



City of Blaine
Anoka County, Minnesota
Minutes
City Council

Blaine City Hall
10801 Town Sq Dr NE
Blaine MN 55449

Thursday, February 21, 2019

7:30 PM

Council Chambers

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum Present.

ALSO PRESENT: City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Public Works Director Jon Haukaas; Police Chief/Safety Services Manager Brian Podany; Finance Director Joe Huss; Economic Development Coordinator Erik Thorvig; Public Services Manager/Assistant City Manager Bob Therres; City Attorney Patrick Sweeney; City Engineer Dan Schluender; Senior Engineering Technician Jason Sundeen; Water Resources Manager Rebecca Haug; Communications Technician Roark Haver; Communications Coordinator Ben Hayle; CSO Supervisor Joey Zuehlke; and City Clerk Catherine Sorensen.

Present: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

4. APPROVAL OF MINUTES

4.-1 RECENTLY HELD MEETINGS

Attachments: [02-07-19 Workshop Minutes](#)
[02-07-19 City Council Minutes](#)

Moved by Councilmember Hovland, seconded by Councilmember Paul, that the Minutes of Workshop Meeting of February 7, 2019, and the Minutes of the Regular Meeting of February 7, 2019 be approved.

Motion adopted. Councilmembers Swanson and Garvais abstained on the February 7, 2019 Workshop and Council meeting minutes due to their absence.

Aye: 5 - Mayor Ryan, Councilmember Hovland, Councilmember Jeppson, Councilmember Robertson and Councilmember Paul

Abstain: 2 - Councilmember Swanson and Councilmember Garvais

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

None.

6. COMMUNICATIONS

Mayor Ryan thanked the Public Works Department for all of their efforts during the recent snow events.

Informational; no action required.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:32 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:33 p.m.

None.

8. ADOPTION OF AGENDA

The agenda was adopted as presented.

9. APPROVAL OF CONSENT AGENDA:

Councilmember Robertson requested the removal of agenda item 9.1.

Councilmember Hovland requested the removal of agenda item 9.7.

Moved by Councilmember Hovland, seconded by Councilmember Swanson, that the following be approved:

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

9.-2 CAPITAL PURCHASE - LASER SHOT SIMULATOR

Approved

9.-3 CAPITAL PURCHASE - 800 MHZ RADIO PURCHASE

Approved

9.-4

CAPITAL PURCHASE - 9MM HANDGUNS

Approved

9.-5

**CAPITAL PURCHASE - 2019 UTILITY TASK VEHICLE
(UTV) PURCHASE**

Approved

9.-6

**APPROVE 10% CONTINGENCY FOR THE WELLHOUSE
REHABILITATION IMPROVEMENT PROJECT NO.
16-22 IN THE AMOUNT OF \$65,650**

Approved

9.-8

**APPROVE REPLACEMENT OF PUBLIC WORKS DOOR
ACCESS CONTROL SYSTEM IN THE AMOUNT OF
\$20,251**

Attachments: [Proposal](#)

Approved

9.-1

SCHEDULE OF BILLS PAID

Attachments: [January 2019 Payroll Checks and Wire Transfers](#)
 [02/01/2019 Bills Paid](#)
 [02/08/2019 Bills Paid](#)

Councilmember Robertson requested clarification on several bills including several reimbursements that occurred on the 1st of February. City Manager Arneson explained reimbursements are for City employees who attend training or incur an expense and are reimbursed by the City.

Moved by Councilmember Hovland, seconded by Councilmember Paul, that Motion 19-44, "Schedule of Bills Paid," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

9.-7

**APPROVE 2019 CAPITAL EQUIPMENT PURCHASES IN
THE AMOUNT OF \$104,901.11**

Councilmember Hovland asked why this Capital Improvement Purchase was placed on the Consent Agenda. He did not recall funding for a car wash system in the 2019 budget. Mr. Arneson reported this expense was discussed by the City Council at a worksession last year on several occasions and was recommended for approval. Public Works Director Haukaas explained the current car wash was used to clean all City vehicles at the Public Works building and indicated the current system was over 10 years old and was failing.

Moved by Mayor Ryan, seconded by Councilmember Jeppson, that Motion 19-50, "Approve 2019 Capital Equipment Purchases in the Amount of \$104,901.11," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

10. 7:30 P.M. - PUBLIC HEARING AND ITEMS PUBLISHED FOR A CERTAIN TIME

10.-1

**ORDER IMPROVEMENT AND ORDER PREPARATION
OF PLANS AND SPECIFICATIONS FOR 2019 STREET
RECONSTRUCTIONS, IMPROVEMENT PROJECT NO.
19-07**

Attachments: [Location Map](#)
 [Resident Letter_Mary Snee](#)

City Engineer Schluender stated notice for this hearing has been published and mailed. It was noted a neighborhood information meeting was held on February 6, 2019. Staff reviewed the streets that were proposed for reconstruction. Proposed improvements include repair/replacement of concrete curb and gutter and sidewalk, pedestrian ramp improvements, storm sewer and structure improvements, full depth reclamation, new sanitary castings and rings, and appurtenant construction. The estimated cost of improvements is \$6,782,800 with \$1,967,800 proposed to be assessed over a fifteen-year period. Replacement of existing sanitary sewer castings/rings has an estimated cost of \$103,400 and is proposed to be paid for by City Public Utility Funds. The remaining portion of \$4,711,600 is proposed to be paid from the City's Pavement Management Program Fund and City Municipal State Aid Funds.

Mayor Ryan opened the public hearing at 7:46 p.m.

Robin Green, 12341 Aberdeen Street and owner of Angelique's Bridal, stated she understood the City needed to maintain its streets and utility infrastructure. She noted she opposed the assessment and stated the cost should be the City's responsibility as it resulted in no personal gain for her. She stated this was an undue financial burden being placed on her property when she is already paying many other taxes to the City of Blaine.

Scott Kroll, 2873 Rice Creek Parkway, questioned how many homes were included in the improvement project and asked how long the assessment period would be. Mr. Schluender reported the Rice Creek Parkway area had 97 units included in the improvement project and noted the assessment period would be for 15 years. He explained the Assessment Hearing for this project would be held in the fall of 2020.

Veli Torniaainen, 2968 Rice Creek Parkway, expressed concern about retaining the 5-ton weight limit on Rice Creek Parkway. He stated he understood this roadway needed to be replaced and discussed how heavy truck traffic was impacting Rice Creek Parkway. Mr. Schluender reported all roads in the City of Blaine were now designed at a 10-ton capacity.

Councilmember Swanson asked if MSA funds would be used on Rice Creek Parkway. Mr. Schluender reported MSA funds would not be used on this street. Further discussion ensued regarding traffic along the service road and truck traffic in this area of the City.

Ray Erickson, 9315 Harpers Court, asked what type of warranty the new street would have. He explained it appeared Jamestown Road never bonded to the original surface layer. Mr. Schluender discussed the sealcoating process that

occurred to Jamestown Road and noted this treatment did not impact the street structurally.

Sharon Carter, Heatherwood development on Ulysses Street, inquired about the 30 feet of road that will not be completed as part of this project. She noted she had a large number of elderly living in her townhome association and questioned if interest would be charged for those that requested a deferment. Mr. Schluender reported interest would be charged to those opting to defer the assessment.

There being no additional public input, Mayor Ryan closed the public hearing at 8:06 p.m.

Moved by Councilmember Hovland, seconded by Mayor Ryan, that Resolution 19-19, "Order Improvement and Order Preparation of Plans and Specifications for 2019 Street Reconstructions," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

10.-2

**ORDER IMPROVEMENT AND ORDER PREPARATION
OF PLANS AND SPECIFICATIONS FOR LEVER
STREET AREA RECONSTRUCTIONS, IMPROVEMENT
PROJECT NO. 18-16**

Attachments: [Location Map.pdf](#)

Mr. Schluender stated notice for this hearing has been published and mailed and a neighborhood information meeting was held on February 4, 2019. Staff reviewed the streets that were included in this street improvement project. Proposed improvements include reclaiming existing bituminous pavement and adding concrete curb and gutter, and additional storm sewer catch basins and piping along 103rd Lane, National Street, 104th Avenue, 104th Lane, Rockney Street, Quito Street and 101st Lane. Lever Street improvements will include reclaiming of existing bituminous pavement, storm sewer improvements, spot curb and gutter replacement and spot sidewalk replacement. Ball Road will include reclaiming existing bituminous pavement and adding ribbon curb. The estimated cost of improvements is \$5,082,071 with \$1,350,666 proposed to be assessed over a fifteen-year period. Replacement of existing sanitary sewer castings/rings at a cost of \$27,918 is proposed to be paid for by the City Sanitary Sewer Utility Fund and the storm sewer trunk line at an estimated cost of \$299,100 is proposed to be paid for by City Storm Sewer Utility Funds. The remaining portion of \$3,404,387 is proposed to be paid from the City's Pavement Management Program Fund and City Municipal State Aid Funds.

Mayor Ryan opened the public hearing at 8:07 p.m.

Harold Hollander, 103rd Lane, explained he supported the proposed project. He asked questions about impacts to Ball Road and asked if there would be a sidewalk along Ball Road. Mr. Schluender reported currently the project does not include a sidewalk along Ball Road. Mr. Haukaas explained a sidewalk in this area would have wetland impacts and would require fill. He stated the expanded shoulders were put in place to assist pedestrians.

Mr. Hollander questioned how much frontage he would be losing along the street. Mr. Schluender reported the City was not proposing to expand the right-of-way.

Mr. Hollander encouraged the City to improve its communication efforts with the public stating he received no notifications for the prior neighborhood meetings. Mr. Schluender noted this was the first notification for this project.

There being no additional public input, Mayor Ryan closed the public hearing at 8:17 p.m.

Moved by Councilmember Hovland, seconded by Councilmember Paul, that Resolution 19-20, "Order Improvement and Order Preparation of Plans and Specifications for Lever Street Area Reconstructions," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

Councilmember Hovland requested staff pursue an estimate that would include a sidewalk along Ball Road as part of the project. Mr. Schluender stated this would be an expensive sidewalk segment given the wetlands in the area.

Councilmember Swanson suggested forwarding this item to the Traffic Commission for consideration.

11. DEVELOPMENT BUSINESS

11.-1

SECOND READING

GRANTING A REZONING FROM FR (FARM RESIDENTIAL) TO R-1A (SINGLE FAMILY) FOR A .86 ACRE PARCEL (LOT 2) AT 11943 LEVER STREET NE. SUNSET PONDS 3RD ADDITION. (CASE FILE NO. 18-0067/SLK)

Attachments: [Attachments](#)

Planning and Community Development Director Schafer stated the purpose for rezoning Lot 2 from FR to R-1A (Single Family) at this time is that the R-1A establishes the lot standards for the lot and allows for the connection to city water and sewer. The rationale is further laid out in the recommendation section. The existing home (Lot 1) will remain on well and septic. The preliminary utility plan has provided an alternate septic location on Lot 1. The FR (Farm Residential) zoning will remain for Lot 1 and Outlot A Lot 1 will meet the 10-acre area requirement for FR zoned properties within the Metropolitan Urban Service Area (MUSA) and the FR zoning will allow the applicant to keep the accessory building constructed in 2013.

Moved by Councilmember Swanson, seconded by Mayor Ryan, that Ordinance No. 19-2423, "Granting a Rezoning from FR (Farm Residential) to R-1A (Single Family) for a .86 Acre Parcel (Lot 2) at 11943 Lever Street NE," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

11.-2

**GRANTING PRELIMINARY PLAT APPROVAL TO
SUBDIVIDE 46.02 ACRES INTO TWO (2) LOTS AND
ONE (1) OUTLOT TO BE KNOWN AS SUNSET PONDS
3RD ADDITION AT 11943 LEVER STREET NE.
DEVELOPMENT CONSULTING SERVICES (CASE FILE
NO. 18-0067/SLK)**

Mr. Schafer stated the applicant is proposing to subdivide the parcel to create two lots and one outlot. Lot 1 will be for the existing home, Lot 2 is for a single-family home, and the outlot is for possible future development. Outlot A could possibly be subdivided into urban lots in the future, from the west through the Woodland Village development. However, the outlot would need to be re-platted because building permits are not issued for structures on an outlot. When future subdivisions or utility connections occur on Lot 1 or on Outlot A, the properties will be subject to connection charges for trunk sanitary sewer, lateral sanitary sewer and service, and lateral water and service. The existing accessory building on Lot 1 is permitted as a part of the existing CUP (granted in 2013) and is required to be used for personal use only. The creation of Lot 2 creates a setback of only 25 feet from the property line for the accessory building. The sheltering of domestic farm animals (horses included) requires the building to be setback from the property line 50 feet. Therefore, animals will not be permitted to be sheltered in the existing accessory building.

Moved by Councilmember Jeppson, seconded by Councilmember Garvais, that Resolution No. 19-21, "Granting Preliminary Plat Approval to Subdivide 46.02 Acres into Two (2) Lots and One (1) Outlot to be known as Sunset Ponds 3rd

Addition at 11943 Lever Street NE," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12. ADMINISTRATION

12.-1

CONSIDER APPROVAL OF A THERAPEUTIC MASSAGE ENTERPRISE LICENSE FOR JORDAN A SALON AND DAY SPA, 2331 108TH LANE NE SUITE #120, BLAINE, MN 55449

Attachments: [Jodi Mora e-mail 11-30-18](#)

City Clerk Sorensen stated Michael Vesely, owner and applicant, has submitted an application for a Therapeutic Massage Enterprise license for Jordan A Salon and Day Spa, located at 2331 108th Lane NE #120 in Blaine. The applicant has submitted a completed license application, the license and background fee, along with required documentation. It was noted the Blaine Police Department completed a successful background investigation on this individual.

Ms. Sorensen reported during the 2019 renewal process the previous owner, Jodi Mora, stated she was selling the business. Staff reminded Ms. Mora of the newly-adopted ordinance for Massage Enterprises that included a reduction in the number of enterprise licenses to 10 and that while the new owner could apply for a license the Council did not have to grant any new licenses. Staff had mailed a copy of the new ordinance to all enterprises upon adoption and also shared this information with Mr. Vesely in a telephone conversation. On November 30, 2018 Ms. Mora emailed staff to "Disregard his call and keep me as the current owner." On January 24, 2019 Michael Vesely came to City Hall to apply for a Massage Enterprise license and the ordinance was explained to him again. Based upon conversations and emails in November staff estimates the business has been operating without a valid license for approximately 2 months. If approved this license would be valid for the remainder of 2019 and could be eligible for renewal in the fall.

Michael Vesely, Jordan A Salon and Day Spa owner, thanked the Council for their consideration and noted he had been a stylist at this salon for the past 10 years. He explained he has lived in the City of Blaine his entire life and was excited to own his own business.

**Moved by Mayor Ryan, seconded by Councilmember Paul, that Motion 19-52,
"Consider Approval of a Therapeutic Massage Enterprise License for Jordan A
Salon and Day Spa at 2331 108th Lane NE Suite #120, Blaine, MN 55449," be**

approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.-2

FIRST READING

AMENDING CHAPTER 14 - ANIMALS, ARTICLE I. - IN GENERAL AND ARTICLE II. - ADMINISTRATION AND ENFORCEMENT, ADDING POTENTIALLY DANGEROUS DOG REGULATIONS TO THE CODE OF ORDINANCES OF THE CITY OF BLAINE

Police Chief/Safety Services Manager Podany stated although "dangerous dog" language was added to City Ordinance several years ago, "potentially dangerous dog" language was not. By not having this language the Police Department is limited in how they can track dogs that have been declared potentially dangerous and what requirements must be met for the registration. Most cities have registration requirements in their ordinances.

Declared by Mayor Ryan that Ordinance No. 19-2424, "Adding Potentially Dangerous Dog Regulations to City Code," be introduced and placed on file for second reading at the March 7, 2019 Council meeting.

12.-3

AUTHORIZE MAYOR AND CITY MANAGER TO ENTER INTO A CONTRACT WITH WOLD ARCHITECTS AND ENGINEERS TO PROVIDE ARCHITECTURAL DESIGN SERVICES FOR CITY HALL IMPROVEMENTS IN THE AMOUNT OF \$234,300

Assistant City Manager/Public Services Manager Therres stated in November of 2018, during a workshop discussion on City Hall Improvements, the City Council consensus was for staff to solicit Request for Proposals (RFPs) for design services for City Hall improvements, but not to include an additional vehicle garage in the improvements at this time. Staff has advertised and sent out RFPs to Architectural firms and received six proposals with fees ranging from \$230,000 to \$400,000. After review of the proposals, based on similar project experience, process, and price staff decided to interview 292 Design and Wold Architect and Engineers. Interviews were held with these two firms and City Staff is recommending that Wold Architect and Engineers be selected as the Architectural firm to provide the City with design services for City Hall Improvements in the amount of \$234,300. The City Hall improvement project is proposed to be funded by Capital Improvement Bonds and these fees would be included in the bonds. Separate action by the City Council is required to initiate the Capital Improvement Bond

process.

Moved by Councilmember Swanson, seconded by Councilmember Jeppson, that Motion 19-53, "Authorize Mayor and City Manager to Enter into a Contract with Wold Architects and Engineers to Provide Architectural Design Services for City Hall Improvements in the Amount of \$234,300," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.-4

AUTHORIZE ADDITIONAL STREET LIGHT INSTALLATION ON LEXINGTON AVENUE FROM EDGEWOOD STREET TO NORTH ROAD

Attachments: [Letter of Request](#)
[location map](#)
[location map opt 2](#)

Mr. Schluender stated on January 15, 2019 Council received a letter of request from a resident to upgrade and install additional lighting on Lexington Avenue from Edgewood Street to North Road. Staff has reviewed the existing lighting and located lights at each of the intersections along Lexington Avenue on the west side of the road, City of Blaine, and found them to be consistent with the current policy of having a street light located at each street intersection. Please note that the east side of Lexington Avenue is the City of Circle Pines. Staff has requested a proposal from Connexus Energy for street lighting options along this corridor. Connexus Energy prepared two proposals, one to install 2 street lights and the other to install 4 street lights on the Blaine side, west side of the Lexington Avenue. The proposed street lights are LED lights, the Traditinaire style fixture, on 20-foot-tall fiberglass poles. The lights will be staggered between the intersections of 97th Lane/99th Avenue and 99th Avenue/Austin Street.

Mr. Schluender explained the estimated cost for Option 1, 4-street lights proposal is \$29,860. The City will be required to pay for the installation and the standard monthly energy and maintenance fee per light per month. The estimated cost for Option 2, 2-street lights proposal is \$18,045. Again, the City will be required to pay for the installation and the standard monthly energy and maintenance fee per light per month. Staff is recommending that Option 2, 2- street light proposal be implemented. This option will add additional light to the trail along this corridor and is spaced appropriately. The current General Fund budget is \$15,000 for additional street lights. As such, if Council receives additional requests for street lights in 2019, a budget amendment to the General Fund for street lights will need to occur.

Councilmember Hovland stated he supported this request and suggested the Traffic Commission review areas in the City that could use more street lights. Mr. Schluender stated this would be a vast undertaking and could be quite costly as a study may have to be completed by a consulting firm.

Councilmember Jeppson indicated she supported the process that was currently in place which required residents to make a request of the City for a street light. She stated she did not support taking more staff time to study the City's street lights.

Councilmember Paul explained he supported the request before the Council as it was a life safety issue.

Councilmember Jeppson recommended the Council proceed with Option 2. Councilmember Robertson stated she also supported the Council moving forward with Option 2.

Moved by Mayor Ryan, seconded by Councilmember Hovland, that Motion 19-54, "Authorize Additional Street Light Installation on Lexington Avenue from Edgewood Street to North Road," be approved.

Motion adopted unanimously.

12.-5

**CONTRACT AMENDMENT REQUEST FOR SITE
IMPROVEMENTS AT THE BLAINE WETLAND
SANCTUARY FOR THE SITE 7 WETLAND
RESTORATION**

Attachments: [No Work Area](#)

Mr. Schluender stated the City of Blaine entered into a contract with Critical Connections Ecological Services, Inc. on March 20, 2014. The original contract was in the amount of \$765,987.50. This contract was set up in multiple phases and extended over a period of several years with a planned project completion in 2020. The contractor was ordered by the City to stop work in January 2017. As such, the original project phasing is no longer valid or out of alignment as much of the remaining work is seasonally dependent. This will require portions of the project to be completed on a separate time line and will require portions of the project/work to extend beyond the 2020 completion date. The contractor is preparing an alternate project time line outlining the remaining work and associated costs based on the delayed work and the new timing required to complete the tasks in the original project plan.

Mr. Schluender reported there are several areas within the stop work area that require work to complete the planned restoration. One area includes the completion of the wetland grasses, sedges, shrubs, winter mow, winter rake, and herbicide. The second area requires tree removals, wetland trees, shrubs, grasses,

winter mow, winter rake, and herbicide. The third area includes upland oak forest, trees, shrubs, buckthorn removal, and herbicide. With the change in work timing and the additional effort to reschedule the project and extend the project completion date, the contractor is requesting an amendment to the contract in the amount of \$115,437.00 and will be preparing a new project schedule that will include an extension of the contract with a new completion date of 2022. The additional tree removals are scheduled for February/March contingent upon the Council approving the amendment to the contract.

Councilmember Jeppson asked if the island area would remain untouched. Mr. Schluender outlined the island area slated for tree removal. Water Resources Manager Rebecca Haug explained this area had a number of dead or dying trees last year from Emerald Ash Borer and these trees would need to be removed.

Councilmember Robertson questioned if this neighborhood has been informed that work would begin again on the wetland sanctuary. Ms. Haug reported at the last open house meeting the residents were told the work would begin again. She indicated after this Council meeting additional communication would be made to the neighbors to inform them of the new project timeline.

Moved by Mayor Ryan, seconded by Councilmember Robertson, that Motion 19-55, "Contract Amendment Request for Site Improvements at the Blaine Wetland Sanctuary for the Site 7 Wetland Restoration," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.-6

**AUTHORIZE CITY MANAGER TO ENTER INTO A
SCOPE OF SERVICES CONTRACT WITH CRITICAL
CONNECTIONS ECOLOGICAL SERVICES, INC. TO
COMPLETE THE PROSPECTUS FOR PIONEER PARK
WETLAND BANK**

Attachments: [CCES Scope Of Services Main St Wetland Bank Prospectus](#)
[Pioneer Park proposed project w/trail overlay](#)

Mr. Schluender stated at the August 2 and November 8, 2018, City Council Workshop, staff presented the concept of creating a wetland bank at Pioneer Park and the adjacent property to the west owned by Jason Husveth, Critical Connections Ecological Services, Inc. (CCES). The site has the potential of creating a 66.90-acre wetland mitigation banking site. The Council supported the idea of completing the first of a three-phase application process. The first step in the application process was to submit a Draft Prospectus to the regulatory agencies to see if the project would be viable. This step was taken on August 30, 2018 and

in October 2018, the regulatory agencies, who are the Technical Evaluation Panel and Army Corps of Engineers supported the project and recommended proceeding to the next step of the application process.

Mr. Schluender reported CCES has provided the City with a Scope of Services Contract to complete the second step of the application process which is to complete a Prospectus document for the Pioneer Park Wetland Bank and adjacent property owned by CCES. This step requires more technical detail as compared to the Draft Prospectus phase. Completing this phase does not obligate the city or CCES to move forward in the application or project implementation process. The costs for the preparation of the Prospectus will be shared between the city and CCES. The timeline for the second phase of this project is estimated to take about one year and costs are projected not to exceed \$20,000 unless the city chooses to hire CCES to complete the wetland delineation for the project which is estimated to cost \$5,000. Staff has requested quotes for this service from other wetland delineators and the costs are comparable. Staff recommends including the wetland delineation services as part of the contract for the project.

Moved by Councilmember Jeppson, seconded by Councilmember Garvais, that Motion 19-56, "Authorize City Manager to Enter into a Scope of Services Contract with Critical Connections Ecological Services, Inc, to Complete the Prospectus for Pioneer Park Wetland Bank," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.-7

**APPROVE JOINT POWERS AGREEMENT NO. C0006622
WITH ANOKA COUNTY FOR RECONSTRUCTION OF
125TH AVENUE FROM LEXINGTON AVENUE TO OPAL
STREET, CITY IMPROVEMENT PROJECT NO. 18-09**

Attachments: [JPA](#)
[95% Engineer's Estimate](#)

Mr. Schluender stated Anoka County has been working on a reconstruction of 125th Avenue from Lexington Avenue to Opal Street for the past year. The County is now prepared to move the project forward and is proposing reconstruction of the two-lane rural section roadway with the addition of a signal system at the Lever Street intersection. Anoka County Staff presented the proposed project to the City Council at their February 14, 2019 Workshop meeting. They presented the project scope and the proposed schedule to construct the improvements during the summer of 2019. Staff explained the estimated construction cost of the total project is just over \$2.1 million. Anoka County has prepared a JPA based on their cost participation policy. The City is being asked to pay for a portion of construction

cost and 8% construction engineering expenses. The total estimated construction cost to the City is \$392,316.33. Adding the 8% construction engineering to the City's share of the construction cost brings Blaine's estimated total to \$423,701.64. The funding source for this project will be developer escrows and State Aid. The JPA also spells out future maintenance obligations of the City to include storm sewer and detention basins and a portion of the signal system. The City of Blaine will pay for initial electrical installation for signal system and the ongoing electrical cost.

Moved by Councilmember Hovland, seconded by Councilmember Garvais, that Resolution 19-22, "Approve Joint Powers Agreement No. C0006622 with Anoka County for Reconstruction of 125th Avenue from Lexington Avenue to Opal Street," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.-8

APPROVE JOINT POWERS AGREEMENT WITH COON CREEK WATERSHED DISTRICT FOR PLEASURE CREEK IRON ENHANCED SAND FILTER

Attachments: [60% Design Plans](#)
[Pleasure Creek IESF](#)
[JPA](#)

Mr. Schluender stated the City has an Iron Enhanced Sand Filter (IESF) in the Centennial Greens Park which was constructed through a partnership with the Anoka Conservation District and Rice Creek Watershed District. The IESF treats dissolved phosphorus which is the chemical that supports rapid algal growth and reproduction. With the installation of the IESF in the Centennial Greens Park, monitoring has been completed by the partners and has proven to be effective at removing phosphorus. The IESF is being maintained by the City by raking it on a regular basis during the summer months. As long as the system is maintained, it is projected to last up to 30 years before needing reconstruction. The City has an opportunity to partner with the Coon Creek Watershed District to construct another IESF in the Pleasure Creek neighborhood near the intersection of Clover Leaf Parkway and East Pleasure Creek Parkway. This project would take the design a step further by adding a substance called bio-char to the mix. Bio-char functions to remove E. coli, which is the bacteria found in animal waste. E. coli contamination is a problem in the Pleasure Creek watershed. The funding for the project will be through a combination of grants funds from the Clean Water Fund Watershed Based funding, Coon Creek Watershed District and the City.

Moved by Councilmember Swanson, seconded by Mayor Ryan, that Motion 19-58, "Approve Joint Powers Agreement with Coon Creek Watershed District

for Pleasure Creek Iron Enhanced Sand Filter,” be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.-9

RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC HEARING FOR THE JEFFERSON STREET AREA RECONSTRUCTIONS, IMPROVEMENT PROJECT NO. 18-17

Attachments: [Location Map](#)
 [Jefferson St Area Feasibility Report](#)

Mr. Schluender stated the proposed project will reconstruct Jefferson Street from 119th Avenue to 104th Court, 104th Court from Jefferson Street to the cul-de-sac, 105th Avenue from Jefferson Street to University Avenue, 115th Avenue from Jefferson Street to Tyler Street, Quincy Street from 115th Avenue to 113th Avenue and Tyler Street from 115th Lane to 113th Avenue. Proposed improvements include spot repair/replacement of concrete curb and gutter and sidewalk, storm drainage improvements, spot sanitary service repair, raw water interconnect, spot water main repair, asphalt surface replacement, traffic control signage, and appurtenant construction. The estimated cost of improvements is \$7,762,600 with \$1,930,200 proposed to be assessed over a 15-year period. Replacement of existing sanitary sewer castings/rings and several service wye repairs along Quincy Street at an estimated cost of \$100,400 which is proposed to be paid for by City Public Utility Funds. The addition of a raw water line connecting Well Houses 1 and 2, replacement of existing vintage hydrants and the addition of gate valves at existing hydrants at an estimated cost of \$447,000 is proposed to be paid for by City Public Utility Funds. Replacement of the existing corrugated metal culvert in Ditch 41 at an estimated cost of \$80,900 is proposed to be paid for by City Public Utility Funds. The remaining portion of \$5,204,100 is proposed to be paid from the City's Pavement Management Program Fund and City Municipal State Aid Funds.

Moved by Councilmember Paul, seconded by Councilmember Garvais, that Resolution 19-24, “Receive Feasibility Report and Order Public Hearing for the Jefferson Street Area Reconstructions,” be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.
-10

RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC HEARING FOR THE CLOVER LEAF PARKWAY AREA RECONSTRUCTIONS, IMPROVEMENT PROJECT NO.

18-18

Attachments: [Location Map](#)
 [Final Report - Clover Leaf](#)

Mr. Schluender stated the proposed project will reconstruct Clover Leaf Parkway from 99th Avenue to Trunk Highway 65, 93rd Avenue from Trunk Highway 65 to Isanti Street and Lincoln Street and Ulysses Street within Aquatore Park. Proposed improvements include repair/replacement of concrete curb and gutter and sidewalk, storm drainage improvements, asphalt surface replacement, traffic control signage, and appurtenant construction. The total estimated project cost of the proposed improvements is \$4,006,231, of which \$784,310 is proposed to be assessed over a fifteen-year period. In addition, replacement of existing sanitary sewer castings and rings at an estimated cost of \$62,370 and construction of a new hydrant at an estimated cost of \$11,138 is proposed to be paid for by City Public Utility Funds. The remaining portion of \$3,148,413 is proposed to be paid from the City's Pavement Management Program Fund and City Municipal State Aid Funds.

Moved by Councilmember Hovland, seconded by Councilmember Jeppson, that Resolution 19-25, "Receive Feasibility Report and Order Public Hearing for the Clover Leaf Parkway Area Reconstructions," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.
-11

**AUTHORIZE THE MAYOR AND CITY MANAGER TO
 ENTER INTO A CONTRACT WITH BOLTON & MENK,
 INC. FOR ENGINEERING DESIGN AND
 CONSTRUCTION SERVICES FOR THE CLOVER LEAF
 PARKWAY AREA STREET RECONSTRUCTIONS,
 IMPROVEMENT PROJECT NO. 18-18**

Attachments: [Location Map](#)

Mr. Schluender stated on August 2, 2018 Council initiated four street projects for the 2019 Pavement Management Program. The Engineering Department then requested proposals from four local engineering firms for preliminary design and the preparation of feasibility reports for each of the four 2019 street projects. After review of all proposals, Bolton & Menk, Inc. was awarded a contract for preliminary design and preparation of a feasibility report for the Clover Leaf Parkway Area Street Reconstructions, Improvement Project No. 18-18 at the October 18, 2018 Council meeting. At that time, it was stated that after completion of the feasibility report, a contract for design and construction services would be negotiated with Bolton & Menk, Inc. The Engineering Department recently requested and received a proposal for engineering design and construction services

for the Clover Leaf Parkway Area Street Reconstructions from Bolton & Menk, Inc. in the amount of \$345,600.00. Staff has reviewed this proposal and determined that the fees are justified and reasonable. City Council is also asked to approve a 10% contingency to bring the total project budget to \$380,160.00. This project will be funded through proposed project assessments, Pavement Management Program funds, State Aid Funds and Public Utility funds.

Moved by Councilmember Hovland, seconded by Councilmember Jeppson, that Motion 19-57, "Authorize the Mayor and City Manager to Enter into a Contract with Bolton & Menk, Inc. for Engineering Design and Construction Services for the Clover Leaf Parkway Area Street Reconstructions," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

12.
-12

ACCEPT BID AND ENTER INTO CONTRACT WITH EBERT CONSTRUCTION FOR THE CONSTRUCTION OF NEW SENIOR/ACTIVITY CENTER

Attachments: [Bids Received](#)
[292 Recommendation Letter](#)

Mr. Therres stated on Tuesday, February 19, the City opened bids for the construction of the new Senior Center. Six bids were received and the base bids ranged from \$3,677,000 to \$4,401,480. We also requested three alternates for this building, they were #1 - the demolition of the existing senior center, #2 - a different flooring in the dining room area, and #3- add stone in lieu of porcelain for fireplace. Based on the bids received, staff is going to recommend accepting addendum #1 only, demolition of the existing senior center. Staff reviewed the bids that were submitted to the City noting the low bid was submitted by Ebert Construction. The Senior Center is being financed by the Capital Improvement Fund (CIF). In 2018, the Council approved the use of up to \$5.4 million of the CIF for the construction of a Senior Activity Facility. Staff is also recommending adding \$190,500 (just above 5% of estimate) for contingency to bring the total project budget to \$3,900,000.

Moved by Mayor Ryan, seconded by Councilmember Swanson, that Motion 19-59, "Accept Bid and Enter into Contract with Ebert Construction for the Construction of New Senior/Activity Center," be approved.

Motion adopted unanimously.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul

13. OTHER BUSINESS

None.

None.

14. ADJOURNMENT

Moved by Councilmember Hovland, seconded by Councilmember Robertson, to adjourn the meeting at 9:12 p.m.

Aye: 7 - Mayor Ryan, Councilmember Swanson, Councilmember Hovland, Councilmember Jeppson, Councilmember Garvais, Councilmember Robertson and Councilmember Paul