

**Ham Lake Area Chamber of Commerce
Membership/Finance/Board Meeting
October 17, 2013 9:30am
HLACC Office – Ham Lake**

Present: Al Stauffacher, Tim Holtz, Sarah Jordahl, Lori Wawers, Wendy Renner, Chris Mickman
Absent: Ellen Christopherson, Dan Butler, Mel Aanerud

Al Stauffacher called the meeting to order @ 9:37am.

Agenda of October 17, 2013 meeting were reviewed and discussed. Al Stauffacher made a motion to approve the agenda as presented, Ellen Christopherson seconded, all ayes, carried.

The minutes of the September 17, 2013 meeting were reviewed. Al Stauffacher made a motion to approve the minutes as presented. Ellen Christopherson seconded, all ayes, carried.

The current YTD P & L was reviewed. Cash on hand is \$35,425.74. Al Stauffacher made a motion to approve. Lori Wawers, second, all ayes carried.

Treasurer's Report was presented. All bank statements through July 31, 2013 are reconciled by Sarah Jordahl. No issues to be resolved.

Gambling:

The following documents were reviewed:

Gambling Claims dated October 17, 2013

Tax Return G1, Schedules A, C and F for September 2013

Physical and Perpetual Inventory for September 2013

Check register, bank statements and bank reconciliation for September 2013

All non-check expenses on the bank register have been approved and 2 authorized signatures have been added to the bank statement.

Tim Holtz made a motion to accept these documents as presented. Ellen Christopherson seconded, all ayes, carried.

Donations:

The following donation requests were presented to the Board of Directors for approval.

\$3,500.00	Pay It Forward
\$2,500.00	Pink Pumpkin Patch Foundation

Al Stauffacher made a motion to approve. Tim Holtz seconded, all ayes, carried.

Gambling Other:

- Wendy presented the FY2013 Organization Annual Report by the Gambling Control Board. The Gambling Control Board gives us a 4 Star Rating. This is great news for our organization as it shows we are spending 40% or more on charitable donations.
- Wendy discussed the new site opportunity at Bluzy's in Blaine. Net proceeds would be donated to the MO/DKM Scholarship Fund. Wendy will work closely with the Foundation. A motion by Ellen Christopherson, seconded by Tim Holtz to accept the new site was presented. All ayes, carried. We will wait for a signed lease and proceed with site setup.

Old Business:

- Feb 8, 2014 Snowbowl Sponsorship Form was presented. Edits will be made to clarify booth space and set food vendor fee to \$150. Forms will be emailed out immediately.
- Chris Mickman presented a mission statement for the Snowbowl and also information for the Pond Hockey. Al Stauffacher will review pond hockey as he is the event liason board member. Overall mission statement will also be reviewed.

New Business:

Membership Update: We have 63 total members.

New member in September: none

Other:

- American Family Ben Bina Agency Ribbon Cutting being scheduled. Wendy will send announcement when date and time is set.
- Mel Aanerud spoke with Mayor and he did not object to the history column in the Ham Laker as long as it did not place of "real news". Mayor also said he had no objection to a two or three line item each month on Oak Wilt.

The next meeting will be November 19, 2013 @ 9:30am at Willowstone Subway in Ham Lake.

Motion for adjournment was made by Al Stauffacher @ 10:35am, seconded by Ellen Christopherson. Motion carried.

Respectfully Submitted,
Wendy Renner