



City of Blaine
Anoka County, Minnesota
Minutes
City Council

Blaine City Hall
10801 Town Sq Dr NE
Blaine, MN 55449

Thursday, January 4, 2018

7:30 PM

Council Chambers

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:31 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum Present.

ALSO PRESENT: City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Public Works Director Jon Haukaas; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; Public Services Manager/Assistant City Manager Bob Therres; City Attorney Patrick Sweeney; City Engineer Jean Keely; Communications Technician Roark Haver; Water Resources Manager Rebecca Haug; and City Clerk Catherine Sorensen.

Present: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

Absent: 1 - Councilmember Garvais

4. APPROVAL OF MINUTES

4.-1 RECENTLY HELD MEETINGS

Attachments: [12-14-17 Closed Workshop Pending Litigation - Hastings Street](#)
[12-14-17 Workshop.pdf](#)
[12-14-17 Truth In Taxation](#)

Moved by Councilmember Hovland, seconded by Councilmember King, that the Minutes of the Closed Workshop Pending Litigation – Hastings Street Meeting of December 14, 2018, that the Minutes of the Workshop Meeting of December 14, 2018 and the Minutes of the Truth in Taxation Meeting of December 14, 2018 be approved.

Motion adopted 5-0-1 (Councilmembers Swanson abstained).

Aye: 5 - Mayor Ryan, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

Abstain: 1 - Councilmember Swanson

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

5.-1 MISSION STATEMENT AFFIRMING COUNCIL/STAFF RESPONSIBILITIES

Mayor Ryan stated the City Council initially adopted Resolution No. 86-41 defining certain responsibilities, defining expected Council/staff relationships and performance expectations, assuring no recriminations for acting in the public interest, and pledging no self-serving activities at the expense of the public interest. This resolution has come to City Council each year since 1986 for consideration and adoption at the first official meeting of the year.

Moved by Councilmember Clark, seconded by Councilmember Jeppson, that Resolution 18-01, "Mission Statement Affirming Council/Staff Responsibilities," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

5.-2 DESIGNATE OFFICIAL NEWSPAPER FOR 2018

Attachments: [Blaine-Spring Lake Park Life](#)
[Pioneer Press](#)

City Manager Arneson stated State Law and City Code require that City Council designate a single newspaper as its official newspaper. He reviewed the bids received from the *Blaine/Spring Lake Park Life* and the *Pioneer Press*. *Blaine/Spring Lake Park Life* was selected as the official newspaper.

Moved by Councilmember Jeppson, seconded by Councilmember Hovland, that Motion 18-02, "Designate Official Newspaper for 2018," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

5.-3 APPOINTMENT OF LIAISONS TO VARIOUS BOARDS AND COMMISSIONS

Attachments: [2017 Council Liaison Appointments](#)

City Manager Arneson stated each year the City Council designates Council and/or staff liaisons to serve on various boards and commissions throughout the year. Mayor Ryan reviewed the list of Council liaison designations for 2018:

Mayor Pro Tem Jason King

Blaine EDA President Tom Ryan
Blaine EDA Vice President Jason King
Natural Resource Conservation Board Dave Clark, Jason King, Dick Swanson
Senior Citizen Advisory Council Tom Ryan, Dick Swanson
Special Board of Review Wes Hovland, - Ward 1; Dave Clark - Ward 2;
Jason King - Ward 3
Anoka County - Blaine Airport Advisory Commission Tom Ryan, City
Manager Clark Arneson
Anoka County Joint Law Enforcement Board Tom Ryan, Executive Committee
Chief Brian Podany
Fogerty Arena Board of Directors Dave Clark
North Metro Telecommunications Director Dick Swanson, Andy Garvais,
Jason King - *alternates*
Coon Creek Watershed Julie Jeppson/Wes Hovland
Rice Creek Watershed Andy Garvais
35W Corridor Coalition Dick Swanson, City Manager Clark Arneson, Andy
Garvais- *alternate*
Twin Cities Gateway Dick Swanson
Anoka County Fire Protection Council Tom Ryan, Julie Jeppson - *alternate*
North Trunk Hwy 65 Corridor Coalition Tom Ryan, Andy Garvais, Julie
Jeppson
Anoka/Hennepin Community Education Advisory Council Julie Jeppson

**Moved by Councilmember Swanson, seconded by Councilmember Hovland,
that Motion 18-06, "Appointment of Liaisons to Various Boards and
Commissions," be approved.**

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark,
Councilmember King, Councilmember Hovland and Councilmember Jeppson

5.-4

RULES OF PROCEDURE AND QUORUM - ORDER OF BUSINESS

Attachments: [Orders of Business](#)

City Clerk Sorensen stated Section 3.03 of the City Charter, Procedure of Council, states that the Council shall determine its own rules and order of business. Staff has no suggestions for modifications but is providing Council the opportunity to reaffirm the current Order of Business by motion.

Councilmember King proposed the approval of minutes be placed on the Consent Agenda versus being a standalone item in order to speed meetings along.

Mayor Ryan supported this recommendation.

Councilmember Swanson stated he did not support this suggestion. He believed the public should know who was and was not in attendance at the Council meetings.

Councilmember Clark explained he supported the minutes getting a little extra attention due to the fact they served as the official record of what occurs at each meeting.

Councilmember Jeppson asked if the minutes had to be approved prior to the Consent Agenda. City Clerk Sorensen stated the minutes did not have to be approved prior to the Consent Agenda.

Moved by Councilmember King, seconded by Councilmember Hovland, that Motion 18-01, "Rules of Procedure and Quorum – Order of Business," be approved.

Amended motion failed 3-3 (Councilmembers Clark, Hovland and Swanson opposed).

Aye: 3 - Mayor Ryan, Councilmember King and Councilmember Jeppson

Nay: 3 - Councilmember Swanson, Councilmember Clark and Councilmember Hovland

Mayor Ryan indicated he spoke with City Clerk Sorensen regarding the use of Skype on the City's monitors for City Council meetings. City Clerk Sorensen reported IT staff was seeking quotes for this new technology.

Councilmember Swanson asked if the Skype requirements would be loosened up in 2018. City Clerk Sorensen stated the League of Minnesota Cities Improving Service Delivery Policy Committee was discussing this matter and hoped to bring forward recommendations during this next legislative session.

Councilmember Swanson questioned if the language regarding Public Hearings should be changed, noting they do not all occur at 7:30 p.m. City Manager Arneson stated this language could be changed to state all Public Hearings will be published at 7:30 p.m. following the Consent Agenda unless otherwise noted. The Council supported this change.

Moved by Councilmember King, seconded by Councilmember Jeppson, to amend the Rules of Procedure Placing the Approval of Minutes on the Consent Agenda.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

5.-5

**RECORDING SECRETARY SERVICE ADDENDUM TO
THE AGREEMENT FOR 2018**

Attachments: [TimeSaver OffSite Secretarial 2018 Addendum](#)

City Clerk Sorensen stated TimeSaver Off-Site Secretarial Service (TOSS) has been recording minutes for City Council meetings since July 1993. In 2000 a formal Recording Secretary Service Agreement was signed and each year thereafter an addendum to the agreement has been submitted for Council approval and the City Manager's signature. It was noted the proposed Addendum reflects a less than 2.5% increase in rates for 2018.

Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Motion 18-03, "Recording Secretary Service Addendum to the Agreement for 2018," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

5.-6

DESIGNATE OFFICIAL CITY DEPOSITORIES FOR 2018

Finance Director Huss stated 21st Century Bank serves as the City's primary banking services provider and US Bank is used as a depository for certain investment transactions. In 2018, as part of the City's investment portfolio, it is intended that a certain amount of funds will be set aside for investment in local Community Banks, most likely in the form of certificates of deposit. In order to implement such a program, it is necessary to designate a bank as an official depository before placing funds with the bank. Should it become necessary to approve additional depositories in 2018, the item would be brought up at that time.

Moved by Councilmember Clark, seconded by Councilmember King, that Motion 18-04, "Designate Official City Depositories for 2018," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

5.-7

ACKNOWLEDGEMENT OF FINANCIAL CONTRIBUTIONS OF ORGANIZATIONS CONDUCTING LAWFUL GAMBLING

Mayor Ryan stated pursuant to Minnesota State Statute 349.213, the City is required to acknowledge the financial contributions of organizations conducting lawful gambling to the community. With regard to the statute, the City Council acknowledges the following organizations for their contributions to the City's Charitable Gambling program:

Blaine Youth Hockey
Blaine Festival
Centennial HS Football Boosters

Sergeant John Rice VFW
Spring Lake Park Lions

Mayor Ryan reported in total, the groups listed contributed over \$140,000 in charitable contributions to Blaine in 2016, helping to fund numerous charitable organizations including local food shelves, shelter services, and Blaine area high schools.

Moved by Councilmember King, seconded by Councilmember Clark, that Motion 18-05, "Acknowledgement of Financial Contributions of Organizations Conducting Lawful Gambling," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

6. COMMUNICATIONS

Mayor Ryan welcomed Boy Scouts from Troop #509 to the City Council meeting.

Mayor Ryan congratulated Paul Buchholz from Paul's Barber Shop for his 50+ year career in the City of Blaine and wished him all the best in his retirement.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:48 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:48 p.m.

8. ADOPTION OF AGENDA

The agenda was adopted as amended adding Item 11.4 and removing Item 12.2.

9. 7:30 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME

None.

10. APPROVAL OF CONSENT AGENDA:

Councilmember Hovland requested the removal of agenda item 10.5.

Councilmember Clark requested the removal of agenda item 10.7.

Moved by Councilmember Clark, seconded by Councilmember Jeppson, that the following be approved:

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

10.-1

SCHEDULE OF BILLS PAID

Attachments: [Bills Paid 12/15/2017](#)
 [Bills Paid 12/22/2017](#)

Approved

10.-2

**RECEIVE PETITION AND ORDER PUBLIC HEARING
FOR VACATION OF DRAINAGE AND UTILITY
EASEMENT AT LOT 16, BLOCK 1, THE LAKES OF
RADISSON 59TH ADDITION, VACATION NO. V17-06**

Attachments: [Petition V17-06_signed.pdf](#)
 [Location Map 1.pdf](#)
 [Location Map 2.pdf](#)

Adopted

10.-3

**RECEIVE PETITION AND ORDER PUBLIC HEARING
FOR VACATION OF DRAINAGE AND UTILITY
EASEMENT AT OUTLOT A, NAUMAN ACRES,
VACATION NO. V17-08**

Attachments: [Petition to Vacate V17-08](#)
 [Location Map.pdf](#)

Adopted

- 10.-4 **INITIATE VACATION OF DRAINAGE EASEMENTS AND UTILITY AND DRAINAGE EASEMENTS AND ORDER PUBLIC HEARING FOR OUTLOT B, NORTH OAKS PONDS EAST, AND OUTLOT A, NORTH OAKS PONDS EAST 2ND, VACATION NO. V17-09**

Attachments: [Location Map.pdf](#)
[Legal Description.pdf](#)

Adopted

- 10.-6 **APPROVE A GARBAGE HAULERS LICENSE FOR CURBSIDE WASTE, INC., 4025 85TH AVE N, BROOKLYN PARK, MN 55433**

Approved

- 10.-8 **AUTHORIZING PAYMENT IN THE AMOUNT OF \$31,949 TO THE LEAGUE OF MINNESOTA CITIES FOR 2018 ANNUAL MEMBERSHIP DUES**

Approved

- 10.-9 **AUTHORIZE PURCHASE OF ROAD CHEMICALS FOR 2018 IN THE AMOUNT OF \$218,720**

Approved

- 10.-5 **AUTHORIZE THE MAYOR AND CITY MANAGER TO ENTER INTO AN AGREEMENT WITH RICE CREEK WATERSHED DISTRICT FOR DITCH INSPECTIONS**

Attachments: [RCWD Agreement for Ditch Inspections.pdf](#)

Councilmember Hovland asked if the Rice Creek Watershed District would be inspecting City or County ditches and if Coon Creek Watershed District would be conducting these same services. City Engineer Keely explained the City already

had an agreement with the Coon Creek Watershed District that was current. She reported the contract with the Rice Creek Watershed District had expired in 2017. She noted this agreement was for inspection of City ditches.

Moved by Councilmember Hovland, seconded by Councilmember King, that Motion 18-08, "Authorize the Mayor and City Manager to Enter into an Agreement with Rice Creek Watershed District for Ditch Inspections," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

10.-7

NORTH METRO MAYORS' ASSOCIATION MEMBERSHIP

Councilmember King requested an update from staff on how this group was abdicating \$25,000 on behalf of the City. City Manager Arneson discussed the draft work plan being proposed by the North Metro Mayors' Association. He reported he could bring the work plan back to the Council at their next meeting. He noted much of the plans for 2018 were public works/road improvement plans in the North Metro.

Mayor Ryan explained this group lobbied heavily for the 105th Avenue improvements.

Councilmember Clark stated he did not support the City being a part of this group and therefore would not be offering his support to Motion 18-10.

Moved by Councilmember Jeppson, seconded by Mayor Ryan, that Motion 18-10, "North Metro Mayors' Association Membership," be approved.

Motion adopted 4-2 (Councilmember Clark and Hovland opposed).

Aye: 4 - Mayor Ryan, Councilmember Swanson, Councilmember King and Councilmember Jeppson

Nay: 2 - Councilmember Clark and Councilmember Hovland

11. DEVELOPMENT BUSINESS

11.-1

GRANTING A WAIVER OF PLATTING TO ADJUST THE LOT LINE AT 3122 123RD COURT NE APPROXIMATELY SEVEN (7) FEET AT THE WIDEST POINT TO PROVIDE A THREE (3) FOOT SIDE YARD SETBACK FOR THE EXISTING DRIVEWAY LOCATED AT 3114 123RD COURT NE. RANDAL AND LINDA HARGUTH. (CASE FILE NO. 17-0059/SLK)

Attachments: [Harguth - Attachments.pdf](#)

Planning and Community Development Director Schafer stated the applicant and their neighbor own two adjacent parcels, 3114 (Lot 7) and 3122 (Lot 8) 123rd Court NE. The owners of Lot 7 would like their existing driveway to meet the required 3 foot side yard setback. The owner of Lot 8 is willing to adjust the lot line approximately 7 feet at the widest point so that the owner of Lot 7 will meet the 3-foot side yard setback for the existing driveway. The homeowner of the existing driveway on Lot 7 feels that cutting the driveway back to meet the setback will not leave them enough room to enter their garage and therefore are requesting with their neighbor to adjust the lot line. The driveway of Lot 7 must meet a 3-foot setback from the newly established lot line. This is a simple request for a waiver of platting to adjust a common lot line and the recommended conditions are conditions listed for similar approvals that have been granted in the past.

Councilmember Hovland asked why this issue was not found sooner. Planning and Community Development Director Schafer reported driveways are not part of original building plans. He explained staff discovered the issue during an inspection of the property. In addition, staff believes the property owner did not build the home according to the survey.

Moved by Councilmember King, seconded by Mayor Ryan, that Resolution No. 18-05, "Granting a Waiver of Platting to Adjust the Lot Line at 3122 123rd Court NE Approximately Seven (7) Feet at the Widest Point to Provide a Three (3) Foot Side Yard Setback for the Existing Driveway located at 3114 123rd Court NE," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

11.-2

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE
APPROXIMATELY 38.6 ACRES INTO 51 LOTS AND 1
OUTLOT TO BE KNOWN AS SANCTUARY PRESERVE
4TH ADDITION. PULTE HOMES. (CASE FILE NO.
17-0060/LSJ)**

Attachments: [Sanctuary Preserve 4th - Attachments.pdf](#)

Planning and Community Development Director Schafer stated the final plat being presented is the fourth phase of the Sanctuary Preserve preliminary plat. Sanctuary Preserve 4th Addition contains 51 lots and one outlot. Outlot A will contain wetlands and storm drainage areas. The improvements within the proposed plat will include sanitary sewer, water main, storm drainage improvements, street, concrete curb and gutter, 6-foot concrete walk, 10-foot bituminous trail, street lights, mailboxes, traffic control signs, street signs. Plans and specifications must be

approved by the City prior to start of construction. It was noted the final plat is consistent with the approved preliminary plat and is recommended for approval.

Councilmember King asked if this addition would change the road closure at 114th Lane NE. Planning and Community Development Director Schafer reported this road closure and the previous agreement would stand.

Councilmember Hovland questioned if 112th Lane and 112th Circle would be pushed through at a later date. Planning and Community Development Director Schafer commented on the new plat and explained this was a continuation of the street that was already in place.

Moved by Councilmember Swanson, seconded by Councilmember King, that Resolution No. 18-06, "Granting Final Plat Approval to Subdivide Approximately 38.6 Acres into 51 Lots and 1 Outlot to be known as Sanctuary Preserve 4th Addition," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

11.-3

GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR GASOLINE SALES, A CARWASH, AND OUTDOOR DINING IN A PBD (PLANNED BUSINESS DISTRICT) ZONING DISTRICT AT 12260 FRAIZER STREET NE. KWIK TRIP, INC. (CASE FILE NO. 17-0048/SLK)

Attachments: [Kwik Trip 1014 - Attachments.pdf](#)

Planning and Community Development Director Schafer stated Kwik Trip is proposing to locate on the northeast corner of Lexington Avenue and 122nd Avenue NE. The site is zoned PBD (Planned Business District) and will require a Conditional Use Permit to allow a gas station/convenience store with car wash in this zoning district. The site is guided in the Comprehensive Plan as PC (Planned Commercial). The proposed convenience store is a 7,243-square foot building and the associated attached car wash is a 3,047-square foot structure. All setbacks have been met for this site. However, to allow a greater setback than the existing 20-foot parking setback on the south side of the site (the 7 parking stalls on the southeast corner) the parking setback on the north side of the site should be reduced to 15 feet and this would allow the usable site to be shifted north. Also, the 7 parking stalls on the southeast corner of the site can be reduced to 18 feet in length to allow a greater setback for these parking stalls. Site access will consist of a right-in/right-out on 122nd Avenue NE and a full access onto Fraizer Street NE. Staff explained the Planning Commission reviewed this request and recommended approval.

Moved by Councilmember Clark, seconded by Councilmember Hovland, that

Resolution No. 18-07, "Granting a Conditional Use Permit to Allow for Gasoline Sales, a Carwash, and Outdoor Dining in a PBD (Planned Business District) Zoning District at 12260 Fraizer Street NE," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

11.-4

**GRANTING A CONDITIONAL USE PERMIT
AMENDMENT TO ALLOW FOR MODIFICATIONS TO
THE BLAINE HIGH SCHOOL BUILDING AND SITE IN
AN R-1 (SINGLE FAMILY) ZONING DISTRICT,
LOCATED AT 12555 UNIVERSITY AVENUE NE.
ANOKA-HENNEPIN SCHOOL DISTRICT #11. (CASE
FILE NO. 17-0051/LSJ)**

Attachments: [Blaine HS - Attachments.pdf](#)

Planning and Community Development Director Schafer stated in November 2017, the voters in the Anoka Hennepin School District voted to pass a referendum that would fund improvements to Blaine High School and to create a new elementary school in Blaine. Blaine High School was constructed in 1972, with a new addition constructed in 1991. Schools are considered conditional uses in the R-1 (Single Family) zoning district, and Blaine High School has had some amendments to their original conditional use permit over the years for portable classrooms and such. At this time, a conditional use permit amendment is needed to accommodate the improvements being proposed to the facility at this time. The improvements at Blaine High School will occur in two different phases. Phase 1 will include 15 new classrooms and additional cafeteria space, along with the removal of 10 portable classrooms. The additions will be on the rear (east) side of the building. Phase 2 will begin once Phase 1 has been completed. It will consist of new classrooms, a new gymnasium and administrative offices. This addition will be located at the southwest corner of the building along University Avenue. Staff commented further on the exterior façade improvements and recommended approval of the CUP amendment.

Mayor Ryan stated he looked forward to the renovations being completed.

Councilmember Clark stated Blaine High School was the third largest High School in the State of Minnesota. He agreed that these renovations were long overdue.

Moved by Councilmember Clark, seconded by Councilmember Hovland, that Resolution No. 18-08, "Granting a Conditional Use Permit Amendment to Allow for Modifications to the Blaine High School Building and Site in an R-1 (Single Family) Zoning District, located at 12555 University Avenue NE," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark,
Councilmember King, Councilmember Hovland and Councilmember Jeppson

12. ADMINISTRATION

12.-1

APPROVE A SPECIAL EVENTS LICENSE FOR A BLACKLIGHT SLIDE - INFLATABLE SLIDE AND DJ PARTY LOCATED AT THE NATIONAL SPORTS CENTER, 1700 105TH AVENUE NE

Attachments: [Layout](#)
 [Parking Plan](#)
 [Slides Info](#)

City Clerk Sorensen stated Lauren Bennett, applicant for Cool Events LLC, has filed an application for a Blacklight Slide - Inflatable Slide & DJ Party located at the National Sports Center, 1700 105th Avenue NE on Saturday, August 18, 2018 from 7:00 p.m. to 11:00 p.m. This event will also have amplified music from 7:00 p.m. to 11:00 p.m. Ms. Bennett has deposited with the City a \$100 license fee, a \$250 deposit fee and a certificate of insurance covering this event. A background check for Ms. Bennett has been completed by the Blaine Police Department and no problems or complaints are on file. The event will cap the number of participants at 5,000 and alcohol will not be served at this event. Medical will be contracted through the National Sports Center and traffic will be controlled by the Blaine Police Department. Staff is reviewing the application and will need to address any issues concerning construction status on and around the Sports Center property as the event draws closer. The applicant will work with the Police Department to finalize details but all parking will be north of 105th to eliminate pedestrian crossings.

Moved by Councilmember King, seconded by Councilmember Jeppson, that Motion 18-13, "Approve a Special Events License for a Blacklight Slide – Inflatable Slide and DJ Party located at the National Sports Center, 1700 105th Avenue NE," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark,
Councilmember King, Councilmember Hovland and Councilmember Jeppson

**ITEM 12.2 WILL BE REMOVED FROM THE AGENDA AND PLACED ON THE JAN 18
AGENDA**

12.-2

ADOPTING THE 2018 CIF INTEREST FUND PLAN FOR PARK IMPROVEMENTS

Attachments: [2018 Park Projects using CIF funds](#)

This item was removed from the agenda and will be addressed by the Council on Thursday, January 18, 2018.

12.-3

**AUTHORIZE THE MAYOR AND CITY MANAGER TO
ENTER INTO A CONTRACT WITH WSB &
ASSOCIATES IN THE AMOUNT OF \$38,305 FOR
LANDSCAPE DESIGN FOR 105TH AVENUE
RECONSTRUCTION PROJECT, IMPROVEMENT
PROJECT NO. 14-11**

Attachments: [WSB Proposal - 105th Ave Landscape Improvement Plans.pdf](#)

City Engineer Keely stated on December 19, 2017, the Engineering Department requested a proposal of costs from WSB and Associates for landscape design services for the 105th Avenue Reconstruction project from TH 65 to Radisson Road. Staff has reviewed the proposal and recommends acceptance of the proposal from WSB & Associates in the not-to-exceed amount of \$38,305. This contract is part of the administrative costs included in the overall project budget and will be funded through the City's Municipal State Aid funds, Pooled TIF, State Bonding, and the City's Water Utility Fund.

Planning and Community Development Director Schafer reported the bids would be back before the Council this spring in order to have the landscaping work completed yet this summer.

Councilmember Clark asked if a maintenance plan would be put in place for the landscaping. Planning and Community Development Director Schafer explained this had been built into the plan.

Moved by Mayor Ryan, seconded by Councilmember Swanson, that Motion 18-15, "Authorize the Mayor and City Manager to Enter into a Contract with WSB & Associates in the Amount of \$38,305 for Landscape Design for 105th Avenue Reconstruction Project," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

12.-4

FIRST READING

**ARTICLE XI. - STORMWATER MANAGEMENT,
DIVISION 3. - SPECIFIC USE OF STORMWATER
PONDS, SEC. 34-521. - ALTERATIONS TO AND USE OF**

PUBLIC AND PRIVATE STORMWATER PONDS

Water Resources Manager Rebecca Haug stated at the December 21, 2017, workshop, Council discussed changing the City's Stormwater Management Ordinance section 34-521; Alterations to and use of public and private stormwater ponds. The ordinance prohibits recreational activities, such as swimming, boating, fishing and skating on City stormwater ponds and discourages the activities on all other ponds. There are a number of skating rinks on stormwater ponds throughout the City and it is difficult for staff to know who created the rink and to be able to enforce the ordinance.

Water Resources Manager Haug reported there are approximately 491 stormwater ponds in the City of Blaine. Over half of the ponds are owned and/or maintained by the City. The other ponds are privately owned and maintained. With the high number of ponds, the Council suggested posting signs stating the dangers at highest use ponds. The Council also suggested increasing education initiatives to inform people of the dangers. If skating rink boards are being used, owners will need to have boards removed by March 1st of each year to avoid boards causing obstructions of flow. It was noted the upcoming City newsletter covers Stormwater Pond Winter Safety informing residents that stormwater ponds are potentially dangerous with unknown ice conditions. There is a constant flow of water through most stormwater ponds, which causes the ice to form in unstable conditions over the winter months and may cause the water to not freeze completely solid.

Councilmember Hovland asked what type of liability issues the City would face if there was an injury on a City pond. City Attorney Sweeney explained the City could still have some liability even after the Ordinance is changed.

Councilmember Hovland cautioned Blaine residents from recreating on stormwater ponds due to the fact they were not safe. He stated he did not want to see any accidents happen in the City of Blaine.

Councilmember Clark stated he supported the proposed changes.

Declared by Mayor Ryan that Ordinance No. 18-2395, "Article XI. Stormwater Management, Division 3.-Specific Use of Stormwater Ponds, Sec 34-521. -Alterations to and Use of Public and Private Stormwater Ponds," be introduced and placed on file for second reading at the January 18, 2018 Council meeting.

12.-5

**AUTHORIZE MAYOR AND CITY MANAGER TO
RETAIN LOCKRIDGE GRINDAL NAUEN P.L.L.P. TO
ASSIST WITH THE PLANNING EFFORTS AND
STRATEGY FOR A STATE BONDING REQUEST FOR A**

**PUBLIC SAFETY TRAINING FACILITY AND ASSIST IN
ADVOCACY OF TH65 INFRASTRUCTURE
IMPROVEMENTS**

Attachments: [Lockridge Retainer](#)

City Manager Arneson stated staff is recommending the City retain the law firm of Lockridge Grindal Nauen P.L.L.P. (LGN) and its government relations team to assist the City in its planning efforts and strategy for a state bonding request for a regional public safety training facility. Additionally, LGN will assist in advocacy of TH65 infrastructure improvements in Blaine. LGN will bill the City professional fees in 12 equal installments in the amount of \$3,000.00 per month, beginning in January 2018, for a total project fee of \$36,000.00. LGN will also bill the City of Blaine for all pre-approved reasonable and incidental expenses incurred on behalf of the City of Blaine.

Councilmember Swanson asked if any other cities would be advocating for the public safety training facility. City Manager Arneson stated only Blaine was pursuing a training facility at this time.

Mayor Ryan explained both of these items were very important.

Moved by Councilmember Clark, seconded by Councilmember Jeppson, that Motion 18-16, "Authorize Mayor and City Manager to Retain Lockridge Grindal Nauen, P.L.L.P. to Assist with the Planning Efforts and Strategy for a State Bonding Request for a Public Safety Training Facility and Assist in Advocacy of TH65 Infrastructure Improvements," be approved.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

Mayor Ryan agreed the proposed training facility would benefit Blaine and its surrounding communities.

Moved by Councilmember Clark, seconded by Councilmember Hovland, directing Staff to Work with Neighboring Cities and the County to Gain their Support for Financing the Lobbyist Efforts for the Public Safety Training Facility.

Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

13. OTHER BUSINESS

None.

14. ADJOURNMENT

Moved by Councilmember Hovland, seconded by Councilmember Jeppson, to adjourn the meeting at 8:20 p.m.

Aye: 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson