



**City of Blaine**  
**Anoka County, Minnesota**  
**Minutes - Final**  
**City Council**

Blaine City Hall  
10801 Town Sq Dr NE  
Blaine, MN 55449

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Thursday, April 20, 2017

7:30 PM

Council Chambers

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**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:49 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Quorum Present.

**ALSO PRESENT:** City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Finance Director Joe Huss; Police Chief/Safety Services Manager Chris Olson; Lieutenant Dan Pelkey; Economic Development Coordinator Erik Thorvig; Public Services Manager Bob Therres; City Engineer Jean Keely; Communications Technician Roark Haver; Senior Engineering Technician Jason Sundeen; Web Coordinator Heidi Andrea and City Clerk Catherine Sorensen.

**Present:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**4. APPROVAL OF MINUTES**

**4.-1 [MIN 17-15](#) RECENTLY HELD MEETINGS**

**Moved by Councilmember Swanson, seconded by Councilmember Jeppson, that the Minutes of the Workshop Meeting of April 6, 2017 and the Minutes of the Regular Meeting of April 6, 2017 be approved.**

**Motion adopted. Councilmember Hovland abstained on the April 6, 2017 workshop and regular meeting minutes due to his absence.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Garvais and Councilmember Jeppson

**Abstain:** 1 - Councilmember Hovland

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS**

**5.-1 [PROC 17-05](#) PROCLAMATION FOR BATTALION CHIEF ROBERT FISKE**

Fire Chief Smith stated Battalion Chief Robert Fiske has been an integral part of the Spring Lake Park Blaine Mounds View Fire Department. He explained that Battalion Chief Fiske would be retiring and he wished him well in his retirement.

Mayor Ryan read a proclamation in full for the record recognizing Battalion Chief Robert Fiske for his 30 years of dedicated service to the City of Blaine and the SBM Fire Department. A standing ovation and round of applause were offered by all in attendance.

Battalion Chief Fiske thanked the Mayor and City Council for their support over the years. He stated he was grateful to have been able to serve his community for the past 30 years and encouraged the Council to continue to offer their support for the SBM Fire Department.

**Informational: no action required**

**6. COMMUNICATIONS**

None.

**None.**

**7. OPEN FORUM FOR CITIZEN INPUT**

Mayor Ryan opened the Open Forum at 8:03 p.m.

There being no input, Mayor Ryan closed the Open Forum at 8:03 p.m.

**None.**

**8. ADOPTION OF AGENDA**

The agenda was adopted as amended removing Item 11.2 under Development Business and Item 12.2 under Administration.

**Adopted as amended.**

**9. 7:30 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

**9.-1 [RES 17-052](#)**

ORDER IMPROVEMENT AND ORDER PREPARATION OF AND APPROVE PLANS AND SPECIFICATIONS AND ORDER ADVERTISEMENT FOR BIDS FOR RECONSTRUCTION OF RESTWOOD ROAD AND FLOWERFIELD ROAD FROM NAPLES STREET TO NORTH HIGHWAY DRIVE, IMPROVEMENT PROJECT NO. 16-12

City Engineer Keely stated notice for this hearing has been published and mailed. The proposed joint project between the City of Blaine and the City of

Lexington will reconstruct Restwood Road and Flowerfield Road from Naples Street to North Highway Drive. An informal open house meeting was held on April 11, 2017. The proposed improvements will include reclaiming the existing bituminous pavement, installing concrete curb and gutter or concrete ribbon where not already present, minor storm sewer improvements, aggregate base, installing new bituminous pavement, and appurtenant construction.

City Engineer Keely explained the estimated total cost of the project is \$796,500. The estimated cost split is 53.4% of the costs to the City of Lexington and 46.6% of the costs to the City of Blaine. The estimated City of Blaine portion of the cost of improvements is \$370,800 for with \$124,583.46 proposed to be assessed over a ten-year period. The remaining portion of \$246,216.54 is proposed to be paid from the City's Pavement Management Program Funds. Plans and specifications have been prepared as directed and are available for Council review in the Engineer's office. Staff reported the project is necessary, cost-effective, and feasible and will result in a benefit to the properties proposed to be assessed.

Mayor Ryan opened the public hearing at 8:07 p.m.

There being no public input, Mayor Ryan closed the public hearing at 8:07 p.m.

Councilmember King asked what the average assessment would be for this project. City Engineer Keely reviewed the assessment rates for the manufactured homes and residential properties.

**Moved by Mayor Ryan, seconded by Councilmember Swanson, that Resolution 17-052, "Ordering Improvement and Order Preparation of and Approve Plans and Specifications and Order Advertisement for Bids for Reconstruction of Restwood Road and Flowerfield Road from Naples Street to North Highway Drive," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**9.-2** [RES 17-053](#)

**ORDER IMPROVEMENT AND ORDER PREPARATION OF AND APPROVE PLANS AND SPECIFICATIONS AND ORDER ADVERTISEMENT FOR BIDS FOR RECONSTRUCTION OF COUNTY ROAD 10 SERVICE DRIVE FROM JEFFERSON STREET TO ABLE STREET, IMPROVEMENT PROJECT NO. 15-21**

City Engineer Keely stated notice for this hearing has been published and mailed. An informal open house meeting was held on April 11, 2017. The proposed improvements will reconstruct the County Road 10 Service Drive from Jefferson Street to Able Street. The proposed improvements will

include replacing damaged concrete curb and gutter and sidewalk, storm sewer improvements, asphalt surface, traffic control signage, replacement of existing water main, and appurtenant construction.

City Engineer Keely reported the estimated total cost of the project is \$1,313,500.00 with \$111,733.34 proposed to be assessed over a 10-year period. Replacement of existing water main at an estimated cost of \$645,250.00 is proposed to be paid for by City Public Utility Funds. The remaining portion of \$556,516.66 is proposed to be paid from the City's Pavement Management Program Fund. Plans and specifications have been prepared as directed and are available for Council review in the Engineer's office. The project is necessary, cost-effective, and feasible and will result in a benefit to the properties proposed to be assessed.

Mayor Ryan opened the public hearing at 8:10 p.m.

There being no public input, Mayor Ryan closed the public hearing at 8:10 p.m.

Councilmember Swanson asked if the library would be paying an assessment. City Engineer Keely reported the library would be paying an assessment.

Councilmember Swanson requested further information on how traffic would flow through this site during construction. City Engineer Keely described how access would be maintained for the local businesses.

Councilmember Hovland questioned if this project included any residential property. City Engineer Keely reported there were no residential properties within this improvement project.

**Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Resolution 17-053, "Ordering Improvements and Order Preparation of and Approve Plans and Specifications and Order Advertisement for Bids for Reconstruction of County Road 10 Service Drive from Jefferson Street to Able Street," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

#### 10. APPROVAL OF CONSENT AGENDA:

Councilmember Jeppson requested the removal of agenda item 10.5.

Councilmember Swanson requested the removal of agenda item 10.9.

**Moved by Councilmember Hovland, seconded by Councilmember King, that the following be approved:**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**10.-1** [MO 17-49](#) SCHEDULE OF BILLS PAID

**Approved**

**10.-2** [MO 17-50](#) SCHEDULE OF BILLS PAID

**Approved**

**10.-3** [MO 17-51](#) APPROVAL OF THE 2017-2018 KENNEL LICENSES

**Approved**

**10.-4** [MO 17-52](#) APPROVAL OF 2017-2018 VENDING TRUCK LICENSES

**Approved**

**10.-6** [MO 17-54](#) APPROVE THERAPEUTIC MASSAGE ENTERPRISE LICENSE FOR HENG MASSAGE, 1250 126TH AVENUE NE, BLAINE, MN 55434

**Approved**

**10.-7** [MO 17-55](#) APPROVE A TOBACCO AND TOBACCO PRODUCTS LICENSE FOR E-CIG ZONE, 1061 109TH AVENUE NE

**Approved**

**10.-8** [RES 17-054](#) GRANTING APPROVAL TO CONDUCT OFF-SITE GAMBLING AT AQUATORE PARK, 9191 LINCOLN STREET, ON JUNE 24 AND 25, 2017 FOR BLAINE'S BLAZIN' 4TH DBA BLAINE FESTIVAL

**Adopted**

**10.-5** [MO 17-53](#) APPROVE THERAPEUTIC MASSAGE ENTERPRISE LICENSE FOR

PEONY OCEAN SPA, LLC, 11724 ULYSSES STREET NE SUITE 120, BLAINE, MN 55434

Councilmember Jeppson asked if this item had been brought to the Council in January or February for approval. City Clerk Sorensen reported that had been a different applicant and noted the current applicant for Peony Ocean Spa had passed all necessary background checks.

**Moved by Councilmember Hovland, seconded by Councilmember Jeppson, that Motion 17-53, "Approval of a Therapeutic Massage Enterprise License for Peony Ocean Spa, LLC, 11724 Ulysses Street NE, Suite 120, Blaine, MN 55434," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**10.9** [RES 17-055](#)

APPROVING AND AUTHORIZING EXECUTION OF JOINT POWERS AUTHORITY DISSOLUTION AGREEMENT AND LEASE TERMINATION RELATING TO THE FIRE TRAINING FACILITY ASSOCIATION

Councilmember Swanson questioned how the City would complete its training after losing the use of the Fridley Fire Training Facility. Fire Chief Smith explained the Fire Department was looking into using local colleges and would be offering more training at each of the individual stations.

**Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Resolution 17-055, "Approving and Authorizing Execution of Joint Powers Authority Dissolution Agreement and Lease Termination relating to the Fire Training Facility Association," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**11. DEVELOPMENT BUSINESS**

**11.1** [RES 17-056](#)

GRANTING A CONDITIONAL USE PERMIT AMENDMENT TO ALLOW A SEVEN (7) FOOT SIDE YARD SETBACK RATHER THAN A TEN (10) FOOT SETBACK FOR A 660 SQUARE FOOT ENCLOSED SPORT COURT ADDITION TO THE HOUSE. LOCATED AT 2943 122ND COURT NE. TJB HOMES, INC. (CASE FILE NO. 17-0010/SLK)

Planning and Community Development Director Schafer stated the applicant is requesting a conditional use permit (CUP) amendment to allow a 7-foot side yard setback for the construction of 660 square foot sport court addition to the house. The current side yard setback that was established with the Lakes Development in 2003 for a home/living space is 10 feet.

Planning and Community Development Director Schafer reported the applicant would like to extend the wall for the home on the same side as the existing garage (northwest side of the home) to include a sport court. However, living space (interpreted as any part of the house that is not garage) must meet the current setback of 10 feet and the garage wall is at a 5-foot setback at the front of the lot and increases to a 7-foot setback in the rear of the garage. The construction of the sport court would meet a minimum 7-foot side yard setback where it meets the garage and would, because of the angle, be set at 9.72 feet from the side yard at the rear line of the addition. It was noted the proposed addition must match architecturally with the existing house and attached garage. The plans that have been provided indicate that the structure will match the exterior materials and architecture of the existing home.

**Moved by Mayor Ryan, seconded by Councilmember Garvais, that Resolution No. 17-056, "Granting a Conditional Use Permit Amendment to Allow a Seven (7) Foot Side Yard Setback rather than a Ten (10) Foot Setback for a 660 Square Foot Enclosed Sport Court Addition to the House," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**11.-2** [RES 17-057](#)

GRANTING A CONDITIONAL USE PERMIT AMENDMENT TO INCREASE THE ANNUAL CAPACITY AT THE SOLID WASTE TRANSFER AND RECYCLING FACILITY FROM 99,000 TONS OF SOLID WASTE MATERIAL PER YEAR TO NOT MORE THAN 140,000 TONS OF SOLID WASTE, CONSTRUCTION, AND DEMOLITION DEBRIS AT 10191 XYLITE STREET NE. WALTER'S RECYCLING AND REFUSE, INC. (CASE FILE NO. 17-0011/SLK)

This item was removed from the agenda at the applicant's request.

**Postponed**

**11.-3** [RES 17-058](#)

GRANTING A CONDITIONAL USE PERMIT AMENDMENT TO EXPAND THE OUTDOOR DINING AREA ADJACENT TO THE TPC (TOURNAMENT PLAYERS CLUB) CLUBHOUSE IN A DF (DEVELOPMENT FLEX) ZONING DISTRICT AT 11444 TOURNAMENT PLAYERS PARKWAY. RETAIL CONSTRUCTION SERVICES, INC. (CASE FILE NO. 17-0013/LSJ)

Planning and Community Development Director Schafer stated in 1998, the TPC received a conditional use permit that approved the construction of the golf course as well as the clubhouse associated with the course. Resolution 98-157 was granted by the City Council, and that resolution also allowed for outdoor dining at the clubhouse. At this time, the TPC wishes to expand their outdoor seating on the south side of the site. The expansion would be directly

adjacent to the building on the lower level of the building. The expansion could include up to 46 seats in this area. The landscape plan shows extensive landscaping around the outdoor patio. There would be a small outdoor bar included in the design.

Planning and Community Development Director Schafer explained all conditions of Resolution 98-157 will remain unchanged. The conditions added for this approval include working with the Met Council on SAC determination for the area, going through the site plan approval process for the construction and working with the City Clerk on any type of fencing required if alcohol will be served in this area. Other conditions listed are the general conditions placed on all outdoor dining conditional use permits.

Rosanne Miller, 2324 Lehman Lane NE, encouraged the Council to oppose the conditional use permit given the increased noise and traffic that would be created by the proposed expansion. She feared the outdoor seating and dining would negatively impact the surrounding properties.

Mayor Ryan asked if the TPC had an outdoor sound system. Planning and Community Development Director Schafer did not believe this to be the case.

Councilmember Garvais asked if the City had received noise complaints in and around the TPC. Safety Services Manager/Police Chief Olson was not able to respond due to the fact he did not have this information in front of him.

Councilmember Clark stated this was the first noise complaint he has heard regarding the TPC. City Manager Arneson stated staff would work with TPC staff to address the noise concerns.

**Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Resolution No. 17-058, "Granting a Conditional Use Permit Amendment to Expand the Outdoor Dining Area Adjacent to the TPC (Tournament Players Club) Clubhouse in a DF (Development Flex) Zoning District at 11444 Tournament Players Parkway," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**11.-4** [RES 17-059](#)

GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE 2.93 ACRES (6 EXISTING LOTS) INTO 18 LOTS AND ONE COMMON LOT TO BE KNOWN AS ASPEN VILLAGE TOWNHOMES, LOCATED AT 9103 LEXINGTON AVENUE NE. ASPEN GARDEN HOLDINGS, LLC. (CASE FILE NO. 17-0005/SLK)

Planning and Community Development Director Schafer stated the final plat is platted into 18 lots and one common lot for proposed townhome units. The plat



would allow a lot for each townhome so that it can be sold as owner occupied. The applicant will need to work with the Rice Creek Watershed to satisfy their minimum requirements. A watershed permit must be issued prior to any plan approval by the City. An existing storm sewer line from Lexington Avenue will be relocated as a part of this project. The easement for this line will need to be vacated by Anoka County and a new easement dedicated.

Planning and Community Development Director Schafer reviewed how the proposed project would be serviced by surrounding utilities. It was noted a park dedication will be required for the 18 new units being proposed at the 2017 park dedication rate of \$4,114 per unit. A total of \$74,052 is due prior to release of final plat mylars for recording purposes at Anoka County. Staff noted the final plat is consistent with the approved preliminary plat, Resolution No. 17-041.

Mayor Ryan questioned how close the townhome units would be to the road. Planning and Community Development Director Schafer reported these units would have a 30-foot setback from the road.

Councilmember Swanson stated he would not be offering his support of this development due to the fact it would be creating another small townhouse association.

**Moved by Councilmember Hovland, seconded by Mayor Ryan, that Resolution No. 17-059, "Granting Final Plat Approval to Subdivide 2.93 Acres (6 Existing Lots) into 18 Lots and One Common Lot to be Known as Aspen Village Townhomes, Located at 9103 Lexington Avenue NE," be approved.**

**Motion adopted 6-1 (Swanson opposed).**

**Aye:** 6 - Mayor Ryan, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**Nay:** 1 - Councilmember Swanson

**11.-5** [RES 17-060](#)

GRANTING FINAL PLAT APPROVAL TO SUBDIVIDE 93.6 ACRES INTO TWO (2) LOTS AND ONE (1) OUTLOT TO BE KNOWN AS INDEPENDENT SCHOOL DISTRICT 16, LOCATED AT DAVENPORT STREET NE/105TH AVE NE. NATIONAL SPORTS CENTER AND SPRING LAKE PARK SCHOOL DISTRICT NO. 16. (CASE FILE NO. 17-0006/BKS)

Planning and Community Development Director Schafer stated Spring Lake Park Schools (Ind. #16) has reached an agreement with the National Sports Center to purchase an 11-acre site at the SE corner of 105th Avenue and Davenport Street. Once purchased the school intends to build and operate a Pre-K thru 4th grade elementary school. The school itself would be a 2-story design with approximately 96,000 square feet.

Planning and Community Development Director Schafer explained a preliminary plat application was approved by the City Council on April 6,

2017, to subdivide the NSC's 93-acre south campus into two lots and one outlot. Lot 1(11 acres) would be the site of the school. Lot 2 would remain the NSC property. Outlot A (the site of the velodrome) is under an option for the school to purchase at some point in the future. The velodrome use is intended to continue for 2-3 more years. Staff noted the final plat is consistent with the approved preliminary plat, Resolution No. 17-043 as amended and approved by the City Council on April 6, 2017. Staff noted the assessments both past and present were paid for Davenport Street.

Mayor Ryan requested the Council address the softball wheel lease at an upcoming workshop. He asked when the school would begin construction on the new school. Jeff Ronneberg, Superintendent of Spring Lake Park Schools, explained the school district would be closing on the property next Tuesday and the school would be breaking ground on May 21st.

Councilmember Swanson questioned how much the City made on an annual basis on the softball wheel. City Manager Arneson estimated the City made \$15,000 per year on the softball wheel.

Councilmember Hovland stated he was not able to attend the last Council meeting when this item was addressed. He explained he reviewed the video of the meeting and indicated he would not be offering his support for the elementary school given the proposed location and additional traffic that would be generated.

Mayor Ryan asked what percentage of the students at this school would be from Blaine. Mr. Ronberg estimated over 70% of the students would be from the City of Blaine.

Councilmember Clark questioned how the National Sports Center was able to sell State owned property. Neil Ladd, National Sports Center, reported this land was owned by the State of Minnesota and the Amateur Sports Commission. He described the process by which this land could be sold through the Minnesota Management and Budget Agency.

Councilmember Jeppson stated she was excited for this project and believed the new school would be hugely advantageous to the City of Blaine and its elementary school students. She understood there was scrutiny of the new school based on the location, but she believed this would be closely monitored throughout the construction period.

Councilmember Swanson did not believe this was the best location of the school but understood of the three choices given to the district, this was the best option. He encouraged the school district, the NSC and the City to work closely to address the traffic concerns along Davenport Street.

Mayor Ryan asked if the elementary school would have a full-sized basketball court. Mr. Ronberg stated this would be the case.

Councilmember King was pleased that a taxable property was not being taken off the rolls for the school project. He agreed with Councilmember Swanson that the City, the school district and the NSC would have to continue to work together to address the traffic concerns on Davenport Street.

Councilmember Garvais commented he was excited to see this project going forward and believed these students would have a great opportunity for outdoor activities being connected to the National Sports Center.

Councilmember Clark stated he was not fond of this site for a school but respected the judgement of the Spring Lake Park School Board. He understood Davenport Street would be a traffic concern, but he appreciated the fact that all parties were able to come together for this project.

**Moved by Councilmember Jeppson, seconded by Councilmember King, that Resolution No. 17-060, "Granting Final Plat Approval to Subdivide 93.6 Acres into Two (2) Lots and One (1) Outlot to be Known as Independent School District 16, Located at Davenport Street NE/105th Avenue NE," be approved.**

**Motion adopted 6-1 (Hovland opposed).**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Garvais and Councilmember Jeppson

**Nay:** 1 - Councilmember Hovland

## 12. ADMINISTRATION

### 12.-1 [RES 17-046](#)

#### ADOPTING THE MULTI-JURISDICTIONAL ALL HAZARDS MITIGATION PLAN FOR ANOKA COUNTY

Lieutenant Pelkey requested the Council approve the Multi-Jurisdictional All Hazards Mitigation Plan for Anoka County. He discussed the updates with the Council in detail and recommended approval.

**Moved by Councilmember Clark, seconded by Councilmember Garvais, that Resolution 17-046, "Adopting the Multi-Jurisdictional All Hazards Mitigation Plan for Anoka County," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

### 12.-2 [RES 17-045](#)

#### CITY OF BLAINE EMERGENCY OPERATION PLAN

This item was removed from the agenda for a future meeting.

**Postponed**

**12.-3** [RES 17-061](#)

AMENDING THE 2017 COMPENSATION PLAN FOR THE SAFETY SERVICES MANAGER/POLICE CHIEF AND PUBLIC WORKS DIRECTOR POSITIONS AND AUTHORIZING THE CITY MANAGER TO RETAIN A RECRUITING FIRM AT A COST NOT TO EXCEED \$27,500 FOR THE SAFETY SERVICES MANAGER/POLICE CHIEF POSITION

City Manager Arneson stated staff is proposing to increase the grade of the Public Works Director position from a Grade 16 to a Grade 17. Also, staff is recommending creating a new class for the Safety Services/Police Chief position of Grade 18. The City Manager would be graded at Grade 19 but no other changes are proposed for that position. The Public Works Director and Police Chief positions have been reviewed for their competitiveness in the market place and staff is recommending an increase of one grade in order to attract the most qualified candidates. The only other change to the plan is a title adjustment of the Public Services Manager position to Public Services Manager/Assistant City Manager. This is to reflect new assignments and position the City for the future. The hiring of two department head level positions is a significant undertaking and staff is recommending the Public Works Director position be conducted internally but hiring a search firm for the Police Chief position. It was noted staff was currently out with Requests for Proposals.

Councilmember Clark asked if the recruiting firm costs would include nationwide recruitment. City Manager Arneson reported this was the case.

Councilmember Jeppson questioned why staff was proposing to use a firm for the Police Chief position and not the Public Works Director. City Manager Arneson believed this would be better for recruitment purposes.

Councilmember King inquired if staff anticipated there would be internal candidates for the Police Chief position. City Manager Arneson stated staff would welcome internal candidates for this position.

**Moved by Councilmember Swanson, seconded by Mayor Ryan, that Resolution 17-061, "Amending the 2017 Compensation Plan for the Safety Services Manager/Police Chief and Public Works Director Positions and Authorizing the City Manager to Retain a Recruiting Firm at a Cost not to Exceed \$27,500 for the Safety Services Manager/Police Chief Position," be approved.**

**Motion adopted unanimously.**

**12.-4** [RES 17-062](#)

RECEIVE FEASIBILITY REPORT AND ORDER PUBLIC HEARING FOR THE RECONSTRUCTION OF 1700 FEET OF PHEASANT RIDGE DRIVE AND THE INTERSECTION WITH LEXINGTON AVENUE, IMPROVEMENT PROJECT NO. 16-14

City Engineer Keely stated the proposed project will reconstruct Pheasant

Ridge Drive NE from Lexington Avenue NE to approximately 1700 feet west of Lexington Avenue NE. Proposed improvements include concrete curb and gutter replacement, concrete sidewalk replacement, storm sewer structure rehabilitation, asphalt surface replacement, turn lane construction, signal modifications, traffic control signage, striping, and appurtenant construction. The project will also include lane modifications to the westbound private street in The Village.

City Engineer Keely reported the estimated total cost of the project is \$1,184,250 with \$456,105 proposed to be assessed over a ten-year period. Replacement of existing sanitary sewer castings/rings and gate valve replacement at an estimated cost of \$15,450 is proposed to be paid for by the City Public Utility Fund. The remaining portion of \$712,695 is proposed to be paid from a combination of the City's Municipal State Aid Street Fund, the City's Pavement Management Program Fund, and the EDA's Tax Increment Fund.

Councilmember Swanson stated he has been receiving calls from residents regarding the pedestrian and street lighting along Lexington Avenue. He requested the Council review the illumination plan for Lexington Avenue.

Planning and Community Development Director Schafer reported the EDA would be reviewing a companion matter for this Improvement Project addressing the redesign of the landscaping within the medians along Pheasant Drive.

**Moved by Councilmember Hovland, seconded by Mayor Ryan, that Resolution 17-062, "Receive Feasibility Report and Order Public Hearing for the Reconstruction of 1700 Feet of Pheasant Ridge Drive and the Intersection with Lexington Avenue," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**12.-5** [MO 17-56](#)

**APPROVE AMENDMENT TO CONTRACT WITH WSB & ASSOCIATES FOR RECONSTRUCTION OF 105TH AVENUE FROM TH 65 TO RADISSON ROAD, IMPROVEMENT PROJECT NO. 14-11**

City Engineer Keely stated in October of 2014 the City executed an agreement with WSB to provide preliminary and final design services for the reconstruction of 105th Avenue from TH 65 to Radisson Road at a cost of \$348,700. The consultant had completed the design plan and submitted for agency approvals in 2015. During the agency approval process the City staff received comment from properties along the corridor. The City was approached by the NSC and MAC to add features to the project. The NSC was interested in having a second roundabout added to serve their main access to the south campus and MAC requested that an east bound right hand turn

lane be added to serve their property on the east end of the project. At the City's request, WSB added these elements to the project and resubmitted for agency review and approval. As both of these were outside the original scope of the project, additional cost has been incurred in the amount of \$32,000.

City Engineer Keely explained that early in 2017, the City was approached by a potential buyer of the Gabrelcik property located on the northwest corner of 105th Avenue and Radisson Road. The potential buyer presented the City with a proposed site plan for the parcel which included an eastbound left turn into the parcel. Council concluded that the request for the turn lane was appropriate. Staff then requested WSB to add this turn lane to the plans. The cost associated with this design change is \$2,733 which was outside the original scope of the design contract.

City Engineer Keely reported in March of 2107, Council requested that additional design elements and associated cost be prepared for their consideration, including the addition of a traffic signal at the NSC access on 105th Avenue and a pedestrian underpass. WSB has estimated the additional cost of these services as \$1,430 to review the concept design additions and prepare alternative concept layouts and associated cost estimates.

Mayor Ryan questioned when the Council would be reviewing this project. City Manager Arneson reported the Council would be reviewing this matter on May 4th.

**Moved by Councilmember Swanson, seconded by Councilmember King, that Motion 17-56, "Approving Amendment to Contract with WSB & Associates for Reconstruction of 105th Avenue from TH 65 to Radisson Road," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

## **12.-6** [MO 17-57](#)

### **RATIFICATION OF LOCAL 165 (POLICE PATROL) 2017-2019 UNION CONTRACT**

Finance Director Huss explained the City Council met in closed session to review the Police Patrol Union Contract earlier this evening. He reviewed the 2017-2019 union contract in detail with the Council and noted the proposed amendments. Staff recommended the Council ratify the contract.

**Moved by Councilmember Hovland, seconded by Councilmember Clark, that Motion 17-57, "Ratification of Local 165 (Police Patrol) 2017-2019 Union Contract," be approved.**

**Motion adopted unanimously.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson

**13. OTHER BUSINESS**

None.

**14. ADJOURNMENT**

**Moved by Councilmember Hovland, seconded by Councilmember Jeppson, to adjourn the meeting at 9:07 p.m.**

**Aye:** 7 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland, Councilmember Garvais and Councilmember Jeppson