



City of Blaine
Anoka County, Minnesota
Minutes
City Council

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

Thursday, November 1, 2018

7:30 PM

Council Chambers

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:51 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum Present.

ALSO PRESENT: City Manager Clark Arneson; Public Works Director Jon Haukaas; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; Public Services Manager/Assistant City Manager Bob Therres; City Attorney Patrick Sweeney; City Engineer Dan Schluender; Senior Engineering Technician Al Thorp; Communications Technician Roark Haver; and City Clerk Catherine Sorensen.

Present: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

4. APPROVAL OF MINUTES

4.-1 RECENTLY HELD MEETINGS

Attachments: [10-04-18 Workshop Minutes](#)
 [10-04-18 Council Minutes](#)
 [10-11-18 Workshop Minutes](#)
 [10-18-18 Workshop Minutes](#)
 [10-18-18 Council Minutes](#)

Moved by Councilmember Swanson, seconded by Councilmember Hovland, that the Minutes of Workshop Meeting of October 4, 2018; the Minutes of the Regular Meeting of October 4, 2018; the Minutes of Workshop Meeting of October 11, 2018; the Minutes of Workshop Meeting of October 18, 2018; and the Minutes of the Regular Meeting of October 18, 2018 be approved.

Motion adopted. Councilmember King abstained on the October 11, 2018 workshop meeting minutes due to his absence. Councilmember Jeppson

abstained on the October 18, 2018 workshop meeting minutes due to her absence. Councilmember Clark abstained on the October 4, 2018 workshop and regular meeting minutes due to his absence.

Aye: 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember Hovland and Councilmember Garvais

Abstain: 2 - Councilmember King and Councilmember Jeppson

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

None.

6. COMMUNICATIONS

Councilmember Hovland discussed the opportunity for the City to be designated a Purple Heart City. He reported staff would be drafting a proclamation and encouraged the Council to consider purchasing a Purple Heart flag for City Hall and signage.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:54 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:54 p.m.

8. ADOPTION OF AGENDA

The agenda was adopted as presented.

Adopted.

9. APPROVAL OF CONSENT AGENDA:

Moved by Councilmember Swanson, seconded by Councilmember King, that the following be approved:

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

9.-1

SCHEDULE OF BILLS PAID

7:58 p.m.

Moved by Councilmember Hovland, seconded by Councilmember Jeppson, that Motion 18-132, "Approve Renewal of Currency Exchange Licenses," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

11. DEVELOPMENT BUSINESS

None.

None.

12. ADMINISTRATION

12.-1

ADOPT 2019 COMMUNICATIONS FUND BUDGET

Attachments: [2019 Communications Fund Adopted Budget](#)

Finance Director Huss stated staff presented a proposed 2019 Communications Fund Budget for discussion at the October 18, 2018 Council Workshop. Council reviewed the proposed budget and indicated their conceptual approval of the budget presented. A summary of the budget was provided to the Council and staff recommended approval.

Moved by Councilmember Swanson, seconded by Councilmember Clark, that Resolution 18-206, "Adopt 2019 Communications Fund Budget," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

12.-2

ADOPT 2019 CHARITABLE GAMBLING FUND BUDGET

Attachments: [Charitable Gambling Fund Bud 2019 FINAL](#)

Mr. Huss stated staff presented a proposed 2019 Charitable Gambling Fund Budget for discussion at the October 18, 2018 Council Workshop where Council reviewed the proposed budget and the estimated fund reserves. Pursuant to Council direction following the September Workshop, staff has appropriated funding for 2019 for those organizations listed below. A summary of the budget was provided to the Council and staff recommended approval.

Moved by Mayor Ryan, seconded by Councilmember Hovland, that Resolution 18-207, "Adopt 2019 Charitable Gambling Fund Budget," be approved.

Motion adopted 6-0-1 (Councilmember Jeppson abstained).

- Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark,
Councilmember King, Councilmember Hovland and Councilmember Garvais
- Abstain:** 1 - Councilmember Jeppson

12.-3

**AUTHORIZATION FOR MAYOR AND CITY MANAGER TO
ENTER INTO A CONTRACT WITH SOLUTION BLUE TO
PROVIDE CIVIL ENGINEERING, LANDSCAPE
ARCHITECTURE AND REGULATORY ASSISTANCE FOR
SENIOR CENTER PROJECT**

Attachments: [Kimley Horn Quote.pdf](#)
[WSB Quote.pdf](#)
[Solution Blue Quote.pdf](#)

Public Services Manager/Assistant City Manager Therres stated three quotes for engineering/landscaping services for the Senior Center Project were submitted for Council review. Staff requested the Council select the low bid for engineering/landscape services for the senior center project.

Councilmember Hovland recommended staff discuss the landscaping plans with the Blaine Festival Committee.

Moved by Councilmember King, seconded by Mayor Ryan, that Motion 18-133, "Engineering/ Landscape Services for the Senior Center Project," be approved.

Motion adopted unanimously.

- Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark,
Councilmember King, Councilmember Hovland, Councilmember Garvais and
Councilmember Jeppson

12.-4

FIRST READING

**AMENDING SECTION 74-81(g)(4)g OF THE MUNICIPAL
CODE OF THE CITY OF BLAINE ESTABLISHING 2019
PARK DEDICATION FEES**

Attachments: [2018 Comparative Park Dedication Fees](#)

Mr. Therres stated in 2000 the City passed a bond referendum in the amount of \$3.5 million for the purchase of open space property. As part of the process the City Council created the Natural Resource Conservation Board (NRCB) to make recommendations on which property to purchase and how to manage the open space property. To provide an ongoing funding source for the NRCB's management of the open space property the Park Dedication Fee Ordinance was changed to split the park dedication fees collected with development to have 35%

of fees collected from residential development go to an Open Space fund. The remaining 65% of residential development and 100% of industrial and commercial development would go to the existing Park fund.

Mr. Therres explained in 2014, the City had several large park projects on the horizon, including the purchase and development of the Lexington Athletic Complex. The City Council amended the Park Dedication Fee Ordinance to provide 20% of fees collected from residential development go to the Open Space fund, while 80% of residential fees and 100% of industrial and commercial fees go to the Park fund. This amendment also stipulated that this would only be for five years and the City Council would revisit this issue at that time. After discussion at the September 20 workshop, City Council directed that the park dedication fees be returned to the 65%/35% split that existed 5 years ago.

Declared by Mayor Ryan that Ordinance No. 18-2416, "Amending Section 74-81(g)(4)(g) of the Municipal Code of the City of Blaine Establishing 2019 Park Dedication Fees," be introduced and placed on file for second reading at the November 15, 2018 Council meeting.

13. OTHER BUSINESS

Councilmember Swanson asked if the write-in candidates for the third ward would delay the returns for the upcoming election. Ms. Sorensen explained it was her understanding only the ward three returns would be delayed for tabulation and not the entire election results.

Mayor Ryan thanked staff and all of the election judges that would be serving the City so diligently through the upcoming election. Ms. Sorensen thanked everyone for their work and provided further comment on the great response the City has had to early voting.

Discussed.

14. ADJOURNMENT

Moved by Councilmember Swanson, seconded by Councilmember Hovland, to adjourn the meeting at 8:10 p.m.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson