



City of Blaine
Anoka County, Minnesota
Minutes - Final
City Council

10801 Town Square Dr.
Blaine MN 55449

Thursday, September 20, 2012

7:30 PM

Council Chambers

Meeting Number 12-53

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:37 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum present.

ALSO PRESENT: Bryan Schafer, Community Development Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Jean Keely, City Engineer; Chris Olson, Safety Service Manager/Police Chief; Jim Kappelhoff, Parks and Recreation Director; Roark Haver, Communications Technician; Jason Sundeen, Senior Engineering Technician; Jane Cross, City Clerk; and Recording Secretary Linda Dahlquist.

Present: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember Bourke, Mayor Pro Tem Kolb and Councilmember Herbst

Absent: 1 - Councilmember Hovland

4. APPROVAL OF MINUTES

4.1 [MIN 12-30](#)

WORKSHOP MEETING - 09/06/2012
REGULAR MEETING - 09/06/2012

Sponsors: Cross

Attachments: [Workshop Meeting 9/6/2012](#)
[Regular Meeting 9/6/2012](#)

Moved by Councilmember Herbst, seconded by Mayor Pro Tem Kolb, that the Minutes be Approved. The Motion was adopted unanimously.

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

6. COMMUNICATIONS

Mayor Ryan thanked the Parks Department for a successful World Fest. He stated there were approximately 1,200 attendees.

Mayor Ryan thanked Curt Larson for his work with the City's EDA. He stated Curt started in 1994 and was instrumental in bringing businesses to Blaine such as: PJK, Rasmussen, Infinite Campus, PTI, Aveda, two Home Depots, Lowes, Menards, Target, Village Shopping Center and Fleet Farm. He noted Curt is moving to California.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened Open Forum at 7:41 p.m.

There being no input, Mayor Ryan closed Open Forum at 7:41 p.m.

8. ADOPTION OF AGENDA

10. APPROVAL OF CONSENT AGENDA:

Approval of the Consent Agenda

Moved by Councilmember Herbst, seconded by Councilmember Swanson that the following items be Approved by Consent Vote. Motion adopted unanimously.

10.1 [MO 12-118](#)

SCHEDULE OF BILLS PAID

Sponsors: Huss

Attachments: [08/24/12 Bills Paid](#)
 [09/04/12 Bills Paid](#)
 [08/12 Payroll Checks and Wire Transfers](#)

Approved unanimously by Consent Vote.

10.2 [MO 12-119](#)

**APPROVED 2012 THERAPEUTIC MASSAGE
INDIVIDUAL LICENSES**

Sponsors: Cross

Attachments: [2012 Massage Individual List](#)

Approved unanimously by Consent Vote.

11. **DEVELOPMENT BUSINESS**

11.1 [RES 12-124](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR TWO (2) BUILDINGS ON ONE (1) LOT IN AN I-1
(LIGHT INDUSTRIAL) ZONING DISTRICT AT 4501 BALL
ROAD NE. BERMO, INC. (CASE FILE NO. 12-0028/LSJ)**

Sponsors: Schafer

Attachments: [Attachments.pdf](#)

Planning and Community Development Director Schafer stated Bermo would like to install a 9,000 square foot storage building on their property located on Ball Road. The proposed building would be located directly east of the existing building and east of the paved area adjacent to the dock doors. He stated currently there are several semitrailer trucks parked in the eastern part of the parking lot, which is south of the proposed building's location. This semitrailer parking is not allowed in the I-1 zoning district and the owner has agreed to remove or move the trailers towards the rear of the site. In addition, there are some light fixtures on site that do not meet ordinance requirements. He noted all new and existing fixtures must be brought into compliance with the ordinance. He stated at the public hearing one resident whose property adjoins to Bermo's property asked about increase noise and lights. He stated this new building will help block noise and lighting is not an issue.

Moved by Councilmember Herbst, seconded by Councilmember Clark, that this Resolution be Adopted. The Motion was adopted unanimously.

11.2 [RES 12-125](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR A SHARED ACCESS AT 3000 84th LANE NE.
CARLEY FOUNDRY. (CASE FILE NO. 12-0029/GG)**

Sponsors: Schafer

Attachments: [Attachments.pdf](#)

Planning and Community Development Director Schafer stated the property is located south of 85th Avenue and west of 35W in the North Star Industrial Park and is zoned I-1. Carley Foundry is proposing to construct a 28,837 square foot addition to their existing building of 12,000 square feet, at 3000 84th Lane NE. A conditional use permit is required to allow this site to have a shared access drive with Carley Foundry's adjacent property. The shared access will be created on the southwest corner of the parcel and will span across the drainage ditch and connect to the adjacent parcel's northeast corner parking lot. The applicant wishes to have this shared access in order to allow access to the two buildings for forklifts.

Moved by Councilmember Herbst, seconded by Councilmember Swanson, that this Resolution be Adopted. The Motion was adopted unanimously.

12. ADMINISTRATION

12.1 [MO 12-120](#)

AMENDMENT NUMBER ONE TO THE 2012 S.C.O.R.E AGREEMENT WITH ANOKA COUNTY

Attachments: [Amendment Number 1 to Anoka County SCORE Agreement.pdf](#)

City Manager Arneson stated the Anoka County Board of Commissioners has excess S.C.O.R.E grant funds available to local units of government for the purpose of enhancing and expanding existing recycling programs. The City is eligible to receive \$25,065 to use to promote the curbside and monthly recycling drop-off day opportunities through a series of mail pieces to be developed and mailed by the end of the year. Staff would like to add mattress recycling to the drop-off day as well.

Councilmember Clark asked if the City has to match the grant funds. Communications Technician Haver responded no City match is required. He stated the money is from a pool of S.C.O.R.E. funds from the County.

Moved by Mayor Pro Tem Kolb, seconded by Mayor Ryan, that this Motion be Approved. The Motion was adopted unanimously.

12.2 [RES 12-126](#)

AWARD BIDS FOR IMPROVEMENTS AT BLAINE COURTS AND CLOVERLEAF COURTS SENIOR FACILITIES FOR WHICH BIDS WERE RECEIVED AND AUTHORIZE STAFF TO SEEK QUOTES FOR REMAINING IMPROVEMENTS

Sponsors: Safety Services Manager / Police Chief Olson and Fiske

Safety Services Manager/Police Chief Olson stated no bids were received for

the entire project; however, several bids were received for portions of the projects. He stated bids were received for Blaine Courts for lobby wallpaper, furniture and fabric replacement; forced air unit replacements; and parking lot overlay and drainage project. He stated seven projects for Blaine Courts did not receive any bids. He stated bids were received for Cloverleaf Courts for the community room furniture and fabric replacement; and boiler reset controls and emergency shut offs. He stated one project for Cloverleaf Courts did not receive any bids. He stated the bids received have been checked and tabulated and it has been determined that MCM Interiors LLC, Metropolitan Mechanical Contractors, and Omann Brothers Paving were the lowest bidders. He stated staff recommends accepting those bids and contracts be entered into. He noted the cost will be funded from a CDBG grant.

Moved by Councilmember Herbst, seconded by Mayor Ryan, that this Resolution be Adopted. The Motion was adopted unanimously.

12.3 [MO 12-121](#)

**APPROVAL OF THE 2013 NORTH METRO
TELECOMMUNICATIONS BUDGET**

Sponsors: City Manager Arneson

Attachments: [NMTV 2013 Budget](#)
 [NMTV 2013 Cover Letter](#)
 [NMTV Franchise Fee Chart 13](#)
 [NMTV Equipment List 2013](#)
 [NMTV Sub Growth KDC Figures](#)
 [NMTV 2013 Income Summary Sheet](#)

City Manager Arneson stated each year the Cable Commission presents its budget to the member cities for their consideration and approval. The budget must be acted on by October 15th of each year by the member cities. If no action is taken, the budgets are automatically deemed approved. He stated the proposed budget for 2013 is 1.08% increase over 2012 due to staff benefit increase and capital costs. He stated the Commission is recommending that the PEG fee be increased by the allowable amount of ten cents.

Moved by Councilmember Swanson, seconded by Mayor Pro Tem Kolb, that this Motion be Approved. The Motion was adopted unanimously.

12.4 [MO 12-122](#)

**ACCEPTING THE PROPOSAL FOR PARK PLANNING
SERVICES FOR LEXINGTON ATHLETIC COMPLEX
FROM CARLSON-McCAIN AT THE ESTIMATED COST
OF \$162,750.**

Sponsors: Kappelhoff

Attachments: [RFP Comparisons-CC.pdf](#)

Parks and Recreation Director Kappelhoff stated five bids were received and reviewed by staff. Staff recommends the City accept the proposal from Carlson-McCain based on their relevant experience with athletic complex designs, past experience with the City park projects and the lowest estimated cost for their planning services. The project schedule calls for the consultant to have the preliminary construction plans to the City by January 15, 2013, and the final project plans completed by March 1, 2013.

Councilmember Swanson asked where the funding is coming from for the contract. Parks and Recreation Director Kappelhoff responded the funding is from park dedication funds.

Councilmember Swanson commented he is concerned that park maintenance is covered under the general fund. Parks and Recreation Director Kappelhoff responded yes.

Councilmember Clark asked if the design plan has a shelf life. Parks and Recreation Director Kappelhoff responded he will check with Carlson McCain. Public Services Manager Therres responded the Watershed's approval has a two-year restriction.

Councilmember Clark asked if the development can be done in phases over three years. Parks and Recreation Director Kappelhoff responded yes.

Moved by Councilmember Herbst, seconded by Mayor Pro Tem Kolb, that this Motion be Approved. The Motion was adopted unanimously.

12.5 [RES 12-127](#)

**ACCEPT BID FROM GEISLINGER AND SONS, INC. IN
THE AMOUNT OF \$201,250.00 FOR THE
RECONSTRUCTION OF LIFT STATION NO. 2
(IMPROVEMENT PROJECT NO. 11-09)**

Sponsors: Therres

Public Services Manager Therres stated a total of four bids were received and staff determined that Geislinger and Sons, Inc. of Watkins, Minnesota is the lowest bidder. The Engineering Department has worked with Geislinger and Sons, Inc. on previous contracts. He stated the Council is asked to approve a 10% contingency to the project's budget. He noted the project's funding source is the Sanitary Sewer Fund and there are sufficient funds to cover the costs.

Mayor Ryan asked the age of the lift station. Public Services Manager Therres responded it was built in 1967.

Moved by Councilmember Bourke, seconded by Councilmember Herbst, that this Resolution be Adopted. The Motion was adopted unanimously.

9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME

The following item is scheduled for First Reading

9.1 [ORD 12-2253](#) VACATION OF DRAINAGE AND UTILITY EASEMENTS
LOTS 1 & 2, BLOCK 1, THE LAKES OF RADISSON
THIRTIETH ADDITION VACATION NO. V12-04
CHAPTER 198

FIRST READING

Sponsors: Keely

Attachments: [V12-04 Lakes 30th Map](#)

Mayor Ryan opened the public hearing at 8:05 p.m.

City Engineer Keely stated the vacation of drainage and the utility easements is being requested in order to combine two lots into one lot for one building. The applicant is a single property owner who represents 100% of the affected property abutting this easement. The Engineering Department, Centerpoint Energy and Xcel Energy have reviewed this request and concur with the vacation.

Mayor Ryan closed the public hearing at 8:06 p.m.

Declared by Mayor Ryan that Ordinance 12-2253, "Vacation of Drainage and Utility Easements Lots 1 & 2, Block 1, The Lakes or Radisson Thirtieth Addition. Vacation No. V12-04," be introduced and placed on file for second reading at the October 4, 2012, Council meeting.

13. OTHER BUSINESS

Council consensus was reached to continue the City's memberships with the League of Minnesota Cities Metro Cities, I-35W Corridor Coalition and Mediation Services. The Council will review and discuss the City's membership with the North Metro Mayors at the Workshop on October 4, 2012.

14. ADJOURNMENT

Moved by Mayor Pro Tem Kolb, seconded by Councilmember Herbst, that this

be Adjourned. The Motion was adopted unanimously. The meeting adjourned at 8:10 p.m.