

UNAPPROVED

CITY OF BLAINE
ANOKA COUNTY, MINNESOTA
CITY COUNCIL MEETING
Thursday, January 7, 2016

7:30 P.M.
Council Chambers
10801 Town Square Drive

CALL TO ORDER BY MAYOR RYAN

The meeting was called to order at 7:35 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

PLEDGE OF ALLEGIANCE TO THE FLAG

ROLL CALL

Mayor Tom Ryan, Councilmembers Mike Bourke, Dave Clark, Wes Hovland, Jason King, and Dick Swanson.

ABSENT: Councilmember Russ Herbst.

Quorum present.

ALSO PRESENT: City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Public Services Manager Bob Therres; Finance Director Joe Huss; Police Chief/Safety Services Manager Chris Olson; Assistant City Engineer Dan Schluender; Public Works Director Mike Ulrich; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; City Clerk Catherine Sorensen; and Recording Secretary Linda Dahlquist.

APPROVAL OF MINUTES

Workshop Meeting – December 10, 2015

Regular Meeting – December 10, 2015

Workshop Meeting – December 17, 2015

Regular Meeting – December 17, 2015

Moved by Councilmember Clark, seconded by Councilmember Swanson, that the Workshop Meeting Minutes of December 10, 2015; the Regular Meeting Minutes of December 10, 2015; the Workshop Meeting Minutes of December 17, 2015; and the Regular Meeting Minutes of December 17, 2015 be approved.

Motion adopted 4-0-2 (Mayor Ryan abstained from the Workshop Meeting Minutes of December 10, 2015.) (Commissioner Hovland abstained from the Workshop Meeting Minutes and the Regular Meeting Minutes of December 17, 2015 due to his absence.)

AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

5.1 Resolution 16-001, Mission Statement Affirming Council/Staff Responsibilities.

Moved by Councilmember King, seconded by Councilmember Clark, that Resolution 16-001, "Mission Statement Affirming Council/Staff Responsibilities," be approved.

Mayor Ryan stated the mission of the City of Blaine is to provide on-going, quality municipal services and to bring about quality and balanced residential and commercial/industrial development through the teamwork of the City Council, City Commissions, City staff, and residents.

Motion adopted unanimously.

5.2 Motion 16-001, Appointment of Liaisons to Various Boards and Commissions.

Moved by Councilmember Clark, second by Councilmember Hovland, that Motion 16-001, "Appointment of Liaisons to Various Boards and Commissions," be approved.

Appointment of Mayor Pro Tem (Councilmember Herbst 2015).

Mayor Ryan announced the appointment of Councilmember Swanson as 2016 Mayor Pro Tem.

Appointment of President and Vice President of Blaine EDA (Mayor Ryan and Councilmember Herbst Respectively 2015 Appointees).

Mayor Ryan announced the appointments of Mayor Ryan and Councilmember Swanson as 2016 President and Vice President of Blaine EDA.

Appointments of Liaison to the Natural Resources Conservation Board (Councilmembers Clark, King, and Swanson 2015 Liaisons).

Mayor Ryan announced the appointments of liaison to the Natural Resource Conservation Board are Councilmembers Clark, King, and Swanson 2016 Liaisons.

Appointments to the Senior Citizen Advisory Council (Mayor Ryan and Councilmember Swanson 2015 Liaisons).

Mayor Ryan announced the appointments for the Senior Citizen Advisory Council are Mayor Ryan and Councilmember Swanson 2016 Liaisons.

Appointments of Liaison to the Special Board of Review – 1 per Council Ward (Councilmembers Swanson, Bourke, and King 2015 Liaisons).

Mayor Ryan announced the appointments of liaison to the Special Board of Review – 1 per Council Ward are Councilmembers Hovland, Clark and Herbst 2016 Liaisons.

Appointments of Liaison to Anoka County – Blaine Airport Advisory Committee (Mayor Ryan and City Manager Clark Arneson 2015 Liaisons).

Mayor Ryan announced the appointments of liaisons to Anoka County – Blaine Airport Advisory Committee are Mayor Ryan and City Manager Clark Arneson 2016 Liaisons.

Appointments of Liaison to Anoka County Joint Law Enforcement Council (Mayor Ryan and Police Chief Olson 2015 Liaisons).

Mayor Ryan announced the appointments of liaison to Anoka County Joint Law Enforcement Council are Mayor Ryan and Police Chief Olson 2016 Liaisons.

Appointment of Liaison to the Fogerty Arena Board of Directors (Councilmember Clark 2015 Liaison).

Mayor Ryan announced the appointment of liaison to the Fogerty Arena Board of Directors is Councilmember Clark 2016 Liaison.

Appointment of Liaison to the North Metro Telecommunications Commission (Councilmembers Swanson, Herbst and King 2015 Liaison).

Mayor Ryan announced the appointment of liaison to the North Metro Telecommunications Commission are Councilmember Swanson is Liaison, and Councilmembers Herbst and King are alternates for 2016.

Appointment of Liaison to the Spring Lake Park Firefighters Relief Association Board of Trustees (Councilmember Herbst and King 2015 Liaisons).

Mayor Ryan announced the appointment of liaison to the Spring Lake Park Firefighters Relief Association Board of Trustees are Councilmembers Herbst and King 2016 Liaisons.

Appointment of Liaison to the Coon Creek Watershed Board (Councilmember Hovland 2015 Liaison).

Mayor Ryan announced the appointment of liaison to the Coon Creek Watershed Board is Councilmember King 2016 Liaison.

Appointment of Liaison to the Rice Creek Watershed Board (Councilmember Herbst 2015 Liaison).

Mayor Ryan announced the appointment of liaison to the Rice Creek Watershed Board is Councilmember Herbst 2016 Liaison.

Appointments of Liaison for the 35W Corridor Coalition (Councilmember Swanson, City Manager Arneson 2015 Liaisons, and Councilmember Herbst – Alternate).

Mayor Ryan announced the appointments of liaison for the 35W Corridor Coalition are Councilmember Swanson and City Manager Arneson 2015 Liaisons, and Councilmember Herbst – Alternate.

Appointment of Liaison for the Twin Cities Gateway (Councilmember Swanson 2015 Liaison).

Mayor Ryan announced the appointment of liaison for the Twin Cities Gateway is Councilmember Swanson 2016 Liaison.

Appointment of Liaison for the Anoka County Fire Protection (Mayor Ryan and Councilmember Bourke 2015 Liaisons).

Mayor Ryan announced the appointment of liaison for the Anoka County Fire Protection and Executive Committee are Mayor Ryan and Councilmember Bourke 2016 Liaisons.

Appointment of Liaison for the North Trunk Hwy 65 Corridor Coalition – new in 2016.

Mayor Ryan announced the appointment of liaison for the North Trunk Hwy 65 Corridor Coalition are Mayor Ryan and Councilmember Bourke 2016 Liaisons.

Appointment of Liaison for the Anoka/Hennepin Community Education Advisory Council – new in 2016.

Mayor Ryan announced the appointment of liaison for the Anoka/Hennepin Community Education Advisory Council is Mayor Ryan 2016 Liaison.

Motion adopted unanimously.

5.3 Motion 16-002, Recording Secretary Service Addendum to the Agreement for 2016.

Moved by Councilmember Clark, seconded by Councilmember Hovland, that Motion 16-002, "Recording Secretary Service Addendum to the Agreement for 2016," be approved.

City Clerk Sorensen stated TimeSaver Off-Site Secretarial Services has been recording minutes for the City since July 1993. She stated a formal agreement was signed in 2000 and each year an addendum to the annual agreement is submitted for Council's approval and the City Manager's signature. She noted that the 2016 addendum shows a 2.25% increase in rates.

Motion adopted unanimously.

5.4 Motion 16-003, Designate Official City Depositories for 2016.

Moved by Councilmember King, seconded by Councilmember Hovland, that Motion 16-003, "Designate Official City Depositories for 2016, be approved.

Finance Director Huss stated Minnesota Statutes require the City to designate primary banking services providers which are 21st Century Bank, Anchor Bank, Bank of the West, Boundary Waters Bank, Premier Bank, Village Bank, and US Bank.

Motion adopted unanimously.

5.5 Motion 16-004, Designate Official Newspaper for 2016.

Moved by Mayor Ryan, seconded by Councilmember Bourke, that Motion 16-004, Designate Official Newspaper for 2016 as the *Blaine-Spring Lake Park Life*, be approved.

City Manager Arneson stated State law requires the Council to designate a single newspaper as its official newspaper. He stated two newspapers, *Blaine/Spring Lake Park Life* and the *Anoka County Record*, have contacted the City requesting to be designated as the official City newspaper. He stated staff is recommending the *Blaine/Spring Lake Park Life* be designated as the official City newspaper.

Jill Donahue, Business Manager, *Blaine/Spring Lake Park Life*, ABC Newspapers, ECM Publishers, commented the City has a competing offer from another newspaper to be the City's official newspaper and ABC Newspapers would be honored to be the City's official newspaper for 2016.

Councilmember Swanson commented he is in favor of keeping the *Blaine/Spring Lake Park Life* as the official City newspaper.

Councilmember Bourke commented he is in favor of keeping the *Blaine/Spring Lake Park Life* as the official City newspaper noting the other newspaper does not have the same circulation.

Councilmember Hovland commented he is in favor of keeping the *Blaine/Spring Lake Park Life* as the official City newspaper but noted he encourages a competitive market for this service.

Councilmember King commented this bid is a service contract so the lowest bid does not have to be accepted. He asked if the City's newsletter could qualify as official record. City Manager Arneson replied the newsletter does not qualify because it is produced every other month and would not meet requirements for public hearing notices.

Councilmember Clark noted while there could be approximately a \$4,000 savings to the City with the *Anoka County Record* he is not convinced electronic-only media is the solution.

Motion adopted unanimously.

COMMUNICATIONS

Mayor Ryan stated Roger Lee Barnes, 1972-1973 Mayor of Blaine, passed away on December 22, 2015.

Councilmember Swanson asked when the recycling calendar will be mailed to residents. Communications Technician Haver replied the calendar should be mailed to residents soon.

Councilmember Hovland asked about new garbage carts. Communications Technician Haver replied Walter's purchased Advance's garbage and yard waste carts and took back the smaller recycling carts in exchange for larger carts. He stated in the spring Walter's will wash all carts and rebrand them at that time.

OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:58 p.m.

Elwyn Tinklinberg, 11234 Forest Court NE, stated he is concerned about the for sale sign at the Blaine Soccer Complex. He stated he is concerned about the negative message the sign sends to residents and visitors to the City and asked what he can do to help the City stop the sale.

Councilmember Swanson gave a history of the land the City leases and that Minnesota Airport Commission (MAC) is selling.

City Manager Arneson stated the City was leasing the land from MAC for the past five years. He stated the lease is ending and MAC has decided to sell the corner for development. City Manager Arneson stated he will follow up with Mr. Tinklinberg.

Councilmember Hovland left the meeting at 8:03 p.m. and returned at 8:05 p.m.

There being no further input, Mayor Ryan closed the Open Forum at 8:07 p.m.

Councilmember Clark requested agenda items 12.1 and 12.4 be addressed consecutively.

ADOPTION OF AGENDA

8:00 P.M. – PUBLIC HEARING AND ITEMS SETFOR A CERTAIN TIME

None.

APPROVAL OF CONSENT AGENDA

Moved by Councilmember Swanson, seconded by Councilmember Clark, that the following be approved:

10.1 Resolution 16-005, Schedule of Bills Paid 12/18/15, 12/23/15, and November 2015 Payroll Checks and Wire Transfers.

10.2 Motion 16-006, Approve a Name Change for Northgate Liquors to Top Ten Liquors, 12513 Central Avenue NE.

10.3 Motion 16-007, Approve Therapeutic Massage Enterprise License for Junting He as New Owner of Heng Body Care Massage, 1250 126th Avenue NE, Suite 500.

10.4 Motion 16-008, Authorize Repairs to Water Treatment Plant #1 in the Amount of \$24,820.00.

10.5 Motion 16-009, Payment to Software House International for Microsoft Enterprise Agreement Annual Licensing Renewal.

10.6 Motion 16-010, Authorize City Manager to Retain Lockridge Grindal Nauen P.L.L.P. to assist with Legislative Bonding Request for 105th Street Project.

10.7 Motion 16-011, North Metro Mayors' Association Membership.

10.8 Resolution 16-002, Releasing Sunrise Oaks Development Agreement (Case File No. 15-0073/BKS).

Motion adopted unanimously.

DEVELOPMENT BUSINESS

11.1 Resolution 16-003, Granting Final Plat Approval to Subdivide 4.85 Acres into One (1) Lot (6 Existing Lots and a Portion of a Lot) to be known as Aspen Gardens, located at 9103 Lexington Avenue NE. Aspen Gardens Assisted Living. (Case File No. 15-0057/SLK).

Moved by Councilmember Swanson, seconded by Mayor Ryan, that Resolution 16-003, "Granting Final Plat Approval to Subdivide 4.85 Acres into One (1) Lot (6 Existing Lots and a Portion of a Lot) to be known as Aspen Gardens, located at 9103 Lexington Avenue NE. Aspen Gardens Assisted Living," be approved.

Planning and Community Development Director Schafer stated the applicant wishes to construct an assisted living and memory care facility (Aspen Gardens) on Lexington Avenue just south of Our Saviors Lutheran Church.

Motion adopted unanimously.

11.2 Resolution 16-004, Granting a Conditional Use Permit to Allow for Indoor Auto Sales in an I-2 (Heavy Industrial) Zoning District at 2220 108th Lane NE. Forest City Auto Sales. (Case File No. 15-0070/LSJ).

Moved by Mayor Ryan, seconded by Councilmember Bourke, that Resolution 16-004, "Granting a Conditional Use Permit to allow for Indoor Auto Sales in an I-2 (Heavy Industrial) Zoning District at 2220 108th Lane NE. Forest City Auto Sales," be approved.

Planning and Community Development Director Schafer stated Forest City Auto Sales is requesting a conditional use permit to allow indoor auto sales at 220 108th Lane. He stated this business is also known as Service Garage of Blaine which has a conditional use permit for auto repair.

Motion adopted unanimously.

11.3 Resolution 16-005, Granting a Conditional Use Permit to allow for a Home Occupation with Two (2) Employees in a DF (Development Flex) Zoning District at 11482 Hastings Street NE. Jordon Darling. (Case File No. 15-0071/LSJ).

Moved by Councilmember King, seconded by Mayor Ryan, that Resolution 16-005, "Granting a Conditional Use Permit to allow for Indoor Auto Sales in an I-2 (Heavy Industrial) Zoning District at 2220 108th Lane NE. Forest City Auto Sales," be approved.

Planning and Community Development Director Schafer stated Jordon Darling has a technology consulting and support firm with two full time employees that visit the residence for meetings. He stated since the employees work at the residence this home occupation falls under the ordinance and requires a conditional use permit. He noted no customers come to the residence.

Motion adopted unanimously.

11.4 Resolution 16-006, Granting a Conditional Use Permit to allow for Construction of One (1) 33,500 Square Foot Retail Building with Two (2) Tenant Spaces to be located in a PBD (Planned Business District) Zoning District; also included in the Conditional Use Permit is a Shared Access and Light Pole Heights Exceeding 20 Feet; located at 11633 Ulysses Lane NE. Ryan Companies US, Inc. (Case File No. 15-0069/LSJ).

Moved by Councilmember King, seconded by Councilmember Bourke, that Resolution 16-006, "Granting a Conditional Use Permit to allow for Construction of One (1) 33,500 Square Foot Retail Building with Two (2) Tenant Spaces to be located in a PBD (Planned Business District) Zoning District; also included in the Conditional Use Permit is a Shared Access and Light Pole Heights Exceeding 20 Feet; located at 11633 Ulysses Lane NE. Ryan Companies US, Inc.," be approved.

Planning and Community Development Director Schafer stated Ryan Companies is proposing to develop a 33,500 square foot multi-tenant retail building with two tenant spaces. He stated the developer has also shown that there is room for a 15,500 square foot tenant space addition to the building.

Councilmember Clark stated he received an email from a resident concerning traffic flow on Highway 65 and 117th Avenue. Planning and Community Development Director Schafer replied a traffic study was done twice. Assistant City Engineer Schluender replied traffic counts are below the threshold.

Councilmember Swanson asked about the pond. Planning and Community Development Director Schafer replied landscaping was not completed when Lowe's was built. He noted the landscaping will be done in the spring.

Councilmember Hovland asked if the developer will put in the curbing and landscaping for the third building. Planning and Community Development Director Schafer replied yes.

Councilmember King commented he also received emails from residents.

Motion adopted unanimously.

ADMINISTRATION

~~12.1 Resolution 16-007, Prohibit Parking on the West Side of Sunset Avenue (CR 53) and Both Sides of 109th Avenue (CSAH12) with Construction of a Roundabout.~~

Moved on the agenda to follow agenda item 12.4.

~~12.2 Motion 16-012, Approve 2016 Capital Equipment Purchases in the Amount of \$815,226.00.~~

Moved on the agenda to follow agenda item 12.1.

~~12.3 Resolution 16-008, Approve Joint Powers Agreement No. C0004793 with Anoka County for Reconstruction of 125th Avenue (CSAH 14) from Radisson Road to 1000 Feet East of Harpers Street, City Improvement Project No. 13-14 (SP 002-614-039, SAP 106-020-032, and SAP 106-137-001).~~

Moved on the agenda to follow agenda item 12.2.

~~12.4 Resolution 16-009, Approve Joint Powers Agreement No. C0004688 with Anoka County for 109th Avenue and Sunset Avenue Roundabout, City Improvement Project No 15-18 (SP 002-612-013, SAP 106-020-034).~~

Assistant City Engineer Schluender stated Anoka County has prepared a JPA based on their cost participation policy and the City is asked to pay a portion of construction cost and 8% construction engineering expenses and 8% construction engineering. He noted the JPA also spells out the City's future maintenance obligations including storm sewer and detention basins; bituminous walks, streetlights, and ongoing electrical costs for streetlights. He also noted the City will pay for the initial electrical installation for streetlights and the ongoing electrical cost. He stated an agreement with Lino Lakes will be brought to both City Councils for approval that will have Lino Lakes reimburse Blaine for half of the initial cost and annual electrical cost for the streetlights.

Andre LeTendre, 11148 Sunset Avenue, stated he is concerned the project is being rushed through. He stated the project is for semi-trucks but semi-trucks do not drive in this area. He stated the property owners and the residents are being pushed out for the development of the area. He noted the current intersection does need work, but the three options from the County are all roundabouts. He stated his family is against this project.

Councilmember Clark asked why this project is designed for semi-trucks. Assistant City Engineer Schluender replied Anoka County designed the project using the County Road for trucks to traverse through. He noted Sunset Avenue is a Country Road and Apollo Drive is an MSA road in Lino Lakes.

Councilmember Bourke commented most truck traffic goes east and west.

Councilmember Hovland asked about the zoning of the property southwest of the roundabout. Planning and Community Development Director Schafer replied the property is guided as high-density residential and planned industrial/commercial.

Councilmember Swanson commented Sunset Avenue dead ends at 125th Avenue and inquired about the road's future plan. Assistant City Engineer Schluender replied plans are for Sunset Avenue to extend to Bunker Lake Boulevard.

Moved by Councilmember Bourke, seconded by Councilmember Clark that Resolution 16-009, "Approve Joint Powers Agreement No. C0004688 with Anoka County for 109th Avenue and Sunset Avenue Roundabout, City Improvement Project No 15-18 (SP 002-612-013, SAP 106-020-034)," and Resolution 16-007, Prohibit Parking on the West Side of Sunset Avenue (CR 53) and Both Sides of 109th Avenue (CSAH12) with Construction of a Roundabout," be postponed to the Council meeting on January 21, 2016, to allow for Capra, LeTendre, and any other property owners to be properly notified.

Councilmember Clark requested staff request the semi-truck usage justification from Anoka County.

Motion adopted unanimously.

~~12.1 Resolution 16-007, Prohibit Parking on the West Side of Sunset Avenue (CR 53) and Both Sides of 109th Avenue (CSAH12) with Construction of a Roundabout.~~

Agenda item postponed to the Council meeting on January 21, 2016.

12.2 Motion 16-012, Approve 2016 Capital Equipment Purchases in the Amount of \$815,226.00.

Moved by Mayor Ryan, seconded by Councilmember Swanson, that Motion 16-012, "Approve 2016 Capital Equipment Purchases in the Amount of \$815,226.00," be approved.

Public Works Director Ulrich stated staff is requesting Council approval to purchase capital equipment identified in the Capital Equipment Plan and budgeted for 2016.

Motion adopted unanimously.

12.3 Resolution 16-008, Approve Joint Powers Agreement No. C0004793 with Anoka County for Reconstruction of 125th Avenue (CSAH 14) from Radisson Road to 1000 Feet East of Harpers Street, City Improvement Project No. 13-14 (SP 002-614-039, SAP 106-020-032, and SAP 106-137-001).

Moved by Councilmember King, seconded by Mayor Ryan, that Resolution 16-008, "Approve Joint Powers Agreement No. C0004793 with Anoka County for Reconstruction of 125th Avenue (CSAH 14) from Radisson Road to 1000 Feet East of Harpers Street, City Improvement Project No. 13-14 (SP 002-614-039, SAP 106-020-032, and SAP 106-137-001)," be approved.

Assistant City Engineer Schluender stated project bids were received and the lowest bid is from North Pine Aggregate. He stated Anoka County has prepared a Joint Powers Agreement (JPA) based on their cost participation policy with the City paying a portion of curb and gutter; traffic control; storm drainage; traffic signal work at Radisson Road, Cloud Drive, and Harpers Street; several items associated with the trail; and 6% of County construction engineering costs. He noted that the JPA includes the City's future maintenance obligations including storm sewer and detention basins; bituminous trail; crosswalk pavement markings at all

City streets; street lights; luminaries and EVP systems on traffic signals; and ongoing electrical costs for street lights and traffic signals.

Councilmember King stated the residents in Quail Creek are requesting noise mitigation and to implement any available solutions.

Motion adopted unanimously.

~~12.4 Resolution 16-009, Approve Joint Powers Agreement No. C0004688 with Anoka County for 109th Avenue and Sunset Avenue Roundabout, City Improvement Project No 15-18 (SP 002-612-013, SAP 106-020-034).~~

Agenda item postponed to the Council meeting on January 21, 2016.

12.5 Ordinance 16-2337, Ordinance Amending Chapter 54, Parks and Recreation; Article I, in General, Section 54-1, Park Land Designated, of the Municipal Code of the City of Blaine.

City Clerk Sorensen stated during a review of City Code it was discovered that second reading and adoption of Ordinance 13-2257 did not occur in 2013 as Council had requested further discussion on an issue on a strip of land at a Workshop. She stated the proposed ordinance is to designate a strip of land at the Jim Peterson Athletic Complex, the East Lake Park and Legacy Creek Park as parkland.

Declared by Mayor Ryan that Ordinance 16-2337, "Ordinance Amending Chapter 54, Parks and Recreation; Article I, in General, Section 54-1, Park Land Designated, of the Municipal Code of the City of Blaine" be introduced and placed on file for second reading at the January 21, 2016, Council meeting.

OTHER BUSINESS

Councilmember King requested a Workshop on Coon Creek Watershed District. City Manager Arneson suggested the Workshop on February 11, 2016.

Councilmember Bourke requested a Workshop on Paxmar Road. City Manager Arneson replied the discussion is scheduled for January 21, 2016. Councilmember Clark stated he is out of town on January 21, 2016, and asked for this topic to be discussed at the Workshop on January 14, 2016.

ADJOURNMENT

Moved by Councilmember Bourke, seconded by Councilmember King, to adjourn the meeting at 8:55 p.m.

Tom Ryan, Mayor

ATTEST:

Catherine Sorensen, City Clerk

Submitted by TimeSaver Off Site Secretarial, Inc.