



City of Blaine
Anoka County, Minnesota
Minutes - Final

10801 Town Square Dr.
Blaine MN 55449

City Council

Mayor Tom Ryan,
Councilmember Wes Hovland,
Councilmember Dick Swanson,
Councilmember Dave Clark,
Mayor Pro Tem Mike Bourke,
Councilmember Katherine Kolb,
Councilmember Russ Herbst

Thursday, August 7, 2014

7:30 PM

Council Chambers

Meeting Number 14-41

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:40 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Quorum present.

ALSO PRESENT: Bryan Schafer, Planning and Community Development Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Bonnie Friedrich, Accounting Supervisor; Jean Keely, City Engineer; Chris Olson, Police Chief/Safety Services Manager; Roark Haver, Communications Technician; Al Thorp, Senior Engineering Technician; Catherine Sorensen, City Clerk; and Recording Secretary Linda Dahlquist.

Present: 7 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

4. APPROVAL OF MINUTES

4.-1 [MIN 14-27](#)

WORKSHOP MEETING - 07/10/14
REGULAR MEETING - 07/10/14
CLOSED WORKSHOP - 07/14/14
WORKSHOP MEETING - 07/14/14

Sponsors: Sorensen

Attachments: [Workshop Minutes 07/10/14](#)
[Regular Minutes 07/10/14](#)
[CLOSED Workshop 07/14/14](#)
[Workshop Minutes 07/14/14](#)

Approved

Aye: 6 - Mayor Ryan, Councilmember Swanson, Mayor Pro Tem Bourke,
Councilmember Clark, Councilmember Kolb and Councilmember Herbst

Abstain: 1 - Councilmember Hovland

5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS

None.

6. COMMUNICATIONS

Mayor Ryan thanked the TPC, City staff, Police Department and Fire Department for their work at the 3M Golf Tournament.

Mayor Ryan welcomed Karner Blue Education Center to the City of Blaine.

Mayor Ryan thanked the residents and City staff for participating in National Night Out.

6.-1 [SPEAKER](#)
[14-04](#)

2013 AUDIT AND CAFR REVIEW

Sponsors: Huss

Peggy Moeller, Redpath and Company, gave an overview of the Comprehensive Annual Financial Report (CAFR), State Legal Compliance Report, Report on Internal Control, and Communication with Those Charged with Governance. She noted the City's 2013 audit of financial statements received a clean opinion and the City received the 2012 GFOA Certificate of Achievement for Excellence in Financial Reporting Award.

Informational: no action required

7. **OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 7:49 p.m.

There being no input, Mayor Ryan closed the Open Forum at 7:50 p.m.

8. **ADOPTION OF AGENDA**

Mayor Ryan removed agenda items 11.3 and 11.8.

9. **8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

9.-1 [MO 14-107](#)

**HOLD A PUBLIC HEARING TO RECEIVE INPUT
REGARDING AN OFF-SALE LIQUOR LICENSE FOR
YAYIN GADOL, LLC D/B/A NORTHGATE LIQUOR
LOCATED AT 12513 CENTRAL AVENUE NE,
BLAINE, MN**

Sponsors: Sorensen

Attachments: [Northgate Liquors Public Hearing Notice](#)

Moved on the agenda to follow agenda item 11.3.

The following Ordinance is scheduled for first reading

9.-2 [ORD 14-2289](#)

FIRST READING

**VACATION OF DRAINAGE AND UTILITY EASEMENTS
AND STREET RIGHT-OF-WAY FOR HARPERS WEST
VACATION NO. V14-02**

Sponsors: Keely

Attachments: [Location Map](#)

10. APPROVAL OF CONSENT AGENDA:

Action 14-237 (AI 10.1, 10.2, ~~10.3~~, 10.4, 10.5, 10.6, and ~~10.7~~)

Councilmember Hovland requested the removal of agenda item 10.3.

Councilmember Herbst requested the removal of agenda item 10.7.

Moved by Councilmember Kolb, seconded by Councilmember Herbst, that the following be approved:

10.-1 [MO 14-108](#)

SCHEDULE OF BILLS PAID

Sponsors: Huss

Attachments: [June 2014 Checks and Wire Transfers](#)

[06/13/14 Bills Paid](#)

[06/20/14 Bills Paid](#)

[06/27/14 Bills Paid](#)

[07/11/14 Bills Paid](#)

[07/18/14 Bills Paid](#)

[07/25/14 Bills Paid](#)

Approved

10.-2 [MO 14-109](#)

**APPROVE A TOBACCO AND TOBACCO PRODUCTS LICENSE
FOR
YAYIN GADOL, LLC DBA NORTHGATE LIQUORS,
12513 CENTRAL AVENUE NE, BLAINE**

Sponsors: Sorensen

Approved

10.-4 [MO 14-111](#)

**AUTHORIZE STAFF TO ENTER INTO A 5-YEAR
SOFTWARE MAINTENANCE AND SUPPORT
AGREEMENT WITH CRW, INC.**

Sponsors: Peters

Approved

10.-5 [RES 14-139](#)

**RECEIVE PETITION AND ORDER PUBLIC HEARING
FOR VACATION OF DRAINAGE AND UTILITY
EASEMENTS AND STREET RIGHT-OF-WAY FOR LOTS 2
AND 3, BLOCK 1 AND LOTS 1, 2, AND 3, BLOCK 2, THE
LAKES OF RADISSON THIRTY-SECOND ADDITION
VACATION NO. V14-03**

Sponsors: Keely

Attachments: [Petitions - Lakes 32nd](#)
[Location Map](#)

Adopted

10.-6 [RES 14-140](#)

**RECEIVE PETITION AND ORDER PUBLIC HEARING
FOR VACATION OF DRAINAGE AND UTILITY
EASEMENTS AND STREET RIGHT-OF-WAY FOR LOTS 1
AND 2, BLOCK 1, THE LAKES OF RADISSON
COMMERCIAL PARK VACATION NO. V14-04**

Sponsors: Keely

Attachments: [Petitions - Lakes Commercial Park](#)
[Location Map](#)

Adopted

10.-3 [MO 14-110](#)

**APPROVE THERAPEUTIC MASSAGE ENTERPRISE
LICENSE FOR TRIGGER POINT THERAPY, 10705 TOWN
SQUARE DRIVE, SUITE 220, BLAINE.**

Sponsors: Sorensen

Approved

10.-7 [RES 14-141](#)

**RECEIVE PETITION AND ORDER PUBLIC HEARING
FOR VACATION OF DRAINAGE AND UTILITY
EASEMENTS FOR TRACT B, REGISTERED LAND
SURVEY NO. 260 VACATION NO. V14-05**

Sponsors: Keely

Attachments: [V14-05 Permit](#)
[Location Map](#)

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark and Councilmember Kolb

Abstain: 1 - Councilmember Herbst

11. DEVELOPMENT BUSINESS

11.-1 [RES 14-142](#)

**GRANTING A CONDITIONAL USE PERMIT
AMENDMENT TO ALLOW FOR A CHRISTIAN
OUTDOOR MUSIC CONCERT ON JUNE 5 AND 6, 2015 AT
THE NATIONAL SPORTS CENTER STADIUM AREA.
KTIS RADIO/NORTHWESTERN COLLEGE. 1700 105th
AVENUE NE. (CASE FILE NO. 14-0040/BKS)**

Sponsors: Schafer

Attachments: [Joyful Noise - Attachments](#)

Planning and Community Development Director Schafer stated KTIS/Northwestern College has held music concerts at the NSC for the past six summers and the plan for 2015 is to hold the concerts on June 5 and 6, 2015.

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Mayor Pro Tem Bourke, Councilmember Clark, Councilmember Kolb and Councilmember Herbst

Abstain: 1 - Councilmember Swanson

11.-2 [RES 14-143](#)

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE A
.48 ACRE PARCEL INTO TWO (2) LOTS TO BE KNOWN
AS ST. CLAIR WOODS 3rd ADDITION AT 91XX
DUNKIRK STREET NE. ST. CLAIR PROPERTIES, INC.
(CASE FILE NO. 14-0045/SLK)**

Sponsors: Schafer

Attachments: [St. Clair Woods 3rd - Attachments](#)

Planning and Community Development Director Schafer stated the applicant owns a .48 acre parcel and an outlet. He stated the applicant proposes to subdivide the parcel into two single-family lots that is consistent with R-1 (Single Family) zoning district standards. He noted that the proposed parcels will exceed the 10,000 square foot lot size minimum in an R-1 zoning district.

Adopted

11.-3 [RES 14-144](#)

**GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE
7.53 ACRES INTO 26 SINGLE FAMILY LOTS AND TWO
(2) OUTLOTS TO BE KNOWN AS OAK MEADOWS
ADDITION AT 129th AVENUE/WEST OF RADISSON
ROAD NE. OAK MEADOWS LAND HOLDING, LLC.
(CASE FILE NO. 14-0028/SLK)**

Sponsors: Schafer

Attachments: [Oak Meadows - Location map](#)

[Oak Meadoes - Final Plat](#)

Agenda item 11.3 removed from agenda.

Removed Prior to Meeting

[MO 14-107](#)

**HOLD A PUBLIC HEARING TO RECEIVE INPUT
REGARDING AN OFF-SALE LIQUOR LICENSE FOR
YAYIN GADOL, LLC D/B/A NORTHGATE LIQUOR
LOCATED AT 12513 CENTRAL AVENUE NE,
BLAINE, MN**

Sponsors: Sorensen

Attachments: [Northgate Liquors Public Hearing Notice](#)

Mayor Ryan opened the public hearing at 7:58 p.m.

Mayor Ryan closed the public hearing at 7:58 p.m.

City Clerk Sorensen stated Jonathan Halper is purchasing the off-sale liquor establishment known as Northgate Liquor. She stated that Mr. Halper has submitted an Off-sale Intoxicating Liquor License application with supporting documentation, license fee, and background investigation fee.

Approved

The following Ordinance is scheduled for first reading

[ORD 14-2289](#)

FIRST READING

**VACATION OF DRAINAGE AND UTILITY EASEMENTS
AND STREET RIGHT-OF-WAY FOR HARPERS WEST
VACATION NO. V14-02**

Sponsors: Keely

Attachments: [Location Map](#)

City Engineer Keely stated the vacation of drainage and utility easements and street right-of-way is being requested to accommodate development within the plat of Harpers West.

Mayor Ryan opened the public hearing at 8:01 p.m.

Mayor Ryan closed the public hearing at 8:01 p.m.
Introduced, Read, and Placed on File for Second Reading

DEVELOPMENT BUSINESS

11.-4 [RES 14-145](#)

**FINAL PLAT APPROVAL TO PLAT 1.75 ACRES INTO
TWO (2) LOTS TO BE KNOWN AS TYLER ADDITION AT
8780-8775 UNIVERSITY AVENUE NE. RICHARD
NORDLUND. (CASE FILE NO. 14-0035/BKS)**

Sponsors: Schafer

Attachments: [8780 University Ave - Attachments](#)

Planning and Community Development Director Schafer stated KFC and Wendy's restaurants have one common lot and the owner is requesting to split the property creating two lots for each building. He noted a Council resolution is required for the plat to be recorded.

Adopted

11.-5 [RES 14-146](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR A SHARED ACCESS DRIVE WITH THE ADJACENT
LOT TO THE NORTH OF 10004 GOODHUE STREET NE.
PROTOFAB ENGINEERING. (CASE FILE NO. 14-0037/BDJ)**

Sponsors: Schafer

Attachments: [Prototfab - Attachments](#)

Planning and Community Development Director Schafer stated the applicant recently applied for a building permit for an addition on their building and in order for trucks to access the doors on the rear of the building a driveway connection is necessary.

Adopted

THE FOLLOWING 2 ITEMS ARE RELATED:

11.-6 [RES 14-147](#)

**GRANTING PRELIMINARY PLAT APPROVAL TO
SUBDIVIDE 18.26 ACRES INTO 55 SINGLE FAMILY
LOTS AND 8 OUTLOTS TO BE KNOWN AS WOODLAND
VILLAGE 7th ADDITION AT WOODLAND PKWY/GHIA
STREET NE. WOODLAND DEVELOPMENT
CORPORATION. (CASE FILE NO. 14-0036/SLK)**

Sponsors: Schafer

Attachments: [Woodland 7th - Attachments](#)

Planning and Community Development Director Schafer stated the applicant proposes to subdivide 18.26 acres into a subdivision with 55 dwelling units creating single-family residential units. He stated lots 1-21, block 1 will have 21 single-family lots that are 75 feet wide; lots 1-7, block 2 and lots 1-27, block 3 will have 34 single-family lots that are 65 feet wide.

Adopted

11.-7 [RES 14-148](#)

**GRANTING A CONDITIONAL USE PERMIT TO ALLOW
FOR CONSTRUCTION OF 55 SINGLE FAMILY HOMES
IN A DF (DEVELOPMENT FLEX) ZONING DISTRICT AT
WOODLAND PKWY/GHIA STREET NE. WOODLAND
DEVELOPMENT CORPORATION. (CASE FILE NO.
14-0036/SLK)**

Sponsors: Schafer

Planning and Community Development Director Schafer stated this is a companion item, which sets the standards for zoning.

Adopted

The following Ordinance is scheduled for first reading

11.-8 [ORD 14-2290](#)

FIRST READING

**GRANTING A REZONING FOR A PORTION OF THE
EMBERWOOD APARTMENT PROJECT FROM B-2
(COMMUNITY COMMERCIAL) TO DF (DEVELOPMENT
FLEX) AT 126th AVENUE/CENTRAL AVENUE NE. (CASE
FILE NO. 14-0002/LSJ)**

Sponsors: Schafer

Agenda item 11.8 was removed from the agenda.

Removed Prior to Meeting

11.-9 [RES 14-149](#)

**AUTHORIZING SUBMITTAL OF THE ENVIRONMENTAL
ASSESSMENT WORKSHEET (EAW) FOR PARKSIDE
NORTH (PAXMAR) TO THE ENVIRONMENTAL
QUALITY BOARD (EQB). (CASE FILE NO. 14-0034/BKS)**

Sponsors: Schafer

Attachments: [Parkside North EAW - Attachments](#)

Planning and Community Development Director Schafer stated the Parkside North development will consist of a mixed use development on 135 acres on the southeast corner of Lexington Avenue and 125th Avenue. He stated the development would be phased over 3-5 years and will have 600 housing units and 120,000 square feet of commercial retail, service or office. He stated the size and scope of the project requires an Environmental Assessment Worksheet (EAW).

Adopted

Aye: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Mayor Pro Tem Bourke, Councilmember Clark and Councilmember Kolb

Abstain: 1 - Councilmember Herbst

12. ADMINISTRATION

12.-1 [MO 14-112](#)**APPROVE QUOTE FROM C.W. HOULE, INC. FOR THE
FLOWERFIELD ROAD REPLACEMENT PROJECT IN
THE AMOUNT OF \$27,733 IMPROVEMENT PROJECT
NO. 13-21**

Sponsors: Keely

Attachments: [Quote](#)
[Location Map.pdf](#)
[Flowerfield Rd failure photo.jpg](#)
[Flowerfield Road failure photo 2.jpg](#)

City Engineer Keely stated there is erosion and failing culvert issues under Flowerfield Road at the bottom of the hill just east of Lexington Avenue. She stated staff has prepared a plan to replace the failing culvert with a concrete culvert to stop the erosion and install 120 feet of concrete curb to direct the runoff into two storm structures. She stated Flowerfield Road will be repaved with the Weston Woods development and staff is recommending Council accept a quote from C.W. Houle, Inc. in the amount of \$27,733. She noted the funding source for this work is the Stormwater Utility Fund and there are sufficient funds to cover the costs.

Approved

12.-2 [MO 14-113](#)**ACCEPTING THE PROPOSAL FOR RESURFACING OF
TWO TENNIS COURTS AT TERRITORIAL PARK IN THE
AMOUNT OF \$13,935 FROM SURFACE PRO**

Sponsors: Therres

Attachments: [City of Blaine Territorial Park 2014 .pdf](#)

Public Services Manager Therres stated two tennis courts at Territorial Park need to be resurfaced. He stated the low bid came in well below the budgeted amount and staff is requesting Council accept the bid from Surface Pro.

Approved

12.-3 [MO 14-114](#)

**APPROVAL OF THE 2015 NORTHMETRO CABLE
COMMISSION AND NORTH METRO TELEVISION
BUDGET AND PEG FEE INCREASE**

Attachments: [2015 North Metro Telecommunications Commission Budget.pdf](#)

City Manager Arneson stated each year the Cable Commission's budget must be acted on by October 15th by member cities. He noted the budget for 2015 has an increase due to legal fees for franchise transfer and renewal expenses, and 2% wage increase and benefits. He stated there are budgeted capital costs for replacing older video systems and computer software upgrades, licensing agreements, building landscaping, and building bond payment. He noted franchise fees paid back to member cities are the same as last year.

Approved

12.-4 [RES 14-150](#)

**AMEND THE 2014 BUDGET IN COMMUNITY
DEVELOPMENT AND FINANCE TO CREATE AN
ADMINISTRATIVE SUPPORT POSITION TO BE
UTILIZED BETWEEN UTILITY BILLING AND BUILDING
INSPECTIONS**

Sponsors: Schafer

Planning and Community Development Director Schafer stated staff is requesting the addition of a full-time administrative support staff position that would be shared by Building Inspections and Finance.

Adopted

The following Ordinance is scheduled for first reading

12.-5 [ORD 14-2288](#)

**ORDINANCE AMENDING CHAPTER 2,
ADMINISTRATION, ARTICLE II. CITY COUNCIL,
SECTION 2-07, SALARIES OF MAYOR AND
COUNCILMEMBERS, OF THE CODE OF ORDINANCES
OF THE CITY OF BLAINE**

FIRST READING

Sponsors: City Council

City Manager Arneson stated Council salaries were last increased in January 2007. He noted if approved the increase would take effect January 2015.

Introduced, Read, and Placed on File for Second Reading

13. OTHER BUSINESS

None.

14. ADJOURNMENT

Adjourned