



**City of Blaine**  
**Anoka County, Minnesota**  
**Minutes - Final**  
**City Council**

10801 Town Square Drive  
Blaine MN 55449

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Thursday, February 19, 2015

7:30 PM

Council Chambers

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**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Quorum present.

**ALSO PRESENT:** City Manager Clark Arneson; City Attorney Thomas Sweeney; Planning and Community Development Director Bryan Schafer; Public Services Manager Bob Therres; Finance Director Joe Huss; Police Chief/Safety Services Manager Chris Olson; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; City Clerk Catherine Sorensen; and Recording Secretary Linda Dahlquist.

**Present:** 7 - Tom Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

**4. APPROVAL OF MINUTES**

**4.-1 [MIN 15-06](#)**

**WORKSHOP MEETING - 02/05/2015**  
**REGULAR MEETING - 02/05/2015**

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

None.

**6. COMMUNICATIONS**

Councilmember Clark congratulated the Blaine Bengals Girls Hockey Team playing in the State Hockey Tournament.

**7. OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 7:33 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7.33 p.m.

**8. ADOPTION OF AGENDA**

**9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

None.

**10. APPROVAL OF CONSENT AGENDA:**

**Approval of the Consent Agenda**

**10.-2 [MO 15-019](#)**

**PAYMENT TO THE ACTIVE NETWORK FOR PARKS  
AND RECREATION SOFTWARE AS A SERVICE  
AGREEMENT**

**Approved**

**10.-3 [MO 15-020](#)**

**APPROVE THERAPEUTIC MASSAGE  
ENTERPRISE LICENSE FOR MIRACLE OF  
TOUCH, 852 114TH LANE NE, BLAINE, MN 55449**

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke,  
Councilmember Herbst, Councilmember Clark, Councilmember King and  
Councilmember Hovland

**10.-4 [MO 15-021](#)**

**APPROVE THERAPEUTIC MASSAGE ENTERPRISE  
LICENSE FOR INDIGO MASSAGE, 1506 125TH AVENUE  
NE, BLAINE, MN**

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke,  
Councilmember Herbst, Councilmember Clark, Councilmember King and  
Councilmember Hovland

10.-5 [RES 15-023](#)

**RECEIVE PETITION AND ORDER PUBLIC HEARING  
FOR VACATION OF DRAINAGE EASEMENTS AND  
STREET RIGHT-OF-WAY FOR OUTLOTS B, C, D, E, F, G  
AND H, GLENN MEADOWS, VACATION NO. V15-01**

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke,  
Councilmember Herbst, Councilmember Clark, Councilmember King and  
Councilmember Hovland

10.-1 [MO 15-018](#)**SCHEDULE OF BILLS PAID**

Councilmember King commented there are several vendors listed for vehicle parts. City Manager Arneson replied the City purchases parts from several vendors. He stated staff will research the item and respond to the Council.

Councilmember Herbst commented there is a charge for towing for the police department. City Manager Arneson replied staff will research the item and respond to the Council.

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke,  
Councilmember Herbst, Councilmember Clark, Councilmember King and  
Councilmember Hovland

**11. DEVELOPMENT BUSINESS**11.-1 [RES 15-024](#)

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE 137  
ACRES INTO 4 SINGLE FAMILY LOTS AND 6 OUTLOTS  
FOR FUTURE DEVELOPMENT TO BE KNOWN AS  
PARKSIDE NORTH ADDITION AT 125TH  
AVENUE/LEXINGTON AVENUE NE. PAXMAR. (CASE  
FILE NO. 14-0034/SLK)**

Councilmember Herbst abstained from this item due to a conflict of interest.

Planning and Community Development Director Schafer stated the final plat consists of four single-family lots and six outlots for future development and ponding. He noted the plat provides the right of way for the future extension of Woodland Parkway towards Lexington Avenue.

**Adopted**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke,  
Councilmember Clark, Councilmember King and Councilmember Hovland

**Abstain:** 1 - Councilmember Herbst

**12. ADMINISTRATION****12.-1 ORD 15-2306****FIRST READING****AMENDING CHAPTER 34, ENVIRONMENT, ARTICLE XI, STORMWATER MANAGEMENT, DIVISION 2, STORMWATER MANAGEMENT PLAN, CODE OF ORDINANCES OF THE CITY OF BLAINE**

Storm Water Manager Hafner stated the Minnesota Pollution Control Agency revised and reissued the Municipal Separate Storm Sewer System (MS4) permit in August 2013. He stated the City's coverage under the newly revised permit was extended in March 2014 and in order to remain compliant, the City is required to update its stormwater related ordinances, policies and Stormwater Pollution Prevention Plan (SWPPP).

Councilmember Herbst asked if there would be additional costs to a redevelopment project or existing business. Storm Water Manager Hafner replied there would be no additional costs.

Councilmember Clark asked about the new language for redevelopment projects. Storm Water Manager Hafner replied the new language has a control threshold.

Storm Water Manager Hafner commented the ordinance is not based on measurement; it is based on best management practices.

Councilmember Clark suggested changing the language. Storm Water Manager Hafner replied the language comes from the State Construction Storm Water Permit and is measured on best management practice.

**Introduced, Read, and Placed on File for Second Reading**

12.-2 ORD 15-2307

**FIRST READING****AMENDING SECTION 33.16(i)(1)(d), SOIL EROSION AND  
SEDIMENTATION CONTROL, SWPPP DESIGN  
COMPONENTS, GENERAL CRITERIA, TRAINING,  
ZONING ORDINANCE OF THE CITY OF BLAINE**

Storm Water Manager Hafner stated the Minnesota Pollution Control Agency revised and reissued the Municipal Separate Storm Sewer System (MS4) permit in August 2013. He stated the City's coverage under the newly revised permit was extended in March 2014 and in order to remain compliant, the City is required to update its stormwater related ordinances, policies and Stormwater Pollution Prevention Plan (SWPPP). He stated a clause was added listing the person responsible for the project and also lists their training.

Councilmember Clark requested clarification from the City Attorney on the Council's ability to have verbiage that varies from the State's verbiage.

Mayor Ryan asked about the number of permits. Storm Water Manager Hafner replied there are two permits they are construction permit and municipal permit. He stated there is a level of enforcement required by the State.

**Introduced, Read, and Placed on File for Second Reading**

12.-3 [RES 15-025](#)**INITIATE PROJECT AND ORDER PREPARATION OF  
FEASIBILITY REPORT FOR THE 93RD LANE  
INDUSTRIAL PARK AREA STREET IMPROVEMENTS -  
PHASE 4, IMPROVEMENT PROJECT NO. 14-13**

City Engineer Keely stated the 2015 Pavement Management Program includes phase four of 93rd Lane Industrial Park area street improvements, which is a partial reconstruction of the streets located in the industrial park area (93rd Lane and Baltimore Street). She noted the project will reconstruct the roads, regrade ditches and repair or replace culverts where needed. She stated the proposed project is to be assessed among the benefitting properties, the City's Public Utility Fund, and the Pavement Management Program Fund.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-4 [RES 15-026](#)

**RECEIVE FEASIBILITY REPORT AND ORDER  
PUBLIC HEARING FOR THE 93RD LANE  
INDUSTRIAL PARK AREA STREET  
IMPROVEMENTS - PHASE 4, IMPROVEMENT  
PROJECT NO. 14-13**

City Engineer Keely stated the project includes asphalt pavement replacement, gravel shouldering, storm drainage improvements, culvert replacements and cleaning, ditch cleaning and regrading, traffic control signage and appurtenant construction. She stated the project includes the replacement of existing sanitary sewer castings/rings. She stated the proposed project is to be assessed among the benefitting properties over a ten-year period, the City's Public Utility Fund, and the Pavement Management Program Fund.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-5 [RES 15-027](#)

**RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC  
HEARING FOR THE PAVEMENT MANAGEMENT  
PROGRAM - 2015 BITUMINOUS OVERLAY,  
IMPROVEMENT PROJECT NO. 15-01**

City Engineer Keely stated the proposed improvements include a 1½-inch bituminous overlay, full width and edge milling, spot curb replacement and appurtenant construction on various city streets. She stated the proposed project is to be assessed a flat rate per residential lot unit or per front foot for parcels zoned commercial/industrial and multi-family residential over a five-year period and the Pavement Management Program Fund.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-6 [RES 15-028](#)**RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC HEARING FOR THE PAVEMENT MANAGEMENT PROGRAM - 2015 STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT NO. 15-07**

City Engineer Keely stated the project includes a partial reconstruction of 3rd Street from 101st Avenue to 400 feet north and 92nd Circle from Woodland Road to the cul de sac. She stated the improvements include sport curb, gutter replacement, asphalt surface removal and replacement, aggregate base and appurtenant construction. She stated the project includes the replacement of existing sanitary sewer castings/rings. She stated the proposed project is to be assessed among the benefitting properties over a ten-year period using the unit method for residential properties and the front footage method for commercial/industrial/high density residential properties, the City's Public Utility Fund, and the Pavement Management Program Fund.

Councilmember Hovland asked why the City is only working on half of 3rd Street. City Engineer Keely replied the north portion of the street has not deteriorated as the southern portion.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-7 [RES 15-029](#)**APPROVE PLANS AND SPECIFICATIONS AND ORDER ADVERTISEMENT FOR BIDS FOR THE PARTIAL RECONSTRUCTION OF JEFFERSON STREET FROM 125TH AVENUE TO THE NORTHERN CITY LIMITS, IMPROVEMENT PROJECT NO. 13-18**

City Engineer Keely stated the project improvements include sport curb and gutter replacement, new concrete sidewalk on the west side of Jefferson Street with retaining walls, storm sewer structures, asphalt surface, traffic control signage, striping and appurtenant construction. She stated the project includes the replacement of existing sanitary sewer castings/rings. She stated the proposed project is to be assessed among the benefitting properties over a ten-year period, the City's Public Utility Fund, and the City's Municipal State Aid Street Fund.

**Adopted**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-8 [MO 15-022](#)**COMPLETE 2014 CAPITAL PURCHASE OF SQUAD COMPUTERS**

Police Chief/Safety Services Manager Olson stated four ruggedized notebook computers were returned to the vendor because they did not meet configuration requirements. He stated staff is requesting approval to carry over the 2014 appropriation and approve the purchase of four ruggedized notebook computers from Brite.

Councilmember Bourke asked if the computers come with software packages. Police Chief/Safety Services Manager Olson replied no, City staff installs the software.

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

12.-9 [MO 15-023](#)**2015 CAPITAL PURCHASE OF SQUAD COMPUTERS**

Police Chief/Safety Services Manager Olson stated staff is requesting approval for the purchase of nine ruggedized notebook computers from Now Micro and have the computers installed in squad vehicles.

Councilmember Bourke asked if the computers are on a rotation. Police Chief/Safety Services Manager Olson replied yes, the computers are on a five-year rotation.

**Approved**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland

12. [MO 15-024](#)

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**MAYORAL APPOINTMENTS TO THE 2015 PLANNING COMMISSION**

City Clerk Sorensen stated three vacancies exist on the Planning Commission due to the expiration of terms for Sue Lahti, Ward 1; Daniel York, Ward 2; and Jason King, Ward 3. She stated Daniel York, Ward 2 is seeking reappointment and has submitted an application. She stated the City received seven applications from interested residents, which the Council interviewed.

Mayor Ryan announced the candidates for Gerald Janke, Ward 1; Daniel York, Ward 2; Maisa Olson, Ward 3 to serve two-year terms on the Planning Commission.

**Referred**



12. [MO 15-025](#)  
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**MAYORAL APPOINTMENTS TO THE 2015 PARK  
ADVISORY BOARD**

City Clerk Sorensen stated three vacancies exist on the Park Advisory Board due to the expiration of terms for Rex Markle, Ward 1; Prad Das, Ward 2; and Ron Leathers, Ward 3. She stated Rex Markel, Ward 1 and Prad Das, Ward 2 are seeking reappointments and have submitted applications. She stated the City received six applications from interested residents, which the Council interviewed.

Mayor Ryan announced the candidates as Rex Markle, Ward 1; Prad Das, Ward 2; Tom Moser, Ward 3 to serve two-year terms on the Park Advisory Board.

**Referred**

12. [MO 15-026](#)  
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**MAYORAL APPOINTMENTS TO THE 2015  
NATURAL RESOURCE CONSERVATION BOARD**

City Clerk Sorensen stated four vacancies exist on the Natural Resource Conservation Board due to the expiration of terms for Sam Villella, Ward 1; Christopher Perkins, Ward 2; Mary Jo Truchon, Ward 3; and Dottie McKinley, Chair at Large. She stated Sam Villella, Ward 1; Christopher Perkins, Ward 2; Mary Jo Truchon, Ward 3; and Dottie McKinley, Chair at Large are seeking reappointments and have submitted applications. She stated the City received one application from an interested resident, which the Council interviewed.

Mayor Ryan announced Sam Villella, Ward 1; Christopher Perkins, Ward 2; Mary Jo Truchon, Ward 3; Dottie McKinley, Chair at Large to serve two-year terms on the Park Advisory Board.

**Referred**

13. **OTHER BUSINESS**

Councilmember Swanson commented that if residents see something odd in their neighborhood to call 911 to report it.

Police Chief/Safety Services Manager Olson stated the City will be accepting bids for forfeiture towing.

14. **ADJOURNMENT**

**Adjourned**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Bourke, Councilmember Herbst, Councilmember Clark, Councilmember King and Councilmember Hovland