

UNAPPROVED

CITY OF BLAINE
ANOKA COUNTY, MINNESOTA
CITY COUNCIL MEETING
Thursday, March 15, 2018

7:30 P.M.
Council Chambers
10801 Town Square Drive

CALL TO ORDER BY MAYOR RYAN

The meeting was called to order at 7:31 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

PRESENT: Mayor Tom Ryan, Councilmembers Dave Clark, Wes Hovland, Julie Jeppson, Jason King, and Dick Swanson.

ABSENT: Councilmember Andy Garvais.

Quorum Present.

ALSO PRESENT: City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Public Works Director Jon Haukaas; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; Economic Development Coordinator Erik Thorvig; City Attorney Andy Pratt; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; and City Clerk Catherine Sorensen.

APPROVAL OF MINUTES

Workshop Meeting – February 15, 2018

Regular Meeting – February 15, 2018

Workshop Retreat – February 23, 2018 and February 24, 2018

Workshop Meeting – March 1, 2018

Regular Meeting – March 1, 2018

Moved by Councilmember Swanson, seconded by Councilmember Hovland, that the Minutes of the Workshop Meeting of February 15, 2018, the Minutes of the Regular Meeting of February 15, 2018, Minutes of the Workshop Retreat of February 23 and 24, 2018, Minutes of the Workshop Meeting of March 1, 2018, and the Minutes of the Regular Meeting of March 1, 2018 be approved.

Motion adopted. Councilmembers Clark and King abstained on the March 1, 2018 workshop and Council meeting minutes due to their absence.

AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

COMMUNICATIONS

None.

OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:34 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:34 p.m.

ADOPTION OF AGENDA

The agenda was adopted as presented.

7:30 P.M. - PUBLIC HEARINGS AND ITEMS SET FOR A CERTAIN TIME

9.1 Motion 18-42, Approve Private On-Sale and Sunday Liquor Licenses for Two Licenses at the National Sports Center located at the Welcome Center at 1750 105th Avenue NE and the National Youth Golf Center at 2010 105th Avenue NE, Blaine, Minnesota.

Mayor Ryan opened the public hearing at 7:35 p.m.

City Clerk Sorensen stated a public hearing is required prior to the approval of a Private On-Sale and Sunday liquor license in the City of Blaine. She noted Stephen Olson, applicant for the National Youth Golf Center located at 2010 105th Avenue NE and the Welcome Center located at 1750 105th Avenue NE, both part of the National Sports Center, has submitted applications for Private On-Sale and Sunday liquor licenses. She reported the applicant has submitted all necessary paperwork and fees and explained the Police Department background investigation is currently in process. The licenses, if approved, would be valid until June 30, 2018 and eligible for renewal July 1, 2018.

Mayor Ryan asked if this was a new license request. Ms. Sorensen stated this was correct.

Neil Ladd, Associate Executive Director for the National Sports Center, addressed the Council and ensured that youth would not have access to alcohol. He reported alcohol sales would only be allowed at the Welcome Center and at the golf course, when youth are not present. He explained this request was being made to assist in growing business at the National Sports Center.

There being no additional public input, Mayor Ryan closed the public hearing at 7:39 p.m.

Moved by Councilmember Jeppson, seconded by Councilmember King, that Motion 18-42, "Approve Private On-Sale and Sunday Liquor Licenses for Two Licenses at the National Sports Center located at the

Welcome Center at 1750 105th Avenue NE and the National Youth Golf Center at 2010 105th Avenue NE, Blaine, Minnesota,” be approved.

Motion adopted unanimously.

APPROVAL OF CONSENT AGENDA:

Moved by Councilmember Hovland, seconded by Councilmember King, that the following be approved:

10.1 Motion 18-43, Schedule of Bills Paid.

10.2 Motion 18-44, Accept Proposal for Roof Repair at Lakeside Commons Park Pavilion, Boathouse, and Beach House.

10.3 Motion 18-45, Approve a Temporary On-Sale Intoxicating Liquor License for Chain of Lakes Rotary to be held at Infinite Campus, 4321 109th Avenue NE.

10.4 Second Reading – Ordinance 2399, Amending Appendix D – Fee Schedule of the Blaine Code of Ordinances Regarding Chapter 86 – Utilities Article IV.- Water, Sewer and Stormwater Rates and Charges – Irrigation Meters, for the City of Blaine.

10.5 Second Reading – Ordinance 2401, Franchise Agreement – An Ordinance Granting to the City of Circle Pines, a Municipal Corporation, its Successors and Assigns, a Nonexclusive Franchise to Construct, Operate, Repair and Maintain Facilities and Equipment for the Transportation, Distribution, Manufacture and Sale of Gas Energy for Public and Private Use and to Use Public Ways and Public Grounds and to Use the Public Grounds and Public Ways of the City for Such Purposes.

Motion adopted unanimously.

DEVELOPMENT BUSINESS

11.1 Resolution No. 18-34, Granting a Waiver of Platting for a 40.34 Acres Parcel to be divided into a .20 Acre Parcel (Parcel A) to be Combined with the Proposed Kwik Trip Site to the North and a 40.14 Acre Parcel (Parcel B), Kwik Trip, Inc. (Case File NO. 18-0015/SLK)

Moved by Councilmember Swanson, seconded by Mayor Ryan, that Resolution No. 18-34, “Granting a Waiver of Platting for a 40.34 Acres Parcel to be divided into a .20 Acre Parcel (Parcel A) to be Combined with the Proposed Kwik Trip Site to the North and a 40.14 Acre Parcel (Parcel B),” be approved.

Planning and Community Development Director Schafer stated there is an existing 40.34 acre parcel that is currently owned by the Metropolitan Airports Commission (MAC) on the southwest corner of 105th Avenue and Radisson Road. However, a small triangular piece (Parcel A) of the property is located on the north side of 105th Avenue, this occurred when the 105th Avenue was constructed by Anoka County many years ago. The applicant is proposing to split the lot into two parcels. The small parcel (Parcel A) would be combined with the proposed Kwik Trip property on the northwest corner of 105th Avenue and Radisson Road and be maintained as part of their site plan. The larger parcel of 40.14 acres (Parcel B) on the south side of 105th will be retained by MAC, possibly for a future development opportunity.

Motion adopted unanimously.

11.2 Resolution No. 18-35, Granting a Conditional Use Permit Amendment to Increase the Annual Capacity at the Solid Waste Transfer and Recycling Facility from 99,000 Tons of Solid Waste Material Per Year to Not More than 140,000 Tons of Solid Waste, Construction, and Demolition Debris at 10191 Xylite Street NE. Walter's Recycling and Refuse, Inc. (Case File No. 17-0011/SLK)

Moved by Councilmember King, seconded by Mayor Ryan, that Resolution No. 18-35, "Granting a Conditional Use Permit Amendment to Increase the Annual Capacity at the Solid Waste Transfer and Recycling Facility from 99,000 Tons of Solid Waste Material Per Year to Not More than 140,000 Tons of Solid Waste, Construction, and Demolition Debris at 10191 Xylite Street NE," be approved.

Mr. Schafer stated the applicant is requesting a conditional use permit amendment to increase the annual volume of solid waste and construction debris at the existing solid waste transfer and recycling facility. He explained Walter's was a growing business and served the City of Blaine and neighboring communities. He reported the MPCA renews their licenses every five years and noted staff recommended approval of the CUP amendment.

Mike Morose, President and CEO of Walter's Recycling and Refuse, explained he was not proposing to complete any new construction on his building. He indicated the building was designed to manage double its current capacity. He encouraged the Council to consider advocating with the County for a stop light at Xylite and Radisson Road. He noted this intersection had bottlenecks at times.

Mayor Ryan commented he brought all of the concerns he heard to the Anoka County Board.

Councilmember Jeppson agreed this road was a concern and noted the speed of traffic was too high. She encouraged Walter's to have a plan in place to clean up their portion of Xylite from debris and refuse. Mr. Morose reported he had purchased a sweeper to assist with keeping this roadway free and clear of debris.

Mayor Ryan supported the Blaine elected officials speaking with the County Board regarding the need for a light at the intersection of Xylite and Radisson Road.

Councilmember Swanson indicated the odor coming from the refuse plant was a concern to the neighbors. Mr. Morose understood that during hot summer days this may be a concern, but he explained the inventory at this site was turned every 24 to 36 hours. He stated he was very sensitive to this issue and noted he has received no citations from the City.

Bob Glenn, Sanctuary resident, explained he was pleased the City was considering a light at Xylite and Radisson Road. He commented on how difficult it was to maneuver through this intersection if trucks were present. He requested the glass shards be cleaned up from the sidewalk and grass area. He reported the smell from the site was quite offensive for 20 to 30 days in the summer when the wind comes out of the south. He stated he feared how the smell of the property would be impacted if the site were to increase its capacity and indicated many of his neighbors felt the same way.

Mr. Morose commented as additional tonnage came into the property the inventory would be moving out of the site more quickly. He encouraged the neighbors to speak with him and explained he could look into other options for mitigating the odor on site.

Andrea Welsch, Sanctuary resident on 103rd Court, stated she could smell the refuse facility at her home as well. She understood Walter's was a great neighbor but encouraged them to keep this in mind during the

summer months. She commented further on her concerns with the traffic at the intersection of Xylite and Radisson Road and noted she witnessed the recent accident. She reported she had spoken to staff members at Anoka County regarding her concerns and encouraged the City Council to speak with Anoka County.

Councilmember Hovland encouraged Ms. Welsch to contact her local County Commissioners with her concerns. He asked if the City had the ability to complete an independent traffic study for this intersection. City Manager Arneson stated the City could complete a study. He noted the City would have to hire an independent consultant which could cost \$10,000.

Councilmember Hovland supported the City hiring a consultant and spending these funds in order to move this process along.

Motion adopted unanimously.

11.3 Second Reading – Ordinance No. 18-2400, Rezoning from FR (Farm Residential) to DF (Development Flex) at 13050 Dunkirk Street NE. Springbrook Land LLC. (Case File No. 18-0001/SLK)

Moved by Councilmember Clark, seconded by Councilmember Jeppson, that Ordinance. 18-2400, “Rezoning from FR (Farm Residential) to DF (Development Flex) at 13050 Dunkirk Street NE,” be approved.

Mr. Schafer stated the North East Area Plan Amendment, approved in October of 2002, created a land use designation of LDR (Low Density Residential) for the area included within this plat. The preliminary plat proposal consists of subdividing approximately 28 acres into a subdivision with a total of 60 new dwelling units and one lot for an existing home. This application proposes single-family homes. Because the developer is proposing different housing styles with different design issues, platting requirements, lot sizes, markets and price ranges, the existing DF (Development Flex) zoning is proposed to establish the minimum standards for each of these areas. The flexibility provided by the DF zoning forms the basis of the Harpers Street Development Guide Plan.

Motion adopted unanimously.

11.4 Resolution No. 18-36, Granting Preliminary Plat Approval to Subdivide Approximately 28.05 Acres into 61 Single Family Lots and Two (2) Outlots to be known as Springbrook Phase 2. Springbrook Land LLC. (Case File No. 18-0001/SLK)

Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Resolution No. 18-36, “Granting Preliminary Plat Approval to Subdivide Approximately 28.05 Acres into 61 Single Family Lots and Two (2) Outlots to be known as Springbrook Phase 2,” be approved.

Mr. Schafer requested the Council approve a Preliminary Plat that would subdivide approximately 28.05 acres into 61 single family lots to be known as Springbrook Phase 2. It was noted the proposed plat is located along the alignments of 129th Lane NE and Dunkirk Street NE. Staff reviewed the proposed trail connections that would be completed in conjunction with this project. He reported a portion of the Park Dedication fees would be applied to the trail connection expense.

Motion adopted unanimously.

11.5 Resolution No. 18-37, Granting a Conditional Use Permit to Allow for Construction of 60 New Single Family Homes and Standards for One Existing Home in a DF (Development Flex) Zoning District. Springbrook Land LLC. (Case File No. 18-0001/SLK)

Moved by Councilmember Hovland, seconded by Councilmember King, that Resolution No. 18-37, “Granting a Conditional Use Permit to Allow for Construction of 60 New Single Family Homes and Standards for One Existing Home in a DF (Development Flex) Zoning District,” be approved.

Mr. Schafer stated Springbrook Land was requesting a Conditional Use Permit to construct 60 new single family homes. The single-family product on generally 70-80 foot wide lots will be enhanced with exterior architectural details. The homes will include brick, stone, varying gables and hip rooflines. The floor plans would provide a minimum square footage of 1,500 square feet of finished area above grade for a split entry, modified two-story, two story or rambler. The estimated price range is \$340,000-\$450,000+. Capstone Homes is planning to be the primary builder within this development, but may open the development to other builders.

Motion adopted unanimously.

ADMINISTRATION

12.1 Resolution 18-40, Approving the Purchase of Advanced Meter Infrastructure Communication Modules.

Moved by Councilmember King, seconded by Mayor Ryan, that Resolution 18-40, “Approving the Purchase of Advanced Meter Infrastructure Communication Modules,” be approved.

Public Works Director Haukaas stated the City is in the process of upgrading its Advanced Meter Infrastructure (AMI) communication modules from a fixed network to the new Sensus FlexNet SmartPoint module technology. This AMI upgrade project is expected to require the replacement of nearly 14,000 communication modules (radios). The work will be completed through an RFP contract with an experienced AMI Installation firm.

Councilmember Swanson questioned if the new equipment would impact medical implants. Mr. Haukaas stated the new radios would lessen the impact the City could have on medical implants.

Mayor Ryan asked if the City would be rewiring and moving the radios to the outside of the house. Mr. Haukaas indicated this was his objective.

Motion adopted unanimously.

12.2 Motion 18-47, Award Contract for Inspection of Wells 8, 11 and 16 to Bergerson-Caswell, Inc. in the Amount of \$34,000.00.

Moved by Councilmember King, seconded by Mayor Ryan, that Motion 18-47, “Award Contract for Inspection of Wells 8, 11 and 16 to Bergerson-Caswell, Inc. in the Amount of \$34,000.00,” be approved.

Mr. Haukaas stated the City of Blaine is requesting quotes for inspection work on three of the City’s water supply wells. He reviewed the items that would be included in the inspection work. At the conclusion of each inspection, it was noted the bidder shall provide a report summarizing any recommended repair activities,

and indicate any critical item that may cause catastrophic imminent failure. The report will be used to determine well repair and rehabilitation tasks that will be completed within the next two or three years. Staff provided further comment on the low bidder for this project and noted the project had been split in two.

Motion adopted unanimously.

12.3 Motion 18-48, Award Contract for Inspection of Wells 1, 2, 5, 7, 9, 10, and 14 to Bergerson Caswell, Inc. in the Amount of \$92,000.00.

Moved by Councilmember Hovland, seconded by Councilmember Jeppson, that Motion 18-48, "Award Contract for Inspection of Wells 1, 2, 5, 7, 9, 10, and 14 to Bergerson Caswell, Inc. in the Amount of \$92,000.00," be approved.

Mr. Haukaas stated the City of Blaine is requesting quotes for inspection work on three of the City's water supply wells. He reviewed the items that would be included in the inspection work. At the conclusion of each inspection, it was noted the bidder shall provide a report summarizing any recommended repair activities, and indicate any critical item that may cause catastrophic imminent failure. The report will be used to determine well repair and rehabilitation tasks that will be completed within the next two to three years. Staff provided further comment on the low bidder for this project.

Motion adopted unanimously.

12.4 Resolution 18-38, Amend 2018 Charitable Gambling Fund Budget.

Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Resolution 18-38, "Amend 2018 Charitable Gambling Fund Budget," be approved.

Finance Director Huss stated as part of the 2018 budget process, Council adopted the 2018 Charitable Gambling Fund Budget and appropriated \$142,750 for contributions to qualified organizations. At the time of adoption, Council also directed that \$10,000 be retained in reserves to fund the publication of a book by the Blaine Historical Society (BHS). At the February 15, 2018 Council Workshop, representatives from the BHS updated the Council on their progress to date regarding the publication of Stories of Blaine, a book to be published at some point this year. Council requested the BHS to determine the number of books they would like published and directed staff to pay the \$10,000 held in reserve once BHS has contracted for publication of the book. Staff explained the proposed resolution authorizes amending the 2018 Charitable Gambling Fund budget by \$10,000 and appropriating those funds to BHS.

Councilmember Jeppson recused herself from voting on this item.

Motion adopted 5-0-1 (Councilmember Jeppson abstained).

12.5 Motion 18-49, Confirm 2018 Board/Commission Mayoral Appointments.

Mayor Ryan read the proposed Mayoral Appointments in full for the record for the Planning Commission, Board of Review, Parks Commission, NRCB and the Senior Advisory Board.

Moved by Mayor Ryan, seconded by Councilmember Swanson, that Motion 18-49, "Confirm 2018 Board/Commission Mayoral Appointments," be approved.

Councilmember King commented on how the proposed appointments were different than what was agreed upon by the Council at their previous workshop meeting. He asked what the thought process was on this.

Mayor Ryan stated he went through the appointments with the Chairs and Vice Chairs and noted two swaps were made.

Councilmember King reported he would not be able to support the NRCB appointments.

Councilmember Jeppson stated she could support the NRCB appointments but out of respect she would have liked to have had a conversation to further discuss the proposed changes.

Councilmember Clark recommended the Council further discuss the NRCB appointments at the April 4th workshop meeting.

Councilmember Swanson suggested the Board of Review appointments be made this evening as this group was time sensitive.

Moved by Councilmember Clark, seconded by Councilmember Swanson, to Confirm the 2018 Board of Review Mayoral Appointments.

Motion adopted unanimously.

Moved by Councilmember Clark, seconded by Councilmember Swanson, to Confirm the 2018 Planning Commission Mayoral Appointments.

Motion adopted unanimously.

Moved by Councilmember Clark, seconded by Councilmember Swanson, to Confirm the 2018 Senior Advisory Board Mayoral Appointments.

Motion adopted unanimously.

Moved by Councilmember Clark, seconded by Councilmember Swanson, that the Council discuss the Parks and NRCB Mayoral Appointments at their April 4, 2018 workshop meeting.

Motion adopted unanimously.

City Attorney Andy Pratt recommended the members whose seats expire have their positions extended until new appointments could be approved by the City Council.

Councilmember King requested staff provide the Council with information from the Charter regarding Commission and Board appointments.

OTHER BUSINESS

None.

ADJOURNMENT

Moved by Councilmember Jeppson, seconded by Councilmember Hovland, to adjourn the meeting at 8:32 p.m.

Tom Ryan, Mayor

ATTEST:

Catherine Sorensen, CMC, City Clerk
Submitted by TimeSaver Off Site Secretarial, Inc.