

UNAPPROVED

CITY OF BLAINE
ANOKA COUNTY, MINNESOTA
CITY COUNCIL MEETING
Thursday, November 5, 2015

7:30 P.M.
Council Chambers
10801 Town Square Drive

CALL TO ORDER BY MAYOR RYAN

The meeting was called to order at 7:35 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Mayor Tom Ryan, Councilmembers Mike Bourke, Russ Herbst, Jason King, and Dick Swanson.

ABSENT: Councilmembers Dave Clark and Wes Hovland.

Quorum present.

ALSO PRESENT: City Manager Clark Arneson; City Attorney Patrick Sweeney; Planning and Community Development Director Bryan Schafer; Public Services Manager Bob Therres; Finance Director Joe Huss; Economic Development Coordinator Erik Thorvig, Police Chief/Safety Services Manager Chris Olson; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; City Clerk Catherine Sorensen; and Recording Secretary Linda Dahlquist.

APPROVAL OF MINUTES

Workshop Meeting Public Discussion – Lever Street – October 8, 2015

Workshop Meeting – October 8, 2015

Workshop Meeting – October 15, 2015

Regular Meeting – October 15, 2015

Moved by Councilmember Herbst, seconded by Councilmember Bourke, that the Workshop Meeting Public Discussion – Lever Street Minutes of October 8, 2015; the Workshop Meeting Minutes of October 8, 2015; the Workshop Meeting Minutes of October 15, 2015; and the Regular Meeting Minutes of October 15, 2015, be approved.

Motion adopted unanimously.

AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

Proclaiming November 1, 2015, as Extra Mile Day and Recognizing Dr. Alan Goracke

Mayor Ryan proclaimed November 1, 2015 as Extra Mile Day and recognized Dr. Alan Goracke for his community service.

COMMUNICATIONS

Mayor Ryan welcomed the Blaine Health and Wellness Center to the City.

Mayor Ryan announced the grand re-opening of San Jose Mexican restaurant.

Mayor Ryan thanked the Meals on Wheels volunteers for their community service.

Mayor Ryan stated the next Fire Protection Council meeting will be held on December 10, 2015.

OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:45 p.m.

Randy and Joanna Kolb, 11308 Jefferson Street NE, stated they wanted to recognize and thank the Blaine Police Department for their quick response to two recent medical emergencies at their home.

Brad Sanford, 11826 Palisade Street NE, stated he is running for State Senate District 37.

There being no further input, Mayor Ryan closed the Open Forum at 7:48 p.m.

ADOPTION OF AGENDA

8:00 P.M. – PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME

~~Motion 15-130, Approve Renewal of Currency Exchange Licenses.~~

Moved on the agenda to follow agenda item 11.4.

APPROVAL OF CONSENT AGENDA

Moved by Councilmember Swanson, seconded by Councilmember Herbst, that the following be approved:

Councilmember King removed agenda item 10.1.

~~10.1— Motion 15-131, Schedule of Bills Paid 10/9/15; 10/16/15; and 10/23/15.~~

10.2 Resolution 15-176, Authorize Installation of Regulatory Signs for Parking Restrictions on Both Sides of Ulysses Street from 85th Avenue to West Central Avenue Service Road.

10.3 Resolution 15-177, Receive Petition and Order Public Hearing for Vacation of Drainage Easement, Ball Road Addition, Vacation No.V15-05.

10.4 Resolution 15-178, Clarifying Authorization of Purchase of One Tax Forfeited Parcel in the City of Blaine.

Motion adopted unanimously.

10.1 Motion 15-131, Schedule of Bills Paid 10/9/15; 10/16/15; and 10/23/15.

Moved by Councilmember King, seconded by Councilmember Herbst, that Resolution 15-178, Clarifying Authorization of Purchase of One Tax Forfeited Parcel in the City of Blaine,” be approved.

Councilmember King inquired about North Valley Inc. and Performance Lawn Care charges. Planning and Community Development Director Schafer replied North Valley did the street overlays in new developments. City Manager Arneson replied Performance Lawn Care is contracted for long grass mowing.

Motion adopted unanimously.

DEVELOPMENT BUSINESS

11.1 Resolution 15-179, Granting a Conditional Use Permit to Allow for an Eight (8) Foot Fence to be Placed Along a County Roadway Located in an R-1B (Single Family) Zoning District at 2849 108th Lane NE. Deb Zurn and Rollin Erickson. (Case File No. 15-0059/EOW).

Moved by Councilmember Herbst, seconded by Councilmember Bourke, Resolution 15-179, “Granting a Conditional Use Permit to Allow for an Eight (8) Foot Fence to be Placed Along a County Roadway Located in an R-1B (Single Family) Zoning District at 2849 108th Lane NE. Deb Zurn and Rollin Erickson,” be approved.

Planning and Community Development Director Schafer stated the applicant is proposing a fence eight feet in height, constructed of cedar wood, and will run along the rear of their property abutting a wetland area and 109th Avenue NE.

Motion adopted unanimously.

11.2 Resolution 15-180, Granting a Waiver of Platting to Adjust the Lot Line between 704 and 708 119th Lane NE to allow for the Construction of a Detached Garage in an R-1 (Single Family) Zoning District at 704 119th Lane NE. Kristina Sahr and Craig Merkel. (Case File No. 15-0060/LSJ).

Moved by Mayor Ryan, seconded by Councilmember Herbst, that Resolution 15-180, “Granting a Waiver of Platting to Adjust the Lot Line between 704 and 708 119th Lane NE to allow for the Construction of a Detached Garage in an R-1 (Single Family) Zoning District at 704 119th Lane NE. Kristina Sahr and Craig Merkel,” be approved.

Planning and Community Development Director Schafer stated the applicant’s lot line is at an angle making it difficult to build a detached garage in the rear side yard. He stated the new lot line would straighten out the angle for the rear portion of the lot allowing area to building a detached garage.

Motion adopted unanimously.

11.3 Resolution 15-181, Granting Final Plat Approval to Subdivide 4.03 Acres into 24 Detached Single Family Lots to be known as Parkside North 3rd Addition. Located at 122nd Avenue/Woodland Parkway. Parkside North LLC. (Case File No. 15-0041/SLK).

Moved by Mayor Ryan, seconded by Councilmember Swanson, that Resolution 15-181, “Granting Final Plat Approval to Subdivide 4.03 Acres into 24 Detached Single Family Lots to be known as Parkside North 3rd Addition located at 122nd Avenue/Woodland Parkway. Parkside North LLC,” be approved.

Planning and Community Development Director Schafer stated the applicant is proposing to subdivide one outlot into 24 single family detached units. He noted Parkside North 3rd Addition consists of subdividing approximately 4.03 acres into a subdivision with 24 dwelling units.

Councilmember King asked about easements that are on private property. Planning and Community Development Director Schafer replied that easement remains to be put in place.

Councilmember Herbst stated he will abstain from voting on this motion due to a conflict of interest.

Motion adopted 4-0-1 (Councilmember Herbst abstained).

11.4 Ordinance 15-2330, Granting a Rezoning from R-1 (Single Family) to DF (Development Flex) for the Aspen Gardens Assisted Living Development at 9103 Lexington Avenue NE. Aspen Gardens Assisted Living. (Case File No. 15-0057/SLK).

Planning and Community Development Director Schafer stated the applicant is proposing to construct an assisted living and memory care facility (Aspen Gardens) on Lexington Avenue. He stated the site is zoned R-1 (Single Family) with LDR (Low Density Residential) land use. He noted the LDR land use does not allow for the proposed density and must be changed to MDR (Medium Density Residential) to accommodate an assisted living facility.

Councilmember Bourke inquired about the amount of units and if there are enough parking spaces. Planning and Community Development Director Schafer replied the facility will have 41 units and that parking will need to be managed by the facility.

David Ficek stated he is working with the church next door on overflow parking. He stated the facility will have 41 units and house up to 45 residents.

Declared by Mayor Ryan, that Ordinance 15-2330, “Granting a Rezoning from R-1 (Single Family) to DF (Development Flex) for the Aspen Gardens Assisted Living Development at 9103 Lexington Avenue NE. Aspen Gardens Assisted Living,” be introduced and placed on file for second reading at the November 19, 2015, Council meeting.

8:00 P.M. – PUBLIC HEARING AND ITEMS SETFOR A CERTAIN TIME

Motion 15-130, Approve Renewal of Currency Exchange Licenses.

Mayor Ryan opened the public hearing at 8:04 p.m.

City Clerk Sorensen stated staff received currency exchange license renewals from the Minnesota Department of Commerce for AI'S Check Cashing and SJB Enterprises Inc. and that Statute requires the City to hold a public hearing to solicit public testimony as part of the renewal process.

Mayor Ryan closed the public hearing at 8:04 p.m. as no one appeared.

Moved by Councilmember Herbst, seconded by Councilmember Bourke, that Motion 15-130, "Approve Renewal of Currency Exchange Licenses," be approved.

Motion adopted unanimously.

DEVELOPMENT BUSINESS (continued)

11.5 Ordinance 15-2324, Granting a Rezoning from A (Airport) to PBD-A (Planned Business District-Airport) at County Road J/93rd Lane Extension. Metropolitan Airports Commission. (Case File No. 15-0046/BKS).

Moved by Councilmember Swanson, seconded by Councilmember King, that Ordinance 15-2324, "Granting a Rezoning from A (Airport) to PBD-A (Planned Business District-Airport) at County Road J/93rd Lane Extension. Metropolitan Airports Commission," be approved.

Planning and Community Development Director Schafer stated MAC has made an application to reguide and rezone 27 acres south of Highway 10 and west of Airport Road (93rd Lane Extension). He stated MAC has approved non-aviation commercial uses for this site and has directed MAC staff market the site.

Motion adopted unanimously.

ADMINISTRATION

12.1 Resolution 15-182, Adopt the 2016 Water and Sewer Utility Enterprise Fund Budgets.

Moved by Councilmember Swanson, seconded by Mayor Ryan, that Resolution 15-182, "Adopt the 2016 Water and Sewer Utility Enterprise Fund Budgets," be approved.

Finance Director Huss reported the Water and Sewer Utility Fund is expected to generate positive net operating income, has a healthy fund reserve, and is expected to have positive operating results for the next two to three years. He stated staff is recommending a rate increase for the sanitary sewer fund for 2016.

Mayor Ryan commented that Aquatore water tower is in need of repainting. Finance Director Huss replied the Aquatore tower painting is included in the five-year budget.

Motion adopted unanimously.

12.2 Motion 15-132, Authorize City Manager to enter into a Contract with Barr Engineering Co. in a Not-to-Exceed Amount of \$179,000 in Accordance with Their Proposal Dated September 28, 2015 for the Northeast Well Field Design. Improvement Project No's 11-08 & 15-14.

Moved by Mayor Ryan, seconded by Councilmember Herbst, that Motion 15-132, "Authorize City Manager to enter into a Contract with Barr Engineering Co. in a Not-to-Exceed Amount of \$179,000 in Accordance with Their Proposal Dated September 28, 2015 for the Northeast Well Field Design," be approved.

Public Services Manager Therres stated staff has asked Barr Engineering Co. to submit a proposal for engineering services for planning and design of the future water supply and treatment system in the northeast area which includes a plan for future water system infrastructure, well layout locations and siting details, well 18 and 19 drilling, piping and temporary treatment system, and connection to the existing system.

Councilmember Herbst asked for the Well 18 pump rate. Public Services Manager Therres replied Well 18 pump rate will range between 1,000-2,500 gallons per minute.

Motion adopted unanimously.

12.3 Motion 15-133, Authorization to enter into an Agreement with Springsted Independent Municipal Advisors for the Purpose of Conducting a Position Classification and Compensation Study.

Moved by Councilmember Swanson, seconded by Mayor Ryan, that Motion 15-133, "Authorization to enter into an Agreement with Springsted Independent Municipal Advisors for the Purpose of Conducting a Position Classification and Compensation Study," be approved.

City Manager Arneson stated staff is seeking expert advice in determining the relative values of different positions based on current requirements in terms of education, experience, physical demands, skills and other factors. He stated staff received two proposals and recommends Council enter into agreement with Springsted Independent Municipal Advisors to conduct a position classification and compensation study.

Councilmember Bourke asked if the study is mandated. City Manager Arneson replied the study is not mandated but the City has to comply with State law on pay equity and that the study will help meet that requirement. He stated the mandate is to confirm the positions' pay rates are comparable for men and women.

Councilmember King asked if the City has a system in place. City Manager Arneson replied there is a compensation plan in place on an individualized basis.

Councilmember King asked if the current HR staff could evaluate the positions. City Manager Arneson stated no, this is a specialty for job classification and that an outside firm is needed to complete the study.

Councilmember Swanson commented the City needs to show good faith with our positions. City Manager Arneson noted there are penalties if the City is found non-compliant and that the City almost failed three years ago.

Councilmember Bourke - No
Councilmember Herbst - No
Councilmember King - No
Councilmember Swanson - Yes
Mayor Ryan - Yes

Motion failed 3-2.

OTHER BUSINESS

Mayor Ryan stated a Met Council Transportation Committee meeting will be held on November 9, 2015 at 4:00 p.m. at City Hall.

ADJOURNMENT

Moved by Councilmember Herbst, seconded by Councilmember Bourke, to adjourn the meeting at 8:28 p.m.

Tom Ryan, Mayor

ATTEST:

Catherine Sorensen, City Clerk
Submitted by TimeSaver Off Site Secretarial, Inc.