



City of Blaine
Anoka County, Minnesota
Minutes - Final

10801 Town Square Dr.
Blaine MN 55449

City Council

Mayor Tom Ryan,
Councilmember Wes Hovland,
Councilmember Dick Swanson,
Councilmember Dave Clark,
Mayor Pro Tem Mike Bourke,
Councilmember Katherine Kolb,
Councilmember Russ Herbst

Thursday, November 20, 2014

7:30 PM

Council Chambers

Meeting Number 14-64

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:35 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum present.

ALSO PRESENT: Bryan Schafer, Planning and Community Development Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Jean Keely, City Engineer; Chris Olson, Police Chief/Safety Services Manager; Roark Haver, Communications Technician; Al Thorp, Senior Engineering Technician; Catherine Ekstrand, Deputy City Clerk; and Recording Secretary Linda Dahlquist.

Present: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

4. APPROVAL OF MINUTES

4.-1 [MIN 14-37](#)

WORKSHOP MEETING - 10/16/2014
REGULAR MEETING - 10/16/2014

Sponsors: Sorensen

Attachments: [Workshop Meeting 10/16/14](#)
[Regular Meeting 10/16/14](#)

Approved

Aye: 5 - Mayor Ryan, Councilmember Swanson, Mayor Pro Tem Bourke,
Councilmember Kolb and Councilmember Herbst

Abstain: 2 - Councilmember Hovland and Councilmember Clark

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

Councilmember Clark arrived at 7:41 p.m.

6. COMMUNICATIONS

Councilmember Clark congratulated the Spring Lake Park Football Team on their great season.

Mayor Ryan stated Community Heroes Project awarded a new home to a local Veteran and this is the second home awarded in the City.

7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:42 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:43 p.m.

8. ADOPTION OF AGENDA

9. 8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME

None.

10. APPROVAL OF CONSENT AGENDA:

10.-2 [MO 14-152](#)

SCHEDULE OF BILLS PAID

Sponsors: Huss

Attachments: [10/31/14 Bills Paid](#)
[11/07/14 Bills Paid](#)
[October 2014 Payroll Checks and Wire Transfers](#)

Approved

10.-3 [MO 14-153](#)

**AUTHORIZE PAYMENT FOR NETWORK STORAGE
DEVICE**

Sponsors: Peters

Approved

10.-4 [MO 14-154](#)

**ACCEPTANCE OF DONATIONS FOR PARKS AND
RECREATION PROGRAMS**

Sponsors: Therres

Attachments: [2014 Donations Received for Parks and Recreation Programs](#)

Approved

10.-1 [MO 14-151](#)

SCHEDULE OF BILLS PAID

Sponsors: Huss

Attachments: [10/10/14 Bills Paid](#)
[10/17/14 Bills Paid](#)
[10/24/14 Bills Paid](#)

Councilmember Clark requested detailed information on the Bailey Nurseries, Inc. payment of \$9,999.40.

City Manager Arneson replied staff will research the payment and respond back to the Council.

Approved as Amended

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

Amended

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11. DEVELOPMENT BUSINESS

11.-1 [ORD 14-2290](#)**FIRST READING****GRANTING A REZONING FOR A PORTION OF THE
EMBERWOOD APARTMENT PROJECT FROM B-2
(COMMUNITY COMMERCIAL) TO DF (DEVELOPMENT
FLEX) AT 126th AVENUE/CENTRAL AVENUE NE. (CASE
FILE NO. 14-0002/LSJ)****Sponsors:** Schafer

Planning and Community Development Director Schafer stated the Council had previously reviewed this project and proposed plans in a Workshop. He stated staff has concerns about the phasing of the three building project. He commented that a one or two building project would be more appropriate for the location. He stated if Council chooses to move forward with the three building project, staff suggests that the later phases be given concept plan approval only which will allow staff and Council time to evaluate each process.

Councilmember Bourke asked if the developer will put in road improvements. Planning and Community Development Director Schafer replied road improvements will be completed with Phase I.

Mayor Ryan commented the applicant has upgraded interior fixtures and appliances. Planning and Community Development Director Schafer stated one finished unit will be inspected and approved.

Councilmember Hovland stated he is concerned about the road's curve and having access points on both sides of the curve.

Councilmember Kolb stated the new development on 129th will add traffic to the road and she is concerned about the road's curve.

Planning and Community Development Director Schafer stated the elevation will be dropped down and will make a large difference. He noted that the east driveway is the most problematic. He suggested moving the driveway away from the curve.

Councilmember Bourke asked if the project is done in three phases, would the developer have to pay fees three times. He stated he is in favor of the project. Planning and Community Development Director Schafer replied no additional or extra fees.

Councilmember Herbst stated he is most concerned about the curve of the

road and the quality of the apartments. He is in favor of Phase I.

Councilmember Kolb stated she is in favor of phasing the project.

Councilmember Bourke stated he is concerned that the neighborhood does not want any more buildings after Phase I or the developer is unable to finish the project.

Councilmember Hovland stated he is in favor of phasing the project. He is concerned about the curve in the road.

Councilmember Swanson stated he is in favor of phasing the project. He stated the neighborhood want a quality building.

Councilmember Herbst stated he is in favor of phasing the project and a quality building.

Jerry Anderson, JM Architects, commented that normally one CUP covers an entire development project. Planning and Community Development Director Schafer replied DF gives the Council options. He noted that staff will closely monitor the work.

Councilmember Clark commented the lot may be better suited for single family.

Tom Pierson, 122663 Johnson Street NE, stated he is concerned about the increased density and the amount of traffic that will be generated. He noted the current traffic is manageable. He stated he would like to see a smaller development on this site.

Introduced, Read, and Placed on File for Second Reading

11.-2 [RES 14-250](#)

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE 12
ACRES INTO 16 SINGLE FAMILY LOTS TO BE KNOWN
AS WOODLAND VILLAGE 8th ADDITION AT
WOODLAND PKWY/GHIA STREET NE. WOODLAND
DEVELOPMENT CORPORATION. (CASE FILE NO.
14-0064/SLK)**

Sponsors: Schafer

Attachments: [Woodland Village 8th - Location Map](#)
[Woodland Village 8th - Final Plat](#)

Planning and Community Development Director Schafer stated the final plat proposal consists of subdividing 12 acres into a subdivision with 16 lots and three outlots creating single family residential units in DF (Development Flex) zoning.

Councilmember Kolb asked if the streets will be private. Planning and Community Development Director Schafer replied yes.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-3 [RES 14-218](#)

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE 10
ACRES INTO 25 SINGLE FAMILY LOTS TO BE KNOWN
AS WOODLAND VILLAGE 9th ADDITION. (CASE FILE
NO. 14-0065/SLK)**

Sponsors: Schafer

Attachments: [Woodland Village 9th - Location Map](#)
[Woodland Village 9th - Final Plat](#)

Planning and Community Development Director Schafer stated the applicant is requesting approval to final plat 25 lots that were a part of the preliminary plat of Gardenwood Addition which was approved in 2006.

Councilmember Hovland asked if sewer and water will be brought up to 121st. Planning and Community Development Director Schafer replied yes, it will come down from the north.

Councilmember Herbst asked about the dirt work. Planning and Community Development Director Schafer replied the dirt work is not complete.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

11.-4 [RES 14-219](#)

CONDITIONAL USE PERMIT AMENDMENT TO ALLOW FOR CONSTRUCTION OF 25 SINGLE-FAMILY HOMES IN A DF (DEVELOPMENT FLEX) ZONING DISTRICT FOR WOODLAND VILLAGE 9th ADDITION. WOODLAND DEVELOPMENT CORPORATION. (CASE FILE NO. 14-0065/SLK)

Sponsors: Schafer

Attachments: [Woodland Village 9th CUP Amend- Location Map](#)
[Woodland Village 9th CUP - floor plans and elevations](#)

Planning and Community Development Director Schafer stated Woodland Development is requesting a reduction in the required square footage minimums of homes and relief on the type of exterior materials used. He noted the changes are consistent with previously approved CUP Amendment.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12. ADMINISTRATION

12.-1 [RES 14-220](#)

ACCEPT RECOMMENDATION TO FUND 2014 AND 2015 CAPITAL PURCHASES WITH A COMPETITIVE SALE OF GENERAL OBLIGATION CERTIFICATES OF INDEBTEDNESS

Sponsors: Huss

Attachments: [Springsted Recommendation - 2014B](#)
[Blaine Equip Certs 2014B PARAMETERS RESOLUTION - 452787v1](#)

Finance Director Huss stated Springsted, Inc. solicited proposals for the sale of Certificates of Indebtedness and determined that a competitive sale is estimated to be more cost-effective for funding capital purchases. He noted the resolution authorizes a committee comprised of the Mayor, City Manager, and Finance Director to accept a bid as outlined in the resolution - an aggregate principal amount not to exceed \$2,600,000 and a true interest cost not to exceed 2%.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-2 [MO 14-155](#)**ADOPTING THE 2015 - 2018 CIF INTEREST FUND PLAN
FOR NEIGHBORHOOD PARK IMPROVEMENTS**

Sponsors: Monahan

Attachments: [Park Projects using CIF funds.xls](#)
[CIF presentation](#)

Public Services Manager Therres stated the Council adopted a Capital Improvement Fund (CIF) program that set aside \$200,000 a year over five years to improve neighborhood parks. He stated the funding is from interest earned in the CIF. He stated staff is recommending projects in Mary Elizabeth Park, Westwood Park, and Lakeside Park.

Councilmember Swanson asked if the basketball court in Mary Elizabeth Park will be made smaller. Planning and Community Development Director Schafer replied the basketball court will be the same size or a little larger.

Approved

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-3 [ORD 14-2298](#)**SECOND READING****AMENDING RESOLUTION NO. 03-249, ESTABLISHING
THE FEES FOR PARK DEDICATION FOR THE CITY OF
BLAINE**

Sponsors: Monahan

Attachments: [2014 Comparative Park Dedication Fees.pdf](#)

Planning and Community Development Director Schafer stated staff recommends increasing the park dedication fee by 10% for residential and 5% for commercial and industrial.

Councilmember Herbst stated he has heard complaints about the fee increase. He stated he is concerned about the increase being passed onto the buyer.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-4 [ORD 14-2299](#)**FIRST READING****AN ORDINANCE AMENDING CHAPTER 34, ARTICLE VII. INDIVIDUAL SEWAGE TREATMENT SYSTEMS**

Sponsors: Schafer

Planning and Community Development Director Schafer stated the State of Minnesota has made law and rule changes to individual sewage treatment systems that require an update of the City's private on-site septic ordinance. He noted the entire ordinance is being replaced with a new ordinance.

Introduced, Read, and Placed on File for Second Reading

12.-5 [RES 14-225](#)**ADOPT CROSSWALK POLICY**

Sponsors: Keely

Attachments: [City of Blaine Crosswalk Policy - Final 110714.pdf](#)

City Engineer Keely stated Federal and State guidelines have been prepared to help cities in the decision process of where crosswalks are warranted. She noted that crosswalks should be installed where there is substantial conflict between vehicle and pedestrian movement.

Councilmember Clark asked about the current petition for a crosswalk in The Lakes. City Engineer Keely replied the conditions are currently not conducive for a crosswalk because it is winter. She noted the area will be reviewed in the spring.

Mayor Ryan asked about striping and restriping crosswalks. City Engineer Keely replied crosswalk striping is done every year.

Councilmember Bourke asked if all of the crosswalk requests will be reviewed. City Engineer Keely replied yes, all requests will be reviewed.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-6 [RES 14-222](#)**CERTIFY DELINQUENT UTILITY ACCOUNTS AND
INVOICES TO ANOKA COUNTY**

Sponsors: Huss

Attachments: [2014 Anoka County List](#)

Finance Director Huss stated the Council annually certifies delinquent utilities and unpaid invoices to Anoka County for collection with the following year's property taxes. He stated that all affected property owners have been notified of their respective delinquent bills and if payment is not received before the remittance deadline to the County, the resolution authorizes staff to certify the amount due to the County Auditor for collection with the 2015 property taxes.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-7 [RES 14-223](#)**CERTIFY DELINQUENT UTILITY ACCOUNTS TO
RAMSEY COUNTY**

Sponsors: Huss

Finance Director Huss stated the Council annually certifies delinquent utilities to Ramsey County for collection with the following year's property taxes. He stated that all affected property owners have been notified of their respective delinquent bills and if payment is not received before the remittance deadline to the County, the resolution authorizes staff to certify the amount due to the County Auditor for collection with the 2015 property taxes.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

12.-8 [RE 14-185](#)**RATIFICATION OF LOCAL 49 (PUBLIC WORKS) UNION
FOR CONTRACT YEAR 2014 - 2016**

Sponsors: City Council

Attachments: [2014 - 2016 49ers Contract FINAL](#)

Human Resources Director Terry Dussault stated the City and International Union of Operating Engineers (IUOE) representing Public Works have reached an agreement on a three-year contract for 2014, 2015 and 2016. He noted the City agreed to increase the monthly contribution to the cafeteria plan for 2014 by \$30, 2015 by \$30; and a reopener at yearend 2015 for 2016. He commented Columbus Day holiday has been dropped and a floating holiday has been added.

Adopted

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

13. OTHER BUSINESS

None.

14. ADJOURNMENT

Adjourned

Aye: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst