



**City of Blaine
Anoka County, Minnesota
Minutes - Final
City Council**

10801 Town Square Dr.
Blaine MN 55449

Thursday, January 17, 2013

7:30 PM

Council Chambers

The Agenda was Revised to Remove Item 12.6

Meeting Number 13-06

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:34 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.
Quorum present.

ALSO PRESENT: Bryan Schafer, Planning Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Ward Brown, Financial Analyst; Chris Olson, Safety Service Manager/Police Chief; Jean Keely, City Engineer; Jim Hafner, Stormwater Manager; Roark Haver, Communications Technician; Jason Sundeen, Senior Engineering Technician; Jane Cross, City Clerk; and Recording Secretary Linda Dahlquist.

Present: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Bourke and Mayor Pro Tem Kolb

Absent: 1 - Councilmember Herbst

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES

4.1 [MIN 13-01](#)

**TNT MINUTES - 12/13/2012
WORKSHOP MINUTES - 12/13/2012
WORKSHOP MINUTES - 12/20/2012
REGULAR MINUTES - 12/20/2012**

Sponsors: Cross

Attachments: [TNT 12/13/12](#)
[Workshop Minutes 12/13/12](#)
[Workshop Minutes 12/20/12](#)
[Regular Minutes 12/20/12](#)

Regular Minutes - 12/20/12

Councilmember Clark requested on page 7, paragraph 10, the following change, "Councilmember Clark stated he will not support the budget with the current reserve draw without committing to looking for an additional \$100,000."

Councilmember Hovland abstained from the Truth In Taxation Minutes of December 13, 2012; the Workshop Meeting Minutes of December 13, 2012; the Workshop Meeting Minutes of December 20, 2012; and the Regular Meeting Minutes of December 20, 2012 due to his absence.

Councilmember Kolb abstained from the Truth In Taxation Minutes of December 13, 2012 and the Workshop Meeting Minutes of December 13, 2012 due to her absence.

Councilmember Clark abstained from the Workshop Meeting Minutes of December 13, 2012 due to his absence.

Moved by Councilmember Bourke, seconded by Councilmember Swanson, that the Truth In Taxation Minutes of December 13, 2012; the Workshop Meeting Minutes of December 13, 2012; the Workshop Meeting Minutes of December 20, 2012; and the Regular Meeting Minutes of December 20, 2012; be approved.

Motion adopted 3-0-3 (Councilmembers Clark, Hovland, and Kolb)

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

TMP 13-717

Tom Newland recognized the 2012 Citizen's Academy 17 graduates. He gave an overview of the equipment and training received from the Police and Fire Department. He recognized and thanked instructors Mark Boerboom, Wende Ferguson, Bob Fiske, and Brad Matti.

City Manager Arneson introduced Sergeant Boerboom to the Council.

6. COMMUNICATIONS

Councilmember Kolb commented on the Fire Fighters taking children shopping at Target during the holidays.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:44 p.m.

There being no further input, Mayor Ryan closed the Open Forum at 7:45 p.m.

8. ADOPTION OF AGENDA**9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

None.

10. APPROVAL OF CONSENT AGENDA:

Councilmember Kolb requested agenda item 10.2 be removed from the Consent Agenda.

Adopt the Consent Agenda

Approval of the Consent Agenda

Moved that the following items be Approved by Consent Vote. Motion adopted unanimously.

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Bourke and Mayor Pro Tem Kolb

10.1 [MO 13-006](#)**SCHEDULE OF BILLS PAID**

Sponsors: Huss

Attachments: [Dec 2012 Payroll Checks and Wire Transfers](#)
[12/28/12 Bills Paid](#)
[01/04/13 Bills Paid](#)

Approved unanimously by Consent Vote.

The Following Item is Scheduled for 2nd Reading

10.3 [ORD 13-2255](#)**VACATION OF DRAINAGE AND UTILITY EASEMENTS
LOT 17, BLOCK 1 & LOT 10, BLOCK 2, SHADOW PONDS**

VACATION NO. V12-05

Sponsors: City Council

Attachments: [V12-05 map Shadow Ponds](#)

Adopted unanimously by Consent Vote.

10.2 [MO 13-007](#)

**APPROVE A NAME CHANGE FROM VEOLIA ES SOLID
WASTE MIDWEST, LLC TO ADVANCED DISPOSAL
SERVICES (ADS),
309 COMO AVENUE, ST. PAUL, MN.**

Sponsors: Cross

Attachments: [Advanced Disposal Letter](#)

Communications Technician Haver stated Veolia is an international company and recently they sold the American portion of the company that was purchased by Advanced Disposal Services (ADS). He stated ADS will keep the same staff and the contract with Blaine will remain intact.

Councilmember Hovland asked if the residents will be getting new trash containers. Communications Technician Haver replied new stickers will be placed on the trash containers.

Moved by Mayor Pro Tem Kolb, seconded by Councilmember Bourke, that this Motion be Approved. The Motion was adopted unanimously.

11. DEVELOPMENT BUSINESS

None.

12. ADMINISTRATION**12.1 [RES 13-008](#)**

**RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC
HEARING FOR THE PARTIAL RECONSTRUCTION OF
PAUL PARKWAY FROM OAK PARK BOULEVARD TO
ULYSSES STREET, IMPROVEMENT PROJECT NO. 12-17**

Sponsors: Keely

Attachments: [Paul Pkwy Feasibility](#)
[Paul Pkwy Loc Map](#)

Councilmember Clark left the meeting at 7:51 p.m. and returned at 7:54 p.m.

City Engineer Keely stated the proposed improvements are for Paul Parkway from Oak Park Boulevard to Ulysses Street. The estimated project cost of the project is \$797,850 with \$254,469 is proposed to be assessed over a ten-year

period. She noted replacement of existing hydrants and existing sanitary sewer castings/rings are estimated to be \$14,580 is proposed to be paid from the Public Utility Fund. The remaining portion of \$528,801 is proposed to be paid from the Municipal State Aid Street fund and the Pavement Management Program fund. She noted the project would start in August and go through the fall.

Mayor Ryan asked when the notice to residents will be published. City Engineer Keely stated notice will be going out within one week.

Motion adopted unanimously.

City Engineer Keely stated the pavement on Oak Park Boulevard has settled in some locations and MnDOT has recommended waiting until after the spring thaw in order to see where the road needs to be repaired. She noted the repair will involve patching and possibly a mill and overlay. For future projects, MnDOT is recommending going down to the sand base to compact before installing the recycled class 5. When the scope of additional work on Oak Park Boulevard is determined in the spring, a change order will be brought to the Council for approval and the additional work will be covered under Municipal State Aid Funds.

Moved by Councilmember Swanson, seconded by Mayor Pro Tem Kolb, that this Resolution be Adopted. The Motion was adopted unanimously.

12.2 [RES 13-009](#)

**RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC
HEARING FOR THE RECONSTRUCTION OF 101ST
AVENUE FROM FLANDERS STREET TO NAPLES
STREET, IMPROVEMENT PROJECT NO. 12-18**

Sponsors: Keely

Attachments: [101st Ave Feasibility.pdf](#)
 [101st Ave Loc Map.pdf](#)

City Engineer Keely stated the proposed improvements are for 101st Avenue from Flanders Street to Naples Street. The estimated total cost of the project is \$440,400 with \$140,049 is proposed to be assessed over a ten-year period. She noted replacement of existing hydrants and existing sanitary sewer castings/rings are estimated to be \$56,160 and is proposed to be paid from the Public Utility Fund. The remaining portion of \$244,191 is proposed to be paid from the Municipal State Aid Street fund and the Pavement Management Program fund.

Moved by Councilmember Hovland, seconded by Councilmember Bourke, that this Resolution be Adopted. The Motion was adopted unanimously.

12.3 [MO 13-008](#)

AUTHORIZE CITY MANAGER TO ENTER INTO

FIVE-YEAR CONTRACT WITH E.G. RUD & SONS, INC. FOR STORMWATER POND SURVEYS

Sponsors: Hafner

Attachments: [Rud pond contract dated 1-7-13.pdf](#)

Stormwater Manager Hafner stated E.G. Rud & Sons, Inc. (Rud) has surveyed all ponds providing a base line of data since 2008. He stated Rud is proposing a second round of surveys averaging \$25,943 per year for a five-year cycle of surveys.

Councilmember Bourke asked if the surveys are required. Stormwater Manager Hafner replied it is required to inspect 20% of the City's ponds per year.

Councilmember Bourke asked if any work has been done with pond sediment. Stormwater Manager Hafner replied the City has not had any issues with pond sediment.

Councilmember Hovland asked if the State has any grant funding to help with survey costs. Stormwater Manager Hafner replied there are no grant funds for routine maintenance. He noted there may be grant money available for the removal of contaminated sediment.

Councilmember Bourke asked about dredging. Stormwater Manager Hafner replied the State was changing the requirements for dredging. He stated storm water pond dredging was formerly treated similar to river dredging with side casting spoils, but now has different criteria.

Mayor Ryan asked if there are overflow areas that never fill. He stated residents have asked to landscape the areas. Stormwater Manager Hafner replied ground water levels have been low.

Councilmember Clark asked if additional companies bid on the project. Stormwater Manager Hafner replied Carlson McCain had also bid on the project. He noted they were \$300 higher per pond.

Councilmember Bourke commented the Council wants to get several bids on RFPs and also want to see all contracts.

Moved by Mayor Pro Tem Kolb, seconded by Councilmember Swanson, that this Motion be Approved. Motion adopted 4-2 (Councilmembers Bourke and Clark).

12.4 [MO 13-009](#)

2014-18 ASSESSING AGREEMENT WITH ANOKA COUNTY

Sponsors: Huss

Attachments: [Assessing cover letter](#)
[ASSESSING JPA 2013](#)
[Letter of Understanding 2013](#)

City Manager Arneson stated the City has contracted with Anoka County through a Joint Powers Agreement (JPA), to provide for the tax assessment of property in Blaine. He stated the JPA amendment would extend services for five years (through 2018). He noted the fees for services are a function of the number of parcels assessed and the property classification of the parcels.

Councilmember Bourke requested the contract be reviewed each year.

City Manager Arneson clarified that the Council is approving Anoka County's contract with the City's Letter of Understanding.

Moved by Councilmember Swanson, seconded by Mayor Ryan, that this Motion be Approved. The Motion was adopted unanimously.

12.5 [RES 12-027](#)

**AN AMENDMENT TO THE 2030 COMPREHENSIVE PLAN
REVISING THE TRANSPORTATION SECTION DUE TO
METROPOLITAN COUNCIL UPDATES**

Sponsors: Keely

Attachments: [2030 Comp Plan Amendment Info](#)

City Engineer Keely stated the Metropolitan Council adopted a 2030 Transportation Policy Plan (TPP) and MN Statute requires communities review the impact of the revisions to their Comprehensive Plans. The Council considered the proposed amendments to the Blaine 2030 Comprehensive Plan. She noted two amendments were approved on March 1, 2012 and two amendments (Transit Market Areas and Aviation) were discussed in Council Workshop on April 5, 2012. Five modifications are recommended based on Council discussion.

Councilmember Bourke asked if the Metropolitan Council or the Transportation Department changed the classification of the Blaine Airport. City Engineer Keely replied the Transportation Department designation of the airport changed. She noted the Metropolitan Council and Federal designations did not change, the State designation changed from Intermediate to Key because of the extension of the runway.

Moved by Mayor Pro Tem Kolb, seconded by Councilmember Bourke, that this Resolution be Adopted.

Moved by Councilmember Clark, seconded by Councilmember Swanson to divide the Transit Market Areas from the Aviation.

Motion adopted unanimously.

Moved by Councilmember Clark, seconded by Councilmember Swanson that "Transit Market Areas," be approved.

Motion adopted unanimously.

Councilmember Clark stated he is confused with the different classifications and meanings and that the Metropolitan Council is forcing the City to agree to an airport designation that the Council is not comfortable with having. He suggested the City remain silent on the classification and not support a change in aircraft use at the airport.

Mayor Ryan stated the City's Comprehensive Plan remains unchanged.

Public Services Manager Therres commented the City does not have to agree with the Metropolitan Council.

Councilmember Bourke asked if the City is setting precedent. City Attorney Sweeney replied this proposal does not change the City's classification.

Councilmember Clark clarified that Resolution modifications #4 and #5 reflect what the Council agreed to in April of 2012 and the Council is adopting the City's own language.

City Manager Arneson stated the Metropolitan Council requires one Resolution so Transportation and Aviation need to be one.

Moved by Councilmember Swanson, seconded by Councilmember Clark that "Aviation," be approved. Motion adopted unanimously.

Moved by Councilmember Swanson, seconded by Councilmember Clark, that Resolution 12-027, "An Amendment to the 2030 Comprehensive Plan Revising the Transportation Section Due to Metropolitan Council Updates," be approved.

Motion adopted unanimously.

The Following Item has been pulled from the agenda prior to the meeting

12.6 [RES 13-010](#)

**APPROVING THE 2013-2017 CAPITAL IMPROVEMENT
PROGRAM FOR PARKS**

Sponsors: Kappelhoff

Attachments: [2013-17 CIP-Revised 01-09-13.pdf](#)

Removed Prior to Meeting

12.7 [MO 13-010](#)

APPROVE 2013 CAPITAL FLEET PURCHASE

Sponsors: Huss and Safety Services Manager / Police Chief Olson

Finance Director Huss stated Council appropriated the funding for certain pieces of equipment identified in the Capital Equipment Plan. He stated staff is requesting the Council's approval for the actual purchase of six vehicles. He noted the purchase of a Patrol SUV is a replacement vehicle to be paid by insurance.

Moved by Councilmember Swanson, seconded by Mayor Pro Tem Kolb, that this Motion be Approved. The Motion was adopted unanimously.

13. OTHER BUSINESS

None.

14. ADJOURNMENT

Moved by Councilmember Bourke, seconded by Councilmember Hovland, to adjourn the meeting at 8:45 p.m.