filling the position and directed staff to bring forward a budget amendment in August. The salary for this position would be subject to the lieutenant's labor agreement; its salary would fall within the range of \$113,800 and \$125,400 annually, and would be pro-rated from the time of appointment to the end of the year. Additional first-year costs for which staff is requesting appropriations include a computer, office furniture, emergency management software and travel/conference expenses. Being that, when adopted, the 2018 General Fund Budget did not anticipate a need for this position staff is now requesting that the Council amend the 2018 General Fund Budget and appropriate funding from contingency reserves.

Councilmember Swanson commented this Police Lieutenant would be working as

the Director of Emergency Management and if this position were to go away, the Police Lieutenant position would also go away. Police Chief/Safety Services Manager Podany reported this was the case.

Councilmember Clark indicated he did not like mid-year hires but stated with the announcement of the new PGA event coming to the City of Blaine, he could support the proposed position.

Moved by Councilmember King, seconded by Councilmember Hovland, that Resolution 18-166, "Authorize the Funding for a Director of Emergency Management and Amend the 2018 General Fund Budget," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.
-11

SECOND READING

**AN ORDINANCE AMENDING ARTICLE IX. -
LICENSING AND REGULATION OF THERAPEUTIC
MASSAGE**

Attachments: [ARTICLE IX LICENSING AND REGULATION OF THERAPEUTIC MASSAGE](#)

Ms. Sorensen stated over the past several months staff has been reviewing the current therapeutic massage ordinance with Council and current massage enterprise license holders after much research and collaboration is recommending amendments that staff believes will continue to recognize and support industry standards for massage therapy and the enterprises in our City while continuing to ensure public safety.

Mayor Ryan thanked staff for their efforts on this ordinance amendment.

Moved by Mayor Ryan, seconded by Councilmember Hovland, that Ordinance 18-2411, "An Ordinance Amending Article IX.-Licensing and Regulation of Therapeutic Massage," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

12.
-12

**PUBLICATION OF THE TITLE AND SUMMARY OF
ORDINANCE 18-2411 AMENDING ARTICLE IX. -
LICENSING AND REGULATION OF THERAPEUTIC
MASSAGE**

Ms. Sorenson requested the Council adopt a Resolution ordering publication of the

title and summary of Ordinance 18-2411.

Moved by Mayor Ryan, seconded by Councilmember Clark, that Resolution 18-167, "Publication of the Title and Summary of Ordinance 18-2411 Amending Article IX.-Licensing and Regulation of Therapeutic Massage," be approved.

Motion adopted unanimously.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland

13. OTHER BUSINESS

Councilmember Hovland discussed the amount of cut through truck traffic that was taking place on Rice Creek Parkway and requested staff review with Anoka County the feasibility of a roundabout at Radisson Road and I-35W.

Mayor Ryan stated he would like the Traffic Commission to consider reducing the speed limit on 109th Avenue given the number of serious accidents that occur along this roadway.

Discussed; direction to staff.

14. ADJOURNMENT

Moved by Councilmember Hovland, seconded by Councilmember Clark, to adjourn the meeting at 8:54 p.m.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Hovland