



**City of Blaine  
Anoka County, Minnesota  
Minutes - Final**

10801 Town Square Dr.  
Blaine MN 55449

**City Council Workshop**

*\*While this is a public meeting where interested persons are welcome to attend, it is a work session for Council and staff to discuss issues before them. It is not for the purpose of receiving public input.*

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Thursday, August 15, 2013

6:30 PM

Cloverleaf Farm Room A

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Meeting Number 13-39

**NOTICE OF WORKSHOP MEETING**

The meeting was called to order by Mayor Ryan at 9:10 p.m.

Quorum Present.

**ALSO PRESENT:** Clark Arneson, City Manager; Pat Sweeney, City Attorney; Bryan Schafer, Planning Director; Bob Therres, Public Services Manager; Joe Huss, Finance Director; Ward Brown, Financial Analyst; Roark Haver, Communications Technician; Jane Cross, City Clerk; and Recording Secretary Linda Dahlquist.

**Present:** 7 - Councilmember Clark, Councilmember Kolb, Councilmember Bourke, Councilmember Herbst, Mayor Ryan, Councilmember Hovland, and Councilmember Swanson

1. [WS 13-50](#)

**FORMATION OF A COMMUNITY CENTER TASK FORCE**

**Sponsors:** Therres

**Attachments:** [Community Center Task Force - time line 2.ppt](#)

Finance Director Huss stated the adoption of a preliminary 2014 budget and tax levy is conducted at the first Council meeting in September. He noted the preliminary tax levy that is set on September 5, 2013 cannot be increased; although the preliminary budget adopted at that same meeting can be either increased or decreased as the Council directs.

Finance Director Huss gave an overview of the General Fund, Final Reserves for 2012. He noted there were \$330,004 undesignated/unrestricted funds from 2012. He gave an overview of the General Fund Reserves, Projected for 2013. He noted the 2013 Undesignated/Unrestricted Reserve Funds are projected to be \$416,254.

Councilmember Herbst questioned the remaining balance of the available

Unrestricted Reserve Fund. Finance Director Huss replied that it is a projected number for 2013.

Councilmember Bourke questioned the designated cash flow and contingencies. Finance Director Huss replied these funds are used to cover expenses from emergencies, tax delinquencies, or changes to State funding.

Councilmember Herbst asked if the City will be bonding for capital equipment in 2014. Finance Director Huss replied not in 2014.

Councilmember Kolb asked if the EDA will be funded for 2014 and asked if programs or staff would have to be cut. She commented if program cuts are made it should be made across the board in order to be fair.

Councilmember Herbst supports the 36.739% for the 2014 tax rate and discussions on the three positions can continue. Mayor Ryan commented the 37.416% tax rate would cover the three proposed positions.

City Manager Arneson commented a funded EDA position does not cover EDA operations.

Councilmember Swanson questioned staff time being charged to the EDA. City Manager Arneson replied the General Fund is covering EDA expenses.

Mayor Ryan asked how much funds are in reserve for emergencies. Finance Director Huss replied \$1.2 million.

Mayor Ryan asked if the 37.416% Tax Rate would cover EDA funding. Finance Director Huss replied no, but a portion of the 2013 Unrestricted Reserve could fund the EDA. Council held discussions on EDA funding and levy.

**Discussed**

**ADJOURN**

**The Workshop adjourned at 9:45 p.m.**