



**City of Blaine**  
**Anoka County, Minnesota**  
**Minutes**  
**City Council**

Blaine City Hall  
10801 Town Sq Dr NE  
Blaine MN 55449

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Thursday, August 2, 2018

7:30 PM

Council Chambers

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**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Quorum Present.

**ALSO PRESENT:** City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Public Works Director Jon Haukaas; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; Economic Development Coordinator Erik Thorvig; Public Services Manager/Assistant City Manager Bob Therres; City Engineer Dan Schluender; City Attorney Andy Pratt; Senior Engineering Technician Jason Sundeen; Communications Technician Roark Haver; and City Clerk Catherine Sorensen.

**Present:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

**Absent:** 3 - Councilmember Clark, Councilmember King and Councilmember Hovland

**4. APPROVAL OF MINUTES**

**4.-1 RECENTLY HELD MEETINGS**

**Attachments:**    [07-12-18 Workshop Minutes](#)  
                              [07-12-18 Council Minutes](#)  
                              [07-19-18 Workshop Minutes](#)

**Moved by Councilmember Swanson, seconded by Councilmember Jeppson, that the Minutes of Workshop Meeting of July 12, 2018, the Minutes of the Regular Meeting of July 12, 2018; and the Minutes of Workshop Meeting of July 19, 2018 be approved.**

**Motion adopted.**

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

None.

None.

## 6. COMMUNICATIONS

Mayor Ryan recognized Bill Bates and Jean Keely and wished them both well in their retirements. He welcomed Dan Schluender to the position of City Engineer.

## 7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:32 p.m.

Bob Brck, 9180 Xylite Street NE, expressed concerns he had regarding the impact high levels of traffic was having on Xylite Street which included a large number of buses, garbage and other trucks. He presented the Council with a petition requesting two stop signs along Xylite Street, one at the airport gate and the other at 91st Avenue. He said he hoped the additional stop signs would deter the semi trucks and suggested the Council also consider a crosswalk for safety purposes.

Mayor Ryan stated these concerns would be brought to the Traffic Commission and engineering staff for further consideration.

There being no input, Mayor Ryan closed the Open Forum at 7:40 p.m.

## 8. ADOPTION OF AGENDA

The agenda was adopted as presented.

## 9. 7:30 P.M. - PUBLIC HEARING AND ITEMS PUBLISHED FOR A CERTAIN TIME

### 9.-1

### **GRANTING A CONDITIONAL USE PERMIT PER SECTION 33.05 OF THE ZONING ORDINANCE OF THE CITY OF BLAINE FOR A LAND RECLAMATION PERMIT TO DEPOSIT FILL FOR SOIL CORRECTION AT THE NORTHWEST QUADRANT OF DAVENPORT STREET AND 105TH AVENUE**

**Attachments:** [20180713 NSC I1-I4\\_Soil Correction Drawings](#)

City Engineer Schluender stated National Sports Center is in the early stages of preparing development plans for 120,000 SF domed sports facility structure on their I-1 thru I-4 fields. The site will require the removal of approximately 30,000 cubic yards of organic/peat soils. The applicant has an onsite source of granular material suitable for construction located in the adjacent parcel (pit) on their site. There is currently 2-5' of organic material in this area that will be removed and the

elevation will be filled with granular material back to the original grades. The proposed hours of operation for the work are 7:00 AM to 9:00 PM, Monday thru Saturday. Staff is recommending that the hauling route be limited to onsite hauling as the soil source and soil correction are all contained with-in the owner's site. It was noted the applicant has designed the fill to avoid existing wetlands. Erosion control measures will be required during construction, including daily watering to minimize dust. Staging of the work will be required to minimize the amount of exposed material that is subjected to wind and water erosion. The applicant will need to stabilize the site with a minimum 4 inches of topsoil, seed, and mulch. The applicant is in the process of obtaining a permit from the Coon Creek Watershed District. A cash bond will be required as surety for stabilization of the project.

Mayor Ryan opened the public hearing at 7:46 p.m.

There being no public input, Mayor Ryan closed the public hearing at 7:47 p.m.

Mayor Ryan commented he wanted to be very clear that the City Council was only granting approval of the Conditional Use Permit for the soil corrections and was not granting approval of the actual dome construction.

**Amendment motion by Councilmember Swanson, seconded by Mayor Ryan, to include that the Conditional Use Permit approval does not guarantee approval of project construction.**

**Amendment motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

**Moved by Councilmember Swanson, seconded by Councilmember Jeppson, that Resolution 18-143, "Granting a Conditional Use Permit Per Section 33.05 of the Zoning Ordinance of the City of Blaine for a Land Reclamation Permit to Deposit Fill for Soil Correction at the Northwest Quadrant of Davenport Street and 105th Avenue," be approved.**

**Motion adopted unanimously.**

9.-2

**GRANTING A CONDITIONAL USE PERMIT TO  
AUTHORIZE THE TRANSFER AND PLACEMENT OF  
SOIL THROUGH A LAND RECLAMATION PERMIT FOR  
THE TPC GOLF COURSE. TPC TWIN CITIES. (CASE  
FILE NO. 18-0053)**

**Attachments:**    [Overview](#)  
                          [CUP TPC Twin Cities](#)  
                          [TPC Grading](#)

Public Works Director Haukaas stated Tournament Players Club of Minnesota, Inc. is requesting a Conditional Use Permit to authorize the transfer and placement of soil through a Land Reclamation Permit. The TPC is requesting approval to move and place approximately 50,000 cubic yards of sand and other fill as part of the modifications to various holes within the TPC Golf Course. The course will be undergoing updates and changes to meet the PGA requirements as part of hosting the 3M Open starting in 2019. While some of the work will be done in phases, the majority of the soil work and excavating will occur this fall. It was noted a majority of the fill will be generated on site.

Mr. Haukaas commented further on the proposed changes and explained the project includes modifications to the majority of the holes by adding an additional pro level tee box, narrowing fairways by removing fairway sod and immediately replacing it with alternate sod to establish 'rough' areas, installation of approximately 100 mature trees, wetland restoration at two ponds, excavation and expansion of the pond at hole #18, regrading of the driving range, realignment of cart paths in several areas, and expansion of two gravel parking areas. The applicant estimates that they will be able to utilize on site soils for all of the work. Import would only be required for sod, trees, and associated landscape materials.

Mayor Ryan opened the public hearing at 7:52 p.m.

Glenn Wachter, 11091 Nassau Circle, commented on the pond erosion that was occurring in his neighborhood noting he has lost six feet in his backyard. He expressed concerns with the muskrats in the area as well.

Alan Cull, TPC, thanked the City Council and staff for their cooperation with the 3M Tournament and now the PGA. He stated he was very excited to see how the course evolves and is enhanced by the proposed modifications.

Councilmember Jeppson encouraged Mr. Cull to be in communication with the neighbors. Mr. Cull stated his staff had a plan to draft a communication piece that would be sent to the membership with a more detailed scope on the work that would be completed.

Bob Alder, 1975 112th Circle, inquired about the length of the project and the number of trucks that would be going to and from the work site. Mr. Haukaas discussed the amount of material that would be brought across the road and explained Tournament Players Parkway would receive an overlay in 2019.

There being no additional public input, Mayor Ryan closed the public hearing at 8:03 p.m.

Moved by Mayor Ryan, seconded by Councilmember Jeppson, that Resolution 18-144, "Granting a Conditional Use Permit to Authorize the Transfer and Placement of Soil through a Land Reclamation Permit for the TPC Golf Course," be approved.

Motion adopted unanimously.

Aye: 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

**10. APPROVAL OF CONSENT AGENDA:**

Moved by Councilmember Jeppson, seconded by Councilmember Garvais, that the following be approved:

Motion adopted unanimously.

Aye: 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

**10.-1**

**SCHEDULE OF BILLS PAID**

**Attachments:**     [June 2018 Payroll Checks and Wire Transfers](#)  
[07/06/18 Bills Paid](#)  
[07/13/18 Bills Paid](#)  
[07/20/18 Bills Paid](#)

Approved

10.-2

**APPROVE A TEMPORARY 3.2 MALT BEVERAGE  
LICENSE AND A CARNIVAL LICENSE FOR MAD JAX  
AMUSEMENTS, (18140 ZANE STREET NW, ELK RIVER)  
TO BE HELD AT CHURCH OF ST. TIMOTHY'S, 707 -  
89TH AVENUE NE**

Approved

## 11. DEVELOPMENT BUSINESS

11.-1

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE  
3.13 ACRES INTO SIX (6) LOTS TO BE KNOWN AS  
TALUS ADDITION, LOCATED AT 11059 BUCHANAN  
ROAD NE. JAMES TALUS. (CASE FILE NO.  
17-0047/LSJ)**

**Attachments:**     [Talus Addition Final Plat - Attachments.pdf](#)

Planning and Community Development Director Schafer stated the applicant, Jim Talus, owns property on Buchanan Street NE that also has frontage on Ulysses Street NE. Staff explained Mr. Talus wishes to subdivide his 3.13-acre parcel into 6 new lots to be known as Talus Addition. Due to the smaller lot sizes of the 5 new lots (existing home to remain on one of the 6 lots), a rezoning to DF (Development Flex) was required and approved for the five new lots, along with a conditional use permit that sets up the standards of development. Talus Addition includes 5 new single family lots along Ulysses Street NE and one existing single-family lot along Buchanan Street. The existing single-family home along Buchanan Street NE would remain on Lot 6, which is much larger than the five lots along Ulysses Street NE. It was noted because of the size of Lot 6, it could be further subdivided in the future.

**Moved by Councilmember Swanson, seconded by Councilmember Jeppson, that Resolution No. 18-145, "Granting Final Plat Approval to Subdivide 3.13 Acres into Six (6) Lots to be known as Talus Addition located at 11059 Buchanan Road NE," be approved.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

11.-2

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW  
FOR A TOTAL OF 1,778 SQUARE FEET OF  
ACCESSORY GARAGE SPACE IN A RF (RESIDENTIAL  
FLEX) ZONING DISTRICT AT 11066 FLANDERS COURT  
NE. MICHAEL AND TERESA SEIDE. (CASE FILE NO.**

**18-0044/NBL)**

**Attachments:**    [Seide - Attachments](#)  
                          [Comment Letter](#)  
                          [Public Comments](#)

Mr. Schafer stated the applicant is requesting a conditional use permit (CUP) amendment to construct a 780 square foot detached garage. The applicant currently has an attached garage totaling 998 square feet. The CUP amendment, if approved, would allow for a total of 1,778 square feet of accessory garage space. The applicant has indicated the proposed detached building would be used to store yard maintenance equipment such as a lawn mower, a snow blower, and various other equipment used for gardening. The applicant has indicated that some items are currently being stored in the rear yard under the deck area. The applicant explained that building a detached building would help clean up the yard and make the overall site more appealing to neighboring properties. Staff reported the Planning Commission recommended approval of the request.

Mayor Ryan stated he spoke with the applicant this week. He recommended the overhang be extended to two (2) feet and that all ends be capped. He indicated the garage would be placed out of sight and he believed it would improve the appeal of the site.

Councilmember Swanson asked if the applicant would support the two-foot overhang and end caps. Teresa Seide, 11066 Flanders Court NE, stated she supported both recommendations.

Councilmember Jeppson questioned if the garage shingles would match the shingles on the home. Ms. Seide reported this was the case.

**Amendment moved by Mayor Ryan, seconded by Councilmember Swanson, that roof eaves have a two-foot overhang with gable ends boxed. Amendment adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

**Moved by Mayor Ryan, seconded by Councilmember Jeppson, that Resolution No. 18-146, "Granting a Conditional Use Permit to Allow for a Total of 1,778 Square Feet of Accessory Garage Space in an RF (Residential Flex) Zoning District at 11066 Flanders Court NE," be approved.**

**Amended motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

**FOR A TOTAL OF 1,188 SQUARE FEET OF  
ACCESSORY GARAGE SPACE IN THE R-1 (SINGLE  
FAMILY) ZONING DISTRICT AT 4018 86TH LANE NE.  
THERESA STEICHEN. (CASE FILE NO. 18-0045/NBL)**

**Attachments:**     [Steichen - Attachments](#)  
                                  [Public Comments](#)

Mr. Schafer stated the applicant is requesting a conditional use permit (CUP) to allow for a total of 1,188 square feet of accessory garage space in the R-1 (Single Family) zoning district. The applicant currently has an attached garage totaling 564 square feet. The applicant is proposing to build a 624 square foot detached garage. In the R-1 (Single Family) zoning district, a CUP is required for garages larger than 1,000 square feet and up to 1,200 square feet. The applicant has indicated the proposed garage will be used to store additional vehicles. The R-1 (Single Family) zoning district requires that garages located in the rear yard have the capability of providing a minimum 8-foot wide hard surface driveway that meets all setback requirements. The minimum setback requirement for driveways in the R-1 (Single Family) zoning district is 3 feet. The property survey provided indicates that the lot would allow for a minimum 8-foot wide driveway with a 3-foot setback (minimum of 11 feet). It is a condition of approval that the driveway to the proposed garage be constructed to these minimum standards. Staff reported the Planning Commission recommended approval of the request.

**Moved by Mayor Ryan, seconded by Councilmember Swanson, that Resolution No. 18-147, "Granting a Conditional Use Permit to Allow for a Total of 1,188 Square Feet of Accessory Garage Space in the R-1 (Single Family) Zoning District at 4018 86th Lane NE," be approved.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

11.-4

**GRANTING A VARIANCE TO THE STYLE AND HEIGHT  
OF AN EXISTING FREESTANDING SIGN AT 611 109TH  
AVENUE NE. INFINITY AUTOMOTIVE. (CASE FILE  
NO. 18-0046/NBL)**

**Attachments:**     [Infinity Auto - Attachments](#)  
                                  [Public Comments](#)

Mr. Schafer stated the City's sign ordinance allows single tenant buildings in the B-2 (Community Commercial) zoning district one freestanding monument style sign. The ordinance allows the freestanding monument sign to be a maximum of 14 feet in height and it allows a maximum of 140 square feet in area. The existing freestanding sign, located at 611 109th Avenue NE is non-conforming for two reasons. One, the



sign does not meet the ordinance requirements for freestanding monument style signs. Monument style is defined in the ordinance as follows “a freestanding sign that contains a solid or enclosed base and where the sign support post(s) is/are not visible. The base shall be constructed of materials that are consistent with and complementary to the building. Width of base to be a minimum of two-thirds (2/3) the width of sign face”. Staff requested direction from the Council on how to proceed.

Mayor Ryan supported the applicant having two years to change and use the existing sign. After that time, the Mayor noted the applicant would have to install a monument sign that complies with the City’s sign ordinance.

Nancy Sing, Infinity Automotive, explained her business has been open since February and they were trying to grow their client base. She commented on the numerous expenses she has incurred to improve the interior of the building to bring it up to code. She requested she be allowed to change the existing freestanding sign for the time being and noted she would be willing to bring the sign into conformance in two years.

Councilmember Jeppson asked when the existing freestanding sign would be refaced and questioned if two years would be enough time to bring the sign into compliance with City Code. Ms. Sing stated two years would be enough time. She indicated she had a new sign already made and it would just need to be installed.

Councilmember Garvais inquired how the City would enforce the sign ordinance after two years. City Attorney Pratt advised this was somewhat uncharted territory as the applicant was requesting a variance. He recommended the Council withdraw their motion for Resolution 18-148 as the action needed was no longer a land use matter.

Mr. Schafer summarized the direction from the Council noting the City would allow Infinity Automotive to change the existing freestanding sign and bring the sign into compliance with the sign ordinance in two years. He recommended staff issue the sign permit with conditions noting the sign must comply with City Code within two years otherwise enforcement action would occur.

Mayor Ryan stated he supported offering the new business owner a specific amount of time to get up and running before needing to bring the sign into compliance with City Code given the amount of debt the new owners have had to assume to update the property.

Mayor Ryan and Councilmember Jeppson withdrew their motion and second on

the original motion.

Ms. Sing withdrew her variance request.

**Moved by Mayor Ryan, seconded by Councilmember Jeppson, that Resolution No. 18-148, "Granting a Variance to the Style and Height of an Existing Freestanding Sign at 611 109th Avenue NE," be approved.**

**Moved by Councilmember Garvais, seconded by Mayor Ryan, to rescind Resolution No. 18-148, "Granting a Variance to the Style and Height of an Existing Freestanding Sign at 611 109th Avenue NE," be approved.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

**Moved by Councilmember Garvais, seconded by Mayor Ryan, to allow the Infinity Automotive sign face to change and become non-conforming for a period of no more than two (2) years before enforcement of the sign ordinance commences.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

11.-5

## SECOND READING

### **REZONING PROPERTY FROM FR (FARM RESIDENTIAL) TO DF (DEVELOPMENT FLEX) AT 117TH AVENUE/ULYSSES STREET NE. TYR DEVELOPMENT, LLC. (CASE FILE NO. 18-0006/LSJ)**

**Attachments:** [Cedar Point Apts - Attachments Rezone](#)

Mr. Schafer stated the City Council approved the first reading of the rezoning, land use amendment, preliminary plat and conditional use permit on July 12th. The zoning of the north parcel (6.5 acres) is currently FR (Farm Residential). In order to facilitate the development of the apartment buildings and to have flexibility in requirements for landscaping, materials used on the building and other items, the DF (Development Flex) zoning district is proposed for this development. The DF zoning has been used in the majority of residential developments throughout the City.

**Moved by Councilmember Swanson, seconded by Mayor Ryan, that Ordinance No. 18-2406, "Rezoning Property from FR (Farm Residential) to DF (Development Flex) at 117th Avenue/Ulysses Street NE," be approved.**

**Motion adopted unanimously.**

11.-6

**FIRST READING****REZONING PROPERTY FROM FR (FARM RESIDENTIAL) TO DF (DEVELOPMENT FLEX) AT 1130, 1160 AND 1170 113TH AVENUE NE. LENNAR CORPORATION. (CASE FILE NO. 18-0042/LSJ)**

**Attachments:**     [Wicklow Woods - Attachments](#)

Mr. Schafer stated Lennar Corporation is proposing to develop 14.72 acres on the south side of 113th Avenue for the purpose of constructing 43 single family homes on this property. Lennar's request includes a rezoning, a preliminary plat and a conditional use permit. Staff provided further comment on the request and recommended the Council introduce Ordinance No. 18-2409.

**Declared by Mayor Ryan that Ordinance No. 18-2409, "Rezoning Property from FR (Farm Residential) to DF (Development Flex) at 1130, 1160 and 1170 113th Avenue NE," be introduced and placed on file for second reading at the August 16, 2018 Council meeting.**

11.-7

**FIRST READING****REZONING FROM FR (FARM RESIDENTIAL) TO DF (DEVELOPMENT FLEX) AT 113TH AVENUE NE/ULYSSES STREET NE FOR MEADOW PLACE. ACCENT HOMES. (CASE FILE NO. 18-0041/LSJ)**

**Attachments:**     [Meadow Place - Attachments](#)

Mr. Schafer stated the applicant, Accent Homes, Inc., is proposing to develop a property that lies north of 113th Avenue and west of Ulysses Street. It is an 11.48-acre parcel that has a current zoning of FR (Farm Residential) and would be rezoned to LDR (Low Density Residential). The property lies immediately east of the Hidden Acres development. The builder of the homes in the plat will be Capstone Homes and they are proposing to construct 40 homes. Staff provided further comment on the request and recommended the Council introduce Ordinance No. 18-2410.

**Declared by Mayor Ryan that Ordinance No. 18-2410, "Rezoning from FR (Farm Residential) to DF (Development Flex) at 113th Avenue NE/Ulysses Street NE for Meadow Place," be introduced and placed on file for second reading at the August 16, 2018 Council meeting.**

**12. ADMINISTRATION**

12.-1

**APPROVAL OF THE 2019 NORTHMETRO CABLE COMMISSION AND NORTH METRO TELEVISION**

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**BUDGET**

**Attachments:**     [2019 NMTC Budget](#)

City Manager Arneson stated each year the Cable Commission presents its budget to the member cities for their consideration and approval. The budget must be acted on by October 15th of each year by the member cities. If no action is taken, the budgets are automatically deemed approved. The Commission's operating budget for 2019 is proposed at \$1,305,578. This is a \$13,525 increase over the 2018 budget. There were reductions in anticipated administrative expenditures, but personnel and building maintenance line items were increased. Budgeted capital costs for 2019 are \$450,615. Over half of the amount is dedicated to the HD bond payment and the remainder is for Makito X transport systems, streaming servers for cities, a wireless mic system for Studio A, tripod system for the truck, field equipment, office computers, software, software licenses, music licenses and annual system maintenance contracts. Franchise fees paid back to the Member Cities are budgeted at \$400,000, which is the same as last year.

**Moved by Councilmember Swanson, seconded by Mayor Ryan, that Motion 18-102, "Approval of the 2019 North Metro Caple Commission and North Metro Television Budget," be approved.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

12.-2

**AUTHORIZE THE MAYOR AND CITY MANAGER TO  
ENTER INTO A PROFESSIONAL SERVICES  
CONTRACT WITH AUTOMATIC SYSTEMS, CO. FOR  
SCADA SOFTWARE INTEGRATION SERVICES**

**Attachments:**     [Blaine MN - Software Integration Scope 7-23-18](#)

Mr. Haukaas stated the City selected Barr Engineering (Barr) to perform a number of various projects for improvement to the water system and especially the utility Supervisory Control And Data Acquisition (SCADA) system. These include an overall review of the system, the Field Radio Study, and to provide engineering support through their implementation of the associated construction projects. All previous SCADA work at Water Treatment Plant 1 and Tower 1 was geared toward the interim functionality of the legacy systems. The current work will implement a new SCADA system to manage all of the City's utility sites under a single integrated system. Staff provided further comment on the proposed improvements and recommended approval of the professional services contract.

Mayor Ryan requested further information regarding the bid amount. Mr. Haukaas discussed the bid amount with the Council noting there was a not to exceed amount of \$177,690.

**Moved by Councilmember Swanson, seconded by Councilmember Jeppson, that Motion 18-103, "Authorize the Mayor and City Manager to Enter into a Professional Services Contract with Automatic Systems, Co. for SCADA Software Integration Services," be approved.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

12.-3

**ACCEPT BID FROM GEISLINGER AND SONS, INC. IN  
THE AMOUNT OF \$320,813 FOR 113TH AVENUE  
TRUNK SANITARY SEWER, IMPROVEMENT PROJECT  
NO. 17-09**

**Attachments:**     [Project Map](#)

Mr. Schluender stated bids were received for Project No. 17-09. A total of nine bids were received ranging from \$320,813.00 to \$500,054.06. The three lowest bidders were reviewed and bids tabulated determining that Geislinger and Sons, Inc. of Watkins, Minnesota is the lowest bidder. The Engineering Department has worked with Geislinger and Sons, Inc. on previous projects. The Engineering Department recommends that the low bid be accepted and a contract entered into with Geislinger and Sons, Inc. with a 10% contingency.

**Moved by Mayor Ryan, seconded by Councilmember Garvais, that Resolution 18-149, "Accept Bid from Geislinger and Sons, Inc. in the Amount of \$320,813 plus a 10% contingency for 113th Avenue Trunk Sanitary Sewer," be approved.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

12.-4

**INITIATE PROJECTS FOR THE PAVEMENT  
MANAGEMENT PROGRAM - 2019 STREET  
RECONSTRUCTION PROJECTS**

**Attachments:**     [Location Map 2019](#)

Mr. Schluender stated staff is proposing a project to reconstruct various streets throughout the City. These streets have all reached the end of their useful lives and need reconstruction. The streets consist of a variety of types; residential streets with concrete curb and gutter, bituminous curb or no curb and rural streets with ditches and no curb and gutter. As a result, the method of reconstruction will vary between the streets and will be further explained in the feasibility reports. Staff reviewed the City streets that would be included in the project area and recommended the Council initiate the 2019 Street Reconstruct Project.

Mayor Ryan commented on the amount of roads the City had to maintain and was

pleased the City was able to keep its assessments on the low end.

Councilmember Swanson commented on the roads being proposed for improvement and thanked staff for their work on this project. He requested staff publish the list of roads slated for improvement in order to properly inform the public. Mr. Haukaas reported the City would be publishing this information for the public.

Councilmember Jeppson suggested the Traffic Commission review some of these roadways prior to the work being completed to see if any changes needed to be made to address safety concerns being raised by residents. Mr. Haukaas reported the Traffic Commission could make recommendations regarding the safety concerns that have been raised.

**Moved by Councilmember Swanson, seconded by Councilmember Jeppson, that Resolution 18-150, "Initiate Projects for the Pavement Management Program – 2019 Street Reconstruction Projects," be approved.**

**Motion adopted unanimously.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

12.-5

## **APPROVING THE PURCHASE OF REPLACEMENT WATER METERS**

**Attachments:**     [Blaine Iperl](#)  
[iPERL \(North America\) Water Meters Data Sheet \(2\)](#)

Mr. Haukaas stated a review of the existing inventory of residential meters throughout the City revealed that a high percentage are well beyond their useful life and should be replaced to maintain accuracy of how much water is used as well as the amount the City is charging residents through their utility bills. The meters the City has been using since the beginning of the metering program are a brass bodied 'positive displacement' meter. An internal turbine spins turning a register counting the amount used. These moving parts wear over time and historically begin to lose accuracy after approximately 10 years or 1 million gallons of use. Staff has identified nearly 2000 residential meters that are in excess of 2 million gallons used and an additional 6000 residential meters between 1 million and 2 million gallons used. It is time to replace these meters to fairly and accurately bill our customers. It was noted the City has a very efficient opportunity to incorporate this with our AMI communication upgrade project as the contractor visits each site.

Councilmember Jeppson asked if the City would be able to use the reduced purchase price for all new water meters, given the high level of development occurring in the City. Mr. Haukaas reported all new meters could be purchased at the reduced rate.

Moved by Councilmember Jeppson, seconded by Councilmember Garvais, that Resolution 18-151, "Approving the Purchase of Replacement Water Meters," be approved.

Motion adopted unanimously.

Aye: 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson

12.-6

**APPROVE AN AMENDMENT TO THE CONTRACT FOR  
WATER METER RADIO REPLACEMENT,  
IMPROVEMENT PROJECT NO. 16-16 WITH  
HYDROCORP, INC. IN THE AMOUNT OF \$492,800 FOR  
CONCURRENT WATER METER REPLACEMENT  
SERVICES**

**Attachments:**     [Meter Proposal](#)

Mr. Haukaas stated a review of our residential meter inventory exposed that there are nearly 8,000 meters that are past their useful 'life' of 1 million gallons of flow. Generally, one million gallons of use is the point where this type of positive displacement meter has enough wear such that it under-reports the volume used by 5% to 15%. This results in lost revenue in the Utility and a lack of transparency to our customers. The City needs to develop a meter replacement program to install new meters and correct this deficiency. Investigating the most efficient and least disruptive manner led staff to recommend that these deficient meters be addressed by expanding the scope of our existing contract for meter communication module replacements.

Moved by Councilmember Jeppson, seconded by Mayor Ryan, that Resolution 18-152, "Approve an Amendment to the Contract for Water Meter Radio Replacement, Improvement Project No. 16-16 with HydroCorp, Inc. in the Amount of \$492,800 for Concurrent Water Meter Replacement Services," be approved.

Motion adopted unanimously.

12.-7

**FIRST READING**

**AN ORDINANCE AMENDING ARTICLE IX. -  
LICENSING AND REGULATION OF THERAPEUTIC  
MASSAGE**

**Attachments:**     [ARTICLE IX LICENSING AND REGULATION OF THERAPEUTIC  
MASSAGE](#)

City Clerk Sorensen stated over the past several month's staff has been reviewing the current therapeutic massage ordinance with Council and current massage enterprise license holders after much research and collaboration is recommending

amendments that we believe will continue to recognize and support industry standards for massage therapy and the enterprises in our City while continuing to ensure public safety. The proposed amendments were reviewed with the Council.

**Declared by Mayor Ryan that Ordinance No. 18-2411, "An Ordinance Amending Article IX. –Licensing and Regulation of Therapeutic Massage," be introduced and placed on file for second reading at the August 16, 2018 Council meeting.**

### 13. OTHER BUSINESS

Police Chief/Safety Services Manager Podany discussed the competition attended by the Blaine Explorers last weekend at Purdue University in Indiana and congratulated them on both group and individual awards received.

### 14. ADJOURNMENT

**Moved by Councilmember Jeppson, seconded by Councilmember Swanson, to adjourn the meeting at 9:06 p.m.**

**Aye:** 4 - Mayor Ryan, Councilmember Swanson, Councilmember Garvais and Councilmember Jeppson