

November 2, 2012

Mr. Tom Scott
Project Coordinator
City of Blaine
10801 Town Square Drive
Blaine, Minnesota 55449

Re: **Gardenwood Wear Course and Record Plans**

Dear Mr. Scott:

As we discussed on the phone there are some concerns by staff about extra costs incurred in the preparation of plans for the subject project. We sent two invoices for extra work on the project: \$312.00 for mylars and \$1,150.00 for redesign of Ghia Ave. The printing cost for the mylars was part of our agreement as a reimbursable expense. The extra work for the Ghia redesign was not formalized with a written agreement, however we discussed this with staff prior to performing the work. I believe we also discussed our budget in the spring with the indication that our costs were in line with the bid. I believe we had this discussion because staff had requested additional topographic information for several existing driveways that were in conflict with the proposed sidewalk. We performed this work at no additional cost. The scope and amount of the design fee for the wear course project was very limited and we were unable to absorb the redesign of Ghia Ave. with this budget. I hope this resolves the billing issues on this project, and we look forward working with the City of Blaine in the future.

If you have any questions or require any additional information, please call me at 651-251-0630.

Sincerely,



Paul J. Cherne, P.E

PJC/jas