



City of Blaine
Anoka County, Minnesota
Minutes - Final
City Council

10801 Town Square Dr.
Blaine MN 55449

Thursday, January 19, 2012

7:30 PM

Council Chambers

Meeting Number 12-05

1. CALL TO ORDER BY THE MAYOR

The meeting was called to order at 7:30 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

Quorum present.

ALSO PRESENT: Bryan Schafer, Community Development Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Jean Keely, City Engineer; Roark Haver, Communications Technician; Jason Sundeen, Senior Engineering Technician; Jane Cross, City Clerk; and Recording Secretary Linda Dahlquist.

Present: 6 - Mayor Ryan, Councilmember Hovland, Councilmember Swanson, Councilmember Clark, Councilmember Bourke and Councilmember Kolb

Absent: 1 - Councilmember Herbst

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF MINUTES

4.1 MIN 12-03

WORKSHOP MEETING - 01/05/12
REGULAR MEETING - 01/05/12

Sponsors: Cross

Attachments: [Workshop Minutes - 01/05/12](#)
[Regular Minutes - 01/05/12](#)

Workshop Meeting – January 5, 2012

Councilmember Clark requested the following change to page 2, paragraph 14: "Councilmember Clark asked" to "Councilmember Clark had asked the Fogerty Board."

Moved by Councilmember Clark, seconded by Councilmember Swanson, that the Minutes of the Workshop Meeting of January 5, 2012, be approved as revised and the Regular Meeting of January 5, 2012, be approved as presented. The Motion was adopted unanimously.

5. **AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

6. **COMMUNICATIONS**

Mayor Ryan welcomed five students from Centennial High School that were in the audience.

7. **OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the open forum at 7:38 p.m.

There being no input, Mayor Ryan closed the open forum at 7:39 p.m.

8. **ADOPTION OF AGENDA**

9. **8:00 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

None.

10. **APPROVAL OF CONSENT AGENDA:**

Approval of the Consent Agenda

Moved by Councilmember Swanson, seconded by Councilmember Clark that the following items be Approved by Consent Vote. Motion adopted unanimously.

10.1 [MO 12-006](#)

SCHEDULE OF BILLS PAID

Sponsors: Huss

Attachments: [12/30/11 Bills Paid](#)
[1/6/12 Bill Paid](#)
[December 2011 Payroll Checks & Wire Transfers](#)

Approved unanimously by Consent Vote.

10.2 [MO 12-007](#)

**APPROVE OPERATING AGREEMENT WITH RISE INC.
FOR WORKER TO PERFORM CUSTODIAL SERVICES
FOR THE CITY OF BLAINE FOR 2012**

Sponsors: Therres

Attachments: [Rise Contract - 2012](#)

Approved unanimously by Consent Vote.

10.3 [ORD 11-2238](#)

VACATION OF DRAINAGE AND UTILITY EASEMENTS

**FOR LOTS 11 & 12, BLOCK 2, HARPERS STREET
WOODS
VACATION NO. V11-07
CHAPTER 194**

Sponsors: Keely

Attachments: [Harpers Street Woods Map.pdf](#)

Adopted unanimously by Consent Vote.

10.4 [ORD 12-2241](#) **AMENDING CHAPTER 22, ARTICLE II, PAWNBROKERS,
OF THE MUNICIPAL CODE OF THE CITY OF BLAINE**

Sponsors: Safety Services Manager / Police Chief Olson

**Introduced, Read, and Placed on File for Second Reading unanimously by
Consent Vote.**

11. **DEVELOPMENT BUSINESS**

None.

12. **ADMINISTRATION**

12.1 [RES 12-008](#) **ADOPTING THE 2012 REFUSE UTILITY ENTERPRISE
FUND BUDGET**

Sponsors: Huss

Attachments: [Refuse Fund 2012 Budget Summary](#)

Finance Director Huss stated the Council reviewed a proposed 2012 Refuse Utility Fund Budget at the January 5, 2012, Council Workshop and requested the staff defer implementation of the recommended fee schedule to 2013. He stated no further changes have been made to the budget.

Mayor Ryan stated the waste and recycling fees are going up. He stated the City will have to increase the fee in 2013.

Councilmember Hovland commented it would be interesting to know the cost per Blaine household compared to other cities that do not have contracted services. City Manager Arneson replied the staff will research the numbers and prepare a report for the Council.

Mayor Ryan commented the last adjustment that was made to the City's fee was a reduction. Finance Director Huss replied the last adjustment that was made to the fee was a .75 cent reduction per quarter.

**Moved by Councilmember Swanson, seconded by Councilmember Hovland,
that this Resolution be Adopted. The Motion was adopted unanimously.**

12.2 [RES 12-009](#)

**RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC
HEARING FOR RECONSTRUCTION OF OAK PARK
BOULEVARD/119TH AVENUE FROM 125TH AVENUE TO
JEFFERSON STREET
IMPROVEMENT PROJECT NO. 11-12**

Sponsors: Keely

Attachments: [Cover Sheet.doc](#)
[Report.doc](#)
[1 project location.pdf](#)
[2 sewer .pdf](#)
[3 watermain.pdf](#)
[4 storm sewer.pdf](#)
[5 assessment map oak park feasibility.pdf](#)
[Exhibit 6.prelim assessment roll.xls](#)

City Engineer Keely stated the proposed improvements include spot concrete curb and gutter replacement, spot concrete sidewalk replacement, storm sewer structures, asphalt surface, traffic control signage, striping, and appurtenant construction for Oak Park Boulevard and 119th Avenue from 125th Avenue to Jefferson Street. She stated the pedestrian ramps will each be reviewed in order to meet the American Disability Act standards. She stated the proposed assessments for residential properties is on a per lot unit basis of 25% of the entire cost of an equivalent residential street improvement and commercial is per lineal foot of 50% of the entire cost of the improved 44' commercial street and proposed to be assessed over a ten-year period. Ms. Keely stated funds will be used from the City Public Utility Fund, the City's Municipal State Aid Street Fund and the City's Pavement Management Program Fund. The project is necessary, cost-effective, and feasible and will result in a benefit to the properties.

Mayor Ryan asked when the residents of this road were assessed for road improvements. City Engineer Keely replied none that she is aware of since the homes were built in 1970.

Councilmember Kolb asked what type of curbing is in the development. City Engineer Keely replied concrete curbing.

Councilmember Kolb asked about costs assessed to the apartments and group homes. City Engineer Keely replied assessments will be 50% of the cost of the improvements per lineal foot.

Councilmember Kolb asked if the County would pay for the Library's access. City Engineer Keely stated the County pays for the Library which is zoned commercial. She stated the County is reconstructing a portion of the road in front of the Library and in front of Water Treatment Plant No. 2 with the design build project.

Mayor Ryan stated the residents have not had an assessment for over 40 years. City Engineer Keely stated a public information meeting will be held on February 14 from 5:00 to 7:00 p.m. and public hearing will be held on February 16.

Councilmember Kolb questioned if the public meeting should be moved due to Valentine's Day. City Engineer Keely stated that both of the MSA projects' public information meetings are proposed to be held on February 14.

Moved by Councilmember Clark, seconded by Councilmember Kolb, that this

Resolution be Adopted. The Motion was adopted unanimously.

12.3 [RES 12-010](#)

**RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC
HEARING FOR RECONSTRUCTION OF DAVENPORT
STREET FROM 99TH LANE TO 105TH AVENUE
IMPROVEMENT PROJECT NO. 11-11**

Sponsors: Keely

Attachments: [Cover Sheet.doc](#)
[Report.doc](#)
[1 location map.pdf](#)
[2 sewer location.pdf](#)
[3 watermain location.pdf](#)
[4 storm sewer location.pdf](#)
[5 assessment.pdf](#)
[Exhibit 6.prelim assessment roll.xls](#)

City Engineer Keely stated the proposed improvements include construction of right turn lanes at 104th Avenue, 103rd Avenue, and at the entrance to the National Sports Center, a realignment of the intersection of 99th Lane and Davenport Street, and total concrete curb and gutter replacement, spot concrete sidewalk replacement, new concrete sidewalk south of 105th Avenue to the National Sports Center entrance, crossings meeting American Disability Act standards, storm sewer structures, asphalt surface, traffic control signage, signal modification, striping, and related appurtenant construction for Davenport Street from 99th Lane to 105th Avenue. Funds will be used from the City Public Utility Fund, the City's Municipal State Aid Street funds and the City's Pavement Management Program funds. The project is necessary, cost-effective, and feasible and will result in a benefit to the properties proposed to be assessed over a ten-year period. Ms. Keely stated a public information meeting will be held on February 14 and public hearing on February 16.

Councilmember Bourke asked if the State will pay for the assessment to the National Sports Center. City Engineer Keely replied the National Sports Center will be assessed on a front foot basis the same as the other commercial properties.

Mayor Ryan asked if soil borings have been done on Davenport. City Engineer Keely replied that soil borings will be conducted to assist with the preparation of construction plans and specifications.

Councilmember Kolb asked where traffic will be detoured while the road is under construction. City Engineer Keely replied the City would propose to do the reconstruction in two pieces to minimize the impact similar to other state aid projects. She stated construction will be done August through October to avoid tournament time.

Moved by Councilmember Swanson, seconded by Councilmember Bourke, that this Resolution be Adopted. The Motion was adopted unanimously.

12.4 [RES 12-011](#)

**RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC
HEARING FOR THE 2012 PAVEMENT MANAGEMENT
PROGRAM - BITUMINOUS OVERLAY
IMPROVEMENT PROJECT NO. 12-01**

Sponsors: Keely

Attachments: [2012 Bit Overlay Feas Rept.pdf](#)
[Map.pdf](#)

City Engineer Keely stated this is the second year of the program. She stated the proposed improvements include a 1½ inch bituminous overlay, edge milling, and appurtenant construction on various city streets. The proposed assessment rate is \$509 per residential lot and is to be assessed over a five-year period. The remaining portion is proposed to be paid from the City's Pavement Management Program Funds. The project is necessary, cost-effective, and feasible and will result in a benefit to the properties proposed. She stated the public meeting will be held on February 1 and the public hearing on February 16.

Moved by Councilmember Kolb, seconded by Mayor Ryan, that this Resolution be Adopted. The Motion was adopted unanimously.

12.5 [RES 12-012](#)

**ALLOCATION OF CDBG FUNDS FOR IMPROVEMENTS
AT BLAINE COURTS AND CLOVERLEAF COURTS
APARTMENT BUILDINGS.**

Sponsors: Fiske

Attachments: [CDBG Funds for Sr Bldg - 2012](#)

Community Standards Director Fisk stated the Blaine Area Development Company (BADC) uses the Federal program of Community Development Block Grant (CDBG) funds to provide loans to local businesses. He stated the BADC currently has an excess of funds and the Department of Housing and Urban Development (HUD) is requiring the money be reallocated to other CDBG qualified projects in Blaine or the funds will be reallocated to another Anoka County project or returned to HUD. He stated the excess funds could be used at Cloverleaf Courts to renovate and upgrade the community room and complete several smaller projects. Mr. Fisk stated funds could be used at Blaine Courts for parking lot upgrades and to complete three smaller projects. He stated the funds could also be used to install new reset controls and emergency shutoff switches for the boilers at both Cloverleaf Courts and Blaine Courts.

Councilmember Swanson asked how the projects were chosen. Community Standards Director Fisk responded he did not look at any other projects. Community Development Director Schafer replied these are conditional use Block Grant funds with specific requirements and Blaine's two senior housing facilities qualify.

Councilmember Bourke asked how the fund was in excess. Community Development Director Schafer replied the fund had not been used in a few years and the City was notified by the County to use the excess funds or lose the funds.

Councilmember Bourke asked if the work will be bid out. Community Standards Director Fisk replied yes, the staff will bid the work. He stated no contractors have been contacted.

Councilmember Hovland stated it is ok that the City owns these properties. Community Development Director Schafer replied these are eligible expenses as public owned entities.

Mayor Ryan asked how the public is notified that funds are available. Community Development Director Schafer replied the program is listed on Blaine's business page of the website. He stated requests have been down due to the economy. Mayor Ryan commented he met with Rasmussen College on helping the business community. He commented Bermo just increased their third shift.

Moved by Councilmember Swanson, seconded by Mayor Ryan, that this Resolution be Adopted. The Motion was adopted unanimously.

13. OTHER BUSINESS

Councilmember Clark stated the Airport Park's lease is up for renewal and it is in a competitive bidding situation to lease the land.

Moved by Councilmember Clark, seconded by Councilmember Bourke, to direct the City's staff to look for additional space within the City to be used for soccer practice for the National Sports Center and the Soccer Club.

Mayor Ryan commented the City made an agreement with the Blaine High School to share fields when the bleachers were built.

Councilmember Clark asked the City's staff to prepare the proposal for the Council to review at a Workshop meeting in March.

Motion adopted unanimously.

14. ADJOURNMENT

Moved by Councilmember Bourke, seconded by Councilmember Swanson, to adjourn the meeting at 8:25 p.m. Motion adopted unanimously.