



**City of Blaine**  
**Anoka County, Minnesota**  
**Minutes - Final**  
**City Council**

Blaine City Hall  
10801 Town Sq Dr NE  
Blaine, MN 55449

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Thursday, August 3, 2017

7:30 PM

Council Chambers

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**1. CALL TO ORDER BY THE MAYOR**

The meeting was called to order at 7:31 p.m. by Mayor Ryan followed by the Pledge of Allegiance and the Roll Call.

**2. PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Quorum Present.

**ALSO PRESENT:** City Manager Clark Arneson; Planning and Community Development Director Bryan Schafer; Interim Police Chief/Safety Services Manager Dan Szykulski; Finance Director Joe Huss; Public Services Manager/Assistant City Manager Bob Therres; City Attorney Patrick Sweeney; City Engineer Jean Keely; Communications Technician Roark Haver; Senior Engineering Technician Al Thorp; and City Clerk Catherine Sorensen.

**Present:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**Absent:** 1 - Councilmember Garvais

**4. APPROVAL OF MINUTES**

**4.-1 [MIN 17-28](#) RECENTLY HELD MEETINGS**

**Moved by Councilmember Hovland, seconded by Councilmember Jeppson, that the Minutes of the Workshop Meeting of July 13, 2017, the Minutes of the Regular Meeting of July 13, 2017, and the Minutes of the Workshop Meeting of July 20, 2017 be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**5. AWARDS - PRESENTATIONS - ORGANIZATIONAL BUSINESS - GUESTS**

**5.-1 [SPEAKER 17-06](#) CENTENNIAL SCHOOL DISTRICT SUPERINTENDENT DIETZ WILL PROVIDE A 2017-2018 SCHOOL YEAR UPDATE**

Dan Melde, Director of Human Resources for the Centennial School District, provided the Council with an update on the coming 2017-2018 school year. He explained the district was finishing a large renovation project noting each school recently received updates. He was proud of the fact this three-year project was nearing completion. He reviewed the goals and initiatives for the school district noting communication was a strong focus. He reported Centennial was one of the top performing school districts in the State and was a leader in the North Metro area.

Tom Breuning, Centennial High School Principal, discussed the LEAP initiative being pursued at Centennial. He explained this 60-minute block of time allowed students to pursue other activities during their lunch hour in order to reduce stress and behavior concerns, while increasing educational performance. He reported LEAP was a cost neutral program that was greatly benefiting the students.

Mayor Ryan asked if all of the renovation projects would be completed in time for the first day of school. Mr. Breuning stated the projects would be completed in time.

**Informational: no action required**

## 6. COMMUNICATIONS

Mayor Ryan thanked all of the Blaine residents and staff members who participated in Night to Unite. He reported Blaine had over 140 neighborhood parties this year. He also thanked the Police and Fire Departments for their presence at the neighborhood parties.

Councilmember King requested an update on the 105th Avenue construction project. City Manager Arneson stated the project has been contracted with North Pine and a preconstruction meeting was held with them on Tuesday, August 1st. He reported CenterPoint Energy was installing gas lines at this time and construction will begin on Monday, August 7th. He stated work would begin on the north lanes in 2017 and the southern lanes will be completed in the spring of 2018 in hopes of having the project completed in time for the 2018 Schwan's Cup. He stated a groundbreaking event would be held on August 14th and invited the public to attend.

**Informational; no action required.**

## 7. OPEN FORUM FOR CITIZEN INPUT

Mayor Ryan opened the Open Forum at 7:43 p.m.

Rachel Kahler, 10175 Pleasure Creek Parkway East, stated she moved to Blaine in the spring of 2013. She commented on the level of juvenile crime in the City and

believed this was on the rise. She explained she installed cameras on her home after her vehicle was prowled. These cameras assisted her in catching the juveniles that vandalized her garage and truck. She requested the City address this issue.

Brandon Bengstrom, 10175 Pleasure Creek Parkway East, expressed concern with ~~the bored~~ children in the community and how they were committing crimes during the summer months when they were bored. He believed the solution was to open a youth center. He commented on the success Brooklyn Park has had with their youth center. He stated he did not want to see Blaine youth going down the wrong path and encouraged the Council to consider programming for a youth center.

Mayor Ryan and Councilmember Jeppson thanked Mr. Bengstrom and Ms. Kahler for bringing this issue to the City Council.

There being no input, Mayor Ryan closed the Open Forum at 7:49 p.m.

**Comments received.**

**8. ADOPTION OF AGENDA**

The agenda was adopted as amended removing Item 11.1 under Development Business.

**Adopted as amended.**

**9. 7:30 P.M. - PUBLIC HEARING AND ITEMS SET FOR A CERTAIN TIME**

None.

**10. APPROVAL OF CONSENT AGENDA:**

Councilmember King requested the removal of agenda item 10.1.

Councilmember Hovland requested the removal of agenda item 10.2.

**Adopted the Consent Agenda**

**10.-3 [RES 17-099](#)**

RECEIVE PETITION AND ORDER PUBLIC HEARING FOR VACATION OF DRAINAGE AND UTILITY EASEMENT AT UNIVERSITY AVENUE NE AS PLATTED IN MUIR'S NORTHTOWN ADDITION, VACATION NO. V17-03

**Adopted**

**10.-4 [RES 17-100](#)**

EXTEND SEASONAL PARKING RESTRICTIONS ON 121ST AVENUE

## FROM 3RD STREET TO 7TH STREET

**Adopted****10.-5** [MO 17-96](#)

AUTHORIZE THE MAYOR AND CITY MANAGER TO ENTER INTO CONTRACT WITH BRAUN INTERTEC IN A NOT TO EXCEED AMOUNT OF \$61,812 FOR CONSTRUCTION MATERIALS TESTING SERVICES ON 105TH AVENUE, IMPROVEMENT PROJECT NO. 14-11

**Approved****10.-1** [MO 17-95](#)

## SCHEDULE OF BILLS PAID

Councilmember King requested further information on the USA Blue Book expense for Hydrant Meters. Public Services Manager/Assistant City Manager Therres reported this was an item brought to the City Council three months ago to replace water meters on hydrants. This would then allow contractors to use the hydrants and the water usage can be billed back.

**Moved by Councilmember King, seconded by Councilmember Swanson, that Motion 17-95, "Approval of Schedule of Bills Paid," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**10.-2** [RES 17-045](#)

## CITY OF BLAINE EMERGENCY OPERATION PLAN

Councilmember Hovland requested further information from staff on the Emergency Operation Plan. Interim Police Chief/Safety Services Manager Szykuloski described how the Emergency Operation Plan would be used by the City noting it would guide staff in the event of a critical incident. He noted this plan would be submitted to the County and State in order to assist in pulling together resources.

Councilmember Hovland encouraged staff to speak with local non-profit groups such as the Boy Scouts and Lions in order to get them involved in emergency situations.

**Moved by Councilmember Hovland, seconded by Mayor Ryan, that Resolution 17-045, "City of Blaine Emergency Operation Plan," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**11. DEVELOPMENT BUSINESS****Item 11.1 Removed by Applicant Prior to Meeting**

- 11.-1 RES 17-101** GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR A 1,200 S.F. ATTACHED GARAGE IN AN R-1 (SINGLE FAMILY) ZONING DISTRICT. THE GARAGE WILL BE ATTACHED TO A HOME THAT HAS NOT YET BEEN CONSTRUCTED ON THIS LOT, LOCATED AT 765 100TH COURT NE. CARL RUDNITSKI. (CASE FILE NO. 17-0024/NBL)

**Removed Prior to Meeting**

- 11.-2 [RES 17-102](#)** GRANTING A CONDITIONAL USE PERMIT TO ALLOW FOR THE CONSTRUCTION OF A 6,500 S.F. MULTI-TENANT RETAIL BUILDING IN A PBD (PLANNED BUSINESS DISTRICT) AT THE NORTHWEST CORNER OF 117TH AVENUE AND ULYSSES LANE NE. STONE CONSTRUCTION. (CASE FILE NO. 17-0023/LSJ)

Planning and Community Development Director Schafer stated Stone Construction wishes to construct a multi-tenant retail building on one of the commercial lots at the northwest corner of 117th Avenue and Ulysses Lane. This site is zoned PBD (Planned District), and this Zoning District requires that each use receive approval of a conditional use permit. Therefore, the applicant is requesting the approval of a conditional use permit that would allow for the construction of a 6,500-square foot multi-tenant retail building.

Planning and Community Development Director Schafer reported the multi-tenant retail building that is proposed is 6,500 square feet. The occupant of the 3,400-square foot tenant space on the south end of the building will be US Nails, which is a nail salon. A restaurant is being proposed in the middle 1,200 square foot tenant space, and there are no tenants known for the remainder of the building. Staff provided further comment on the proposed request and recommended approval.

**Moved by Councilmember King, seconded by Mayor Ryan, that Resolution No. 17-102, "Granting a Conditional Use Permit to Allow for the Construction of a 6,500 S.F. Multi-Tenant Retail Building in a PBD (Planned Business District) at the Northwest Corner of 117th Avenue and Ulysses Lane NE," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

- 11.-3 [RES 17-103](#)** GRANTING A CONDITIONAL USE PERMIT AMENDMENT TO ALLOW FOR THE EXPANSION OF THE MULTI-TENANT RETAIL BUILDING AT

11633 ULYSSES STREET NE. THE EXPANSION OF THE BUILDING WOULD INCLUDE 10,850 SQUARE FEET (TWO TENANT SPACES) TO THE MARSHALLS/PETCO BUILDING. RYAN COMPANIES US, INC. (CASE FILE NO. 15-0069/LSJ)

Planning and Community Development Director Schafer stated Ryan Companies is proposing to build two additional tenant spaces on the 33,500-square foot existing building. The proposed tenant spaces would be 2,340 square feet and 8,495 square feet respectively, for a total addition square footage of approximately 10,850 square feet. The tenants of the addition have not yet been determined.

Planning and Community Development Director Schafer explained Ryan Companies constructed all site improvements with the first phase of this development so all parking areas, landscaping and lighting have been constructed on site. Therefore, the parking on site meets ordinance requirements because this building addition was always envisioned. Additionally, the landscaping and lighting on site meet City ordinance requirements as well. The only change to the original approved landscaping is the relocation of a few trees that need to be relocated because of this addition. Staff provided further comment regarding the request and recommended approval.

Councilmember Jeppson asked who would be occupying this building. Planning and Community Development Director Schafer reported this information has not been shared with staff.

**Moved by Councilmember Clark, seconded by Councilmember Jeppson, that Resolution No. 17-103, "Granting a Conditional Use Permit Amendment to Allow for the Expansion of the Multi-Tenant Retail Building at 11633 Ulysses Street NE. The Expansion of the Building would include 10,850 Square Feet (Two Tenant Spaces) to the Marshall/Petco Building," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**11.-4** [RES 17-104](#)

GRANTING A PRELIMINARY PLAT TO SUBDIVIDE 2.93 ACRES INTO FOUR (4) LOTS AND ONE (1) OUTLOT TO BE KNOWN AS JOHNSTONS BLAINE ESTATES, LOCATED AT 2959 91ST AVENUVE NE. STEPHEN AND CINDY JOHNSTON. (CASE FILE NO. 17-0022/SLK)

Planning and Community Development Director Schafer stated the applicant owns two parcels that are approximately 2.93 acres total. The applicant's proposal is to subdivide the parcels into four single-family lots, consistent with the R-1 (Single Family zoning district standards. The proposed parcels will exceed the 10,000-square foot lot size minimum in the R-1 zoning district and will meet the City's lot depth requirements. One lot would be created on the east side of a proposed extension of Dunkirk St., Lot 1 would access Dunkirk Street. The existing home will remain on Lot 2 and will continue to access 91st Avenue NE. Lot 2 will have the potential to be subdivided in

the future. Lots 3 and 4 will also access 91st Avenue NE. Outlot A is for future development. He commented on the street improvements that would be required for the plat.

Planning and Community Development Director Schafer explained the City is scheduled to install utility improvements on the un-built portion of Dunkirk Street later in 2017. The City would also like to see the extension and completion of Dunkirk Street as well which could be scheduled for 2018 either as the result of a petition from this property owner and the property to the west of Dunkirk or as the result of the City initiating the project. In either case the costs of that street connection would need to be assessed to the adjoining properties that benefit.

Planning and Community Development Director Schafer commented the existing lot paid 1.3 lot unit assessments for 91st Avenue with project 94-06E in 1998. With platting, connection charges for the lot on Dunkirk Street become due at the City's typical rate of \$15,428. 91st Avenue was identified as a "spine" street for the Southeast Area Assessment Policy. A different rate was established for the spine street lots due to the uniqueness of construction and placement of existing homes. With platting, connection charges for the two lots on 91st Avenue become due at the rate of \$22,717 each. Future platting could have additional connection charges due.

**Moved by Councilmember Hovland, seconded by Councilmember King, that Resolution No. 17-104, "Granting a Preliminary Plat to Subdivide 2.93 Acres into Four (4) Lots and One (1) Outlot to be known as Johnston's Blaine Estates, located at 2959 91st Avenue NE," be approved.**

**Councilmember Jeppson and Councilmember Swanson requested an amendment to the motion amending Condition 12 to state the typical rate for connection charges will be \$15,428.**

**Amended motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

#### 11.-5 [ORD 17-2379](#)

#### SECOND READING

GRANTING A REZONING FROM FR (FARM RESIDENTIAL) TO R-1AA (SINGLE FAMILY) AT QUAIL CREEK PARKWAY WEST EXTENSION AND 132ND AVENUE WEST EXTENSION FOR QUAIL CREEK 10TH ADDITION. PAUL GAGNON. (CASE FILE NO. 16-0030/LSJ)

Planning and Community Development Director Schafer stated at this time the applicant is requesting the approval of a preliminary plat for the 10th Addition of Quail Creek, which contains 96 single family lots and three outlots. This plat will complete the final stages of the Quail Creek development as this plat will encompass the vacant land between the Quail Creek development and the

Wagamon Ranch development. A portion of the plat (approximately 80 acres) needs to be rezoned to R-1AA (Single Family) from FR (Farm Residential). Some of the plat was zoned R-1AA from the previous platting activities of the first 9 additions of Quail Creek. To complete this development, the remaining parcel that is still zoned FR needs to be rezoned to R-1AA to match the zoning of the remainder of the Quail Creek development.

Councilmember King asked if a road connection would be made to the east after the completion of this project. Planning and Community Development Director Schafer reviewed a map of Quail Creek 10th with the Council and noted how the plat would tie into neighboring developments. He anticipated a connection would not be made for another four or five years.

**Moved by Councilmember King, seconded by Councilmember Jeppson, that Ordinance No. 17-2379, "Granting a Rezoning from FR (Farm Residential) to R-1AA (Single Family) at Quail Creek Parkway West Extension and 132nd Avenue West Extension for Quail Creek 10th Addition," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**11.-6** [RES 17-105](#)

**GRANTING PRELIMINARY PLAT APPROVAL TO SUBDIVIDE 111 ACRES INTO 96 LOTS AND THREE (3) OUTLOTS TO BE KNOWN AS QUAIL CREEK 10TH ADDITION. PAUL GAGNON. (CASE FILE NO. 16-0030/LSJ)**

Planning and Community Development Director Schafer stated the applicant is requesting approval of a preliminary plat for the 10th Addition of Quail Creek, which contains 111 acres, 96 single family lots and three outlots. This plat will complete the final stages of the Quail Creek development as this plat will encompass the vacant land between the Quail Creek development and the Wagamon Ranch development. The lots in the plat all meet the minimum lot size, lot depth and lot width requirements of the R-1AA (Single-Family) zoning district. All of the outlots will be used for drainage and utility purposes.

Planning and Community Development Director Schafer reported this plat will provide an access connection to the east to the development of Wagamon Ranch through the 132nd Avenue alignment. This connection is an essential element of the interconnectivity that the City seeks to provide between the neighborhoods in this area, and this connection has been planned for throughout the first 9 additions of Quail Creek. Staff noted the development would be completed in phases.

**Moved by Councilmember Hovland, seconded by Mayor Ryan, that Resolution No. 17-105, "Granting Preliminary Plat Approval to Subdivide 111 Acres into 96 Lots and Three (3) Outlots to be known as Quail Creek 10th Addition," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**11.-7** [RES 17-106](#)

GRANTING A COMPREHENSIVE LAND USE PLAN AMENDMENT FROM PI/PC (PLANNED INDUSTRIAL/PLANNED COMMERCIAL) TO HDR (HIGH DENSITY RESIDENTIAL) FOR A SENIOR HOUSING DEVELOPMENT ON PARCEL 10 OF THE MASTER DEVELOPMENT PLAN FOR LEXINGTON MEADOWS, LOCATED AT THE SOUTHWEST QUADRANT OF LEXINGTON AVE NE AND 109TH AVENUE NE. WELLINGTON MANAGEMENT. (CASE FILE NO. 17-0026/LSJ)

Planning and Community Development Director Schafer stated Wellington Management is proposing to develop the southwest quadrant of Lexington Avenue and 109th Avenue. The quadrant is roughly 80 acres in size, is zoned PBD (Planned Business District), and has a land use of PI/PC (Planned Industrial/Planned Commercial). The development proposal utilizes approximately 32 acres of the 80-acre site and includes potential general retail/office uses and a senior housing residential piece. These uses would be supported by the PBD zoning district. The housing portion of the development, however, is not currently supported by the PI/PC land use designation. The applicant is requesting to change the land use for the housing portion of the development to HDR.

Planning and Community Development Director Schafer explained the senior housing piece, which consists of a four-story apartment building with 189 units, is being proposed by Dominion, who is a senior housing provider with other developments in the metro area. Dominion is proposing an income limit of 60% of the area median income for seniors living in this building, which means that Dominion is looking to secure financing for the project prior to the start of construction. In order to secure the financing, Dominion and its lenders need to have some assurances from the City that this plan will be supported when final plans have to be drawn up and the appropriate land use applications have to be submitted.

Planning and Community Development Director Schafer indicated the proposal for including higher density housing on approximately six (6) acres of this site (shown as Lot 10) has been presented to the City Council at a workshop meeting to gauge their interest in this concept. The City Council gave the indication to move forward with the comprehensive plan amendment and hold a public hearing on the matter. Obviously, the amendment is needed to add senior housing into the mix of the uses for this development. In its narrative, Wellington has listed possible scenarios for uses in the overall development, and senior housing would fit and blend well with those uses. Finally, housing with an affordability component that increases housing choices for independent seniors has been established by the City as a need for the

City and surrounding areas.

Mayor Ryan stated the proposed housing would meet a need in the community given the growing number of seniors in Blaine.

Councilmember Hovland commented he would not be supporting this request. He said while he liked the proposed layout of the development he did not feel this was the proper location for senior housing and wanted to see this entire site remain retail.

Councilmember King asked if the applicant was proposing to construct assisted living senior housing. Planning and Community Development Director Schafer reported the developer was proposing to build independent senior living apartment units.

Councilmember King questioned where the closest public transit site was. Planning and Community Development Director Schafer stated he was uncertain but understood this area did not have a lot of transit opportunities. He noted there was a park and ride location at 95th Avenue.

**Moved by Councilmember Clark, seconded by Councilmember Swanson, that Resolution No. 17-106, "Granting a Comprehensive Land Use Plan Amendment from PI/PC (Planned Industrial/Planned Commercial) to HDR (High Density Residential) for a Senior Housing Development on Parcel 10 of the Master Development for Lexington Meadows, located at the Southwest Quadrant of Lexington Avenue NE and 109th Avenue NE," be approved.**

**Motion adopted 5-1 (Councilmember Hovland opposed).**

**Aye:** 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Jeppson

**Nay:** 1 - Councilmember Hovland

**11.-8** [RES 17-107](#)

GRANTING MASTER DEVELOPMENT PLAN APPROVAL FOR 32 ACRES ON THE SOUTHWEST QUADRANT OF LEXINGTON AVENUE AND 109TH AVENUE TO BE CALLED LEXINGTON MEADOWS. WELLINGTON MANAGEMENT. (CASE FILE NO. 17-0026/LSJ)

Planning and Community Development Director Schafer stated Wellington Management has submitted a narrative that describes potential uses, site layout, type and size of structures, exterior materials used on the buildings, roadway and parking layouts, signage and lighting. The site will have a full movement access off of 109th Avenue that will serve as one of the main entrances to the development. A limited access (RI/RO) is also proposed onto Lexington Avenue. Both of these accesses will need to be approved by Anoka County. The developer will need to take the lead in this approval process and will have responsibility for completing the improvements as required by the County.

Planning and Community Development Director Schafer reported the applicant has stated that this will be a mostly retail development with a possible large retail user (potential grocery site) on the northeast corner of the development. There have been no tenants secured for this site yet, as this Master Development Plan approval is a step towards providing tenants with a concept design to base their decisions upon. Almost half of the acreage will be used for drainage and ponding purposes. The concept plan shows a stormwater pond, lake and a wetland on the southwest side of the development. Of course, all appropriate agencies will need to be contacted to obtain proper permits for this development. Staff provided further comment on the concept level of this project and requested Council approval.

Mayor Ryan believed the proposed senior housing would be a great option for seniors who wish to age in place while allowing them also to remain Blaine residents. He wished Wellington Management all the best on their new development.

**Moved by Councilmember Clark, seconded by Mayor Ryan, that Resolution No. 17-107, "Granting Master Development Plan Approval for 32 Acres on the Southwest Quadrant of Lexington Avenue and 109th Avenue to be called Lexington Meadows," be approved.**

**Motion adopted 5-1 (Councilmember Hovland opposed).**

**Aye:** 5 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King and Councilmember Jeppson

**Nay:** 1 - Councilmember Hovland

## 12. ADMINISTRATION

### 12.-1 [RES 17-108](#) RESCIND SEASONAL PARKING RESTRICTIONS ON EDISON STREET, 124TH CIRCLE AND 123RD CIRCLE WEST OF NORTH MARINA CIRCLE

City Engineer Keely stated on August 4, 2016, the City received a petition from residents who live on Edison Street, 123rd Circle and 124th Circle, all west of North Marina Circle. The petition was signed by 82 of the 109 parcels (75%) and asked the City Council to consider parking restrictions on Edison Street, 123rd Circle and 124th Circle.

City Engineer Keely explained at their June 15, 2017 Council meeting, the City Council approved seasonal parking restrictions on all three streets and year-round parking restrictions on Edison Street adjacent to the two medians west of North Marina Circle by Resolution No. 17-080. On June 16, 2017, a letter was sent to each resident informing them of this action and the process to request temporary parking permits for special events from the Blaine PD.

City Engineer Keely indicated the City Council heard from several residents that they did not want to deal with requesting special event permits to allow for temporary parking and requested that all seasonal parking restrictions be reconsidered. The City Council directed that the signs not be installed until they had a chance to discuss the previously approved parking restrictions. A second letter was sent to all adjacent residents that the Council will be reconsidering the seasonal parking restrictions at their August 3, 2017 Council meeting. Staff reported the proposed resolution was prepared if Council decides to rescind all seasonal parking restrictions on Edison Street, 124th Circle and 123rd Circle. The year-round parking restrictions adjacent to the two medians on Edison Street west of North Marina Circle will still be posted with parking restrictions.

Councilmember Clark stated he was not sure if there was Council consensus to rescind the seasonal parking restrictions.

Todd Evenson, 124th and Edison Street, recommended the no parking signs remain on the two medians on Edison Street west of North Marina Circle. He did not believe that the remainder of the neighborhood had to be signed No Parking.

**Moved by Councilmember Hovland, seconded by Councilmember Clark, that Resolution 17-108, "Rescind Seasonal Parking Restrictions on Edison Street, 124th Circle and 123rd Circle West of North Marina Circle," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

Councilmember Clark questioned when the No Parking signs would be posted. City Engineer Keely anticipated the signs would be put up in the next week or two.

**12.-2** [RES 17-109](#)

**DECLARE COST TO BE ASSESSED, ORDER PREPARATION AND CALL FOR HEARING ON PROPOSED ASSESSMENT FOR TRUNK UTILITY IMPROVEMENTS TO SERVE THE NORTH HALF OF THE NORTHEAST QUARTER OF SECTION 23 AND THE PLAT OF GLENN MEADOWS, IMPROVEMENT PROJECT NO. 14-14**

City Engineer Keely stated Project No. 14-14 includes trunk and lateral sanitary sewer and trunk and lateral water main, and appurtenant construction. The total cost of the project is as follows:

Construction Costs	\$1,016,457.18
Engineering Costs	\$ 173,598.01
Interest	\$ 40,592.00
Administration, Assessing, Other	\$ 95,016.67
Total	\$1,325,663.86

City Engineer Keely reported the total project cost indicated in the Feasibility

Report was \$1,011,546. Project costs were higher than estimated due to winter construction caused by delays in the wetland permitting process, wetter than normal climate, and a tight completion date. The assessment roll has been prepared consistent with the Feasibility Report. Of the total cost, the amount to be assessed is \$762,062.46. The Public Utility Fund will contribute \$50,000 for water main oversizing. Pooled TIF/EDA Funds will contribute \$116,288.50 for platted Austin Street and \$397,312.90 for water main. Any parcels that connect directly to the water main or the sanitary sewer in the future will pay the typical lateral connection charge. Staff commented further that Pulte Homes will be paying the assessments for the lots that have been platted and sold since the preliminary assessment roll was prepared.

**Moved by Councilmember Hovland, seconded by Councilmember Swanson, that Resolution 17-109 “Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for Trunk Utility Improvements to Serve the North Half of the Northeast Quarter of Section 23 and the Plat of Glenn Meadows,” be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**12.-3** [RES 17-110](#)

**DECLARE COST TO BE ASSESSED, ORDER PREPARATION AND CALL FOR HEARING ON PROPOSED ASSESSMENT FOR THE PAVEMENT MANAGEMENT PROGRAM - 2016 STREET RECONSTRUCTIONS, IMPROVEMENT PROJECT NO. 16-07**

City Engineer Keely stated Project No. 16-07 includes spot concrete curb and gutter replacement, asphalt surface removal and replacement, concrete ribbon curb (Baltimore Street, 97th Avenue), aggregate base and appurtenant construction. The estimated total cost of the project is as follows:

Construction Costs	\$ 926,133.72
Engineering Costs	\$ 87,869.98
Interest	\$ 22,623.77
Administration, Assessing, Other	\$ 63,401.42
Total	\$1,100,028.89

City Engineer Keely reported the total project cost indicated in the Feasibility Report was \$1,334,205.

The Assessment Roll has been prepared consistent with the Feasibility Report. Of the total cost, the amount to be assessed is \$272,581.85. The Public Utility Fund will contribute \$9,416.62 for sewer work. The developer's escrow for Shade Tree Court in the amount of \$16,974.87 will be applied to the project cost for work done on 131st Court. Pavement Management Program, PMP, Funds will contribute \$801,055.55.

**Moved by Councilmember Hovland, seconded by Mayor Ryan, that Resolution**

**17-110, “Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for the Pavement Management Program – 2016 Street Reconstructions,” be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**12.-4** [RES 17-111](#)

**DECLARE COST TO BE ASSESSED, ORDER PREPARATION AND CALL FOR HEARING ON PROPOSED ASSESSMENT FOR RECONSTRUCTION OF 91ST AVENUE FROM JEFFERSON STREET TO POLK STREET, IMPROVEMENT PROJECT NO. 15-20**

City Engineer Keely stated Project No. 15-20 includes installing concrete curb and gutter, storm sewer improvements, asphalt surface, traffic control signage, replacement of existing water main and appurtenant construction. The total cost of the project is as follows:

Construction Costs	\$815,612.43
Engineering Costs	\$107,685.69
Interest	\$ 21,299.74
Administration, Assessing, Other	\$ 54,450.38
<b>Total</b>	<b>\$999,048.24</b>

City Engineer Keely explained the total project cost indicated in the Feasibility Report was \$1,143,450. The Assessment Roll has been prepared consistent with the Feasibility Report. Of the total cost, the amount to be assessed is \$149,815.50. The Public Utility Fund will contribute \$306,343.35 for water and sewer improvements. Pavement Management Program Fund (PMP) will contribute \$542,889.39.

**Moved by Councilmember Swanson, seconded by Councilmember Hovland, that Resolution 17-111, “Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for Reconstruction of 91st Avenue from Jefferson Street to Polk Street,” be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

**12.-5** [RES 17-112](#)

**DECLARE ADEQUACY OF PETITION AND ORDER PREPARATION OF FEASIBILITY REPORT FOR TRUNK SANITARY SEWER IMPROVEMENTS TO SERVE THE AREA SOUTH OF 113TH AVENUE, IMPROVEMENT PROJECT NO. 17-09**

City Engineer Keely stated petition signatures dated April 20, 2017 thru July 12, 2017 have been submitted to the City requesting trunk sanitary sewer improvements to serve the area south of 113th Avenue NE. The petition signatures represent 59% of the area of real property that would benefit from the proposed

improvements. An open house was held on July 10, 2017 and eight property owners were in attendance. It is recommended that the City Council receive the petition and order preparation of a Feasibility Report.

**Moved by Mayor Ryan, seconded by Councilmember Hovland, that Resolution 17-112, "Declare Adequacy of Petition and Order Preparation of Feasibility Report for Trunk Sanitary Sewer Improvements to Serve the Area South of 113th Avenue," be approved.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

### 13. OTHER BUSINESS

City Manager Arneson requested the Council make a motion to cancel the August 10th Workshop meeting.

**Moved by Councilmember Jeppson, seconded by Councilmember Swanson, to cancel the August 10, 2017 City Council Workshop meeting.**

**Motion adopted unanimously.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson

Councilmember Hovland invited the public to attend the 3M Championship Tournament occurring in Blaine this weekend.

**Informational; no action required.**

### 14. ADJOURNMENT

**Moved by Councilmember Jeppson, seconded by Councilmember Hovland, to adjourn the meeting at 8:42 p.m.**

**Aye:** 6 - Mayor Ryan, Councilmember Swanson, Councilmember Clark, Councilmember King, Councilmember Hovland and Councilmember Jeppson