



**City of Blaine
Anoka County, Minnesota
Minutes - Final**

10801 Town Square Dr.
Blaine MN 55449

City Council Workshop

**While this is a public meeting where interested persons are welcome to attend, it is a work session for Council and staff to discuss issues before them. It is not for the purpose of receiving public input.*

Thursday, November 6, 2014

6:30 PM

Cloverleaf Farm Room A

NOTICE OF WORKSHOP MEETING

1 Call to Order

The meeting was called to order by Mayor Ryan at 6:30 p.m.

2 Roll Call

Quorum Present.

ALSO PRESENT: Clark Arneson, City Manager, Patrick Sweeney, City Attorney; Bryan Schafer, Planning and Community Development Director; Bob Therres, Public Services Manager; Jean Keely, City Engineer; Joe Huss, Finance Director; Ward Brown, Financial Analyst; Chris Olson, Police Chief/Safety Services Manager; Roark Haver, Communications Technician; Al Thorp, Senior Engineering Technician; Catherine Sorensen, City Clerk and Recording Secretary Linda Dahlquist.

Present: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Bourke, Councilmember Kolb, and Councilmember Herbst

3 New Business

3-1 [WS 14-55](#)**PROPOSED 2015 PAVEMENT MANAGEMENT PROGRAM****Sponsors:** Therres**Attachments:** [2015 PMP location map.pdf](#)

Public Services Manager Therres stated the Engineering Department is proposing for the 2015 Pavement Management Program three MSA streets (Jefferson Street, 105th Avenue and Harpers Street), various streets for bituminous overlays, reconstruction of five streets, and one new street construction (West Central Avenue Service Road). He noted that the MSA street projects would be funded through assessments and MSAS Improvement Program funds with the exception of 105th which will be funded by a combination of Anoka County turn back funds, MSAS improvement program funds, TIF funds and City public utility funds. The bituminous overlays and reconstruction projects (92nd Circle, Flowerfield Road, 94th Lane, Davenport Street and Goodhue Street) would be funded through the Pavement Management Program property tax levies and assessments. The new construction of the West Central Avenue Service Road will be funded with TIF funds. He commented that the sealcoating program is separate from the Pavement Management Program and is funded through the general fund. He noted that the City has a backlog of sealcoating projects.

Councilmember Swanson asked if Harpers needs an overlay. Public Services Manager Therres replied the City is working there and an overlay will preserve the road.

Councilmember Herbst asked if staff have talked to the residents north of 125th Avenue and Zest Street. City Engineer Keely replied she has talked to several residents and they know sewer and water is coming in the future and the residents do not want to pay to pave the street twice. She noted the pavement was done in approximately 1989.

Councilmember Hovland asked for an update on Able Street. City Engineer Keely replied the first layer of pavement was laid on November 1, 2014.

Council discussion on the status of miscellaneous roads.

Council discussion on the upcoming Public Hearings on the Pavement Management Program.

Discussed

3-2 [WS 14-56](#)

XYLITE STREET TRUCK TRAFFIC

Postponed from 11/6/14

Sponsors: Therres

Attachments: [WEIGHT RESTRICTION MAP.pdf](#)
[MSA Letter on Rice Creek Pkwy.pdf](#)

City Manager Arneson stated the Xylite Street Truck Traffic that was scheduled for discussion tonight will be moved to the Workshop agenda of November 13, 2014.

Discussed and Forwarded

3-3 [WS 14-41](#)**CROSSWALK POLICY DISCUSSION**

Sponsors: Therres

Attachments: [City of Blaine Crosswalk Policy.pdf](#)
[Requests for Marked Crosswalks.pdf](#)

Public Services Manager Therres stated there are eight criteria points in the City's Crosswalk Policy that provide guidance to staff as the City receives requests from residents for the installation of crosswalks. He stated Council had suggested the removal of Criteria 3; although staff recommends keeping Criteria 3 because it is the only quantitative number within the policy. City Engineer Keely commented the 20 people per hour for an eight-hour period is a recommended State and Federal guideline. She commented staff is not in favor of mid-block crosswalks. She noted staff currently has 17 requests for crosswalks.

Councilmember Clark asked if crosswalk requests are from individuals or neighborhoods. City Engineer Keely replied staff has one neighborhood petition and 16 individual requests.

Councilmember Clark questioned if some of the crosswalk requests are due to site line issues or for uncontrolled intersections.

Councilmember Swanson commented residents want a crosswalk on Rice Creek Parkway going to the park.

Councilmember Hovland commented he likes the LED lights that are in the pavement alerting drivers there are pedestrians in the crosswalk. He requested staff research and report back with information on the LED lights.

Councilmember Bourke asked if the Council sees all crosswalk requests. Public Services Manager Therres replied staff review the requests and makes determination based on criteria (schools, trails and parks) and brings forward requests that require Council consideration and approval.

Councilmember Kolb commented painted crosswalks give people a false sense of security. She stated a policy needs to be in place.

Councilmember Hovland suggested Criteria 3 be changed to 5 people per hour over a ten hour period.

Discussed

OTHER BUSINESS

City Manager Arneson stated the City Attorney RFP is ready for review by Council. He stated staff has received eleven proposals. He noted that four of the eleven proposals are non-compliant. Council requested staff review the compliant proposals and recommend the top three proposals.

Mayor Ryan recessed the Workshop at 7:30 p.m.

Mayor Ryan reconvened the Workshop at 9:32 p.m.

Council continued discussion on the City Attorney RFP. City Manager Arneson stated the contract was renewed for one year and will expire on December 31, 2014. Councilmember Bourke requested a breakdown of the costs of the current contract to compare the costs to the proposals. City Manager Arneson summarized a three-month extension with Sweeney will be processed, staff will summarize current contract costs, staff will recommend top three proposals, and interviews will be scheduled after January 1, 2015. Councilmember Swanson suggested the City Clerk contact the League of Minnesota Cities to get an answer on sharing RFPs with a newly elected Councilmember.

ADJOURN

The Workshop adjourned at 9:58 p.m.