



**City of Blaine**  
**Anoka County, Minnesota**  
**Minutes - Final**  
**City Council**

10801 Town Square Dr.  
Blaine MN 55449

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Thursday, September 19, 2013

7:30 PM

Council Chambers

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**Meeting Number 13-47**

**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

Quorum present.

**ALSO PRESENT:** Bryan Schafer, Planning Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Chris Olson, Police Chief/Safety Services Manager; Roark Haver, Communications Technician; Al Thorp, Senior Engineering Technician; Jane Cross, City Clerk; and Recording Secretary Linda Dahlquist.

**Present:** 7 - Mayor Ryan, Mayor Pro Tem Hovland, Mayor Pro Tem Swanson, Councilmember Clark, Councilmember Bourke, Councilmember Kolb and Councilmember Herbst

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

**4. APPROVAL OF MINUTES**

**4.1 [MIN 13-21](#)**

**WORKSHOP MINUTES - 09/05/2013**  
**REGULAR MINUTES - 09/05/2013**

**Sponsors:** Cross

**Attachments:** [Workshop Minutes 09/05/2013](#)  
[Council Minutes 09/05/2013](#)

Moved by Mayor Pro Tem Swanson, seconded by Councilmember Kolb, that the Minutes be Approved. The Motion was adopted unanimously.

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

5.1 [PROC 13-05](#)

**PROCLAMATION - DOMESTIC VIOLENCE AWARENESS MONTH**

Mayor Ryan proclaimed October 2013 as Domestic Violence Awareness month in the City of Blaine.

**Informational: no action required**

**6. COMMUNICATIONS**

Mayor Ryan stated a Domestic Violence Awareness 2 mile walk is scheduled to be held at Bunker Hills Park on September 28.

Mayor Ryan invited residents to volunteer for the planning of the City's 50th Anniversary celebration.

Mayor Ryan invited residents to volunteer for the Community Center Task Force to get residents input.

Mayor Ryan invited residents to attend the Health Fair and World Fest on September 21.

Mayor Ryan welcomed Travel Center to Blaine.

**7. OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 7:37 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:37 p.m.

**8. ADOPTION OF AGENDA**

**9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

None.

**10. APPROVAL OF CONSENT AGENDA:**

**Approval of the Consent Agenda**

**Moved by Councilmember Kolb, seconded by Mayor Pro Tem Hovland that the following items be Approved by Consent Vote. Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Mayor Pro Tem Hovland, Mayor Pro Tem Swanson, Councilmember Clark, Councilmember Bourke, Councilmember Kolb and Councilmember Herbst

10.1 [MO 13-117](#)

**SCHEDULE OF BILLS PAID**

**Sponsors:** Huss

**Attachments:** [August 2013 Payroll Checks and Wire Transfers](#)  
[09/06/13 Bills Paid](#)

Approved unanimously by Consent Vote.

10.2 [MO 13-118](#)

**AUTHORIZE PURCHASE OF 1 EMERGENCY WARNING SIREN WITH DC BATTERY BACKUP SYSTEM AND 2 ADDITIONAL DC BATTERY BACKUP UNITS TO UPGRADE THE EMERGENCY WARNING SIREN SYSTEM IN THE AMOUNT OF \$24,228.19.**

**Sponsors:** City Council

**Attachments:** [Siren Quote.pdf](#)  
[Battery Backup Quote.pdf](#)  
[Ready Watt.pdf](#)

Approved unanimously by Consent Vote.

10.3 [MO 13-116](#)

**APPROVE A TOBACCO AND TOBACCO PRODUCTS LICENSE FOR E-CIG CAFÉ, 10904 BALTIMORE STREET NE**

**Sponsors:** Cross

Approved unanimously by Consent Vote.

11. **DEVELOPMENT BUSINESS**

None.

12. **ADMINISTRATION**

12.1 [MO 13-119](#)

**APPROVAL OF THE 2014 NORTH TELEVISION BUDGET AND PEG FEE INCREASE.**

**Attachments:** [2014 North Metro TV Budget.pdf](#)

City Manager Arneson stated the Cable Commission presents its budget to member cities for consideration and approval each year and the budget must be acted on by October 15th of each year by the member cities. He noted if no action is taken, the budgets are automatically deemed approved. He noted the proposed budget includes a 2% increase and .05 cent increase on the PEG fee.

Moved by Mayor Pro Tem Swanson, seconded by Councilmember Bourke, that this Motion be Approved. The Motion was adopted unanimously.

12.2 [RES 13-158](#)

**ORDER PREPARATION OF PROPOSED ASSESSMENT  
FOR  
PAVEMENT MANAGEMENT PROGRAM  
2013 BITUMINOUS OVERLAY  
IMPROVEMENT PROJECT NO. 13-01**

**Sponsors:** Assistant City Engineer Higgins and Keely

**Attachments:** [13-01ProposedAssessment Roll.pdf](#)  
[Location Map.pdf](#)

Public Services Manager Therres stated the Pavement Management Program Bituminous Overlay Improvement Project includes 1 ½ inch bituminous overlay, edge milling, spot curb replacement, and appurtenant construction. He stated the Assessment Roll has been prepared consistent with the Feasibility Report. He stated the project will be funded by assessments and Pavement Management Program funds.

Mayor Ryan asked if the assessments are based on 80 foot lots. Public Services Manager Therres replied the assessments are based on square footage of each residential lot.

Councilmember Herbst asked if meetings are held with the contractors to discuss the City's expectations. Public Services Manager Therres replied yes, staff meets with the contractors to discuss the projects and the City's expectations.

Moved by Councilmember Kolb, seconded by Mayor Pro Tem Hovland, that this Resolution be Adopted. The Motion was adopted unanimously.

12.3 [RES 13-159](#)

**CALL FOR HEARING ON PROPOSED ASSESSMENT FOR  
PAVEMENT MANAGEMENT PROGRAM  
2013 BITUMINOUS OVERLAY  
IMPROVEMENT PROJECT NO. 13-01**

**Sponsors:** Assistant City Engineer Higgins and Keely

**Attachments:** [13-01ProposedAssessment Roll.pdf](#)  
[Location Map.pdf](#)

Public Services Manager Therres stated the Pavement Management Program Bituminous Overlay Improvement Project includes 1½ inch bituminous

overlay, edge milling, spot curb replacement, and appurtenant construction. He stated the Assessment Roll has been prepared consistent with the Feasibility Report. He stated the project will be funded by assessments and the Pavement Management Program funds. He stated the public hearing will be held on October 17, 2013.

**Moved by Councilmember Herbst, seconded by Mayor Pro Tem Hovland, that this Resolution be Adopted. The Motion was adopted unanimously.**

### 13. OTHER BUSINESS

Councilmember Kolb requested a Workshop on October 3, 2013, for an update on the planning of the City's 50th Anniversary celebration.

City Manager Arneson stated a Council retreat will be held on October 24, 2013 at 6:00 p.m. at SPM Fire Station 3.

Mayor Ryan commented the City's Police Department is working on the Coyote issue.

### 14. ADJOURNMENT

**Moved by Councilmember Kolb, seconded by Councilmember Herbst, to adjourn the meeting at 7:55 p.m.**