

Capital Equipment Fund

Presented herein is the City's recommended 2015 budget for capital equipment. Capital equipment requests for 2015, excluding those capital items that are to be funded through utility enterprise funds, originally totaled nearly \$2.4 million, but following reviews with department heads and at Council workshops, this figure has been reduced to just under \$1.6 million. Of this total, \$1,430,320 represents capital expenditures for replacement of existing equipment and \$163,300 in requests associated with new items or programs. Funding for the purchase of capital items will come from the issuance of a certificate of indebtedness in either November or December of this year.

The attached sheets provide information for the proposed 2015 Capital Equipment Fund Budget. The first provides a fund summary should Council approve all proposed capital requests. The second summary titled 2015 CAPITAL OUTLAY details the requests by department and division, and indicates whether the request is for replacement of existing equipment, or is for a new item that is associated with a new program request. The third summary titled 2015 Capital Requests – By Type summarizes the requests by equipment type.

The next page presents a summary of a five-year capital equipment schedule. The program, totaling \$7.7 million provides a rough sketch of the City's capital equipment needs over the next five years. Major expenditures include \$2 million to replace large snow removal equipment; Police squads and related equipment totaling \$2.2 million; Blaine's share (roughly 75%) of SBM's capital program, which equals almost \$1.8 million; information technology equipment totaling nearly \$540,000, including \$190,000 for replacement of the phone system; a \$240,000 program to replace Building and Fire Inspection staff vehicles; and \$330,000 for park facility maintenance equipment. This is a work in progress - staff will continue to develop a more comprehensive schedule that will detail the anticipated capital needs throughout the City.

CITY OF BLAINE, MINNESOTA

**2015 PROPOSED BUDGET
WITH FIVE-YEAR MODEL
CAPITAL EQUIPMENT FUND - 410**

Description	2012 Actual	2013 Actual	2014 Projected	2015 Requested	2015 Proposed
<u>BEGINNING FUND BALANCE</u>	\$ 49,969	\$ 100,248	\$ 32,270	\$ 122,140	\$ 122,140
<u>REVENUES/FUNDING SOURCES</u>					
Investment earnings	\$ 304	\$ 1,175	\$ 500	\$ 1,500	\$ 1,500
Sale of fixed assets	45,518	127,527	93,200	87,700	87,700
Miscellaneous	203	-			
Debt Proceeds - Capital Note	-	-	1,152,545		1,549,620
Transfers from other funds	685,000	668,850			
Other Funding					
Total Revenues	\$ 731,025	\$ 797,552	\$ 1,246,245	\$ 89,200	\$ 1,638,820
<u>EXPENDITURES</u>					
Legislative	\$ -	\$ -	\$ -	\$ 7,400	\$ -
Administrative	7,033	5,528	1,580	2,400	-
Finance and IS	44,110	36,980	86,540	189,550	46,400
Safety Services	419,953	363,751	466,835	858,640	717,870
SBM Fire	56,674	28,853	104,660	177,700	155,200
Public Services	143,195	421,244	492,530	1,126,200	665,650
Community Development	9,781	9,174	4,230	35,050	8,500
Total Expenditures	\$ 680,746	\$ 865,530	\$ 1,156,375	\$ 2,396,940	\$ 1,593,620
<u>ENDING FUND BALANCE</u>					
Designated for equipment	\$ 100,248	\$ 32,270	\$ 122,140	\$ (2,185,600)	\$ 167,340

CITY OF BLAINE, MINNESOTA
2015 CAPITAL OUTLAY

Requesting Department/Division	Replacement/ Continuing Program	New Item/Program	2015 Requested Budget	Adjustment	2015 Finance Review
LEGISLATIVE					
Mayor & Council					
Laptops (4)	7,400		7,400	(7,400)	-
TOTAL LEGISLATIVE	7,400	-	7,400	(7,400)	-
ADMINISTRATION					
City Manager					
Conference room desktop	700		700	(700)	-
Admin fax	1,000		1,000	(1,000)	-
City Clerk					
Desktop computer-Elections	700		700	(700)	-
Human Resources					
(none)			-		-
Communications					
(none)			-		-
TOTAL ADMINISTRATION	2,400	-	2,400	(2,400)	-
FINANCE					
Finance					
Desktops (6)	4,200		4,200	(1,400)	2,800
Cash drawer and receipt printers (3)	4,350		4,350	(750)	3,600
Information Services					
Workstation (2)	4,000		4,000	(1,000)	3,000
Server	7,000		7,000		7,000
UPS - server room	5,000		5,000		5,000
Network Virtualization-data storage			-		-
Phone system replacement VoIP	165,000		165,000	(140,000)	25,000
TOTAL FINANCE	189,550	-	189,550	(143,150)	46,400
SAFETY SERVICES					
Administration					
Unmarked staff cars (2)	61,000		61,000		61,000
Police conference room AV upgrades	14,000		14,000	(14,000)	-
Laptop for Captain			-		-
Fax machine			-		-
Professional Standards					
(none)			-		-
Patrol					
Marked squads	296,900		296,900		296,900
Long gun replacement	36,500		36,500		36,500
800 MHz radios (22)	147,720		147,720	(57,220)	90,500
Cold water rescue suits (5)	3,750		3,750		3,750
Radar units (5)	8,750		8,750		8,750
Defibrillators (5)	9,750		9,750		9,750
Preliminary breath test (PBT) units (3)	1,320		1,320		1,320
Speed trailer	8,500		8,500	(8,500)	-
Ice maker		2,550	2,550	(2,550)	-
Squad PC's (9)	45,000		45,000		45,000
Ticketwriter printers (2)	1,000		1,000		1,000
Desktops (8)	5,600		5,600	(1,400)	4,200

CITY OF BLAINE, MINNESOTA					
2015 CAPITAL OUTLAY					
Requesting Department/Division	Replacement/ Continuing Program	New Item/Program	2015 Requested Budget	Adjustment	2015 Finance Review
Investigations					
Detective vehicles (2)	59,000		59,000		59,000
Cell phone forensics		12,000	12,000	(12,000)	-
Detective on-call laptop		2,300	2,300	(2,300)	-
Police Records					
"Upload Station" desktop	700		700	(700)	-
Winscribe server	-		-	14,500	14,500
Copier (Patrol?)	8,000		8,000	(8,000)	-
Crime Prevention					
Monitor	200		200	(200)	-
Fire (Programmed at 74.96% Blaine share)					
Tanker 3 repairs	15,000		15,000		15,000
Chief's vehicle	27,740		27,740		27,740
Station 4 Improvements	74,960		74,960		74,960
General station maintenance	15,000		15,000		15,000
RMS/Computer replacement equipment	22,500		22,500		22,500
Joint training facility	7,500		7,500	(7,500)	-
Bunker gear replacement (Year 3)	15,000		15,000	(15,000)	-
Emergency Preparedness					
Warning siren replacement (#12)	19,500		19,500		19,500
EOC furniture upgrade	48,050		48,050	(48,050)	-
Community Service					
CSO marked SUV	40,500		40,500		40,500
Community Standards					
Washer and dryer		23,500	23,500		23,500
Desktop	700		700		700
Laptop	1,850		1,850	(350)	1,500
TOTAL SAFETY SERVICES	995,990	40,350	1,036,340	(163,270)	873,070
PUBLIC SERVICES					
Public Services Admin.					
Laptop		1,850	1,850	(950)	900
Public Works Administration					
Desktop - Multi-purpose room	700		700	(700)	-
Public Building Maintenance					
Security system video update	25,500		25,500		25,500
Environmental control 2nd floor network room	35,000		35,000	(35,000)	-
Partial reconstruct city hall south parking lot					
City Hall carpeting replacement	25,000		25,000		25,000
Street Maintenance					
Skid-loader annual replacement	32,000		32,000		32,000
Single-axle dump/plow truck (2)	386,000		386,000	(193,000)	193,000
5-ton hook-mounted pothole patcher		70,000	70,000	(70,000)	-
Snow blower attachment	90,000		90,000	(90,000)	-
Compact articulating wheel loader w/snow removal equipment (2)	140,000		140,000		140,000
2000 gallon water tank	37,500		37,500		37,500
Temporary speed humps		36,000	36,000	(12,000)	24,000
Laptop (2)	3,700		3,700	(3,700)	-

CITY OF BLAINE, MINNESOTA

2015 CAPITAL OUTLAY

Requesting Department/Division	Replacement/ Continuing Program	New Item/Program	2015 Requested Budget	Adjustment	2015 Finance Review
Parks Maintenance					
Toro Groundmaster 4700-D mower (for LAC.)		65,000	65,000		65,000
Toro Groundmaster 3500-D mower (for BBC)		29,500	29,500		29,500
Toro Groundmaster 7210 mower (2)	40,300		40,300	(20,150)	20,150
Kubota utility vehicle		13,400	13,400		13,400
Skid-loader annual replacement	32,000		32,000		32,000
Laptop	1,850		1,850	(350)	1,500
Equipment Maintenance					
(none)			-		-
Engineering					
Desktop	700		700	(700)	-
GIS					
ArcGIS server software and hardware	34,000		34,000	(34,000)	-
Recreation					
Aquatone Park Playground					
ACTIVE net recreation software	17,000		17,000		17,000
Refrigerator/Freezer unit at Senior Center	5,000		5,000		5,000
Desktops (6)	4,200		4,200		4,200
TOTAL PUBLIC SERVICES	910,450	215,750	1,126,200	(460,550)	665,650
COMMUNITY DEVELOPMENT					
Planning					
Desktop	700		700	(700)	-
Building Inspections					
Laptop	1,850		1,850	(350)	1,500
36" scanner		7,000	7,000		7,000
Track-It software upgrade	25,500		25,500	(25,500)	-
TOTAL COMMUNITY DEVELOPMENT	28,050	7,000	35,050	(26,550)	8,500
TOTAL	\$ 2,133,840	\$ 263,100	\$ 2,396,940	\$ (803,320)	\$ 1,593,620

CITY OF BLAINE, MINNESOTA

2015 CAPITAL REQUESTS - BY TYPE

	Vehicles	Heavy & Other Equipment	Computers & Technology	Other	Total
Department					
Legislative	\$ -	\$ -	\$ -	\$ -	\$ -
Administration	-	-	-	-	-
Finance & IS	-	-	46,400	-	46,400
Safety Services	503,400	-	20,900	193,570	717,870
SBM Fire	27,740	15,000	22,500	89,960	155,200
Public Services	13,400	549,150	23,600	79,500	665,650
Community Development	-	-	8,500	-	8,500
TOTALS	\$ 544,540	\$ 564,150	\$ 121,900	\$ 363,030	\$ 1,593,620

CITY OF BLAINE, MINNESOTA

2015 PROPOSED BUDGET
WITH FIVE-YEAR MODEL
CAPITAL EQUIPMENT FUND - 410

Description	2015 Proposed	2016 Estimate	2017 Estimate	2018 Estimate	2019 Estimate
<u>BEGINNING FUND BALANCE</u>	\$ 122,140	\$ 167,340	\$ (71,000)	\$ (71,000)	\$ (142,000)
<u>REVENUES/FUNDING SOURCES</u>					
Investment earnings	\$ 1,500	\$ -	\$ -	\$ -	\$ -
Sale of fixed assets	87,700	87,700	87,700	87,700	87,700
Miscellaneous					
Debt Proceeds - Capital Note	1,549,620	1,603,920	1,585,110	1,231,140	854,540
Transfers from other funds					
Other Funding					
Total Revenues	\$ 1,638,820	\$ 1,691,620	\$ 1,672,810	\$ 1,318,840	\$ 942,240
<u>EXPENDITURES</u>					
Legislative	\$ -	\$ -	\$ -	\$ -	\$ -
Administrative	-	13,700	3,000	2,000	2,000
Finance and IS	46,400	180,400	15,400	23,500	20,000
Safety Services	717,870	750,260	645,410	579,940	458,740
SBM Fire	155,200	246,750	394,500	176,250	187,500
Public Services	665,650	697,850	629,000	607,150	305,000
Community Development	8,500	41,000	56,500	31,000	40,000
Total Expenditures	\$ 1,593,620	\$ 1,929,960	\$ 1,743,810	\$ 1,419,840	\$ 1,013,240
<u>ENDING FUND BALANCE</u>					
Designated for equipment	\$ 167,340	\$ (71,000)	\$ (142,000)	\$ (172,000)	\$ (213,000)